



Hoare Laboratory Engineering Ltd

ENVIRONMENTAL POLICY STATEMENT

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INTRODUCTION

Hoare Laboratory Engineering Ltd. recognises the importance of environmental issues and throughout its commercial activities and operations is committed to fostering the preservation and protection of the environment. The Company is also committed to continually improving its environmental performance. This document states the company's general environmental policy and describes the company's allocation of responsibilities and arrangements for the implementation of the policy.

ENVIRONMENTAL POLICY

It is the policy of Hoare Laboratory Engineering Ltd. to:

- Minimise the extent of environmental impacts on operations within the company's sphere or influence.
- Liaise with our clients on potential environmental issues and work with them to address concerns in so far as project constraints permit.
- Strive to minimise any emissions or effluence, which may cause environmental damage.
- Conserve energy through minimising consumption and maximising efficiency.
- Minimise the use of materials, which may be harmful to the environment.
- Promote efficient purchasing, which will both minimise waste and allow materials to be recycled where appropriate.
- Employ sound waste management practices.
- Put in place procedures and support information that enables compliance with the law, regulations and codes of practice relating to the environmental issues.
- Provide suitable training on environmental issues for employees.
- Recognise and encourage the contribution every employee can make towards improving environmental performance.
- Develop procedures and where appropriate set performance targets.
- Sustain and develop this policy by implementation of an Environmental Management System (EMS) within each of the company's activities.
- Monitor environmental performance, make regular reviews of the policy and EMS and make improvements where possible



ORGANISATION

The Board of Directors determines the company's overall strategy and structure. The implementation of the environmental policy is co-ordinated by the Company Managing Director: Mr. M. A. Hoare. It is his obligation to:

- Advise on the implementation of the EMS in each of the company's activities.
- Review pending legislation and make recommendations.
- Initiate and review the company's environmental training programme.
- Establish and implement a programme of company auditing.
- Monitor the activities of relevant regulatory bodies and advise on any actions necessary.
- Review the environmental policy and EMS annually.

RESPONSIBILITIES

Responsibility for the implementation, operation and satisfactory performance of the company environmental policy lies with line management. To ensure that the policy is applied effectively throughout the company, line managers are advised by WrightWay Safety Ltd. Specific environmental responsibilities for line managers and all employees will be identified as and when required.

ARRANGEMENTS

Hoare Laboratory Engineering Ltd. will ensure that they have access to or provide a comprehensive infrastructure to support line management in discharging its environmental responsibilities. This shall include:

- Control of procedure documents.
- Training.
- Dissemination of information including procedures, statistics, reference material and audit recommendations.
- Incident investigation.

Noise Legislation & Policy

Control of Pollution Act

- Specific requirements to control noise from Construction Sites
- Notices issued by Local Authority



- With respect to Construction Works a Local Authority may serve a notice under section 60 and the notice may in particular:-
 - specify the plant and machinery which is, or is not, to be used
 - specify the hours which the work may be carried out
 - specify the level of noise which may be emitted from the premises or which may be so emitted during hours and
 - provide for any change of circumstances

See CITB Publication GE700 for further advise on Noise.

Air Pollution Legislation & Policy

Most legislation is aimed at Industrial processes and a properly controlled COSHH regime on site will prevent toxic emissions.

The main emission to the atmosphere affecting The Construction Industry are, Smoke, Dust, Fumes etc.,

Dust being the biggest problem as fires on Hoare laboratory Engineering Sites are not permitted and COSHH Assessments should control the release of fumes.

The Principle Legislation is:

Environmental Protection Act
Clean Air Act

Further information can be obtained from WrightWay Safety Ltd, telephone 01634 314198.

Waste Management Legislation & Policy

Proper Waste Management to avoid legal liability is essential to the Industry.

The Environmental Protection Act has created Waste Regulation Authorities which are responsible for the regulation of waste disposal.

The Principle Legislation is:-

- Control of Pollution Act
- Control of Pollution (Special Waste) Regulations
- Environmental Protection Act

All waste from Construction sites is "Controlled Waste" and must be disposed of by licensed carriers to licensed tips.

"Special Waste" is dangerous waste and must be disposed of to specific tips under a rigorous Consignment Note System.



Water Legislation and Policy

The Environmental Agency enforces Water Legislation. The Principal Legislation is:-

Water Resources Act

- Discharge Consent
- Abstraction Licence
- Impounding Licence
- Water Pollution offence – a strict liability offence to pollute either Water Course or groundwater – pollution means anything liable to endanger Water Quality
- Clean Up

Water Industry Act

- Covers discharge of trade effluent to the public sewer system

Salmon and Freshwater Fisheries Act

- An offence to pollute water and endanger fish stock (like WRA)

Bylaws

- Govern issues such as non return valves on external water supplies, etc.,

Discharges to Watercourses

Under the above legislation it is an offence to cause or “knowingly permit” pollution of territorial, coastal, inland or ground water. Consents for the discharge of trade effluent or sewage to a watercourse may be granted, subject to conditions, by the Environmental Agency (EA).

It is important we comply with any consent granted i.e. surface water outfall etc., as the EA.s policy is to prosecute in most cases.

Discharges to Sewers

Consents to discharge are granted by the EA’s and are generally subject to conditions regulating the quantity, rate and quality of the discharge. Again it is important we comply with the consent granted as the EA’s policy is to prosecute in most cases.

Discharges into Groundwater

We must at all times take care not to contaminate the ground as this in turn could find its way into underground waterways. Therefore diesel stores need to be bunded etc.,



TRAINING

Line managers are responsible for ensuring that site operatives, no matter how they are employed, are adequately trained and aware in accordance with the company-training schedule.

COMMUNICATION

The environmental policy statement is available to all company employees and can be provided to all interested parties.

INSPECTIONS

Each Workplace is subject to environmental inspections. The responsibility being with WrightWay Safety Ltd. to advise and to address any areas of concern on Hoare Laboratory Engineering Ltd. workplaces. The results of such inspections are reported and reviewed at management meetings.

REVIEW OF PERFORMANCE

This policy will be reviewed periodically to ensure that environmental issues arising from new developments either within the company or within the wider community are taken into consideration. The view will also consider any requirements brought about by changes in legislation. The Company's Board of Directors shall receive an annual report detailing the company's environmental performance.

A blue ink handwritten signature, appearing to be "M Hoare", is written over a blue oval-shaped stamp. The signature is positioned above a horizontal dotted line.

Mr. M Hoare
Director

Hoare Laboratory Engineering Ltd