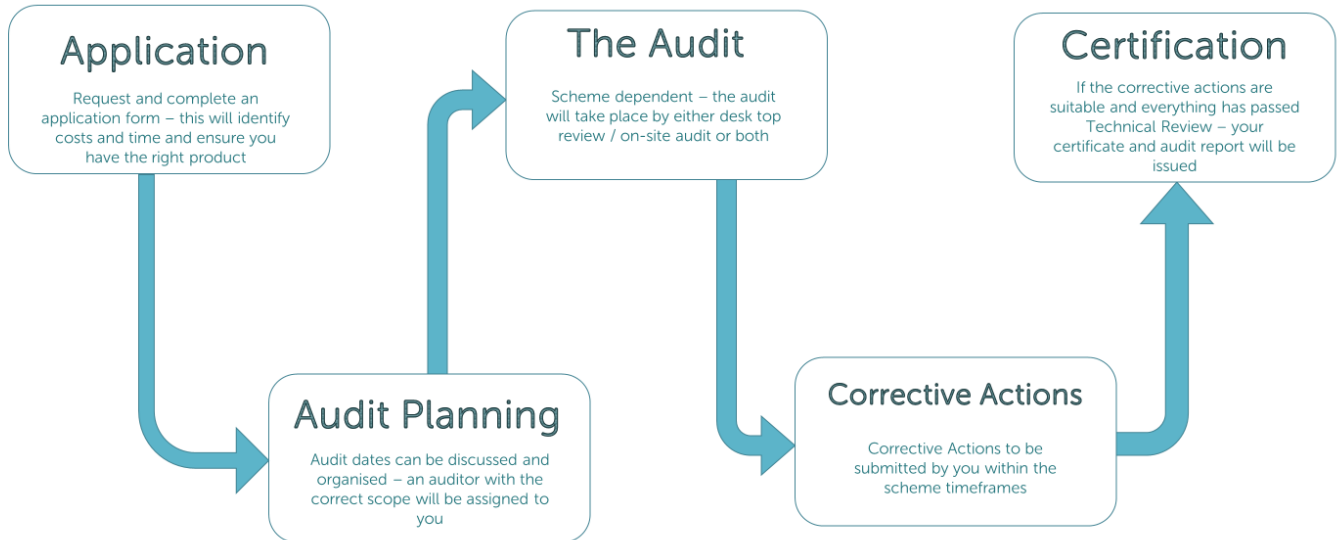


## Certification Process



Food Chain ID have fully documented Policies and Procedures which provide further information on; evaluation procedures, rules and procedures for granting, maintaining, extending or reducing the scope of, suspending, withdrawing or refusing certification. These are available on request from the Clients respective FoodChain ID Office or a request can be made through - [www.foodchainid.com/contact-us](http://www.foodchainid.com/contact-us)

### Confidentiality

It is a requirement of employment by FoodChain ID that all staff, including subcontracted auditors, involved with the certification process maintain strict confidentiality with regard to proprietary information obtained or created during the process or information provided to FoodChain ID from other sources (such as complaint) about a client. This requirement also applies to members of the FoodChain ID Certification Governance Committee and others who are engaged to provide professional services in connection with the certification service. Information obtained during audit activity (in all schemes) must not be used for business elsewhere. Any person detailed above is required to complete and sign the confidentiality agreement FoodChain ID document; for employees, a contract of employment (which includes a confidentiality agreement/statement)

### Impartiality

It is a requirement of ISO 17065 that the certification process in relation to both the audit and certification decision are demonstrably impartial and that no conflict of interest exists between staff involved in certification duties and the client company that would call into question that impartiality. This requirement also applies to members of the FoodChain ID Certification Governance Committee and others who are engaged to provide professional services in connection with the certification service.

David Wolf  
GLOBAL TECHNICAL MANAGER

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