Sydney Catholic Schools

YEAR 6

RELIGIOUS EDUCATION TEST

2019

INFORMATION

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YEAR 6 RELIGIOUS EDUCATION TEST 2019

- The test will consist of **50 multiple choice questions**.

- Total time for the test is **1 hour.**

- Reporting of results to schools and students will be accessible online at UNSW Global Assessments' website http://orti.eaa.unsw.edu.au/orti/. Schools will also receive the reports in hard copy. Information about test results is in this booklet.

- UNSW Global Assessments will distribute the test packages to all schools and schools will return student answer sheets directly to UNSW Global Assessments. **Please note, _Registered Mail_ is required to ensure tracking of returned answer sheets.**

- For further enquiries contact:
  Jodie Micallef
  Education Officer: Primary Religious Education
  Sydney Catholic Schools Central Office
  (02) **9568 8248**
  mobile **0491 213 205**
  email: jodie.micallef@syd.catholic.edu.au

CHECKLIST and TIMELINE 2019

DATE	EVENT
Wednesday 6 March (Term 1 Week 6)	*'Year 6 Religious Education Test 2019 Information'* on RE Online.
Wednesday 6 March (Term 1 Week 6)	*'Number of Students and Confidentiality Agreement'* form available on RE Online for completion by each school.
Monday 1 April (Term 1 Week 10)	*Last day* for *'Number of Students and Confidentiality Agreement'* form to be completed by schools and faxed to SCS Central Office on Fax: (02) **9568 8434** or emailed to **cindy.vanleeuwen@syd.catholic.edu.au**
Wednesday 22 May (Term 2 Week 4)	Year 6 Religious Education test package for 2019 mailed to schools in **Armidale, Bathurst and Lismore.**
Monday 27 May (Term 2 Week 5)	Year 6 Religious Education test package for 2019 mailed to **Sydney Metropolitan Schools.** **Please note**: Principal and/or REC to meet with **all Year 6 teachers** to unpack the *'Year 6 Religious Education Test 2019 Information'* booklet and organise procedures for test day.
Monday 3 June (Term 2 Week 6)	Schools who have not received the test package by this date, will need to contact Jodie Micallef on **9568 8248** or email **jodie.micallef@syd.catholic.edu.au**
Tuesday 11 June (Term 2 Week 7)	Teachers ensure that students have the necessary equipment to participate in the test (i.e. 2B or B pencil and eraser.) These are **not** included in the test package.
Wednesday 12 June (Term 2 Week 7)	**YEAR 6 RELIGIOUS EDUCATION TEST 2019**
Wednesday 12 - Friday 14 June (Term 2 Week 7)	**PLEASE RETURN TEST ANSWER SHEETS** with the completed **Return Advice Form** in the pre-addressed return envelope included in the test package. (Note: Test answer sheets are sent to UNSW Global Assessments, not SCS Central Office). **Please note, *Registered Mail* is required to ensure tracking of returned answer sheets.**
Friday 21 June (Term 2 Week 8)	**LAST DATE** for answer sheets to arrive at UNSW Global Assessments for marking.
Posted 7-9 August (Term 3 Week 3)	Student individual reports, certificates and school results sent to schools and made available on UNSW Global Assessments website. Test booklets to be returned to students with their results and certificate.
Tuesday 6 August (Term 3 Week 3)	Reports available on UNSW Global Assessments website. http://orti.eaa.unsw.edu.au/orti/
Tuesday 13 August (Term 3 Week 4)	Schools who have not received student results by this date should contact Jodie Micallef on **9568 8248** or **0491 213 205** or email **jodie.micallef@syd.catholic.edu.au**
Amendments to Certificates/Reports	Schools who require amendments to student certificates and/or reports, should fill out the **2019 Google form** found on RE Online/Primary/RE Test – Year 6.

TEST INFORMATION

Date of Test: Wednesday 12 June 2019

CANDIDACY

- **All students** enrolled in Year 6 who are following a regular classroom program are required to participate in the test.

- Students in Year 6 in multi-age classes are required to participate in the test.

- Students with a language background other than English who arrived from overseas less than a year before the test have the opportunity to be exempt from testing.

- Students who have transferred from Department of Education Schools (DET) to Catholic Schools are not necessarily exempt from sitting the test. This will depend on the particular circumstances of each student.

SPECIAL PROVISIONS

- Students with special needs undertake the test with the **same level of assistance** that they normally receive in the classroom. This may include a 'reader' or 'scribe'.

- Students who have difficulty reading may request that a teacher or nominated person read words or questions as required.

- Teachers may give **additional time** to:
    - students who have a 'reader' or a 'scribe'.
    - students with learning or physical difficulties who do not have a 'reader' or 'scribe' but need more time.
    - **visually impaired students** using the larger format print.

- Visually impaired students can be supplied with the test and answer sheet in a larger format or in braille. The school needs to indicate the number of students who require this provision on the relevant section of the *'Number of Students and Confidentiality'* form.

- If students use the larger format and/or coloured answer sheets, a delegate from the school needs to **transfer their answers to a standard answer sheet** before returning this sheet with the other students' answer sheets to UNSW Global Assessments for marking. The larger format and/or colour answer sheet **IS NOT** to be sent to UNSW Global Assessments for marking.

ABSENT STUDENTS

Students who are absent on the day of the test may sit the test on the day of their return, within the week of the test only. These dates include **Thursday, 13 June or Friday, 14 June 2019**. Please note that each returning student must sit the test on the day of their return, in the first session of the school day.

Test security should be maintained until **Monday, 17 June 2019.** This means that there should be no discussion or explanation of the test questions with students. This is to maintain the security of the test until any absent students have completed the test.

TEST FORMAT

- 3 practice questions
- 50 multiple choice questions (50 marks)

MARKING

- The test will be marked by computer scanning at UNSW Global Assessments.
- Schools will receive notification of results from **Tuesday, 6 August 2019.**

PREPARING FOR THE TEST

- **Answer Sheet**
  Ensure that students practise completing their names and student information on the sample answer sheet, which is available on RE Online. Please download, print and photocopy one for every student.

  Students are required to enter the following information on the answer sheet:

First Name	Date of birth
Surname	Religion**
School code*	Years in a Catholic school
Year Level	Language Background
Gender	**Class (A, B, C, D, E…) *** optional**

* The school's Australian Government code will be enclosed in the test package and is to be written on the whiteboard by the teacher for students to copy onto their answer sheet.

** The students will need to know and record their religion – please refer to the 'Grouping of Religions' guide on page 10 of this booklet.

*** *The 'Class' category enables schools with more than one Year 6 class to have students listed in classes in the UNSW Global Assessments results reports. To do this, schools will need to allocate A, B, C, D etc. to their classes and write the class letter on the whiteboard for students to shade in the appropriate box on the answer sheet under 'Class'. Schools with only one class would not need to complete this section.*

- Spend time discussing and practicing test techniques:

  e.g. Read questions carefully.
        Attempt all questions, if possible.
        Answer the questions you are sure of first.
        Use process of elimination for others.
        Check all answers once the test is completed.

- Revise test language with students. Discuss the meaning of words that often appear in test directions.

PROTOCOLS

RELIGIOUS EDUCATION TESTING DATA

- Principals will need to ensure that the *'Number of Students and Confidentiality Agreement'* form is completed by the due date (**Monday, 1 April 2019**) and faxed to SCS Central Office on **9568 8434** or emailed to **cindy.vanleeuwen@syd.catholic.edu.au**. Principals are asked to ensure the full name of the school is written on the form.

- Results are reported in ways that support teachers in appropriate teaching and learning for students.

- The results relating to each particular students are revealed:
  - to the student
  - to the student's parents/carers
  - to the Principal and REC of the school
  - to the Year 6 teacher/s.

- Principals work with parents to ensure that the purposes and uses of achievement data in Religious Education are meaningful and understood by the school community.

- Test results are not used publicly to denigrate students, schools, teachers or principals.

- Evaluating school effectiveness in Religious Education requires a range of measures, including qualitative judgement. Religious Education testing data is only one aspect of assessment and evaluation of the school's Religious Education program. No simple conclusions can be drawn between individual student achievement data and school effectiveness.

SECURITY AND CONFIDENTIALITY

RECEIVING THE TEST PACKAGE

Principals are responsible for the security and confidentiality of the test materials from the receipt of the materials up to and including their safe collection and dispatch.

The test package is sent to schools from UNSW Global Assessments. The packages are labelled *attention to the Principal* and delivered by courier. A signature is required upon delivery, enabling the tracking of all parcels.

The Principal is asked to ensure that whoever receives the test materials signs legibly for them and delivers the parcel to the Principal. Upon receipt of the parcel, Principals are asked to:

- immediately open the test package (Principal or delegated person) and ensure number of test papers and answer sheets are correct.

- contact Jodie Micallef on **9568 8248** or **0491 213 205** or email **jodie.micallef@syd.catholic.edu.au immediately if more test papers or answer sheets are required or anything is missing from the test package.**

- ensure that all teachers administering the test are provided with a copy of **'Instructions for Administering the Test'** (included in test package and on *page 7 and 8* of this booklet).

- ensure that all teachers administering the test are familiar with the test procedures including provision for special needs students, which is included on *page 3* of this booklet.

- ensure that all teachers administering the test have the school's Australian Government Department of Education code.

- RE-SEAL the package and store it securely, ensuring that the test is **not shown to anyone** until the test day on **Wednesday, 12 June 2019**. Principals are asked not to read the test until the test day.

- ensure that there is no discussion or explanation of the test questions with students until the Monday after the test day (**Monday, 17 June 2019)**. This is to maintain the security of the test until any absent students have completed it.

INSTRUCTIONS FOR ADMINISTERING THE TEST

BEFORE THE TEST DAY

- Ensure the classroom is adequately prepared. Any information around the classroom that relates to Religious Education is required to be **covered or removed.**

- Ensure all students have the necessary equipment to participate in the test: **2B or B pencil, eraser, sharpener and blank paper**.

- Ensure that students understand test conditions:

  - Students must work independently**,** however, students with special needs undertake the test with the same level of assistance that they receive in the classroom.

  - Teachers may read a word or question to a student if the student cannot read it, but the teacher or 'reader' must only **read** and not prompt the student in any way.

TEST PROCEDURE AND TIME ALLOCATION

1. Keep a class list, recording all students who sit the test, including any students absent on the day, who sit the test on either Thursday, 13 June or Friday, 14 June 2018. The class list is **NOT** to be sent to UNSW Global Assessments with the answer sheets, however it should be kept for school records.

2. Students are given the opportunity for a toilet break before the commencement of the test process.

3. Indicate to students the test booklet and the answer sheet, clearly pointing out where answers are recorded.

4. Students complete details on answer sheet including the school's Australian Government code, their name, etc. on the test booklet **(5 minutes).** See *Preparing for the Test,* which is included on page 4 of this booklet.

5. Students read and answer practice questions. Teacher checks that students are clear on how to read and answer these practice questions **(5 minutes).**

6. Clarify any further queries from students **(2 minutes).**

7. **Test participation time** – answering of questions **(1 hour)**. Note: most students will take the full time to complete the test.

8. During the test, check that all students are completing answers on the answer sheet and **NOT** in the booklet.

9. Once the test is concluded, collect answer sheets and booklets separately. **Test booklets remain in the school to be sent home with the results**. They should be stored until results are received.

10. Check that students have completed the information **on the front of the answer sheet** clearly and correctly. This is most important for the printing of test results and certificates. **Please ensure students spell their names correctly.**

11. If visually impaired students have used the larger format answer sheets and/or coloured answer sheets, **their answers will need to be transferred to a standard answer sheet at the school** before returning the school's answer sheets to UNSW Global Assessments for marking. Larger format answer sheets and/or coloured answer sheets **ARE NOT** to be sent to UNSW Global Assessments for marking.

PACKAGING TEST FOR RETURN AND MARKING

AFTER THE TEST

- Complete the **'Return Advice Sheet'** supplied in the test package and place it on top of the school's completed answer sheets.

- Please ensure that the number of answer sheets is correct.

- If more than one envelope is used, please photocopy the completed 'Return Advice Sheet' and enclose a copy of the form with each envelope.

- Please handle answer sheets carefully as they will need to be scanned.

- Send answer sheets to UNSW Global Assessments using the pre-addressed envelope included in the test package *(this is not a reply paid service)*. This should be done as soon as possible after the test and at the latest by **Monday, 17 June 2019.** Answer sheets must arrive at UNSW Global Assessments by **Friday 21, June 2019** to enable marking to commence. **Please note, Registered Mail is required to ensure tracking of returned answer sheets.**

- Test booklets should be stored for sending to parents with results when received.

TEST RESULTS

Delivery of results to schools will vary slightly in each diocese and will be advised by the respective diocesan Education Office contact person.

ARCHDIOCESE OF SYDNEY - Delivery of Results to Schools

All Principals in Sydney will receive an email from UNSW Global Assessments advising of the school's access code as well as the school's password, and the UNSW Global Assessments website address. These will enable schools to access their results online.

Schools will also be sent the following reports in hard copy:

- School Certificate to display in the school
- Summary of results
  2.1 Results summary
  2.2 Analysis by skill area
  2.3 Question analysis
  2.4 Student response analysis
  2.5 Students' results in alphabetical order
  2.6 Students' results in order of achievement

Also included will be:

- Student letters for all students who participated in the test.
- Certificates of High Distinction, Distinction, Credit and Participation.

Each student letter will include an ID and Pin number enabling students to access their own results on the UNSW Global Assessments website.

GROUPING OF RELIGIONS GUIDE

(To assist with completion of Answer Sheet)

RELIGION	DESCRIPTION
CATHOLIC	Catholic-Roman
	Catholic-Maronite
	Catholic-Melkite
	Catholic-Ukrainian
	Catholic-Malabar (India)
	Catholic-Armenian
	Catholic-Chaldean
	Catholic-Syrian
	Catholic-Coptic
	Catholic-Russian
	Catholic-Other
ORTHODOX	Orthodox-Greek
	Orthodox-Russian
	Orthodox-Antiochian
	Orthodox-Serbian
	Orthodox-Macedonian
	Orthodox-Armenian Apostolic
	Orthodox-Syrian
	Orthodox-Syrian Indian
	Orthodox-Coptic
	Orthodox-Ethiopian
	Orthodox-Other
OTHER CHRISTIAN *In Alphabetical Order*	Anglican / Church of England
	Apostolic Assyrian
	Armenian Apostolic
	Baptist
	Brethren
	Churches of Christ
	Jehovah's Witnesses
	Latter Day Saints
	Lutheran Church
	Presbyterian
	Salvation Army
	Seventh Day Adventist
	Uniting Church
	Christian Other
OTHER RELIGIONS (Non-Christian)	Buddhism
	Hinduism
	Islam
	Judaism
	Non-Christian Other
	No Religion
	Not Provided