



# HOST YOUR MEETINGS AND EVENTS AT GOODWILL'S HQ AND SUPPORT OUR MISSION

OF  
**CENTRAL IOWA**

5355 NW 86<sup>TH</sup> ST | 1 BLOCK OFF I-80/35

Our 146,000-square-foot facility is home to our administrative offices, skills training programs, employment service offerings, and warehouse, in addition to our Johnston retail store and our ShopGoodwill e-commerce hub.

As an opportunity to raise funds and **create awareness for our mission**, we invite businesses and community members into our facility to utilize our state-of-the-art, full-service rental rooms.



Board Room - Classroom Style



Community Room - Theater Style



Classroom - Board Room Style



Combined Board Room and Community Room - Pod Seating

## Amenities

- Full-service experience
- Variety of room sizes and capacities
- Parking for over 200 vehicles
- Catering options for breakfast, lunch, beverages and snacks
- Large meeting space with state-of-the-art A/V equipment
- WiFi is available

**YOU DONATE. WE TRAIN. JOBS EARNED. LIVES CHANGED.**

MON-FRI (7 A.M. - 5 P.M.)

Rental Space	Maximum Capacity	Standard Hourly Rate	Non-Profit Hourly Rate
Classroom	25	\$100	\$50
Board Room	100*	\$100	\$50
Community Room	100*	\$100	\$50
Combined Board Room and Community Room	200*	\$200	\$100

\*Max capacity is for seated room setup. Can accommodate larger groups if you need standing room only.

Room set up, tear down and garbage removal is included in hourly rate!

### Tech Services

The Board and Community Rooms feature in-wall touch panel controls running projection systems with audio connections, two lapel microphones and two hand-held wireless microphones that can be used simultaneously. Goodwill staff will work with you to customize your technology needs. A flat fee of \$30.00 will be applied for technology use. We supply HDMI cables but do ask that you bring any needed adapters.

### Catering

From an afternoon snack to a four-course meal, our on-site catering staff will work with you to plan your event menu. Catering orders through our cafe help provide real-world training opportunities for individuals with barriers seeking future employment in the food service industry. Under the direction of the culinary and catering manager, Chef Joe Cross, trainees learn food preparation, customer service, cash register, safety and sanitation skills. Goodwill has first right of refusal for all catering events happening on site.

Another dining option is to join us in the Smilin' G Cafe with daily breakfast service from 9:30-10:00 and lunch service from 11:30-12:30. Please contact staff for the weekly menu.



**To discuss event options or to request catering at an outside event, please email [rentals@dmgoodwill.org](mailto:rentals@dmgoodwill.org) or call 515-265-5323.**

### Our Mission

Goodwill of Central Iowa improves the quality of life for all individuals by providing skills training and employment services to people with barriers. To learn more about our organization's mission and programs, visit [www.dmgoodwill.org](http://www.dmgoodwill.org).

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