#### **USING THE STUDIO**

### **General rules**

- Do not bring food, drinks or chewing gum into the studio
- Water bottles should be stored at the side
- Ensure there is an adult in the studio to supervise anyone under the age of 16 at all times
- Please respect the space. Any damage (to studio equipment, floors, walls, mirrors) must be reported, and you may be asked to pay for repairs
- Belongings should be kept in the storage provided

## **Health and Safety**

- There is a First Aid box located in the kitchen
- In the event of a fire, the assembly point is across the street, outside The Casa bar. Please use the front door to exit the building, unless obstructed
- Further fire safety instructions and equipment can be found throughout the building
- For personal safety reasons, try to avoid working alone in the studio if you can. The office is staffed Monday Friday 9am 5pm.
- The Emergency Contact for MDI will be shared when you sign a contract.

## **Building rules**

- Please close all windows and turn off the lights at the end of your session
- If you have turned the radiators off for your class, please ensure they are turned back on overnight (during winter only)
- If you are the last studio user of the day, you are responsible for locking up. Ensure the back door is bolted, all lights are off and front door is locked
- The security alarm code will be shared when you sign a contract

# Coming soon... Add to your booking!

- Online booking track your class attendance, and make payment easier
- Bespoke marketing support from MDI