
**Work Plan of the Treasurer of Youth and Environment Europe
2018/2019
Daniela Para**

1. Help the Secretariat to organise fundraising:

- Lead a working group for fundraising
- Help Secretary General in drafting proposals for administrative funders
- Develop and implement an online fundraising campaign

2. Monitor the annual budget:

- Be aware about general costs and income of YEE
- Find ways to decrease the bank fees for transactions (potentially change bank, have two credit cards)
- Prepare financial reports and budgets for the next years of YEE

3. Help the YEE Secretariat with project management and implementation of YEE Work Plan

4. Cooperate with other Board members and Secretariat

- Take part in decision making
- Support all officers by responding to discussions.