



## In-Year Application Form for a Secondary School place at John Cabot Academy

You may be aware we have our own admissions process independent to the Local Authority and are not a local catchment school. Places are offered to students from across the city of Bristol and beyond, students who live locally do not get priority for places.

If you would like to complete and return the application form, we will add your child to the waiting list. We carry out a process to select students as we have a considerable list of students interested in places for each year group. We apply a criteria of priority, i.e. any student with a Statement of Special Educational Need, (SEN), or an Education Health & Care Plan, (EHCP), Children currently or previously in Public Care, (CIC) and students with siblings who are currently in Years 7 to 12 at John Cabot. In order for a Year 12 student at Post 16 within the Cabot Learning Federation to be classed as a sibling, they must have taken GCSEs at John Cabot Academy in Year 11. Where there are no students with a higher priority, random selection will take place of all those on the waiting list; for this reason, we are unable to guarantee a future place at John Cabot Academy.

### Student Details: Please complete in block capital letters

Student Surname:

.....

Student Forenames:

.....

Usually known as (e.g. shortened name):

.....

Previous surname (if relevant) .....

Date of birth: ..... Male Female (please select)

Student's Current Home Address: .....

..... Postcode: .....

If the student/family is moving house, please give address moving to:

.....

..... Postcode: .....

Anticipated date of house move: .....

Does your child hold EEA (European Economic Area) Citizenship? YES NO

If your child has not attended school in England previously or If you have indicated 'NO' please attach a copy of the date stamped UK entry page in your child's passport.

Date place required from: ..... (see NOTES)

Name of Present and Previous Schools: Please tick box if student has been permanently excluded from the school.

1) .....

2) .....

3) .....

Please list the exam subjects being studied if KS4/Year 10/11: .....

.....

We will contact the school for relevant information.

Country/Countries where attended formal education if not in England: .....

.....

Type of School/s: .....

Number of years in each school: .....

**Family Details:**

Who does your child live with? (please select)

Mother                  Father                  Both parents                  Other relation                  Carer

Is your child fostered or in the care of the local authority? YES NO    If yes, documentary evidence is required.

Was your child adopted (from local authority care)?                  YES NO    If yes, documentary evidence is required.  
(See NOTES)

Does the applicant have a sibling attending John Cabot Academy? YES NO

If yes please give details of their name and DOB:

.....

Name of the Person making Application:

Title: ..... Surname: ..... Forename: .....

Home telephone number: ..... Work telephone number: .....

Mobile telephone number: ..... Email: .....

Address (if different from student's address above): .....

..... Postcode: .....

Relationship of applicant to child: .....

Do you have parental responsibility: YES NO (see NOTES)

Home Language

Is English your child's first language? YES NO                  If NO does your child speak English? YES NO

Please confirm the first language if not English.

.....

**Additional Needs:**

Are there any medical conditions which may impact on your child's ability to learn?

.....  
.....  
.....

Do you believe your child needs to be assessed for any additional needs? YES NO

**Additional information:**

Is either parent serving in H.M. Forces? YES NO

**Please send in the most recent school report including attendance figures with the completed application form.**

(please tick to confirm).

I have not withheld any information which may be relevant to my child being offered a place at this Academy.

Parent signature: ..... Dated: .....

**Please send the completed form and school report to;**

**Mrs Sue Ford, Admissions Officer, John Cabot Academy, Woodside Road, Kingswood, Bristol, BS15 8BD**

## NOTES:

### Parent/Parental Responsibility

Both a child's parents will have parental responsibility for the child if they are married and are the child's natural parents. If the parents of a child are not married to each other, the mother automatically has parental responsibility. The father will have parental responsibility, if he has been named on the birth certificate. This applies to all fathers named on the birth certificate after 1<sup>st</sup> December 2003. If the father does not have automatic responsibility, he can subsequently acquire it by the following means:

- a parental responsibility agreement;
- an order of the court granting him parental responsibility or residence order.

Other persons can acquire parental responsibility for a child in the following ways:

- being granted a residence order or special guardianship order;
- being appointed a guardian;
- adopting a child.

A local authority can acquire parental responsibility for a child under a care order or an emergency protection order.

### Children In Care/Previously In Care

A 'Child In Care' is a child who is (a) in the care of the local authority, or (b) being provided with accommodation by a local authority under Section 22(1) of the Children Act 1989 at the time of making the application.

A child previously 'In Care' is a child who was looked after, but ceased to be so because they were adopted; or became subject to a residence order under the terms of the Children Act 1989 (Section 8); or special guardianship order (Section 14A) of the Children Act 1989. This applies where the following child was adopted (or became subject to residence or special guardianship order) immediately following having been looked after.

Children 'In Care' are (subject to care orders or accommodated by a local authority) and previously looked after will be given priority for any places available at a school.

### Offer of School Places

It may not be possible to offer your child a place if there are more applications than available places, or if the relevant year group is full. Any decision on a child being offered a place will be based on our oversubscription criteria.

### Waiting Lists

We hold waiting lists for each year group for any places that become available.