

W-PHS Minutes July 22, 2019

Call to Order- The meeting was called to order at 7pm by Nan Hance, President

Roll Call of Officers and Standing Committee Chairs – Recording Secretary

Present: Nan Hance- President, Cheryl Kline-Vice President, Debbie Parts-Treasurer, Dottie Howland-Program Chair, Jackie Walker- Recording Secretary, Jim McCaig & Kathy McCaig-Membership Co-Chairs, David Frohlich-Property Chair, Sue Jane Evans- Exhibits Chair, Linda Perkins-Corresponding Secretary, Charlotte Buehler-Communications Committee member

Absent: Perry Howland-Ex Officio Trustee, Chair Lenore Youngman- Collections Management Chair, Sandy Zeman-Communications Chair and Grants

Reading and Acceptance of June 24, 2019 Board Meeting Minutes

The minutes were unanimously accepted as distributed on a motion by Debbie and second by Jim.

Homecoming Raffle Drawing

Winners: 1st Erin Bryant, 2nd Linda Parmelee, 3rd James Brewer, 4th Martha McCain, 5th Cindy Cappon
Winners will be notified by email. Raffle raised about \$1700 short of \$5000 goal. Discussion: reasons why will be explored, perhaps a factor was online ordering.

Reading of Correspondence – Corresponding Secretary

Thank you sent to Marge and George Perez for donation. Community Center had sent a thank you for Christmas donations

Reports of Officers

President - Nanette Hance

Seven calls received re: homecoming. Historian on Rochester Yacht Club will send us information. Nan met with Mary Grace Mazzulo who expressed interest in expanding education partnership between W*PHS and school to include grade levels 5-8 and 9-12. To be discussed in September.. Nan is appointing an education chair to take over this program. Re: homecoming one band and 7 of 45 vendors dropped out because of heat. Has had an officers meeting re: Gates Hall and the use agreement with Gates Singers is still in progress. **Next Step: Nan will schedule a homecoming debrief meeting in the near future.**

Vice President - Cheryl Kline Fund raising for Gates Hall is still a work in progress.

Treasurer - Debbie Parts Bank balances reviewed. Bill paid reviewed. RE: IRS and name change

they have responded with a request for information. The information had been sent and Debbie has resent the information requested. This is still in progress. Debbie questioned expenses associated with members who exercise their benefits for free theater tickets. Very few do. **Next Steps: Kathy and Jackie will review the membership benefits and make recommendations at the next meeting.** There was discussion of porta potty expenses. Consensus was too eliminate 2 (3 had been ordered for homecoming) **Next Steps: Sue Jane modify order next year and Nan will ask Chris for one.**

Recording Secretary - Jackie Walker- no report

Corresponding Secretary - Linda Perkins -Card sent to Jim (loss of brother) and Debbie (loss of sister)**Next Steps:** Thank you notes need to be sent to Keith Herman (Tom Wahls advertising) Daniel Kuhle for benches, Williamson Hardware and Williamson Bldg. Supply for material donated for benches, Homecoming music sponsors and 5k sponsors. **Next Step: Charlotte will write an article with picture re: benches for Facebook and send it to Sandy for the newsletter.**

Ex Officio Trustee- Perry Howland, Town Historian

- Prepared monthly written report of activities for Williamson Town Supervisor Tony Verno
- Attended Wayne Historians Organization (WHO) bi-monthly meeting at Lyons Heritage Society on June 25.
- Met with other Wayne Historians Organization (WHO) subcommittee members at the Sodus Library on July 19 to begin working on a historic persons of Wayne County database similar to the historic sites database created earlier this year.
- Met with Todd and Sarah Jacobs at The Lettering Lounge, who donated to me scrapbooks, news clippings and other documents and items of a local historical nature from the estate of Todd's aunt and uncle, Herb and Nancy Gravelle.
- Thanks to Larry Kilbury, my go-to power source, was able to ride in the refurbished trolley replica in the annual Homecoming Parade on July 20.
- Continue utilizing the digitized copies of the *Williamson Sun* on the Williamson Free Library's website,
- Now typing up, along with Gail McCarthy, selected columns of "Random Thoughts" articles from the *Williamson Sun* written by former Pultneyville resident Alice Gallup from 1979-1995, prior to assembling and laying out pieces to compile into a book.
- Along with other village and town historians, with the assistance of Sue-Jane Evans, am contributing Williamson historic sites to a Wayne County Historic Sites database project. So far there are over 66 sites from Williamson.
- On-going clipping of obituaries and other items from newspapers/publications dealing with Williamson.

Reports of Standing Committee Chairs

Nominating – Cheryl Kline Group asked to pass along thoughts for officers for next year. Stated she thought the President and Vice President should be elected on alternate years.

Membership – Jim and Kathy McCaig- 2 new individual members added in July. Bringing individual membership to 110. Business memberships 39. **Next steps: Kathy to send membership lists monthly to board so they have updated lists.** (this was requested at the meeting).

Finance – Debbie Parts **Next Steps: Jackie and Debbie will work on a description of what the audit committee does and forward it to Nan**

Collections Management – Lenore Youngman absent, Cheryl reported Guest book from Greg Davis donated. Other donations: papers and letter from Bill and Brenda Walvoord, photos and clipping from Bev Verbridge, Minutes of East Williamson school district from Reginald Ameele.

Communications/Grants – Sandy Zeman absent. Next newsletter date to be determined.

Exhibits – Sue Jane Evans- Benches delivered and placed. It seemed like more visitors came to see exhibits on homecoming than usually do.

Programs – Dottie Howland- Aug. 7 wed., 6:30PM picnic at PRC pavilion bring dish and table service. Musical entertainment and tour of Gates Hall by Dave Frohlich. Sept. 4 Wed. 7 PM Gates Hall Civil War program by Dave Malgee NY 111th Regiment focus on Williamson men and his wife's great great grandfather Adrian Contant, Civil War soldier who settled in Williamson and is buried at Lakeview. Oct. 2 Original drama by Irene Brierer topic Gates Hall "She's a Grand Old Dame" including cast from last year's drama plus new faces. Cider Making Event for all ages last day house is open in Oct. Location to be determined.

Property – Dave Frohlich - Per inspector, signs placed on exit doors, co2 detector installed and fuse box in basement labeled. Gates Hall: discussion on what needs to be done and where we are with estimates and bids etc. Roof- has 2-3 years' time for work to begin (take off 2 decks and 3 layers of asphalt remediate sagging beams) estimate from Cornelius 300K Has stamped plans.

Next Step: Get bid for roof. Contact Kate Hildebrand and Todd Labar for resources. Lift: has detailed plans. Cost estimated by Bero 78K. Proceed to get bid. Balcony, not viewed as a high priority. Still proceed to get plan and bid.

Unfinished Business

Trolley Storage- **Next Step: Charlotte send message in Facebook and newsletter re: getting a**

volunteer to store trolley

Fundraising Efforts (other than Grants)

ROC City Ringers September 29th - 4pm **Next Step: Debbie to research how to sell tickets**

Go Fund Me Campaign Report -Nan reported there is no ceiling, can withdraw \$ at any time, they take 2-3%. It was agreed to do this and **Next Step: Nan will provide draft of copy at next meeting.**

Cemetery Tour- Kathy reported on spirits planned. Requirements of Cemetery Board reviewed by Nan and given to Kathy.

New Business

Columbus Day – Possible Gates Hall Tour **Next step: Dottie to let us know details re: path to history weekend**

Other

WCS Admin Team at W-PHS July 23 from 8am-3pm; Gates Hall 4pm

Pie Sale **Next Steps: Nan will ask Julie to coordinate. Jackie will also assist with others.**

30th Annual Garage Sale-30 applications sent out. Linda will be doing home sales.

Gift Shop- Nan expressed concern over spending \$750 for new t shirts and felt we needed some guideline for the coordinator. **Next Step: Jackie and Lenore will draft guidelines and sent them to Nan.**

Summary Next Steps: Jackie summarized next steps

Next Board Meeting: August 26, 2019 7pm W-PHS house

Adjournment: The meeting adjourned at 9:35pm on a motion by Cheryl and second by Linda with all in agreement.

Respectfully submitted,

Jackie Walker, Recording Secretary 7-23-2019

Reviewed by Nan Hance, President 7-23-2019