

**JOB DESCRIPTION**  
**PART TIME SPORTS COACH**



**Job Title: Sports Coach / Play Mentor**

**Job Term:- Part Time contract**

**Salary:** £8.72 per hour    **Salary Grade per annum:** £16,550

**Appointment Type:- Term time only** (fixed term until 31 August 2019)

**Hours: 16 hours per week** (Mon – Fri, various breakfast, lunch and after school)

**Location:** Various schools within North / East Birmingham

**Responsible to:** School Sports Activator or School Sport Assistant

**MAIN PURPOSE OF POST:**

- To deliver fun, engaging physical activities at lunchtime
- To deliver structured sports clubs after school
- To run physical activity breakfast clubs
- To support the KSSP team to deliver additional primary festivals
- To motivate and engage primary pupils to become physically active

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- To plan structured coaching sessions appropriate to the pupils
- To ensure that the activity within each session offers progressive development and differentiation depending on the level of the participants (using STEP where appropriate)
- To ensure all sessions are delivered in a fun and exciting way to engage participants
- To ensure sport and recreation activities take place in a safe environment with due regard to Health and Safety recommendations
- To demonstrate knowledge of accident, incident, and emergency procedures and to report any incidents in the correct way.
- To adhere to Kingsbury SSP CIC Safeguarding & Child protection policy at all times
- To be responsible for the collection and care of sports equipment
- To ensure that all coaches utilise KSSP reward & evaluation scheme within their sessions.
- To ensure equity in sport and promote fair play and the school games values where appropriate
- To promote exit routes to individuals whenever possible

- To promote the work and image of the Kingsbury SSP CIC by always maintaining high standards of personal appearance and adopting a friendly, professional approach to the public
- To adhere to Kingsbury SSP CIC key conditions of employment

### **Personal Attributes**

- Contribute to the overall ethos/aims of Kingsbury School Sports Partnership CIC and be a valued team member
- Recognise own strengths and areas of expertise and use these to advise and support others
- Individuals have a responsibility for promoting and safeguarding the welfare of children and young people
- To ensure all tasks are carried out with due regard to Health and Safety
- To undertake appropriate professional development including adhering to the principle of performance management
- To promote the social values of Kingsbury School Sports Partnership CIC
- Be committed to Promote and market Kingsbury SSP via social media on a regular basis within data protection & safeguarding guidelines
- To set an example of personal integrity and professionalism
- Attendance at appropriate staff meetings