

BID STAGE 1

INITIAL BID SUITABILITY



IWAS BASIC PRINCIPLES OF BID AND CONTRACT

- To establish an Organising Committee (OC) infrastructure that can deliver a successful Games/IWAS Sport Championships
- For the IWAS event to be organised and operated in accordance with the agreed business plan, budget & contract
- To ensure a fair entry fee for participants
- To safeguard the OCs investment
- To protect the rights of IWAS
- To provide a full programme of competition at international level to attract maximum participation
- To establish at least 30% of the event budget through sponsorship and/or government funding
- To create conditions for the OC/IWAS to work together as a team in support of the IWAS Event

INTRODUCTION

By completing this Application your organisation has formally expressed their interest to participate in the bid application process.

The Initial Bid Suitability (Bid Stage 1) requires your organisation to provide general information necessary for IWAS to establish the feasibility of the bid to meet the Games requirements.

This will also allow for IWAS to ensure there is a transparent exchange of information between the parties and to capture comparable information between different bids.

Furthermore, this information will provide IWAS with the information needed to determine who to invite to the 2nd Stage of the Bid process for a particular IWAS Games/Championship. When you have completed the Stage I Bid Application, please submit the document via e-mail to games@iwasf.com or to the postal address below.

If you wish to consult the Bid Stage 2 documents, the information can be found on the IWAS website at iwasf.com.

If you have any questions regarding the bid process, please contact us on the following details;

games@iwasf.com

+441296 780212

IWAS HQ
AYLESBURY COLLEGE,
OXFORD ROAD
AYLESBURY, BUCKS
HP21 8PD



Please complete the following questions with as much detail and accuracy as possible. Bids with incomplete information or received after the deadline date may not be considered.

PLEASE DETAIL THE GAMES/IWAS SPORT CHAMPIONSHIP YOU WISH TO BID FOR:

WHO?

NAME OF APPLICANT ORGANISATION

NAME OF CONTACT PERSON

ROLE OF CONTACT PERSON

TELEPHONE

EMAIL

WEBSITE

WHERE?

PROPOSED HOST REGION/CITY

INTERNATIONAL AIRPORT SERVING THE PROPOSED HOST REGION/CITY

DISTANCE OF AIRPORT FROM VENUE/ACCOMODATION

A BREIF DESCRIPTION OF THE ACCESSIBILITY IN THE PROPOSED HOST REGION/CITY

WHEN?

PROPOSED DATES OF GAMES	START DATE	FINISH DATE	ALTERNATIVE
ARRIVAL DATE			
CLASSIFICATION DATES			
COMPETITION DATES			
DEPARTURE DATE			

SITE-VISITS (To be scheduled a minimum of one (1) year before the competition)

During this phase a site visit will be conducted by 2 persons (general technical and contractual)

Please be aware for budgeting purposes that a SECOND site visit will be conducted after the "Award of Bid" for technical and operational meetings by up to 2 people.

PROPOSED DATES FOR SITE VISIT	START DATE	FINISH DATE	ALTERNATIVE

WHAT?

WHAT SPORTS DO YOU PROPOSE TO INCLUDE IN THE GAMES?

EXAMPLE	CLASSES	MALE	FEMALE
ATHLETICS TRACK & FIELD	T40s & T50s	✓	✓

A minimum of 4 sports must be offered for IWAS Games bids. A maximum of 12 sports will be considered – please use another sheet if necessary.

PLEASE GIVE INFORMATION ON THE PROPOSED TRAINING/COMPETITION VENUES

HOW?

HOW DO YOU PROPOSE TRANSPORTING DELEGATIONS TO AND FROM THE AIRPORT?

HOW DO YOU PROPOSE DELEGATIONS AND OFFICIALS ARE TRANSPORTED TO AND FROM SPORT VENUES ON COMPETITION DAYS?

APPROXIMATELY HOW MANY ATHLETES DO YOU PROPOSE TO ACCOMODATE?

HOW MANY STAFF, VOLUNTEERS, ORGANISING COMMITTEE & OTHER PERSONNEL DO YOU PROPOSE TO ACCOMMODATE?

PLEASE PROVIDE NAME /S AND ADDRESS/ES OF PROPOSED ACCOMODATION

HOW MANY ROOMS DO YOU PROPOSE WILL BE AVAILABLE IN TOTAL?

HOW MANY ACCESSIBLE ROOMS AVAILABLE IN TOTAL?

HOW FAR, IN MINUTES IS EACH PROPOSED ACCOMODATION FROM THE FOLLOWING;

ACCOMODATION	AIRPORT	SPORTS VENUES
HOTEL	30 MINUTES	10 MINUTES

WHY?

WHY DOES THE ORGANISATION WISH TO HOST AN IWAS GAMES/CAMPIONSHIPS?

WHAT EXPERIENCE DOES THE ORGANISATION HAVE IN ORGANISING INTERNATIONAL SPORTS EVENTS – IN PARTICULAR SPORTING EVENTS FOR ATHETES WITH DIABILITIES?

GUARANTEES AND ENDORSEMENTS

Please provide the following documentation to support your stage 1 Bid:

- IWAS National Member Organisation endorsing the Bid
- Governmental support of the Bid
- Owner/s of the venues and accommodation support of the Bid
- Private and/or other organisations/individuals support of the Bid

IWAS NATIONAL MEMBER ORGANISATION

This is to confirm that the Local Organising Committee (LOC) has the full support of the IWAS National Member Organisation.

Name of Authorised Signatory:

Position in National Organisation:

Signature:

Official Stamp

This is to confirm that the Local Organising Committee (LOC) has the full support of the relevant National/Local Government Department or Agency.

Name of Authorised Signatory:

Position in National Organisation:

Signature:

Official Stamp

The applicant hereby certifies that this Bid 1 Application has been completed truly and accurately, to the best of his/her knowledge. The organisation agrees to abide by the rules and guidelines and to co-operate fully with IWAS on all matters of the bid process.

Title:

Printed Name:

Organisation Name:

Signature:

Date:

Organising Committee's Bid Pack to include:

- Proposed budget
- Letters of support

Signed Bid Endorsements from the following;

- IWAS National Member organisation
- National and/or Local Government
- Owner/s of venues and accommodation in support of the bid
- Other organisations/individuals supporting the bid