

JOB DESCRIPTION SPORTS COACH



Salary: Head Coach £15 per hour
Assistant Coach - £7.50 per hour

Job Term:- casual

Appointment Type:- zero hours contract (no specific hours guaranteed)

Hours: various (mornings, lunchtimes, afternoon, weekends)

Location: Erdington Academy, Erdington, Birmingham (office), various primary schools in location

Responsible to: Chief Executive Officer and the Coaching Officer

MAIN PURPOSE OF POST:

- To deliver high quality sport and physical activity Out Of School hours clubs (inc breakfast, lunchtime and after school sessions)
- To deliver additional school sport opportunities (such as intra school competition and school sports days where appropriate)
- To positively promote Kingsbury SSP CIC at all times.

JOB DESCRIPTION

Purpose of job:

- To prepare and plan effective OSH session plans that are relevant to the age groups required, linking in school games challenge cards and NGB formats where appropriate
- Leading and delivering high quality coaching and fitness activity sessions as required
- Promote School Games Values and KSSP CIC rewards as directed by your line manager
- To maintain written records and registers as required.
- To follow current good practice with regard to health and safety - risk assessment, safeguarding policy etc.
- To maintain good practice regarding all aspects of child protection including updated safeguarding certification.
- To gather, prepare and maintain the resources required to deliver the sessions in an effective way.
- Helping and supporting new coaches and instructors, when appropriate
- To contribute to holiday course planning, organisation and delivery, when appropriate
- Developing new sessions and ideas suitable for our customers
- Assisting in the promotion of Kingsbury SSP CIC
- To wear the correct clean, tidy uniform and identification at all times when teaching/coaching.
- To be available to discuss the sessions etc as required with parents, teachers, school heads and others.
- To contribute in a positive manner to the CPD and Personal Development Planning process
- To meet the requirements of the staff Code of Conduct

Personal Attributes

- Contribute to the overall ethos/aims of Kingsbury School Sports Partnership CIC and be a valued team member
- Recognise own strengths and areas of expertise and use these to advise and support others
- Individuals have a responsibility for promoting and safeguarding the welfare of children and young people
- To ensure all tasks are carried out with due regard to Health and Safety
- To undertake appropriate professional development including adhering to the principle of performance management
- To promote the social values of Kingsbury School Sports Partnership CIC
- Be committed to Promote and market Kingsbury SSP via social media on a regular basis within data protection & safeguarding guidelines
- To set an example of personal integrity and professionalism
- Attendance at appropriate staff meetings

JOB SPECIFICATION - Please ensure you meet the criteria below (E – essential, D – desirable)

Qualifications & Experience	
<ul style="list-style-type: none"> • Level 1 Sports Coaching qualification 	E
<ul style="list-style-type: none"> • Level 2 Sports Coaching qualification or commitment to complete within 3 months 	E
<ul style="list-style-type: none"> • First Aid & Safeguarding (ability to complete in 3 months) 	E
<ul style="list-style-type: none"> • 2 years experience volunteering & coaching 	E
<ul style="list-style-type: none"> • Sports related degree (completed or studying) 	D
<ul style="list-style-type: none"> • BTEC LEVEL 3 sports studies / coaching or A level PE 	D
Skills & abilities	
<ul style="list-style-type: none"> • Ability to communicate effectively with young people and adults 	E
<ul style="list-style-type: none"> • Ability to motivate and engage young people in sport and physical activity 	E
<ul style="list-style-type: none"> • Ability to plan and organise in advance 	E
<ul style="list-style-type: none"> • Ability to meet deadlines when requested 	E
<ul style="list-style-type: none"> • Ability to complete registers & participant evaluations 	E
<ul style="list-style-type: none"> • Personable professional whose strengths include cultural sensitivity and an ability to build rapport with in diverse multicultural settings. 	E
<ul style="list-style-type: none"> • Team player who is strong at building trusting relationships with colleagues. 	E
<ul style="list-style-type: none"> • Demonstrates a flexible approach to work to enable effective delivery of programme. 	E
<ul style="list-style-type: none"> • IT literate, including use of social media and email 	E
<ul style="list-style-type: none"> • Full Driving License or ability to easily travel to Sutton Coldfield, Great Barr & Erdington 	E
Training and Development	
<ul style="list-style-type: none"> • A commitment to attend and support training appropriate to the job. 	E
<ul style="list-style-type: none"> • A commitment to the ongoing training and development of self and others. 	E