



DEVON VALLEY FABRICATIONS.

HEALTH AND SAFETY POLICY.

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Devon Valley Fabrications
Unit 8/9, Kingsmill
Industrial Estate
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Cullepton
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ISO 9001:2000 quality
assured firm
VAT no. 768 7250 87
Proprietor: Derek Bradshaw



About this health and safety policy.

As Devon Valley Fabrications employs less than 5 persons we do not have a legal duty to prepare a written health and safety policy.

It seeks to demonstrate how health and safety should be planned and managed in your company.

PART A.

This makes a general declaration based on your obligations under the health and safety at work etc act 1974. Space is provided to insert the name of your company and its safety director.

PART B.

Deals with organisation and chain of responsibility for health and safety.

It should be remembered that employees have responsibilities under the law to take care of themselves and others, and to cooperate with you to this end. Your health and safety can be illustrated with a simple diagram.

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PART A. GENERAL POLICY STATEMENT.



Overall and final responsibility for health and safety in Devon Valley Fabrications is that of Derek Bradshaw the proprietor.

We will comply with the Health and Safety at work act 1974, and other relevant legislation and meet the standards required to protect all of our employees and any person likely to be affected by our work operations.

The objective of this policy is to attain and maintain high standards of health and safety performance throughout the business and detail the standards expected of employees and sub-contractors who undertake work on its behalf.

Hazards will be identified and the risk of injury, disease or dangerous occurrence will be minimised by the achievement and maintenance of high standards of health and safety. These standards will be attained, so far as is reasonably practicable by:

- * The provision and maintenance of plant and systems of work that are safe and without risk.
- * Adequate arrangements for the regular assessment of work activities in order to identify associated hazards and control the risks arising.
- * Arrangements for ensuring safety and the absence of risks to health in connection with the use, handling, storage, transportation and disposal of articles and substances.
- * The provision of such information, instruction, training and supervision as is necessary to ensure the health and safety of employees of the company.
- * Providing any necessary personal protective clothing and equipment required as the result of a risk assessment.
- * The maintenance of any workplace under the control of the company in a condition is safe to use and without risk to health, and the provision and maintenance of means of access to and egress from it from it that are safe and without risk.
- * The provision and maintenance of working environments that are without risk to health and adequate with regard to, first aid; fire prevention and control; welfare facilities and arrangements for employees of the company.
- * The cooperation of employees of the company to enable statutory obligations to be met.
- * A visible management commitment to higher standards of health and safety achieved through monitoring performance and the continuous improvement of health and safety culture throughout the company.

The policy will be kept up to date, particularly as the business changes in nature and size. To ensure this, the policy and the way it is implemented will be reviewed annually.

The allocation of duties for safety matters and the particular arrangements made to implement the policy are set out below.

Signed Date

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PART B. RESPONSIBILITIES AND DUTIES.



The overall responsibility for health and safety lies with Derek Bradshaw.

OUR DUTIES WILL BE IN PARTICULAR

1. To observe the requirements of Health and Safety at Work etc 1974 and all other relevant legislation, Codes of Practice, Health and Safety Executive Guidance Notes and recommendations of H.S.E. Inspectors and Environmental Health Officers during visits.
2. The provision and maintenance of safe plant and systems of work especially in relation to hazardous and sensitive site operations.
3. Ensuring the control of risks to health in handling, storage, and the transportations of materials, articles and substances.
4. To carry out and provide risk assessments, COSHH assessments, noise assessments and other assessments as necessary, and in consequence safe systems of work, preparing and providing method statements as required.
5. To regularly monitor and review our procedures to provide sufficient information, instruction, training and supervision to ensure the health and safety of employees and other persons.
6. The provision of any necessary personal protective equipment (PPE).
7. The provision and maintenance of high standard welfare facilities and first aid arrangements.
8. To prevent injury or damage to any person and to adjacent property affected by our operations.
9. To bring into effect proper procedures to comply with the Reporting of Injuries, Diseases and Dangerous Occurrence Regulations 1995 and to include where appropriate the investigation and reporting of the same.
10. To prevent, as far as possible, any person to engaging in a work operation whilst under the influence of alcohol or drugs. Supervisors are required to report all cases of suspected alcohol or drug abuse, allergies, or medication or medication likely to affect an employee's health and safety.

THE OPERATIVES DUTIES

1. To comply with this Policy, risk assessments and method statements.
2. Be aware of notices displayed in the workplace, offering information and advice.
3. To use suitable work equipment, safety protection and clothing provided and not misuse.
4. To keep work equipment in good condition and report defects.
5. To report any accident, dangerous occurrence or dangerous condition, to the site supervisor.
6. To take care of the safety of himself and others.
7. To avoid improvised arrangements and suggest safe ways of eliminating hazards.
8. Not to operate any work equipment unless authorised.
9. To refrain from travelling as a passenger on plant or vehicles unless they are designed for the purpose and it is safe to do so.
10. To observe all warning notices and instructions received to site and personal behaviour.

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PART B. RESPONSIBILITIES AND DUTIES. Cont....



11. To ensure that suitable guards are in position whilst tools are in use.
12. To switch off and/or secure unattended plant or machinery.
13. To wear clothing and footwear appropriate to the work, and to use and take care of issued personal protective equipment. (PPE)
14. To report defective work equipment and do not use until repaired or replaced.
15. To inform their employer if they suffer from any allergy, health problems or are receiving medication likely to affect their work ability to do manual handling tasks.
16. Inform employers of previous training undertaken and provide such proof as necessary.

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