

# Information about Committees / Board Members

The Board of Directors would like to seek out interested volunteers to help with one or more of the committees that peak their interests.

## Details:

- A current Board of Directors member will chair each of the committees.
- Committee members would not attend PCSL board meetings, nor be a voting member of the PCSL Board of Directors.
- Committees will not exceed 8 members, but the committee chair will determine the needed size of their committee.
- Time Commitment for each committee would be one meeting a month (unless more is needed pertaining to the work within the committee). These meetings could be electronic communications.
- One year volunteering commitment to the committee for consistency.

## Committees and Descriptions:

### 1. Operations

- a. Provides direction and support on contracts and technology for the PCSL office. Also responsible for oversight of annual registration, scheduling and team formulation in conjunction with the League Administrator. Oversee the care of the PCSL complex & field equipment, develop a long term plan for the complex and work to implement said plan while managing relationships with those associated organizations.
- b. Sub-committee to Operations – **Field/Complex Development Committee**
  - i. Provides direction, support and is closely involved in the development of a new complex for PCSL within the next four years. This committee's sole purpose is to develop alternate PCSL complex options and/or position the committee to be closely involved with the proposal for a new soccer complex lead by CYAA in conjunction with Bob Kohlhase as a representative for PCSL. This committee will report back up to the Operations committee chair.

### 2. Advertising/Sponsorship

- a. Primary responsibilities are the development of marketing plans for perspective sponsors of PCSL, fundraising activities for the league, volunteer coordination and community outreach. Possible committee work includes creating sponsorship levels portfolio, implementing a Jamboree/Fun Day for the PCSL players, or maintaining Volunteer Coordination for PCSL events.

### 3. Coach and Player Development

- a. Responsible for the oversight, organization and education of parents, coaches, and referees. Will also maintain playing rules for the league and team equipment. Liaison to other soccer organizations and other sports related affiliations within the community. Responsible for establishing and executing a player/coach development roadmap or plan. Possible committee work includes coordinating

yearly coaching courses, player programs, referee clinics, and any other ideas as the committee determines.

**4. Finance**

- a. Primary responsibilities are to provide oversight and direction in the area of budgeting, risk management and reporting of financial information. Working in conjunction with the Advertising/Sponsorship Committee on establishing new and existing sponsor relationships and evaluating fundraising opportunities. Possible committee work includes creating a budget, completing paperwork to update PCSL sales tax exempt status, and any other areas regarding savings for the organization.

**5. Planning**

- a. Primary responsibilities are to combine the actions plans created from PCSL committees (Finance, Coach and Player Development, Advertising/Sponsorship, Operations) to provide one overall direction and/or plan for PCSL. Possible committee work could include creating a 3-5 year plan based on committee's direction or reviewing and updating bylaws, policies, or handbooks annually.