

Role Profile

Job Role:	Holiday Club Worker
Hours of work:	School Holidays: 25 - 40 hours per week,
Accountable to:	Junior and Holiday Club Coordinator
Accountable for:	Blackburn Youth Zone Holiday Club programme offer
Key Relationships:	Young People, Volunteers, Youth Zone team, Parents, OnSide Youth Zones, other Youth Work providers, Local Schools, Colleges and the voluntary sector.

Main Purpose

To have an input into the planning and delivery of specific child development and play work programmes. The supervision and support of young people at Blackburn Youth Zone, during school holidays.

To enable children and young people to experience a relevant, fun, inclusive, safe, social and educational Holiday Club Offer incorporating a variety of Play/Youth Work activities.

Successful candidates for this role will be enthusiastic, committed and innovative in their approach to delivering sessions and supporting young people, to ensure that every Holiday Club is better than the last!

Main Responsibilities

- To plan and deliver activities that inspire and motivate Holiday Club members, in a fully inclusive, safe, exceptional, cost effective, relevant and planned programme, always promoting the values of Blackburn Youth Zone.
- To promote and communicate, with passion and belief, Blackburn Youth Zone's Child Development and Youth Work offer to members, potential members and their parents / guardians.
- To develop and maintain professional and appropriate relationships with children and young people, offering young people a world class service and helping them to be the best they can be.
- To facilitate the members of Blackburn Youth Zone to grow to full maturity as individuals and citizens of society through the delivery of a holistic provision
- To report to the coordinators regarding any follow up or developmental work needed with both individual and groups of young people
- To ensure that our members maintain a high standard of behaviour and discipline during sessions in line with our Respect policy.
- To record and evaluate the sessions each night, involving young people in the evaluation process.
- To encourage children and young people to actively participate in decision making processes and structures.

- To work flexibly to ensure the needs of our members are met, including

disadvantaged or disabled children and young people.

- To have responsibility and commitment to safeguard the welfare of children and young people at all times, identify and manage risks effectively.
- To promote cultural cohesion and inclusion, and proactively challenge any prejudice and discrimination.
- To understand and adhere to Blackburn Youth Zone policies and procedures at all times with particular emphasis on equal opportunities, health and safety and safeguarding.
- To promote a positive image of Blackburn Youth Zone through professional operation and conduct with all our stakeholders and the general public.
- To Support the delivering participation programmes that develop Young People's skills and confidence to actively influence decisions that affect them within BYZ and the wider community.

	Essential	Desirable
Experience		
2 years experience of face to face child development and/or youth work delivery, working with children (8-11)	✓	
Experience of delivering sports and / or arts activities and / or targeted personal development programmes		✓
Experience of working in an outreach or detached setting		✓
Experience of working with disabled children and young people in and one to one setting	✓	
Experience of residential work		✓
Experience of working in a team and alongside volunteers	✓	
Planning and delivering a programme of youth/play work activities	✓	
Skills and Abilities		
Excellent verbal and written communication skills required to build effective working relationships with people at all levels inside and outside Blackburn Youth Zone	✓	
Ability to use initiative in decision making and resolving problems	✓	
Good organisational skills and the ability to plan, prioritise and complete tasks on schedule	✓	
Ability to adhere to and maintain effective relationships with young people, staff, parents, carers and other colleagues within appropriate professional boundaries	✓	
A self-starter, with the ability to drive efficiencies through fresh thinking	✓	
Effective time management skills, ensuring maximum productivity	✓	
Must demonstrate how they reflect on and develop practice, which contributes to the delivery plans	✓	
Ability to work flexible hours to meet the needs of children	✓	
Knowledge and Understanding		
Understanding of the principles of good youth work / play work practice	✓	
Understanding of issues affecting young people's lives	✓	
Ability to work effectively as a team and make a positive contribution to achieve desired outcomes	✓	
Ability to identify and challenge discrimination and discriminatory behaviour, taking appropriate action as necessary	✓	
Relevant qualification to at least NVQ level 2 or relevant experience to understand the value of Youth Work intervention		✓
Actively keeps up to date with Children and Young people policy and best practice	✓	
Sports Coaching qualification or Gold Arts award		✓
Knowledge and understanding of Working Together to Safeguard	✓	

Children & Young People		
Ability to work in accordance with national, local and organisational Child Protection and Safeguarding policies and procedures.		
Ability to identify and appropriately respond to cases of potential or actual child abuse		
Personal Qualities		
Positive and enthusiastic	✓	
Punctual and reliable	✓	
Commitment to personal and professional development.	✓	
Able to work during school half terms	✓	
A believer: a genuine passion for making a difference to the lives of children and young people.	✓	

General Information

**Location**

The main place of work will be Blackburn Youth Zone, based in Blackburn town centre, although the successful candidate will be expected to undertake such travel as is necessary to fulfil the requirements of the position.

Working hours

The hours of work are those necessary to fulfil the requirements of the position.

Remuneration package

Salary: £minimum wage-£9.62ph (depending on skill and experience)

Holidays:

Pension: Eligible, after six months' service, to join Blackburn Youth Zone Pension Scheme; 3% of salary is contributed by the Youth Zone, if the employee contributes 3% or more.

Notice period:

Disclosure and Barring Service Check

In accordance with our Child Protection and Safeguarding procedures, this position requires an enhanced DBS check.

Application Process

Please email a CV to hr@blackburnyz.org, together with a concise one page covering letter setting out your reasons for applying for this position.

Deadline for applications:

Application closes Friday 3rd May 2019

Interviews w/c 6th May 2019