

The Regular Meeting of Council was held on Monday, September 29<sup>th</sup>, 2014 at 7:00 pm in the Community Hall.

Present: Mayor Cassidy, Deputy Mayor Jungkind, Councillors Candow, Mapes, Dohey, and Coakwell

Staff: Stacey Barnes– Recording Secretary/Executive Assistant, Ian Frankton – Director of Recreation and Community Services and David Steele – Senior Administration Officer.

Other: Sarah Ladik (Hub), Jacob Barker (CBC) Heather Coakwell, Sherry DaRosa, Jean Locke, Janet-Marie Fizer & Erika (CIBC)

**1. CALL TO ORDER:**

This Meeting was called to order at 7:00pm with Mayor Cassidy presiding.

**2. ADOPTION OF AGENDA**

**#14-320            MOVED BY: CLLR CANDOW  
                          SECONDED BY: CLLR DOHEY**

**CARRIED**

**3. DECLARATION OF INTEREST**

There was no Declarations of Interest for the Regular Meeting of Council, Monday, September 29<sup>th</sup>, 2014.

**4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS**

**Mayor Cassidy**– Breast Cancer Awareness Month – Proclamation

**5. MINUTES**

a) Minutes of the Regular Meeting of Council, September 15<sup>th</sup>, 2014

**#14-321            MOVED BY: DEPUTY MAYOR JUNGKIND  
                          SECONDED BY: CLLR CANDOW**

**That the Council of the Town of Hay River accepts the Minutes of the Regular Meeting of Council, September 15<sup>th</sup>, 2014 as presented.**

**CARRIED**

b) Minutes of the JOH&S Committee, August 20<sup>th</sup>, 2014

**#14-322            MOVED BY: DEPUTY MAYOR JUNGKIND  
                          SECONDED BY: CLLR CANDOW**



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Prepared by:



Stacey Barnes  
Executive Assistant

Date: September 19<sup>th</sup>, 2013

**9. ADMINISTRATIVE ENQUIRIES**

**Deputy Mayor Jungkind:**

Budget will be ready for mid-October?

**Mayor Cassidy:**

We will be having a Special Meeting for budget once Administration nails down a closer – and review internally first.

**Councillor Dohey:**

Have we got any information on the corridor/mile 5 road maintenance agreement from GNWT?

**Mayor Cassidy:**

The Director of Public Works has been tasked with it and working on it.

**Deputy Mayor Jungkind:**

Can we have it added to the FUAL please?

**10. COMMITTEE REPORTS**

a) Emergency Monthly Report for August

**RECOMMENDATION:**

#14-323

**MOVED BY: CLLR DOHEY**

**SECONDED BY: DEPUTY MAYOR JUNGKIND**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Emergency Services Activity Report for the month of August 2014 as presented.**

**CARRIED**

**BACKGROUND:**

The month of August's training was varied with the start of the month focused on outdoor skill training such as proper use and maintenance of Ground Ladders and Pumps and Hydrants. Latter part of the month was spent on Mass Casualty Incidents covering Triage of patients then focus on our MCU trailer maintenance and setup as a Command Unit in preparation for the Mass Casualty incident planned for mid-September.

There were two building inspections completed on Town Facilities which included the Carpenter Shop and Emergency Response Training Facility. Both of the town facilities were found to be in good order with only a couple of deficiencies. These inspections aid us in collecting rebates from NORCIX. When all inspections are complete on Town Facilities we can expect a rebate of approximately \$31,000. Monies received from this rebate are being used to correct deficiencies and to invest in our Safety Programs.

Only one Fire Prevention session was completed and this was for the KFN Camp attendees.

A close eye was kept on what was happening with the Wildfires in the Northwest Territories and updates given to residents via a number of different methods which included Facebook, and emails that went out via the Emergency Measures email lists. Thankfully Hay River was never threatened by Wildfire during the month of August.

The Fire Department has also started work on the Operating and Maintenance Budgets for the Protective Services Group. Final budget numbers for presentation to the SAO and consequently council should be complete between the end of September to mid-October.

### Meetings:

PWS Committee Meeting  
Council Meeting  
Municipal Services Meeting  
Management Meetings  
JOH&S Meeting  
Meeting with MACA & Fire Marshal's Office regarding High Rise deficiencies.

During the month of August 227 Volunteer hours were served by the members of the HRFD for a year to date total of 3319.5 hours.

### STATISTICS

|   | 2013 | 2014 | 2013 YTD | 2014 YTD |
|---|------|------|----------|----------|
| <b>Patient Transfers</b>                      | 10   | 12   | 93       | 104      |
| <b>Medical Emergency Local</b>                | 10   | 9    | 90       | 69       |
| <b>Medical Emergency Reserve</b>              | 3    | 3    | 11       | 15       |
| <b>Medical Emergency Highway</b>              | 0    | 0    | 5        | 2        |
| <b>Medical Emergency Out of Town Patients</b> | 2    | 1    | 10       | 13       |
| <b>Body Transfer</b>                          | 1    | 0    | 8        | 4        |
| <b>Fires</b>                                  | 0    | 1    | 20       | 16       |
| <b>Rescues</b>                                | 0    | 1    | 2        | 9        |
| <b>False Alarms</b>                           | 3    | 4    | 20       | 21       |
| <b>Ambulance Training</b>                     | 1    | 1    | 7        | 5        |
| <b>Fire Training</b>                          | 3    | 2    | 21       | 22       |
| <b>Special Training</b>                       | 0    | 0    | 23       | 5        |
| <b>Cleanup &amp; Maintenance</b>              | 3    | 2    | 37       | 26       |
| <b>Fire Permits</b>                           | 0    | 0    | 20       | 0        |
| <b>Fireworks Permits</b>                      | 3    | 2    | 3        | 2        |
| <b>Public Safety</b>                          | 1    | 1    | 22       | 30       |
| <b>Inspections</b>                            | 2    | 2    | 47       | 38       |

|                               |   |   |   |   |
|-------------------------------|---|---|---|---|
| <b>Child Seat Inspections</b> | 0 | 0 | 1 | 3 |
|-------------------------------|---|---|---|---|

**MAINTENANCE**

|                    |                                  |
|--------------------|----------------------------------|
| <b>Ambulance 1</b> | Weekly Checks,                   |
| <b>Medic 1</b>     | Weekly Checks                    |
| <b>Pump 1</b>      | Weekly Checks                    |
| <b>Pump 2</b>      | Weekly Checks                    |
| <b>Pump 3</b>      | Weekly Checks                    |
| <b>Tanker 1</b>    | Weekly Checks, Replace Batteries |
| <b>Rescue 1</b>    | Weekly Checks                    |
| <b>Rescue 2</b>    | Weekly Checks                    |
| <b>Rescue 5</b>    | Weekly Checks                    |

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

Fire Prevention Bylaw

**FINANCIAL IMPLICATIONS:**

N/A

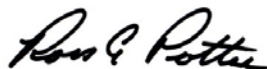
**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

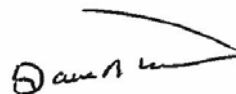
**Prepared by:**



Ross Potter  
Director Protective Services/Fire Chief

Date: September 18, 2014

**Reviewed by:**



David Steele  
Senior Administrative Officer

Date: September 18<sup>th</sup>, 2014

b) Municipal Services Monthly Activity Report for August

**RECOMMENDATION:**

#14-324

**MOVED BY: CLLR DOHEY  
SECONDED BY: DEPUTY MAYOR JUNGKIND**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for August 2014 as presented.**

**CARRIED**

**BACKGROUND:**

| By-law Name        | Complaints Received | Warnings Issued          | Tickets Issued |
|--------------------|---------------------|--------------------------|----------------|
| TRAFFIC            | 11                  | 17<br>(parking offences) | 11             |
| ANIMAL CONTROL     | 21                  | 11                       | 0              |
| NOISE CONTROL      | 2                   | 0                        | 0              |
| BUSINESS LICENSE   | 0                   | 0                        | 0              |
| UNSIGHTLY LAND     | 2                   | 2                        | 0              |
| LOTTERY LICENSE    | 0                   | 0                        | 0              |
| TAXI LICENSE       | 0                   | 0                        | 0              |
| SMOKING REGULATION | 0                   | 0                        | 0              |
| STREET CLEARING    | 0                   | 0                        | 0              |
| GARBAGE COLLECTION | 0                   | 0                        | 0              |

|                                |   |
|--------------------------------|---|
| Dog Attack Complaints Received | 4 |
|--------------------------------|---|

|                       |   |
|-----------------------|---|
| Number of Dogs Caught | 1 |
|-----------------------|---|

**Unsightly Properties:**

There are currently nine (9) properties under investigation.

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

Bylaws as applicable

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

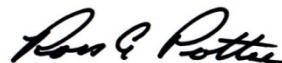
**Prepared by:**



Dave Ryan  
Bylaw Officer

Date: September 18<sup>th</sup>, 2014

**Reviewed by:**



Ross Potter  
Director Protective Services/Fire Chief

Date: September. 18<sup>th</sup>, 2014

c) Interim Financial Reports at June 30<sup>th</sup>, 2014

**RECOMMENDATION:**

#14-325

**MOVED BY: DEPUTY MAYOR JUNGKIND  
SECONDED BY: CLLR DOHEY**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Interim Financial Report as of June 30, 2014 as presented.**

**CARRIED**

**BACKGROUND:**

This is the first major financial report for this year. There was a delay preparing, in part due to audit. The Financial reports are required and expected by Council on a regular basis.

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

Interim Financial Reports for 2014 as of June 30, 2014. Previously distributed August 11, 2014.

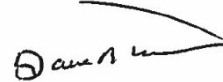
**Prepared by:**



Harvey Harris  
Director of Finance & Administration

Date: September 18<sup>th</sup>, 2014

**Reviewed by:**



David Steele  
Senior Administration Officer

Date: September 18<sup>th</sup>, 2014

d) Amortization Budget for 2014

**RECOMMENDATION:**

#14-326

**MOVED BY: CLLR CANDOW  
SECONDED BY: CLLR MAPES**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the amortization budget for the 2014 year in the amount of \$2,084,000.**

**CARRIED**

**BACKGROUND:**

Council has previously approved both the Operating and Capital budgets for the 2014 fiscal year. The nature of those budgets reflects the revenue and expenditures that the Town expects to respectively receive and incur during the year. In addition to that, there is an amortization aspect, whereby the value or cost of the the Town's investment in a wide range of capital infrastructure assets is spread over their useful life. In earlier years this accounting technique was referred to as depreciation, but in more recent years is referred to as amortization. Further it has only been in recent years that this technique has been applied to the financial reporting requirements of Municipalities.

As an example of this technique, consider that the Town acquired a new truck in 2010 at a cost of \$40,000 and it is considered to have a useful life of 8 years. Spreading the cost of the truck equally over 8 years, that would be \$5,000 per year. At the end of 4 years the recorded value of the truck would be \$20,000, i.e. \$40,000 – (4 X \$5,000). This accounting technique allows us to report both the original cost of \$40,000, and the current value of \$20,000 in our accounting records, but does not affect the bottom line or surplus/deficit of the Town in any way.

The distribution of the \$2,084,000 amount across various programs is as follows:

| <u>Program</u>        | <u>\$</u> |
|-----------------------|-----------|
| Utility Fund          | 450,000   |
| Land Development Fund | -         |
| General Government    | 75,000    |



|   |         |
|---|---------|
| Protective Services                               | 160,000 |
| Transportation & Public Works                     | 850,000 |
| Environmental & Public Health Services – Landfill | 6,000   |
| Environmental & Public Health Services – Cemetery | 35,000  |
| Tourism   | 8,000   |
| Recreational & Cultural                           | 500,000 |

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

Technical in nature only. Does not affect the bottom line net financial asset position of the Town.

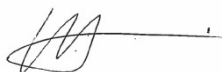
**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

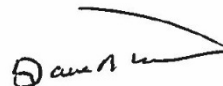
**Prepared by:**



Harvey Harris  
Director of Finance & Administration

Date: September 18<sup>th</sup>, 2014

**Reviewed by:**



David Steele  
Senior Administration Officer

Date: September 18<sup>th</sup>, 2014

e) Councillor Code of Conduct

**RECOMMENDATION:**

#14-327

**MOVED BY: CLLR DOHEY  
SECONDED BY: DEPUTY MAYOR JUNGKIND**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report titled "Council Code of Conduct" as presented.**

**CARRIED**

**BACKGROUND:**

On June 24<sup>th</sup>, 2014, Council passed the motion to have Council Code of Conduct updated to have the following paragraph added to Section "Meetings and Appointments to Other Bodies" subsection 5.

"If a councillor wishes to seek nomination, election or re-election to any body as a councillor, that councillor must notify council no later than the last meeting prior to that election. If two or more councillors express an interest in the same elected position, council will choose one councillor to seek nomination, election or re-election."

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

Council Code of Conduct

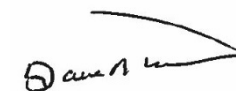
**Prepared by:**



Stacey Barnes  
Executive Assistant

Date: September 18<sup>th</sup>, 2014

**Reviewed by:**



David Steele  
Senior Administration Officer

Date: September 18<sup>th</sup>, 2014

f) Gas Tax Agreement

**RECOMMENDATION:**

**#14-328**

**MOVED BY: CLLR CANDOW  
SECONDED BY: CLLR MAPES**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER approve entering into a one year contribution agreement for Gas Tax Funding, commencing April 1, 2014, in the amount of \$1,015,622; and that the Town of Hay River continue its commitment to make progress towards developing and implementing an asset management plan as per clause 14(a)(i) of the Gas Tax Agreement.**

**CARRIED**

**BACKGROUND:**

The Town's multi-year agreement with the GNWT for Gas Tax Funding expired on March 31, 2014.

For the next 10 year period, the attached document identifies the eligible list of projects, and is in effect an expansion of the eligible projects that were previously orientated towards health aspects of water/sewage systems and energy efficient aspects.

The Agreements for the first year only, have been forwarded to the Town for signature, but in conjunction with their specific approval require a motion or resolution of Council stating their *commitment to make progress towards developing and implementing an asset management plan as per clause 14(a)(i) of the Gas Tax Agreement*. It may be another year or two before it is determined how much the Town will receive in future years due to a current allocation formula review, with the current year funding reflecting that received in the previous year as an interim measure.

The Town acquired a capital asset management system a few years ago, and continues to update and expand on the information therein. By its nature it requires periodic update, and as of yet the Town has not achieved the desired/required level of data input. It will continue to work on developing the system so that it can be better used in the Town's management of its extensive capital asset inventory, from both maintenance and replacement perspectives

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

A requirement to receive the allocated funding under the Gas Tax agreement.

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

Gas Tax Agreement 2014 - 2024 - Eligible Project Categories

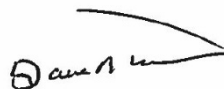
**Prepared by:**



Harvey Harris  
Director of Finance & Administration

Date: September 22<sup>nd</sup>, 2014

**Reviewed by:**



David Steele  
Senior Administration Officer

Date: September 22<sup>nd</sup>, 2014

g) Debenture Financing

**RECOMMENDATION:**

**#14-329**

**MOVED BY: CLLR DOHEY  
SECONDED BY: DEPUTY MAYOR JUNGKIND**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the report Debenture Financing.**

**CARRIED**

**BACKGROUND:**

A number of circumstances may lead a Town towards a long-term borrowing option/strategy to invest in its community infrastructure. The basic reason for borrowing is that funds on hand, including those on reserve, and revenues specifically available in the next few years for one or more major projects are insufficient to fully pay for the project(s).

A debenture may also be used to borrow money in order to take advantage of a collection of projects which if done sooner than later could actually save money due to quantity purchasing power, in situations of rising interest rates or where the interest rate being offered is attractively low, and/or in times of significantly rising costs for particular goods and services.

A debenture is a type of debt instrument that is NOT secured by physical assets or collateral. Debentures are backed only by the general creditworthiness and reputation of the issuer (i.e. Town). Both corporations and governments frequently issue this type of bond in order to secure capital. Like other types of bonds, debentures are documented in an indenture (a contract that reflects a debt or purchase obligation).

The Government of NWT, through the *Cities, Towns & Village Act* establishes the debt limits and processes that apply to a Town that wishes to consider long-term debt financing. The process includes a debt management plan, and requires public approval through a plebiscite. The maximum amount of debt that a Town can hold is established by a formula that applies

to their particular circumstances. The maximum amount of debt that the Town of Hay River can hold is approximately \$20Million.

The affordability of debt depends upon a number of factors; the amount that needs to be borrowed, the interest rate charged on the money borrowed, the duration of the repayment period, and the source of funding to repay the debt.

Below is a table that shows that if the Town were to borrow a \$1Million then how much they would need to pay each year, based upon the number of years chosen to pay back the loan, and the rate of interest. If the amount borrowed was \$5Million, then you would multiply each of the annual repayment amounts in the table by 5, and so on for different amounts borrowed.

**Annual (Re)Payment per Year  
 Under Varying Durations of Repayment and Interest Rates  
 --Per \$1Million Principal Borrowed--**

| Repayment<br>Period<br>Years | Annual Rate of Interest [Percent] |         |         |         |         |         |         |
|------------------------------|-----------------------------------|---------|---------|---------|---------|---------|---------|
|                              | 3.0                               | 3.5     | 4.0     | 4.5     | 5.0     | 5.5     | 6.0     |
| 5                            | 218,355                           | 221,481 | 224,627 | 227,792 | 230,975 | 234,176 | 237,396 |
| 10                           | 117,320                           | 120,241 | 123,291 | 126,379 | 129,504 | 132,668 | 135,868 |
| 15                           | 83,766                            | 86,825  | 89,941  | 93,114  | 96,342  | 99,626  | 102,963 |
| 20                           | 67,216                            | 70,361  | 73,582  | 76,876  | 80,243  | 83,679  | 87,185  |
| 25                           | 57,428                            | 60,674  | 64,012  | 67,439  | 70,952  | 74,549  | 78,227  |
| 30                           | 51,019                            | 54,371  | 57,830  | 61,391  | 65,051  | 68,805  | 72,649  |
| 35                           | 46,539                            | 49,998  | 53,577  | 57,270  | 61,071  | 64,975  | 68,973  |
| 40                           | 43,262                            | 46,827  | 50,523  | 54,343  | 58,278  | 63,320  | 66,461  |

This table also helps to make various decisions under different circumstances. You will note that in terms of annual payments, they would be comparable over a 20 year span at 4% interest, when compared to a 30 year span at 6% --- see orange highlighted amounts as an example. Under the latter period and rate the total interest costs would however be significantly larger.

As part of a borrowing plan, the Town would need to identify the source of repayment. Consider a scenario where the Town needs to borrow \$10Million, and assume it has identified an increase in property tax as the principal source of repayment. Further, it does not want to burden the taxpayers with more than a 15 percent increase. A 15% increase on a base property tax of \$4Million would mean that the most that the Town would be able to repay on a loan would be \$600,000 per year (i.e. 0.15 X \$4,000,000). Looking at the table provided, the related loan repayment periods and associated interest rates that fit the criteria are highlighted in green. For example, if the rate of interest charged was only 3%, then the loan could be repaid in 25 years, whereas if the rate was 5% it would take 40 years to repay.

The information within this table can act as a guide to help assess various financing opportunities and requirements under varying circumstances, such as interest rates, duration of repayment, amount needed to be borrowed, and availability &/or limitations of funds to make the required repayments.

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

Cities, Towns & Villages Act

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

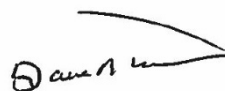
**Prepared by:**



Harvey Harris  
Director of Finance & Administration

Date: September 22<sup>nd</sup>, 2014

**Reviewed by:**



David Steele  
Senior Administration Officer

Date: September 22<sup>nd</sup>, 2014

**11. NOTICES OF MOTIONS**

There were no Notices of Motions for the Regular Meeting of Council, September 29<sup>th</sup>, 2014.

**12. NEW BUSINESS**

a) Excused Absence

**RECOMMENDATION:**

#14-330      **MOVED BY: DEPUTY MAYOR JUNGKIND**  
**SECONDED BY: CLLR DOHEY**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillors M<sup>c</sup>Kay & Maher from the Regular Meeting of Council, Monday, September 29<sup>th</sup>, 2014.**

**CARRIED**

**BACKGROUND:**

Councillors M<sup>c</sup>Kay & Maher have requested to be excused from the Regular Meeting of Council, Monday, September 29<sup>th</sup>, 2014

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

**Prepared by:**



Stacey Barnes  
Executive Assistant

Date: September 25<sup>th</sup> 2014

b) Recreation & Community Services Monthly Activity Report

**RECOMMENDATION:**

**#14-331**

**MOVED BY: CLLR COAKWELL  
SECONDED BY: CLLR DOHEY**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for August 2014 as presented.  
CARRIED**

**BACKGROUND:**

**Department Statistics:**

**Recreation Centre Rentals**

- Arena Surface: Growing Together Thursdays "Kids Bike Time", Kruger Service (Aug 2), Slow-Pitch Wet Dance (Aug 2), Metis Nation Wet Dance (Aug 9), Giant Bingo Golf Club (Aug 29), Soaring Eagle Fiddle & Jig (Aug 30-31)  
Smaller Rentals = 1hr
- Pool: Regular Scheduled Programming
- Curling Surface: Adventure Camp Base (August 1-31)
- Community Hall: Yards & Bloom Awards (Aug 16), Minister Of Health Meeting (Aug 18), GNWT ENR Meeting (Aug 19) GNWT Jury Selection (Aug 27)

Smaller Rentals = 0hr

- Doug Wieterman: Summer Heat Base (August 1-31)  
Smaller rentals = 0hr

### **Programs**

- Relaxation Yoga (Thurs): avg. 8 participants, 1 class/week
- Bootcamp Series 1 & 2 (Mon/Wed): 30 participants, 2 classes/week
- Guts & Gluts (Tues): 20 participants, 1 class/week
- Paintball (Sunday): avg. 15 participants, twice a month
- Adventure Camp: 20 participants, daily
- Summer Heat Camp: 25 participants, daily
- Senior Lawn Games Tournament: 6 participants
- Private Lessons: 14 in August
- Aqua Fit: avg. 7 participants, 2 classes/week
- Aqua Therapy: avg. 5 participants, 1 class/week
- Swim Lessons: 9 Participants in 4 lessons
- Morning Swim Club: 1 signed up yearly, 3 Seasonal, 1 Monthly
- Cancelled Programs: Swim Clinic
- Upcoming Programs: Shut Down, Junior Lifeguard Club, Fall Programming
- Upcoming Programs: Light's On Cultural Cooking (Saturdays), Fitness Testing (Sept 10), Paintball (Sundays), Nature Club (Sept 11).

### **Grants/Funding:**

- MRA Event Grant: X Games (submitted) \$1000.00
- Get Active Grant \$750.00 for 3 events that are Free to the public

### **Projects:**

- Ordered sand to change out filters during shut down in September.

### **Events:**

- Old Town Challenge Paintball Tournament (Aug 17): 12 youth between the ages of 9-27 participated in a 3v3 paintball tournament.
- Family Canoe Day (Aug 23): Approx. 25 people canoed from the Golf Course to Chamber Park for a fish fry. Coastguard Auxiliary also volunteered.
- Upcoming Events: Make the Connection (Sept 9), X-Games (Sept 13), Great Hay River Triathlon (Sept 14), Terry Fox (Sept 14).

### **Director Meetings:**

- Youth Resiliency Funding Meeting with Growing Together (Aug 8)
- X Games Meeting (Aug 13 & Aug 20)
- Summer Camp Debrief (Aug 27)

### **Personnel Updates:**

- Departures: Abby Webster - Junior Lifeguard & Paige Kruger - Lifeguard
- Vacancies:
- New Hires:

### **Variance Report and Monthly Tracking:**



|                         |             |             |             |
|-------------------------|-------------|-------------|-------------|
| <b>Pool Attendance:</b> |             |             |             |
| <b>August</b>           | <b>2012</b> | <b>2013</b> | <b>2014</b> |
| Birthday Party          | 1           | 2           | 3           |
| Aquasize                | 82          | 84          | 85          |
| Schools                 | 0           | 0           | 0           |
| General                 | 1900        | 1688        | 796         |

|                              |             |             |             |
|------------------------------|-------------|-------------|-------------|
| <b>Arena Ice Attendance:</b> |             |             |             |
| <b>August</b>                | <b>2012</b> | <b>2013</b> | <b>2014</b> |
| Public Skate                 | 0           | 0           | 0           |
| Jr Ball Hockey               | 0           | 0           | 0           |
| Sr Ball Hockey               | 0           | 0           | 0           |

|                         |             |             |             |
|-------------------------|-------------|-------------|-------------|
| <b>Aquatic Revenue:</b> |             |             |             |
| <b>August</b>           | <b>2012</b> | <b>2013</b> | <b>2014</b> |
| Admissions              | \$4,014.74  | \$3,721.57  | \$3,490.24  |
| Kids Lessons            | \$1,140.48  | \$986.45    | \$630.00    |
| Adult Lessons           | \$428.58    | \$459.53    | \$0.00      |
| Miscellaneous           | \$831.45    | \$319.37    | \$462.53    |
| Hourly Rental           | \$0.00      | \$0.00      | \$360.00    |
| Swim Club               | \$0.00      | \$0.00      | \$0.00      |

|                       |             |             |             |
|-----------------------|-------------|-------------|-------------|
| <b>Arena Revenue:</b> |             |             |             |
| <b>August</b>         | <b>2012</b> | <b>2013</b> | <b>2014</b> |
| Ice Rental            | \$0.00      | \$0.00      | \$0.00      |
| Miscellaneous         | \$247.11    | \$836.55    | \$304.69    |
| Hall Rental           | \$747.21    | \$6,649.32  | \$4702.13   |
| Ball Park             | \$0.00      | \$0.00      | \$0.00      |
| Public Usage          | \$0.00      | \$0.00      | \$0.00      |
| Other Rec             | \$1,307.77  | \$3,294.94  | \$769.52    |

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A



**15. ADJOURNMENT**

**#14-336      MOVED BY: CLLR CANDOW**

**That the Regular Meeting of Council be adjourned at 9:07pm.**

**CARRIED**

**Certified Correct as Recorded on the 29<sup>th</sup> day of September, 2014.**

**These minutes were accepted by motion #14-338.**

  
\_\_\_\_\_  
**Mayor**

  
\_\_\_\_\_  
**Senior Administrative Officer**

# Right Here in Hay River



- Presented by: Hay River Chamber of Commerce

# THE IDEA

- Create a Clever Campaign to promote and encourage shopping local.
- To Create stable local vendors and suppliers as they are an important part of a healthy local economy and will have a positive impact on the quality of life in Hay River for all residents
- Right Here in Hay River, was born to promote the idea to eat, shop, stay and play...  
Right Here in Hay River

# WHO IS INVOLVED

- Hay River Chamber of Commerce formed a committee to create a shop local campaign
- We are looking to involve:
  - The Town of Hay River
  - ITI
  - Businesses of Hay River

# WHY THIS PROGRAM

- To be a creative shop local program that promotes local shopping without calling it that.
- Once the concept was born we wanted to introduce it to Hay River in a fun and exciting contest
- Magnet Scavenger hunt was born.

# THE MAGNETS

## COLLECTIBLE MAGNETS



Finished Assembled  
Magnet Pieces create  
this ----->





# WHY THE MAGNETS

- Everyone loves fridge magnets
- Everyone uses fridge magnets
- Collect them all drives something within
- Cost effective
- Easy to Implement
- Appeals to all ages.

# WHY THE CONTEST

- We wanted a way to announce the program that was fun and innovative
- Wanted to get the entire town involved
- Ties in well with a finish to promote Midnight Madness
- Allows us to use all forms of Media to promote the contest effectively.

# WHAT CAN YOU DO

- Partner with the Chamber to assist in covering the costs of the contest.
- Be a promoter of the contest
- Take part in the contest by being one of our magnet distributors
- Be a positive voice to the entire Right Here program.

# BUDGET

## Right Here In Hay River Program

### Revenue

|                                |                  |
|--------------------------------|------------------|
| Industry, Tourism & Investment | \$9,031.00       |
| Partnership Contributions      | 8,904.00         |
| <b>Total Revenue</b>           | <u>17,935.00</u> |

### Expenses

|                         |                    |
|-------------------------|--------------------|
| Moose Radio             | 6,359.50           |
| Hub Newspaper           | 4,575.50           |
| Flyer Production        | 1,500.00           |
| Administration time     | 3,000.00           |
| Prize – Chamber Dollars | 1,000.00           |
| Window Decals           | 500.00             |
| Other Store Signage     | 500.00             |
| Miscellaneous           | 500.00             |
| <b>Total Expenses</b>   | <u>\$17,935.00</u> |

# WHAT`S NEXT

- Radio promotion of upcoming contest
- Flyer distribution announcing contest
- Weekly newspaper ad
- Facebook promotion and updates
- Local poster and businesses promote
- Local residents take part in exciting contest
- One winner is announced on the Eve of Midnight Madness

# IN CLOSING

- We hope we can count on the Town`s participation in the complete Right Here in Hay River campaign
- Bottom Line is Shopping local benefits us all.
- Let me tell you a story about Joe....

PATTERSON SAWMILL LTD.  
76 PATTERSON ROAD  
HAY RIVER, NT X0E 0R4  
PHONE 867-874-2746 FAX 867-874-6157



Sept. 03, 2014

Mayor and Council  
Town of Hay River  
73 Woodland Drive  
Hay River, NT X0E 1G1

Dear Mayor and Council:

Patterson Sawmill Ltd. is applying for a timber license at Km.100 Highway # 1 (16 kms West of Enterprise, NT).

This application is for a Fuel Wood (Firewood) license to supply local markets. All Territorial Forestry Regulations and Land Use Regulations will be adhered to.

Should Council have any concerns or need more information on this license application, please contact Patterson Sawmill Ltd. A representative is available at your convenience to discuss this application.

A handwritten signature in black ink, appearing to read "Daniel Patterson". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Daniel Patterson  
President

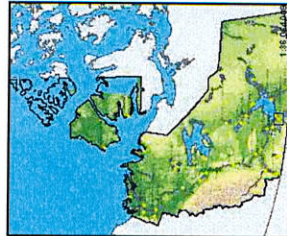


**Forest Application  
KM 100, HWY #1  
Patterson Sawmill**



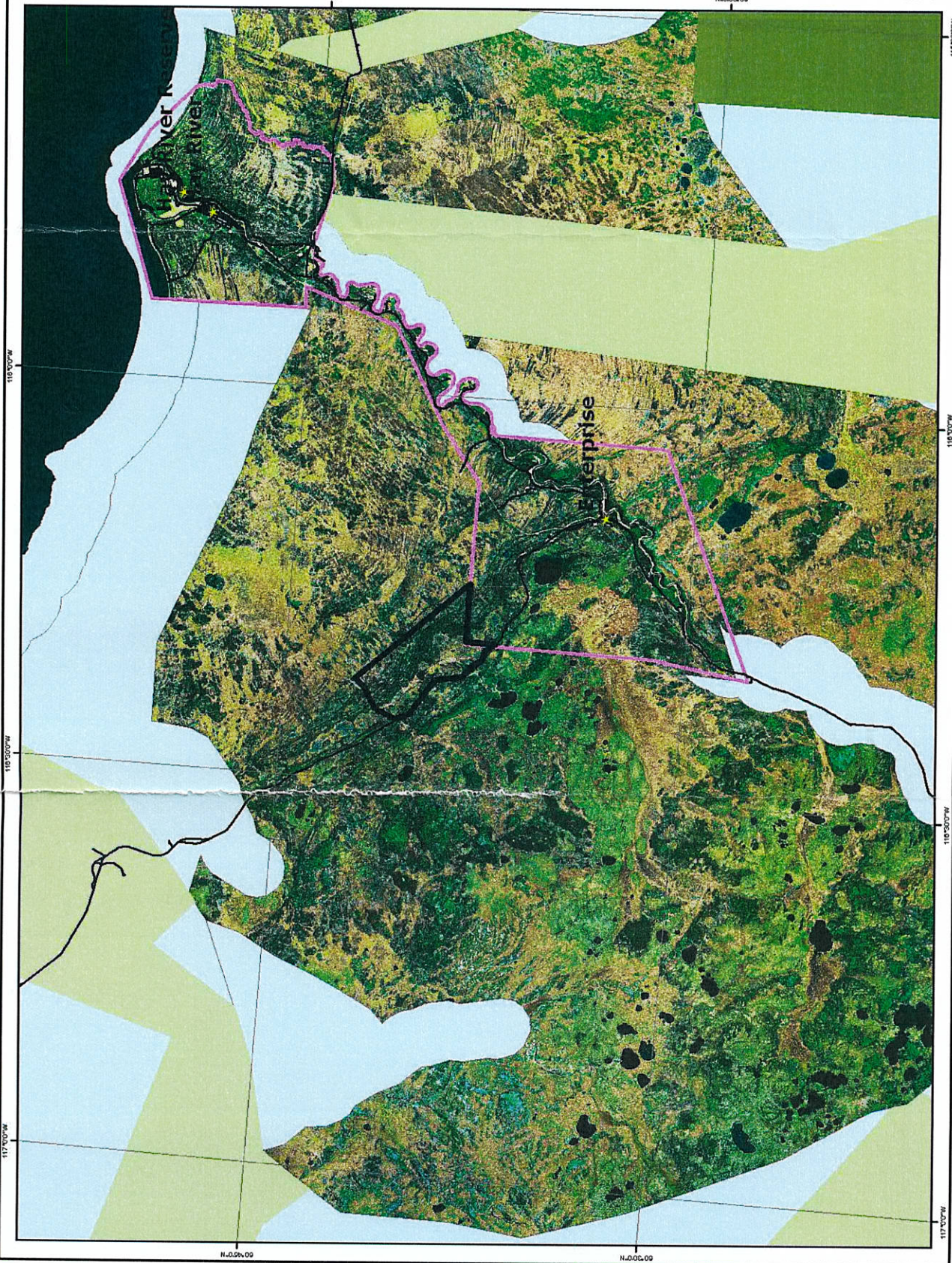
**Map Elements**

- Community
- Access Road
- All-Season Road
- Winter Road
- Hay River / Enterprise BLT
- Area of Interest
- Permanent Protected Area
- Interim Withdrawal / Protected Area
- DehechoLandUsePlanningZones\_2011



1:250,000  
0 2.5 5 7.5 10  
KM

Forest Resources, GNWT-ENR  
Hay River NT May 7, 2014  
NWT Lambert Conformal Conic, NAD83  
Base Data Sources: NRCan (CanVec);  
GNWT (PM D)



117°00'W 118°30'W 119°30'W 120°30'W

60°00'N 60°05'N 60°10'N 60°15'N



Chief Andrew Cassidy  
73 Woodland Drive  
Hay River, NT X0E 1G1

**SEPTEMBER 1, 2014**



To the honourable Chief Andrew Cassidy,

The Canadian Breast Cancer Foundation – Prairies/NWT Region respectfully requests that you, as Chief of Hay River, officially proclaim the month of October as Breast Cancer Awareness Month and lend your voice to a very important cause.

Breast cancer continues to be the most common cancer amongst Canadian women: an estimated 24,400 women will be diagnosed with the disease this year and 5,000 will die of it. For our team at the Canadian Breast Cancer Foundation – Prairies/NWT Region, these statistics show how important it is to recognize the seriousness of breast cancer and reflect the need for well-funded research and awareness projects.

On the Sunday, October 5<sup>th</sup>, 2014 the Canadian Breast Cancer Foundation CIBC Run for the Cure will be held in 65 communities across Canada to raise much needed funds. In 2013, we celebrated with over 130,000 runners and walkers who, together helped raise over 27 million dollars to create a future without breast cancer.

With the help of so many generous people from cities and towns across the country, we hope to exceed last year's figures and invest those donations in the best, brightest minds in breast cancer research and advocacy in Manitoba, Saskatchewan and Alberta. An official proclamation of Breast Cancer Awareness Month from your council would go a long way to strengthen our efforts.

If you like, our team would be happy to provide you with pink ribbons, brochures from our breast health series and any other informative materials you require. We can also arrange free seminar sessions on breast health and the work we do here at the Canadian Breast Cancer Foundation – Prairies/NWT Region.

Please feel free to contact me if you have any questions.

Sincerely,

Jennifer Brigden  
Marketing & Communications Officer  
Canadian Breast Cancer Foundation – Prairies/NWT Region  
[jbrigden@cbcf.org](mailto:jbrigden@cbcf.org)  
403.209.2233

**cbcf.org**

|   |                       |                          |                       |
|---|-----------------------|--------------------------|-----------------------|
| 700 – 10665 Jasper Avenue, Edmonton, AB T5J 3S9 | <b>P</b> 780.452.1166 | <b>TF</b> 1.866.302.2223 | <b>F</b> 780.451.6554 |
| 300 – 1324 17 Avenue SW, Calgary, AB T2T 5S8    | <b>P</b> 403.209.2233 |                          | <b>F</b> 403.209.2366 |
| 304 – 1 Wesley Avenue, Winnipeg, MB R3C 4C6     | <b>P</b> 204.231.4885 | <b>TF</b> 1.866.267.3948 | <b>F</b> 204.231.4910 |
| 2 – 1124 8 Street East, Saskatoon, SK S7H 0S4   | <b>P</b> 780.452.1166 | <b>TF</b> 1.866.302.2223 | <b>F</b> 780.451.6554 |

Charitable Registration No. 12799 3608 RR0001

## PROCLAMATION OF BREAST CANCER AWARENESS MONTH

WHEREAS: Breast cancer is the most common cancer in Canadian women and is a serious disease that will affect 24,400 women, 210 men and their families this year, and

WHEREAS: It is of great importance that money be raised to fund breast cancer research projects and community programs, and

WHEREAS: The Canadian Breast Cancer Foundation strives to be an effective advocate, a trusted leader, a respectful partner and a catalyst in creating a future without breast cancer.

THEREFORE: I \_\_\_\_\_ (name) hereby proclaim the month of October 2014 as "Breast Cancer Awareness Month" in the town of Hay River, NT this 1st day of October, 2014.

700 – 10665 Jasper Avenue, Edmonton, AB T5J 3S9  
300 – 1324 17 Avenue SW, Calgary, AB T2T 5S8  
304 – 1 Wesley Avenue, Winnipeg, MB R3C 4C6  
2 – 1124 8 Street East, Saskatoon, SK S7H 0S4

**P** 780.452.1166  
**P** 403.209.2233  
**P** 204.231.4885  
**P** 780.452.1166

**TF** 1.866.302.2223  
**TF** 1.866.267.3948  
**TF** 1.866.302.2223

**F** 780.451.6554  
**F** 403.209.2366  
**F** 204.231.4910  
**F** 780.451.6554

[cbcf.org](http://cbcf.org)

**Town of Hay River**  
**Report to Council**

Interim Financial Report for 2014 Year as at June 30, 2014

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| Capital Projects               | 7              |
| Reserve Balances               | 8              |
| Deferred Contribution Balances | 9              |



# Narrative Overview

## FEATURES OF REPORT

This series of reports is a further development of those developed approximately one year. Added features include:

1. The addition of a comparative figures column for the year-to-date financial activity for the previous year, that provides insight between the two years.
2. Revenue amounts for both the year-to-date actual columns in many instances are adjusted to reflect the earnings that relate to only a six month period rather than a full year. This provides for both better determination of variance amounts and the year-to-date surplus(deficit).
3. The addition of a total "salary/wage/honoraria & benefits" for all fund related expenditures is displayed at the bottom of the Fund Summary page

## FUTURE DEVELOPMENTS ON REPORTING:

Refinement of year-to-date budget figures to take into seasonal variations caused by weather (e.g. fuel consumption) and levels of activity that change throughout the calendar year is still to be completed.

It appears that the current reporting format may inadvertently include employee benefit amounts within the other operational figures. That will need to be investigated and adjusted as required.

Funding for one time projects/initiatives may be providing for minor distortion. Consideration will be given to reporting these projects on a separate report for improved reporting and control.

## OVERVIEW

To the extent the various year-to-date reports show little in way of negative variances that is encouraging.

While there remains the need for further and continuous monitoring, review, and control of financial aspects throughout the full range of activities of the Town, the reports to date give no apparent rise for concern. Once seasonality aspects of the budget are dealt with over the next month or so, future interim financial statements should become increasingly meaningful and valuable as a management tool..

Going forward, an interim financial statement should be expected as part of each Municipal Services Committee meeting. The report for the seven months ending July 31<sup>st</sup> will be the reported presented in September.

**TOWN OF HAY RIVER**  
**Consolidated Summary of Revenue and Expenditure - FUND SUMMARY**  
For the 6 Months Ended June 30

| FUND                                      | YTD 2013         | -----Year To Date 2014----- |                  |                | 2014 Year         |
|---|------------------|-----------------------------|------------------|----------------|-------------------|
|   |                  | Actual                      | Budget           | Variance       |                   |
| <b>General</b>                            |                  |                             |                  |                |                   |
| Revenue                                   | 4,049,174        | 4,182,269                   | 4,019,162        | 163,107        | 8,038,324         |
| Less Expenditure                          | 3,634,260        | 3,737,734                   | 4,045,710        | 261,154        | 7,798,272         |
| Surplus(Deficit)                          | 414,914          | 444,535                     | 26,548           | 424,261        | 240,052           |
| <b>Utility</b>                            |                  |                             |                  |                |                   |
| Revenue                                   | 1,139,313        | 1,252,110                   | 1,167,065        | 85,046         | 2,334,129         |
| Less Expenditure                          | 1,031,384        | 1,048,197                   | 1,167,065        | 118,868        | 2,334,129         |
| Surplus(Deficit)                          | 107,929          | 203,914                     | 0                | 203,914        | 0                 |
| <b>Land Development</b>                   |                  |                             |                  |                |                   |
| Revenue                                   | 231,495          | 246,113                     | 282,193          | 36,080         | 300,123           |
| Less Expenditure                          | 22,383           | 19,545                      | 40,889           | 21,344         | 81,778            |
| Surplus(Deficit)                          | 209,112          | 226,568                     | 241,304          | 14,736         | 218,345           |
| <b>TOTAL</b>                              |                  |                             |                  |                |                   |
| Revenue                                   | 5,419,983        | 5,680,492                   | 5,468,420        | 212,073        | 10,672,576        |
| Less Expenditure                          | 4,688,028        | 4,805,476                   | 5,253,663        | 401,366        | 10,214,179        |
| Surplus(Deficit)                          | 731,955          | 875,016                     | 214,756          | 613,439        | 458,397           |
| <b>EXPENDITURE ANALYSIS:</b>              |                  |                             |                  |                |                   |
| <b>Salary &amp; Wages &amp; Honoraria</b> |                  |                             |                  |                |                   |
| General Fund                              | 1,572,878        | 1,443,568                   | 1,537,770        | 94,202         | 3,075,540         |
| Utility Fund                              | 153,126          | 101,402                     | 103,085          | 1,683          | 206,169           |
| Land Development Fund                     | -                | -                           | -                | -              | -                 |
| Subtotal                                  | 1,726,005        | 1,544,970                   | 1,640,855        | 95,885         | 3,281,709         |
| <b>Other Expenditures</b>                 |                  |                             |                  |                |                   |
| General Fund                              | 2,061,382        | 2,294,166                   | 2,507,940        | 166,952        | 4,722,732         |
| Utility Fund                              | 878,258          | 946,795                     | 1,063,980        | 117,186        | 2,127,960         |
| Land Development Fund                     | 22,383           | 19,545                      | 40,889           | 21,344         | 81,778            |
| Subtotal                                  | 2,962,023        | 3,260,506                   | 3,612,809        | 305,482        | 6,932,470         |
| <b>TOTAL</b>                              | <b>4,688,028</b> | <b>4,805,476</b>            | <b>5,253,663</b> | <b>401,366</b> | <b>10,214,179</b> |

*(Excluding Depreciation and Capital Transactions)*

**TOWN OF HAY RIVER**  
**Consolidated Summary of Revenue and Expenditure - GENERAL FUND**  
 For the 6 Months Ended June 30

| GENERAL FUND                   | YTD 2013         | Year To Date 2014 |                  |                | 2014 Year        |
|--------------------------------|------------------|-------------------|------------------|----------------|------------------|
|                                | Actual           | Actual            | Budget           | Variance       | Budget           |
| <b>Revenue</b>                 |                  |                   |                  |                |                  |
| Property Taxes                 | 2,033,351        | 2,086,928         | 2,063,055        | 23,874         | 4,126,109        |
| Government Grants-In-Lieu      | 368,349          | 375,877           | 374,283          | 1,595          | 748,565          |
| Sale of services               | 172,357          | 172,307           | 192,098          | (19,791)       | 384,195          |
| Recreation                     | 187,240          | 179,406           | 212,228          | (32,822)       | 424,455          |
| Other Revenue from own sources | 318,877          | 398,751           | 208,500          | 190,251        | 417,000          |
| GNWT Block Funding             | 969,000          | 969,000           | 969,000          | -              | 1,938,000        |
| <b>Total Revenue</b>           | <b>4,049,174</b> | <b>4,182,269</b>  | <b>4,019,162</b> | <b>163,107</b> | <b>8,038,324</b> |

| GENERAL FUND                      | YTD 2013       | Year To Date 2014 |                  |                 | 2014 Year        |
|-----------------------------------|----------------|-------------------|------------------|-----------------|------------------|
|                                   | Actual         | Actual            | Budget           | Variance        | Budget           |
| <b>Expenditure</b>                |                |                   |                  |                 |                  |
| Administration -                  |                |                   |                  |                 |                  |
| Operating                         | 586,854        | 572,321           | 463,492          | (108,829)       | 926,984          |
| Mayor and Council                 | 64,368         | 63,192            | 65,050           | 1,858           | 130,100          |
| Salaries and Wages-Ad             | 370,466        | 335,335           | 400,000          | 64,665          | 800,000          |
| Salaries and Wages-Te             | 6,203          | 2,044             | 10,000           | 7,956           | 20,000           |
| Interfund Overhead                | 99,602         | 99,753            | 99,753           | -               | 199,505          |
| <b>Subtotal</b>                   | <b>928,288</b> | <b>972,892</b>    | <b>1,016,062</b> | <b>(34,350)</b> | <b>1,677,579</b> |
| Protective Services -             |                |                   |                  |                 |                  |
| Operating                         | 208,123        | 241,828           | 278,843          | 37,015          | 557,686          |
| Salaries and Wages                | 107,255        | 110,713           | 99,320           | 11,393          | 198,640          |
| <b>Subtotal</b>                   | <b>315,378</b> | <b>352,541</b>    | <b>378,163</b>   | <b>25,622</b>   | <b>756,326</b>   |
| Transportation and Public Works - |                |                   |                  |                 |                  |
| Operating                         | 325,726        | 285,932           | 441,986          | 156,054         | 883,972          |
| Salaries and Wages                | 371,356        | 316,373           | 347,550          | 31,177          | 695,100          |
| Interfund Overhead                | 25,500         | 25,500            | 25,500           | -               | 51,000           |
| <b>Subtotal</b>                   | <b>671,581</b> | <b>602,305</b>    | <b>737,036</b>   | <b>187,231</b>  | <b>1,579,072</b> |
|                                   |                | <b>3</b>          |                  |                 |                  |



|                                 |                    |                  |  |  |  |  |  |  |  |
|---------------------------------|--------------------|------------------|--|--|--|--|--|--|--|
| Environmental and Public Health | Operating          | 165,243          |  |  |  |  |  |  |  |
|                                 | Salaries and Wages | 2,409            |  |  |  |  |  |  |  |
|                                 | <b>Subtotal</b>    | <b>167,653</b>   |  |  |  |  |  |  |  |
| Planning and Development        | Operating          | 61,027           |  |  |  |  |  |  |  |
|                                 | Salaries and Wages | 106,356          |  |  |  |  |  |  |  |
|                                 | <b>Subtotal</b>    | <b>167,383</b>   |  |  |  |  |  |  |  |
| Recreation and Cultural         | Operating          | 629,755          |  |  |  |  |  |  |  |
|                                 | Salaries and Wages | 544,466          |  |  |  |  |  |  |  |
|                                 | <b>Subtotal</b>    | <b>1,174,221</b> |  |  |  |  |  |  |  |
| Fiscal                          | Operating          |                  |  |  |  |  |  |  |  |
|                                 |                    |                  |  |  |  |  |  |  |  |
| 2% Reduction Targets/Strategy   |                    |                  |  |  |  |  |  |  |  |
|                                 |                    |                  |  |  |  |  |  |  |  |
| <b>Total Expenditure</b>        |                    | <b>3,634,260</b> |  |  |  |  |  |  |  |
| <b>Net Surplus (Deficit)</b>    |                    |                  |  |  |  |  |  |  |  |
|                                 |                    |                  |  |  |  |  |  |  |  |

(Excluding Depreciation, Overhead and Capital Transactions)

**TOWN OF HAY RIVER**  
**REPORT TO COUNCIL**  
**Consolidated Summary of Revenue and Expenditures - UTILITY FUND**  
**For the 6 Months Ended June 30**

| Revenue              | 2013             | Year to date 2014 |                  |               | 2014 Year        |
|----------------------|------------------|-------------------|------------------|---------------|------------------|
|                      | Actual           | Actual            | Budget           | Variance      | Budget           |
| Water/Sewer Sales    | 954,136          | 977,978           | 900,000          | 77,978        | 1,800,000        |
| GNWT Water Subsidies | 170,517          | 255,500           | 255,500          | -             | 511,000          |
| Other Revenue        | 14,661           | 18,632            | 11,565           | 7,068         | 23,129           |
| <b>Total Revenue</b> | <b>1,139,313</b> | <b>1,252,110</b>  | <b>1,167,065</b> | <b>85,046</b> | <b>2,334,129</b> |

| Expenditure                  | 2013             | Year to date 2014             |                    |                | 2014 Year        |           |           |
|------------------------------|------------------|-------------------------------|--------------------|----------------|------------------|-----------|-----------|
|                              |                  | Actual                        | Budget             | Variance       |                  |           |           |
| 17                           | Administration - | Operating                     | 89,453             | 148,990        | 59,537           | 297,979   |           |
|                              |                  | Salaries and Wages            | 33,764             | 29,378         | 4,387            | 58,755    |           |
|                              | Subtotal         | 123,217                       | 178,367            | 55,150         | 356,734          |           |           |
|                              | 22               | Transmission and Distribution | Operating          | 651,495        | 603,093          | 48,403    | 1,206,185 |
|                              |                  |                               | Salaries and Wages | 60,330         | 70,100           | 9,770     | 140,200   |
|                              |                  | Subtotal                      | 711,825            | 673,193        | 38,633           | 1,346,385 |           |
|                              | 26               | Maintenance                   | Operating          | 79,953         | 184,055          | 104,102   | 368,109   |
|                              |                  |                               | Salaries and Wages | 7,308          | 3,607            | 3,701     | 7,214     |
|                              |                  | Subtotal                      | 87,261             | 187,662        | 100,401          | 375,323   |           |
|                              |                  | Sewage                        | Operating          | 18,550         | 20,500           | 1,950     | 41,000    |
| Overhead Allocations         | 107,344          | 107,344                       | -                  | 214,687        |                  |           |           |
| <b>Total Expenditure</b>     | <b>1,031,384</b> | <b>1,048,197</b>              | <b>1,167,065</b>   | <b>118,868</b> | <b>2,334,129</b> |           |           |
| <b>Net Surplus (Deficit)</b> | <b>107,929</b>   | <b>203,914</b>                | <b>0</b>           | <b>203,914</b> | <b>0</b>         |           |           |

*(Excluding Depreciation, Overhead and Capital Transactions)*



**TOWN OF HAY RIVER**  
**Consolidated Summary of Revenue and Expenditure - LAND DEVELOPMENT FUND**  
 For the 6 Months Ended June 30

| Revenue              | YTD 2013       |  |
|----------------------|----------------|--|
|                      | Actual         |  |
| Land Sales           | 10,747         |  |
| Land Leases          | 219,150        |  |
| Other Revenue        | 1,598          |  |
| <b>Total Revenue</b> | <b>231,495</b> |  |

|  | -----Year To Date 2014----- |                |               |
|--|-----------------------------|----------------|---------------|
|  | Actual                      | Budget         | Variance      |
|  | -                           | -              | -             |
|  | 239,042                     | 264,263        | 25,221        |
|  | 7,071                       | 17,930         | 10,859        |
|  | <b>246,113</b>              | <b>282,193</b> | <b>36,080</b> |

| 2014 Year      |
|----------------|
| <b>Budget</b>  |
| -              |
| 264,263        |
| 35,860         |
| <b>300,123</b> |

| Expenditure          | YTD 2013      |  |
|----------------------|---------------|--|
|                      | Actual        |  |
| Cost of Land Sold    | 3,604         |  |
| Lease Fees           | 600           |  |
| Subtotal             | 4,204         |  |
| Administration       | 165           |  |
| Professional Fees    | 105           |  |
| Overhead Allocation  | 17,909        |  |
| <b>Total Expense</b> | <b>22,383</b> |  |

|  | -----Year To Date 2014----- |               |               |
|--|-----------------------------|---------------|---------------|
|  | Actual                      | Budget        | Variance      |
|  | 600                         | 18,030        | 17,430        |
|  | 600                         | 18,030        | 17,430        |
|  | 1,036                       | 1,200         | 164           |
|  | -                           | 3,750         | 3,750         |
|  | 17,909                      | 17,909        | -             |
|  | <b>19,545</b>               | <b>40,889</b> | <b>21,344</b> |

|               |
|---------------|
| -             |
| 36,060        |
| 36,060        |
| 2,400         |
| 7,500         |
| 35,818        |
| <b>81,778</b> |

|                              |                |
|------------------------------|----------------|
| <b>Net Surplus (Deficit)</b> | <b>209,112</b> |
|------------------------------|----------------|

|                |                |               |
|----------------|----------------|---------------|
| <b>226,568</b> | <b>241,304</b> | <b>14,736</b> |
|----------------|----------------|---------------|

|                |
|----------------|
| <b>218,345</b> |
|----------------|

*(Excluding Depreciation and Capital Expenditures)*  
**Note:** As at December 31, 2013 the Land Development Fund had a reported surplus balance of \$3,861,345  
 These funds represent collateral security for future Land Developments debentures

## 2014 CAPITAL UPDATE (As at June 30, 2014)

|  | FUNDS               |                     |                     | Year to Date<br>Expenditures |
|--|---------------------|---------------------|---------------------|------------------------------|
|  | GENERAL/CPI         | UTILITY/GTx         | TOTAL               |                              |
| <b>REVENUES</b>                              |                     |                     |                     |                              |
| Opening Balances January 1, 2014 [Actual]    | \$ 4,068,102        | \$ 1,554,508        | \$ 5,622,610        |                              |
| Community Public Infrastructure Contribution | 1,260,000           | -                   | 1,260,000           |                              |
| Gas Tax Contribution                         | -                   | 1,015,622           | 1,015,622           |                              |
| Trails Canada Trail Partnership              | 190,200             | -                   | 190,200             |                              |
| GNWT contribution to Canada Trail Project    | 125,000             |                     | 125,000             |                              |
| GNWT - ITI for VIC Upgrade                   | 50,000              |                     | 50,000              |                              |
| Estimated Earned Interest                    | 20,000              | 5,000               | 25,000              |                              |
|  | <u>\$ 5,713,302</u> | <u>\$ 2,575,130</u> | <u>\$ 8,288,432</u> |                              |
| <b>CARRY FORWARD PROJECTS FROM 2013</b>      |                     |                     |                     |                              |
| General Plan                                 | 50,000              |                     | 50,000              |                              |
| Town Hall                                    | 43,500              |                     | 43,500              |                              |
| Vale Island Drainage Work                    | 66,335              |                     | 66,335              |                              |
| Development Standards                        | 25,000              |                     | 25,000              |                              |
| Downtown Accessibility                       | 50,000              |                     | 50,000              |                              |
| Landfill Improvements                        | 76,940              |                     | 76,940              |                              |
| Seacan Storage                               | 3,000               |                     | 3,000               |                              |
| Recreation Centre                            | 2,000,000           |                     | 2,000,000           | 74,032                       |
| Zamboni Apron                                | 10,000              |                     | 10,000              |                              |
| Zamboni                                      | 75,000              |                     | 75,000              |                              |
| Twin Ball Diamond (Pine Point)               | 50,000              |                     | 50,000              | 50,000                       |
| Skate/BMX Park                               | 100,000             |                     | 100,000             | 54,745                       |
| Trans Canada Trail                           | 100,000             |                     | 100,000             | 935                          |
| Hearse                                       | 25,000              |                     | 25,000              |                              |
| Lift#1 Upgrade                               |                     | 1,138,000           | 1,138,000           | 241,134                      |
| Lift#2 Upgrade                               |                     | 1,152,700           | 1,152,700           |                              |
| Pre-Engineering Services                     |                     | 50,000              | 50,000              |                              |
| Emergency Mains Repair                       |                     | 200,000             | 200,000             |                              |
| Fire Hall - Misc.                            |                     |                     |                     | 25,233                       |
| Water Treatment Plant Upgrades               |                     | 95,100              | 95,100              |                              |
|  | <u>\$ 2,674,775</u> | <u>\$ 2,635,800</u> | <u>\$ 5,310,575</u> | <u>\$ 446,079</u>            |
| <b>REVENUES LESS CARRY FORWARD PROJECTS</b>  | <b>\$ 3,038,527</b> | <b>-\$ 60,670</b>   | <b>\$ 2,977,857</b> |                              |
| <u>Less:</u>                                 |                     |                     |                     |                              |
| <b>2014 CAPITAL OBLIGATIONS</b>              |                     |                     |                     |                              |
| Principal Payment on Debentures              | -                   | 151,485             | -                   | 151,485                      |
| Increase scope of TCTrail Partnership        | -                   | 280,400             | -                   | 280,400                      |
| Visitor Information Centre Upgrade           | -                   | 112,000             | -                   | 112,000                      |
| Miscellaneous Administrative Capital         | -                   | 50,000              | -                   | 50,000                       |
| <b>BALANCE AT DECEMBER 31, 2014</b>          | <b>\$ 2,444,642</b> | <b>-\$ 60,670</b>   | <b>\$ 2,383,972</b> | <b>\$ 63,965</b>             |

**TOWN OF HAY RIVER  
REPORT TO COUNCIL  
Summary of Reserve Balances & Interest Earned  
As At June 30, 2014**

|                                  | <u>Interest</u><br><u>Amount</u> | <u>Mobile</u><br><u>Equipment</u> | <u>Computer</u> | <u>Recreation</u><br><u>Capital</u> | <u>Recreation</u><br><u>Centre</u> | <u>Landfill</u> | <u>Infrastructure</u><br><u>Capital</u> | <u>Management</u><br><u>Training</u> | <u>General</u><br><u>Fund</u><br><u>Reserves</u> | <u>Utility</u><br><u>Infrastructure</u><br><u>Reserve</u> |
|----------------------------------|----------------------------------|-----------------------------------|-----------------|-------------------------------------|------------------------------------|-----------------|---|--------------------------------------|--|---|
| Bank Account #                   |                                  | 1-3-1291-000                      | 1-3-1291-000    | 1-3-1291-000                        | 1-3-1291000                        | 1-3-1291-000    | 1-3-1291-000                            | 1-3-1291-000                         | 1-3-1291-000                                     | 1-3-1292-000  |
| Balance Forward December 2013    | 914,726                          | 7,380                             | 91,332          | 135,784                             | 156,780                            | 674,736         | 19,862                                  | 2,000,600                            | 2,630,171  |   |
| % Interest Allocation            | 45.7%                            | 0.4%                              | 4.6%            | 6.8%                                | 7.8%                               | 33.7%           | 1.0%                                    | 1.0                                  |  |   |
| January                          | \$1,189                          | \$4                               | \$54            | \$81                                | \$93                               | \$401           | \$12                                    | \$1,189                              | \$1,564  |   |
| February                         | \$1,074                          | \$4                               | \$49            | \$73                                | \$84                               | \$362           | \$11                                    | \$1,074                              | \$1,412  |   |
| March                            | \$1,189                          | \$4                               | \$54            | \$81                                | \$93                               | \$401           | \$12                                    | \$1,189                              | \$1,564  |   |
| April                            | \$1,151                          | \$4                               | \$53            | \$78                                | \$90                               | \$388           | \$11                                    | \$1,151                              | \$1,513  |   |
| May                              | \$1,189                          | \$4                               | \$54            | \$81                                | \$93                               | \$401           | \$12                                    | \$1,189                              | \$1,564  |   |
| June                             | \$1,151                          | \$4                               | \$53            | \$78                                | \$90                               | \$388           | \$11                                    | \$1,151                              | \$1,513  |   |
| July                             | \$0                              | \$0                               | \$0             | \$0                                 | \$0                                | \$0             | \$0                                     | \$0                                  | \$0  |   |
| August                           | \$0                              | \$0                               | \$0             | \$0                                 | \$0                                | \$0             | \$0                                     | \$0                                  | \$0  |   |
| September                        | \$0                              | \$0                               | \$0             | \$0                                 | \$0                                | \$0             | \$0                                     | \$0                                  | \$0  |   |
| October                          | \$0                              | \$0                               | \$0             | \$0                                 | \$0                                | \$0             | \$0                                     | \$0                                  | \$0  |   |
| November                         | \$0                              | \$0                               | \$0             | \$0                                 | \$0                                | \$0             | \$0                                     | \$0                                  | \$0  |   |
| December                         | \$0                              | \$0                               | \$0             | \$0                                 | \$0                                | \$0             | \$0                                     | \$0                                  | \$0  |   |
| Annual Contributions - Estimated | \$99,000                         | \$0                               | \$0             | \$30,000                            | \$0                                | \$0             | \$0                                     | \$129,000                            | \$0  |   |
| Proposed Annual Expenditures     | \$0                              | \$0                               | \$0             | \$0                                 | \$0                                | \$0             | \$0                                     | \$0                                  | \$0  |   |
| [Projected] Balance              | \$6,945                          | \$1,016,901                       | \$7,406         | \$91,649                            | \$166,255                          | \$157,324       | \$677,078                               | \$19,931                             | \$2,136,545                                      | \$2,639,301   |
| December 2014                    |                                  |                                   |                 |                                     |                                    |                 |   |                                      |  |   |
| <b>TOTAL</b>                     |                                  |                                   |                 |                                     |                                    |                 |   |                                      | <b>\$4,775,845</b>                               |   |



## Summary of Deferred Contribution Balances & Interest Earned As At June 30, 2014

|                              | <u>Total Interest</u><br><u>Deferred</u><br><u>Contribution</u> | <u>Gas Tax</u>   | <u>Community</u><br><u>Public Infra.</u> | <u>Public</u><br><u>Transit</u><br><u>Funding</u> | <u>Total</u><br><u>Deferred</u><br><u>Contributions</u> |
|------------------------------|---|------------------|--|---|---|
| Bank Account #               |   | 1-3-1294-000     | 1-3-1297-000                             |   |   |
| Balance Fwd December 2013    |   | 1,554,508        | 4,068,102                                | 125,000   | 5,747,610   |
| Plus: Contributions for 2014 |   | 1,015,622        | 1,260,000                                | 0   | 2,275,622   |
|                              |   | <b>2,570,130</b> | <b>5,328,102</b>                         | <b>125,000</b>                                    | <b>8,023,232</b>  |
| January                      | 2,388   | 660              | 1,728                                    | 0   | 2,388   |
| February                     | 2,157   | 596              | 1,560                                    | 0   | 2,157   |
| March                        | 2,388   | 660              | 1,728                                    | 0   | 2,388   |
| April                        | 2,311   | 639              | 1,672                                    | 0   | 2,311   |
| May                          | 2,388   | 660              | 1,728                                    | 0   | 2,388   |
| June                         | 2,311   | 639              | 1,672                                    | 0   | 2,311   |
| July                         | 0   |                  |  |   | 0   |
| August                       | 0   |                  |  |   | 0   |
| September                    | 0   |                  |  |   | 0   |
| October                      | 0   |                  |  |   | 0   |
| November                     | 0   |                  |  |   | 0   |
| December                     | 0   |                  |  |   | 0   |
| Approved Expenditures        |   | -2,635,800       | -2,903,460                               | -125,000  | -5,664,260  |
| [Projected ]                 |   |                  |  |   |   |
| December 2014                | 13,941  | -61,816          | 2,434,729                                | 0   | 2,372,913   |

## Gas Tax Agreement 2014-2024 - Eligible Project Categories

Eligible Projects include investments in Community Public Infrastructure for its construction, renewal or material enhancement in each of the following categories:

Below is the full list of eligible categories, however we recommend consulting with your Regional MACA office before planning projects in some of the categories.

|           | <b>Category</b>                    | <b>Examples</b>   |
|-----------|------------------------------------|---|
| <b>1</b>  | Local roads and bridges            | cycling lanes and paths, sidewalks, paving                |
| <b>2</b>  | <i>Highways</i>                    | <i>consult with MACA</i>                                  |
| <b>3</b>  | <i>Short-sea shipping</i>          | <i>consult with MACA</i>                                  |
| <b>4</b>  | <i>Short-line rail</i>             | <i>consult with MACA</i>                                  |
| <b>5</b>  | <i>Regional and local airports</i> | <i>consult with MACA</i>                                  |
| <b>6</b>  | <i>Broadband connectivity</i>      | <i>consult with MACA</i>                                  |
| <b>7</b>  | Public transit                     | buses, bus shelters                                       |
| <b>8</b>  | Drinking water                     | water treatment plants, underground pipes, utilidors      |
| <b>9</b>  | Wastewater                         | sewage lagoons, sewate trucks                             |
| <b>10</b> | Solid waste                        | garbage trucks, centralized recycling containers          |
| <b>11</b> | Community energy systems           | biomass heating equipment, energy efficient upgrades      |
| <b>12</b> | Brownfield Redevelopment           | remediation of contaminated sites in order to re-use land |
| <b>13</b> | Sport Infrastructure               | arenas, ball fields                                       |
| <b>14</b> | Recreational Infrastructure        | youth centres, community halls                            |
| <b>15</b> | <i>Cultural Infrastructure</i>     | <i>consult with MACA</i>                                  |
| <b>16</b> | <i>Tourism Infrastructure</i>      | <i>consult with MACA</i>                                  |
| <b>17</b> | Disaster Mitigation                | <i>consult with MACA</i>                                  |
| <b>18</b> | Capacity Building                  | <i>consult with MACA</i>                                  |

### Notes

- Investments in health infrastructure (hospitals, convalescent and senior centres) are not eligible.
- Shaded items are eligible categories, however these categories are usually Territorial responsibilities. Please consult with the MACA regional office before budgeting Gas Tax funds to these categories to ensure your project meets municipal priorities and the definition of Community Public Infrastructure.

## Gas Tax Agreement 2014-2024 - Eligible Expenditures

### 1.1 Eligible Expenditures will be limited to the following:

- a) the expenditures associated with acquiring, planning, designing, constructing or renovating a tangible capital asset, as defined by Generally Accepted Accounting Principles (GAAP), and any related debt financing charges specifically identified with that asset;
- b) for capacity building category only, the expenditures related to strengthening the ability of Local Governments to improve local and regional planning including capital investment plans, integrated community sustainability plans, life-cycle cost assessments, and Asset Management Plans. The expenditures could include developing and implementing:
  - i. studies, strategies, or systems related to asset management, which may include software acquisition and implementation;
  - ii. training directly related to asset management planning;
  - iii. capacity building which supports long term planning as approved by the Oversight Committee; and,
  - iv. long-term infrastructure plans.
- c) the expenditures directly associated with joint federal communication activities and with federal project signage.

### 1.2 Employee and Equipment Costs: The incremental costs of employees or leasing of equipment may be included as Eligible Expenditures under the following conditions:

- a) the Recipient is able to demonstrate that it is not economically feasible to tender a Contract;
- b) the employee or equipment is engaged directly in respect of the work that would have been the subject of the Contract; and
- c) the arrangement is approved in advance and in writing by the GNWT.

## Gas Tax Agreement 2014-2024 - Ineligible Expenditures

The following are deemed Ineligible Expenditures:

- a) project expenditures incurred before April 1, 2005;
- b) project expenditures incurred before April 1, 2014 for the following investment categories:
  - i. highways;
  - ii. regional and local airports;
  - iii. short-line rail;
  - iv. short-sea shipping;
  - v. disaster mitigation;
  - vi. broadband connectivity;
  - vii. brownfield redevelopment;
  - viii. cultural infrastructure;
  - ix. tourism infrastructure;
  - x. sport infrastructure; and
  - xi. recreational infrastructure.
- c) the cost of leasing of equipment by the Recipient, any overhead costs, including salaries and other employment benefits of any employees of the Recipient, its direct or indirect operating or administrative costs of Recipients, and more specifically its costs related to planning, engineering, architecture, supervision, management and other activities normally carried out by its staff, except in accordance with Eligible Expenditures above;
- d) taxes for which the Recipient is eligible for a tax rebate and all other costs eligible for rebates;
- e) purchase of land or any interest therein, and related costs;
- f) legal fees; and
- g) routine repair and maintenance costs.