Artwork Setup

Text and images should be placed within a minimum 5mm margin. Anything placed outside this margin should be intended to bleed off the page.

If items are placed too near the edge of the page, they could be cut off during the final trimming process

3mm Bleed area
(Document Size plus 3mm all around)

This area allows for items on the page to bleed off the edge when trimmed

Document Size

This is the final trimmed size of the page. Unless items are intended to bleed off the page, nothing should be placed near the edge.

This image is placed within the page margin

Images should be CMYK 300dpi resolution

Documents with RGB or low resolution images will be rejected.

This image is placed to bleed off the left edge of the page.

If the document is to have a background image or overall tint, this should be placed to bleed off the page by 3mm

Page Margin minimum 5mm
(Document Size less 5mm)

This is the starting point for items on the page. Nothing should be placed beyond this margin unless it is intended to bleed off the page.