

STAND BOOKING FORM NORTHERN SHOW

	STAND SPACE COSTS: £175 Sq Mtr +VAT (includes Shell Scheme)					
	Please Reserve Stand No					
	In case of non availability of first choice please specify second choice and third choice.					
	Second Choice Stand No Third Choice Stand No					
	Name:					
	Position:					
	Email:					
	Date:					
	Company Name: (As you want it to					
	appear on your stand)					
Company Address:						
	Phone:					
	Signature:					
Company Reg:						
	Please tick if you require electric power for your stand (If so please complete the electrical booking form and return with this stand booking form.)					

PAYMENT BY BACS TO:

Barclays Bank, Sevenoaks Sort Code: 20-76-55. Account Number: 23934853.

Account name: Trade Events Ltd.

IBAN No: GB29BARC20765523934853. SWIFT No: BARCGB22

Please include your company name as a reference

A 35% deposit plus VAT MUST be paid by BACS plus the cost including VAT of any electrics booked with this booking form.

A receipted invoice will be e-mailed. An invoice for the balance will be raised 8 weeks before the date of the event and MUST be paid in full within 30 days of date of invoice. If booking earlier than 8 weeks before the event, an invoice, for the full amount (including your PO number if required) can be issued at time of booking on request, but the stand will not be confirmed as booked until payment is received and this must be within 30 days of the invoice date.

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If booking 8 weeks or less before the event, payment in full must be made at time of booking. Failure to comply with these terms will automatically cancel your booking and forfeit your deposit. Stands cannot be booked without a deposit or payment in full. Terms and conditions available on request.



STAND PERSONNEL BADGE NAMES

Please complete below all names of your representatives working on your stand during the show Please write in BLOCK CAPS

Your Company Name:	•••••	•••••	••••
Stand Number:			
Your Representatives:			

Your badges will be on your stand when you arrive



VEHICLE REGISTRATIONS FOR BUILD-UP

Please complete below all vehicle registration numbers (Including contractors vehicles) who will be attending Build-up.

Your Company Name:
Stand Number:
Registration Numbers:
••••••



ELECTRICAL PRICE LIST & BOOKING FORM

Stand No:				
Company:				
Address:				
		Postcode:		
Telephone:		Fax:		
Contact:		Email:		
Date:		Signature:		
Code	Fitting	Price	Quantity	Total
SK	Single socket outlet @500W (2 amps)	£95.00		
SK1	Single socket outlet @1000W (4 amps)	£130.00		
SK2	Single socket outlet @2000W (8 amps)	£140.00		
SK3	Single socket outlet @3000W (12 amps)	£150.00		
GPR	120W general purpose spotlight	£95.00		
F8	8ft fluorescent fitting	£90.00		
F6	6ft fluorescent fitting	£85.00		
	Sub-total			
	VAT @ 20%			
	Total			

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Using the grid enclosed, please draw a plan of your stand showing lighting and socket positioning.

The FULL cost of electrics booked including VAT MUST be paid with this booking form.



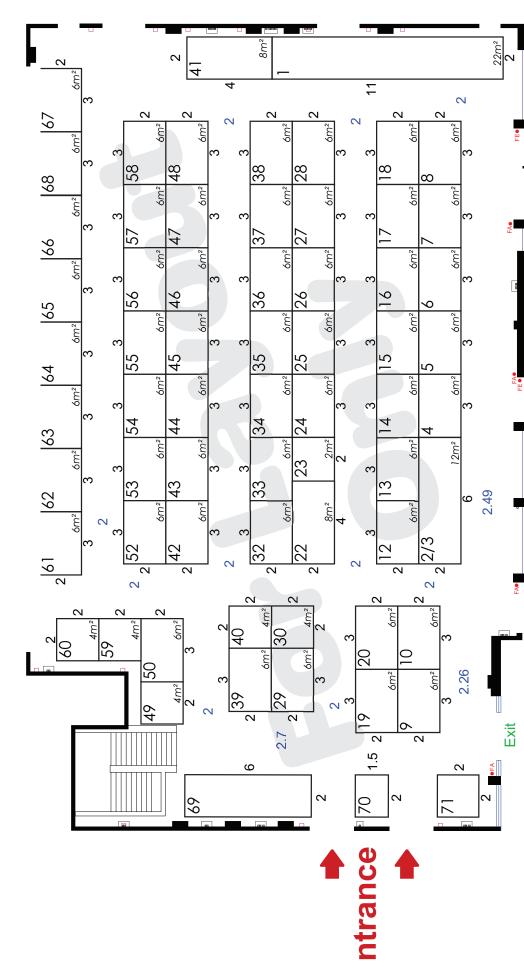
ELECTRICAL PLAN

Electrical Socket and Lighting Positions

Company Name	
Stand Number	
	the diagram below where you would like your required electrical 'A') and lighting (mark with 'B') to be placed on your stand.

Front of Stand





Floorplan is shown for layout only

Exit

Exit

Exit

To see up-to-date Stand Availability visit www.vend-ex.co.uk