

Box No

Mailboxes Limited T/As C S B S
Apex House, Thomas Street, Trethomas, Caerphilly, CF83 8DP
TEL: 0845 555 5054 - 02920 851681 email info@mailboxcsbs.co.uk

Application for Mailbox Services for a Business.

Date:/...../.....

Company Name:

Table with 2 rows and 4 columns: Business Style (Limited, Partnership, Trading As, Other) and Registered No.

Business Address:

Town: County:

Country: Postcode / Zip code:

Tel: email:

Business Owner / Director 1

Title..... First Names..... Surname.....

Address

Town County D/O/B:/...../.....

Country Postcode/Zip code

Home Tel: Occupation:

Mobile: email:

Business Owner / Director 2

Title..... First Names..... Surname.....

Address

Town County D/O/B:/...../.....

Country Postcode/Zip code

Home Tel: Occupation:

Mobile: email:

1 Proof of Identification

We must have one photo proof of ID – Passport / Driving license

Table with 2 columns and 3 rows: 1 Company, 2 Company, 3 Director / Business Owner, 4 Director / Business Owner, 5 Director / Business Owner, 6 Director / Business Owner

2 Mailbox Type

Please select the type of box you require

Table with 4 columns: STANDARD, PREMIUM, Gold, and an empty cell

3 Mailbox Term

Please select the contract period required

Please note minimum rental; period for Goldbox is 6 months

Table with 4 columns: Monthly, 3 Months, 6 Months, 12 Months

Application for Mailbox Services for a Business.

4 Registered Office & Directors Service Address
Free Registered Office with all 12 month mailbox rental on Premium and Goldbox only

Free Registered Office	Yes	No
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Registered Office	Yearly £20.00	Directors Service Address £10.00
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5 Mail Forwarding
Please confirm if you require mail forwarding, if yes please indicate the frequency required

Yes	No	Deposit £10.00 Paid
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5 Frequency

Daily	Weekly	Fortnightly	Monthly	On Request
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6 Authorisation to sign for deliveries

I / We hereby authorise CSBS to accept and sign for delivers where a signature is required

Sign **Print Name**

Position:

7 Terms & Conditions

Please sign below to confirm that you have read and agree to CSBS Terms & Conditions of Business

Sign **Print Name**

Position:

Additional Information:

Office Use
Authorised **Declined**

Signed **Print Name**