

Shelter Nova Scotia
Household Support Volunteer

The household support volunteer will support all Shelter Nova Scotia facilities with sorting and organizing household supplies. The volunteer will assist in activities that could include organizing donated personal care items, blankets, towels, dishes, and food. This will include maintaining an inventory of supplies, determining what will be of use to the facility, what would be of use to another Shelter Nova Scotia facility, and what will need to be recycled. This position could also include meal preparation, housekeeping, gardening, running errands, and transferring inventory between facilities.

This position will require you to be able to stand for long periods of time and lift up to 25 pounds. If you are reliable, open-minded, and committed to social justice this volunteer position will be perfect for you!

Responsibilities

- Maintain professional, ethical boundaries at all times
- Maintain positive working relationships with all stakeholders
- Represent Shelter Nova Scotia in the community in an appropriate and responsible manner
- Adhere to Health, Fire, and other standards, as required by applicable legislation
- Maintain the rights and security of the clients, tenants, residents, staff, and community members
- Not disclose information contained within documentation with any client, tenant, resident or unauthorized individual
- Not establish sole confidentiality with clients, tenants, or residents
- Assist in maintaining the daily operations of the facility as it relates to the volunteer duties
- Receive and sort donations, update inventory documents accordingly

Skills, Experience and Qualifications

- Strong understanding of or interest in issues faced by persons experiencing; trauma, homelessness, mental health concerns, substance misuse, or poverty
- Emergency of Standard First Aid
- Non-Violent Crisis Intervention (NVCi)
- Applied Suicide Intervention Skills Training (ASIST)
- Safe Food Handling