



WEDNESDAY 1 JULY 2020

# TICKET BOOKING FORM

INDIVIDUAL TICKET £275 + VAT  
TABLE 10 £2200 + VAT

ROYAL LANCASTER LONDON, LANCASTER TERRACE

  @RD\_newsfeed #SCEPTRE Awards

Please complete both the **CONTACT** and **PAYMENT DETAILS** in **CAPITAL** letters and email or post back to:

Elle Duchossoy, Lewis Business Media,  
Suite A, Arun House, Office Village,  
River Way, Uckfield TN22 1SL.  
Tel: 01825 725 288  
Email: [elle@lewisbusinessmedia.co.uk](mailto:elle@lewisbusinessmedia.co.uk)

Please reserve  places for the **SCEPTRE Awards 2020**

## CONTACT DETAILS

Name:	
Job Title:	
Company Name:	
Address:	
Town/City:	
County:	Post Code:
Telephone:	
Email:	
Signature:	Date:

Please note that your booking is not confirmed until a letter of confirmation has been sent by Lewis Business Media.

## PAYMENT

I enclose a cheque made payable to 'Lewis Business Media Ltd' for £  (cheque to follow in the post)

Please invoice my company at the above address for the amount of £   
at the above address, quoting purchase order no:

Please charge my credit/debit card    Visa     Mastercard     Delta     Maestro     Solo     American Express

Card Number

Start Date     Expiry Date     Issue No (where applicable)     Security Code

Please note that payment by credit/debit card only will be accepted 30 days prior to the event.

## BOOKINGS CONDITIONS

**ACCEPTANCE** Bookings may only be made by completing a booking form in full and are not accepted until a letter of confirmation has been sent by Lewis Business Media Ltd ("the Organiser").

**CANCELLATIONS** Cancellations can be made up to 10 working days prior to the event. Cancellations must be confirmed in writing and will be subject to a 20% cancellation charge. Cancellations after that date will be subject to full payment. Non-payment or non-attendance does not constitute cancellation. It may be necessary for reasons beyond the control of the organisers to alter the content and timing or location of the event.

**SUBSTITUTES** You may send a substitute for your booking at any time with the approval of The Organiser.

**ABANDONMENT OR RELOCATION** In the event that the Dinner is abandoned for whatever reason the Organiser shall refund any bookings it has received from applicants for places, who shall have no other claim whatsoever against the Organiser.

**DATA PROTECTION** Personal data is maintained in accordance with the Data Protection Act 1998. Your details will not be passed onto third parties without your prior consent. If you wish to receive the weekly Retail Destination news email please tick here . If you wish to receive less frequent event and promotion email from Retail Destination tick here . If you do not wish your details to be passed to third parties please tick here .

**SPECIAL ARRANGEMENTS** If you have any special requirements, such as wheelchair access or special dietary needs, please let us know in advance.

Registered Office Suite A, Arun House, Office Village, River Way, Uckfield TN22 1SL  
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## RETAIL DESTINATION

