

MINUTES
CHATHAM-KENT POLICE SERVICES BOARD MEETING
(REGULAR)

Boardroom

April 17, 2018

Chatham-Kent Police Headquarters

Time: 10:01 A.M.

PRESENT:

Motion #

Mr. Pat Weaver, Chair
Mrs. Diane Daly, Chair
Councillor Bryon Fluker
Chief Gary Conn

ABSENT:

Mayor Randy Hope
Mrs. Kathryn Biondi
Deputy Chief Littlewood

GUEST: Mr. David Taylor, Senior Legal Officer
Municipality of Chatham-Kent-Community Development-Legal Services

1. **Call to Order**

Welcome everyone and guests

2. a) **Declaration of Conflict of Interest**

None declared

b) **Approval of Agenda**

Moved by Diane Daly and seconded by Councillor Fluker

“MOTION TO APPROVE THE AGENDA”

#2481

Carried

The Chief has request that Report #4.3 be presented first, then Report #4.1 together with the presentation than Report #4.6, the Chief will present the rest of the reports in order.

Moved by Councillor Fluker and seconded by Diane Daly

“MOTION TO APPROVE THE AMENDED MINUTES”

#2482

Carried

c) Minutes- There are no Minutes to be approved, the Minutes of March 6th will be completed and presented at the next meeting for approval.

3. **Business Arising from Previous Minutes:** None

4. **Reports from Chief of Police:**

4.3 **Collision Reporting Centre-2017**

Sergeant M. Stezycki gave a power-point presentation the Collision Reporting Centre-2017 giving a brief overview and statistical information relating to the Collision Reporting Centre (CRC). Sergeant M. Stezycki detailed the Classification of Collisions, Collision Dates-based on monthly averages, Date & Time, Alcohol & Drug Related Collisions, Collision related to Pedestrian & Cyclist.

The full Report will be posted on the CKPS Website: <http://ckpolice.com/year-end-report/>

Moved by Diane Daly and seconded by Councillor Fluker
"MOTION TO ACCEPT THE REPORT FOR INFORMATION"

#2483

Carried

4.1 **Resignation, Retirement, Reclassification, Promotions and New Hires**

The Chief presented the report on the Resignations, Retirements, Reclassification, Promotions and New Hires.

Moved by Councillor Fluker and seconded by Diane Daly

"MOTION TO APPROVE THE FOLLOWING RESIGNATIONS, RETIREMENTS, RECLASSIFICATION AND PROMOTIONS:

RESIGNATIONS:

-THAT CONSTABLE KEN MILLER RESIGNATION NOTICE BE EFFECTIVE ON MARCH 15, 2018

-THAT PART-TIME EMERGENCY COMMUNICATIONS OFFICER CHAD REEB RESIGNATION NOTICE BE EFFECTIVE ON MARCH 28, 2018

RETIREMENTS

-THAT CONSTABLE STAN SCOTT RETIREMENT NOTICE WILL BE EFFECTIVE ON DECEMBER 31, 2018

-THAT CONSTABLE STEPHEN WEBBER RETIREMENT NOTICE WILL BE EFFECTIVE APRIL 30, 2018

RECLASSIFICATIONS

-THAT CONSTABLE DAN CARROLL BE RECLASSIFIED TO FIRST CLASS CONSTABLE EFFECTIVE APRIL 7, 2018

PROMOTION

-THAT CADETS SCOTT NEVILLS, CRAIG ZINK, COREY AITKEN, AND KYLE BAKKER BE PROMOTED TO FOURTH CLASS CONSTABLES EFFECTIVE APRIL 13, 2018.

NEW HIRES

-THAT ASHWIN ROY BE HIRED AS A CADET, LEVEL 4 EFFECTIVE APRIL 9, 2018

-THAT MAXWELL ALLIN BE HIRED AS A CADET LEVEL 4 EFFECTIVE APRIL 9, 2018"

#2484

Carried

The Chief presented the Cadets with their warrant badges.

The Chair welcomed Mr. David Taylor, Senior Legal Officer to present Report #4.6

4.6 Insurance Coverage and Claims Costs for 2017

Mr. David Taylor, Senior Legal Officer, Municipality of Chatham-Kent-Community Development-Legal Services presented the report. Mr. Taylor gave an in-depth view relating to Insurance Coverage for the CKPSB together with the two main areas of litigation risk being general liability and fleet auto insurance.

He detailed the Claims Costs paid out in 2017 with included Insurance Premiums paid to the Insurance Company, Insurance Reserve Allocations (liability and fleet claims), Liability related claim payments (includes payments for deductible insured claims and payments for uninsured claims) and related vehicle claims (includes at-fault claims and not-at-fault claims).

The combined total of the Liability and Vehicle amount equaled \$366,980.39.

It is recommended that \$193,842.80 be transferred to the Municipal Insurance Reserve for claims that occurred in 2017.

Moved by Councillor Fluker and seconded by Diane Daly

“MOTION THAT THE SUM OF \$193,842.80 BE TRANSFERRED TO THE MUNICIPAL INSURANCE RESERVE FOR CLAIMS OCCURING IN 2017”

#2485

Carried

4.2 Operational Support Branch Annual Report

The Operational Support Branch oversees a number of specialty units within our department, such as Major Crimes Unit, Investigative Support Unit, Intel/Drugs, Digital Forensics, Internet Child Exploration Unit, Professional Standards, Training, Recruitment, Crime Stoppers, Sex Offender Registry and Child Abuse and the Forensic Identification Unit (IDENT)

The following officers gave a brief overview on the various units in the operation Support Branch:

-Sergeant Steve Klootra gave a summary of the departments he is directly responsible for: the Internet Child Exploration Unit (ICE), Digital Forensics Unit (DFU), Forensic Identification Unit (IDENT), Child Abuse Investigation Team, Crime Stoppers Officer, Analytical Unit and Sex Offenders Registry.

Our Units work closely with Staff Sergeant Keith Myers who oversees the Major Crimes Unit and Investigative Support Unit

-Constable Jenn Jacobson of the Child Abuse Investigative Team was unable to attend and Sergeant Steve Klootra presented the section of Child Abuse Investigation Team on her behalf.

-Constable Gary Oriet presented the section on Internet Child Exploration Unit and Sex Offenders Registry.

-Constable Tony Fasullo who is a Certified Examiner presented the section on Digital Forensics Unit (DFU).

-Constable Steve Hubley presented the section on Forensic Identification Unit (IDENT) and

-Child Abuse Investigation Team

-Constable Dave Bakker presented the report pertaining to Crime Stoppers

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- Chaplain Chris Couper, presented the report authored by Chaplain Paul McPhail on the Chaplaincy Unit
 - Staff Sergeant Mike Domony presented the portion on Professional Standards Section.
 - Sergeant Albert Pillbeam presented on behalf of Sergeant Mike Thompson the portion on the Chatham-Kent Training Unit.
 - Constable Renee Cowell on behalf of Kelly Helbin presented the section on Public Information

Each officer gave a brief overview and statistical information relating to the Operations of their Units. The full Report will be posted on the CKPS Website: <http://ckpolice.com/year-end-report/>

Moved by Councillor Fluker and seconded by Diane Daly
"MOTION TO RECEIVE THE REPORT FOR INFORMATION"

#2486

Carried

4.4 Easter Eggstravaganza

The Chief reported on the second annual Easter Event FIRST RESPONDERS EASTER EGGSTRAVAGANZA that was held on April 2, 2018 at Kingston Park. Emergency response vehicles were available to the public as well as a visit from Marshall from PAW Patrol (provided by CK Fire). It was a huge success with a large turnout. There were several activities for the children to participate in, one being a bike draw. There were two bikes (one female and one male) which was raffled off for two lucky children. It is my recommendation that we donate \$200.00 from the Auction Account to assist with the costs of the bicycles and helmets.

Moved by Diane Daly and seconded by Councillor Fluker
"MOTION TO ACCEPT THE REPORT AND ENDORSE A \$200.00 DONATION FOR THE EVENT FROM THE AUCTION ACCOUNT"

#2487

Carried

4.5 FIRST Strategy-Program Coordinator

The Chief presented the report on the FIRST Strategy-Program Coordinator. In February of 2016 the Fast Intervention Risk Team (FIRST) strategy was developed under the Community Safety Plan. The Team consists of various community agencies. The goal is to develop an intervention plan, reducing the risk to persons, families or specific locations. To date there has been 41 situation address by the First Strategy.

The program was initially funded through the proceeds of Crime Grant, however the funding requirements have changed and only new programs can be subsequently funded through the grant program. The cost of \$40,000.00 needed to be generated to maintain the FIRST Strategy Coordinator position in order to maintain the position and the services to the citizens of Chatham. The Director of Employment and Social Services-Mrs. Valerie Colasanti has donated \$20,000.00 and it is my wish that the CKPS donate the remaining \$20,000.00. The donation being a one-time costs can be funded through the Police Mandatory Issues Reserve.

Moved by Councillor Fluker and seconded by Diane Daly
“MOTION TO ACCEPT THE REPORT AND ENDORSE A ONE TIME FUNDING IN THE AMOUNT OF \$20,000.00 FOR THE FIRST STRATEGY COORDINATOR POSITION THROUGH THE POLICE MANDATORY ISSUES RESERVE”

#2488

Carried

5. **Reports from Deputy Chief:** None

6. **Acknowledgement Letters:**

- 6.1 Thank you letter dated March 6, 2018 from Paul Hebert, A/Director, Ontario Police College for the use of the CKPS Facility to host the recent Standardized Field Sobriety Testing (SFST) Training in Chatham on March 5-8, 2018.
- 6.2 Thank you letter dated February, 2018 from Katie Kish and Family for the CKPS assistance on February 16, 2018.
- 6.3 Certificate in appreciation to Chatham-Kent Police Service for supporting Mothers Against Drunk Driving MADD with respect to the ad in the MADD Message Yearbook

Moved by Councillor Fluker and seconded by Diane Daly
“MOTION TO RECEIVE THE CORRESPONDENCE NOTED IN ITEMS #6.1, #6.2 AND THE CERTIFICATE NOTED IN ITEM # 6.3”

#2489

Carried

7. **Consent Agenda:** None

8. **Non-agenda items:** None

9. **Date and time of next meeting tentatively scheduled for May 15, 2018**

The date and time of the next regular meeting is scheduled for May 15, 2018 at 10:00 A.M.

Board Resolution re: Next Closed Session Meeting- MOTION
THE BOARD WILL CONVENE IN CLOSED SESSION TO DISCUSS MATTERS THAT IT IS OF THE OPINION FALLS UNDER SECTION 35(A) OR (B) OF THE POLICE SERVICES ACT AND THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD TUESDAY, MAY 15, 2018.

Moved by Councillor Fluker, Seconded by Diane Daly
Carried

#2490

10. **Adjournment**
Moved by Councillor Fluker

“MOTION TO ADJOURN”

Carried

Time: 12:04 p.m.

Pat Weaver, Chair
Chatham-Kent Police Services