

The Springboard Project Annual Report 2010 – 2011



West Sussex PAT Mark



The Queen's Award for Voluntary Service 2008



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Springboard



" Where Fun is Compulsory "

OUR MISSION

Springboard Project is a community based charitable Children's Centre that increases the life chances of children and young people with disabilities and families with young children irrespective of ability or status by providing safe, inclusive recreation play and leisure opportunities, with parenting support and information services.

PATRON

Colin Field

Chairman

Treasurer

Trustee

Trustee

Trustee

BOARD OF TRUSTEES & ADVISORS

Bill Wilkinson

Deryck Wright

Oscar Holmes

Elaine Jackson

Kate Lee

PROJECT MANAGER

CENTRE STAFF

Personnel Manager

Jacqui Merridew

Financial Co-ordinator

Helen van Yperen

Project Assistants

Loraine Bird Maureen Butcher Ann Grant Christine Huckstepp Cathy Powling

Project Housekeepers

Loraine Bird Mandy Longdon Cathy Powling Nigel Scott-Dickeson

ACTIVITIES STAFF

Activities Manager Su Austin

Leisure Development Co-ordinators

Jamie Bragan Tasha Figg Mary Fox Lisa Hobbs Lisa Powell Vickie Toms Matt York

Team Leaders

Shivanie Acharya Catherine Austin Naomi Azopardi Sue Bailey Holly Batchelor Laura Bilbrough Nick Cain Emma Farnes Joe Healy Rebecca Houlston Sam Kilbery Ollie Moore Orlaith O'Byrne Xavia Parry Tom Sanderson Charlotte Tebbs Michaella Titherley James Warwick Lisa Westerdijk Lisa Willsher Luke Woodjetts



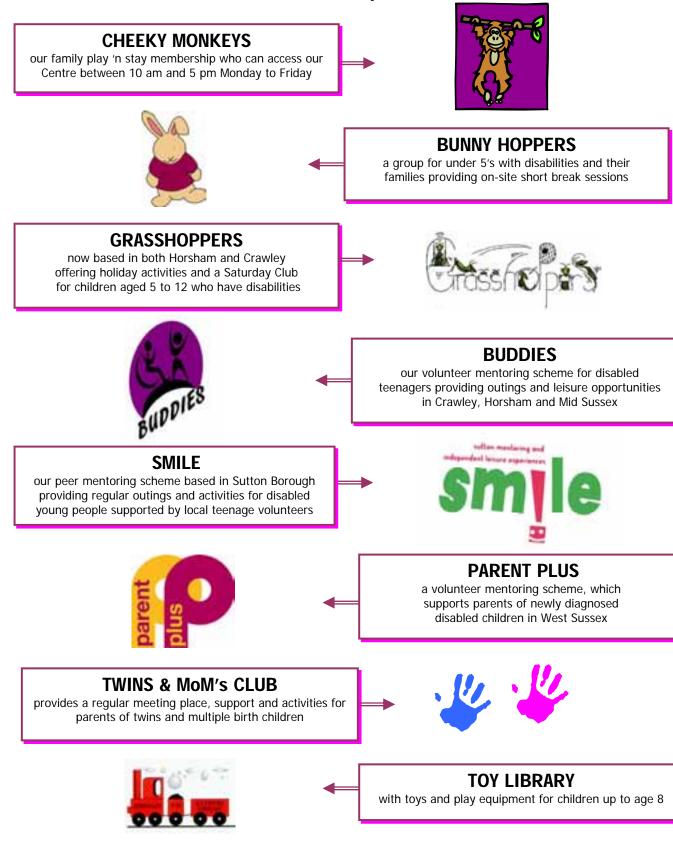


The Springboard Project Ethos

- ★ Enable children to challenge their ability through play and recreational opportunities in a safe and stimulating environment.
- ★ Provide a welcoming environment for children and young people whatever their ability or aptitude - with appropriate knowledge, skill, competence, initiative and sensitivity.
- ★ Create an atmosphere where self-expression, co-operation, learning and sharing are encouraged, nurtured and supported.
- ★ Establish a supportive environment and proactively encourage children and their families within Springboard Project's membership to have a voice in the planning and development of our services.
- ★ Positively include all children to the best of our ability and not set geographical limitations – inclusive play and leisure opportunities for many children and youngsters are limited and those with a disability often have no local resources.
- ★ Treat each other with respect and consideration.
- ★ Take a transparent approach in all our organisation's dealings.
- ★ Accept responsibility for our own actions.
- ★ Be proactive in offering appropriate help, assistance or guidance.
- ★ Conduct all our affairs with an appreciation of individual differences.
- ★ Respect everybody's right to privacy and confidentiality.
- ★ Evaluate what we do and continually aspire to improve.

SPRINGBOARD PROJECT MEMBERSHIPS

SPRINGBOARD PROJECT has been established for 19 years, having been formed from the nucleus of the "Grasshoppers" group. Our wide range of groups and clubs enable children and youngsters of all abilities to enjoy safe, accessible play and recreational opportunities within and outside our Centre. 2012 will mark our 20th Anniversary.



SPRINGBOARD HOUSE

SPRINGBOARD HOUSE dates back to the Victorian era and has been modernised to meet the needs of the families and children who use our facilities extensively. Recent improvements include the installation of a new wetpour surface in the Play Train area of our Jubilee Leisure Garden which will greatly improve safety and disability access.



The Adventure Room

A fully fitted soft-play area with large ball pool, trampoline and musical hopscotch pad which is a great place for children to exercise



The Sensory Room

Features a glowing ball pool, bubble tubes, optic fibres, a hammock, soft music and sensory equipment to relax, especially for children and youngsters who have sensory disabilities



The Jubilee Leisure Garden

This large outdoor play area includes picnic benches, swings and slides, a play house, a safe surface play train area and centre circle with an Adventure Maze and Jungle Walk

Pudsey's Playroom

Now accessible by lift from the ground floor, offering creative play and family learning sessions for all children and parents whatever their skills, ability or aptitude



Two Lounge Areas

The Toy Library room has now been converted into an additional lounge area providing two indoor spaces for children to enjoy somewhere to play with friends and family



The Kitchen

An area for children to have snacks and light refreshments with a fridge, cooker and microwave - a favourite place for "Saturday Club" children to enjoy cookery sessions



CHAIRMAN'S REPORT

The economic climate for the voluntary sector has become difficult and confusing following announcements by the Government that there will be cutbacks affecting all Departments. This in turn will reduce funds available to local authorities and other statutory bodies to pay for much-needed community services, many of which are already provided by the voluntary sector. This is further exacerbated by the new Government's initiative to promote "The Big Society" which encourages communities to look to the voluntary sector for more services, but without a fully committed infrastructure to support this new direction.

The Springboard Project will be realigning its management structure, and focusing on raising funds from new sources to ensure the current services it is committed to delivering to families continue, and remain fully funded, for the future. It will also be actively seeking to engage with statutory bodies to identify local needs, find satisfactory solutions that meet these needs and secure appropriate funding. Some of our major grants and contracts will come up for renewal later in 2012 and will be the source of renegotiation, and possibly restructuring, this year.

During the year, our Charity has investigated opportunities to replicate its services in other areas but the financial model in each case proved unsatisfactory. However, the success of our activities in Crawley funded by West Sussex "Aiming High for Disabled Children" programme, and the number of families from that area using our facilities in Horsham, has highlighted the importance of Springboard Project continuing to have a major presence there. We will be pursuing the prospect of opening another Springboard House in Crawley Borough, which will need to be fully secured by funding, which can be open both for family use during the week and as a base for our younger disabled children to enjoy Saturday Club and other regular activities.

During the last year, the Charity filled its remaining staff vacancies bringing it to full strength, enabling greater flexibility in meeting its objectives. The continuing support of our volunteers – many from local schools and colleges – who give us their time and skills freely is essential to the success of Springboard Project.

My thanks go out to all our dedicated staff, volunteers and trustees who have worked so hard to ensure we meet our commitments and deliver a sound, varied and safe service to all our children, young people and family members.

Our most heartfelt thanks are due to all the organisations in the private, charitable and public sectors that have had faith in Springboard Project to make funds available so we are able to run all of our wide ranging activities and services, the results and impact of which are recorded in these pages.

Bill Wilkinson Chairman

TREASURER'S REPORT

Notwithstanding uncertainties over funding, the last financial year has seen a substantial increase in income which has enabled Springboard Project to significantly increase its expenditure on providing services to the community which it serves.

Our financial controls remain in accordance with the Charity Commission's code of practice and our Charity continues to be proactive in raising the standards and delivery of services to the children and families who use our Centre, as well as the increasing range of outreach services for those with disabilities.

There was a surplus for the year of £26,922. This is somewhat less than the surplus of £41,717 achieved last year, but that sum was impacted by certain one-off events.

Total income received was £397,000 (2010 - £339,150). Voluntary income received – comprising grants and donations – was £326,295 (2010 - £278,964). Of this amount donations accounted for £53,086 (2010 - £42,797) and grants amounted to £273,209 (2010 - £236,167). Income from activities and membership was £65,127 (2010 - £54,947).

Resources expended were £370,078 (2010 - £297,433). The main component of expenditure is the cost of activity schemes. This increased to £212,274 (2010 - £150,557) reflecting the wider reach and broader geographical spread of Springboard Project's activities. During the year a second minibus was purchased at a cost of £41,990.

Governance costs - the administrative costs of running the Charity - were £19,037 (2010 - \pm 17,091).

The Statement of Financial Activities is analysed between unrestricted funds and restricted funds. Unrestricted funds may be applied at the discretion of the trustees in the furtherance of any of Springboard Project's charitable objects. Funds are restricted where donors have specified the purposes for which they are to be used or where the funds have been raised for a specific advertised purpose.

After a thorough review it has been determined that some amounts included in restricted funds are redundant. As a result a transfer of £16,520 has been made from restricted to unrestricted funds.

Turning now to the balance sheet, cash at bank on 5 April 2011 was £65,501 (2010 - £81,626). This is somewhat below the target level of having funds to meet three months' expenditure but is considered by the trustees to be adequate considering current funding constraints.

The Total Funds carried forward are £390,719 (2010- £363,797). These are divided between unrestricted funds £229,222 and restricted funds £161,497.

Deryck Wright Treasurer

PROJECT MANAGER'S REPORT

The first year of the new decade brought with it our usual collection of trials and tribulations, but here we are in good shape, despite putting our finances through a strenuous workout. In last year's Annual Report, I mentioned the new services we had been able to establish after many years' preparation. This was our first full year with all these memberships working to a higher level of capacity, reflected in our increased turnover up by 24% from £297,433 to £370,077 for the financial year. This meant we also had to find the additional funds to support this growth, which was successfully achieved. Our major challenge for the year ahead is to sustain this level of service and secure the funding to support our Business Plan's objectives.

A year has now passed with a new government at the helm, providing the voluntary sector with some new opportunities, but set against a backdrop of greater economic restrictions. Without doubt, the introduction of the "Big Society" initiative has raised the role and importance of charities like ours within the nation's social fabric, which is no bad thing. Throughout the year I have attended many workshops, seminars, events and meetings with those two words written bold in the title and I have no doubt there will be many more to come. The message from many voluntary sector organisations, including ours, is that we have had tremendous experience in carrying out this role for many years. When I was involved in a debate about the Big Society, I pointed out that much of that ethos could be traced back to Victorian times when some noteworthy community ventures were established, coupled with a greater realisation of social causes that needed support through philanthropy. As we enter a new financial year, as public sector budgets experience large reductions, the importance of a broad fundraising base becomes even more important. We therefore need to increase our income from personal benefactors, the commercial sector and charitable foundations. If our Charity can benefit from a resurgence of those of philanthropic values, we may yet see our way through a challenging year ahead. We can then continue to serve an ever increasing number of families, who in turn are feeling the impact of our economic climate on their own lives.

With adversity comes opportunity. Having branched our services out beyond the confines of Horsham District, we know there are many possibilities to go a step further and create a physical presence in other localities. Initiatives like Community Asset Transfer and the Localism Bill have to provide our Charity with the ability to create more community based facilities and opportunities which reach out to grassroots communities. The voluntary sector is quick on its feet, adaptable, innovative and creative - qualities which I believe are inherent in Springboard Project - meaning we are both prepared and well placed to meet these challenges. With a greater emphasis on collaboration, joint ventures and partnerships, we can share expertise and resources which not only drive efficiencies, but build more cohesive services. It is essential that we continue to focus on forward looking outcomes that underpin the fun and enjoyment experienced by the children and youngsters we have collectively worked so hard to support in recent years. So, far from feeling despondent about the current circumstances which face us, we are ready to drive new opportunities that will strengthen our Charity in the long term and extend the very services we were originally established for.

While ambition is a key element for success, it is important to recognise that sustainability also plays a central role in our Charity's future and thereby the expectations of those families, children and youngsters we currently support. They would not thank us for abandoning them in the search of new opportunities and we would expect nothing less from ourselves. They are the bedrock of our Charity.

PROJECT MANAGER'S REPORT

We have continued to develop and improve Springboard House with the addition of a new wetpour safe surface for the Play Train area which has been another significant capital project and even though the timescale was nowhere near as lengthy as the Lift Project we completed last year, the cost most certainly was! We were able to make this latest improvement a reality thanks to "Biffaward" through the Landfill Tax Scheme and over 100 of our families who gave their support in a survey we provided with our application. I am also very grateful to Francis Maude MP, Natalie Brahma-Pearl, Director of Community Services for Horsham DC and Hanna Moore, Chief Executive of WSCVYS who all provided letters of support for the project. We are additionally honoured that that Cllr. Louise Goldsmith, the Leader of West Sussex Count Council, will officially open the new Play Train Area at this year's Annual Garden Party. We have also replaced the bubble tubes in our Sensory Room, thanks to a grant from the Hall & Woodhouse Community Chest and installed a new toilet on the first floor with support from Horsham District Council's Local Development Fund.

Our Charity received two more honours during the year – the West Sussex County Times "Charity of the Year" and the West Sussex "PAT Mark". These awards are particularly gratifying as they were both achieved with the support of our members and parents. The "Charity of the Year" award was nominated by our families and voted on by local readers. The "PAT Mark" is a quality evaluation of children's disability services which is assessed by local parents who also have disabled children.

Having a settled team of staff throughout the year has been a real blessing and enabled us to really focus on the quality of services and build up our experience. We welcomed Lisa Powell to our team of Leisure Development Co-ordinators and who is supporting Mary Fox with our SMILE group in Sutton. We sadly had to make our first ever redundancy with Morag Cameron, our Play Co-ordinator, as we were unsuccessful in sourcing replacement funding for her post. We wish Morag well and I wish to thank those volunteers who have stepped in to cover these activities in the Playroom as far as possible.

After Cherryl Donovan stepped down as our Chairman last year, we also said farewell to Stewart Grant who had been our longest serving trustee for a period of ten years – an achievement we recognised at last year's Annual Garden Party. His contribution will be greatly missed. However, we were pleased to welcome Kate Lee onto our Board of Trustees during the year and following an energetic recruitment campaign by Bill Wilkinson, our Chairman, we should be able to add another two trustees to our number very soon. The skills of our Trustees will certainly be needed in the year ahead.

Next year marks the 20th Anniversary of Springboard Project. Looking even further back to our genesis with the Grasshoppers group - first formed in 1989 - and see how far we have come since then is truly remarkable. Our Charity has achieved a lot in that time and rightly carries a significant level of respect and appreciation for our work in the field of children, families and young people's services. This is down to the skill, effort and dedication of our trustees, staff and volunteers. Their contributions have made this possible and I wish to thank them all most sincerely. I am delighted that we will be marking our major milestone with a Parliamentary Reception on the House of Commons Terrace in May 2012, which has been sponsored by Francis Maude, our local MP and Cabinet Minister for our sector. This will be a great occasion to celebrate twenty memorable years of Springboard Project with our supporters and partners.

Nigel Scott-Dickeson Project Manager

I cannot believe a year has gone by since my last report. How time flies when you're having fun and we are living up to our strap line – "*where fun is compulsory*" – both for the children and young people we support as well as our staff and volunteers.

Last autumn, the Activity Team spent some time together sharpening our vision of how we felt our activities should contribute to the lives and development of the youngsters we support. These are the main aims and objectives of the service we decided upon:

To empower children and young people to increase their life skills and confidence and improve their self esteem, by encouraging and enabling independence.

To create a safe environment where friendships can be developed.

To provide regular short breaks for families.

To provide and promote healthy, life enhancing, active and inclusive leisure opportunities.

By using these aims as the base for planning sessions and consulting with the young people about what they would like to do, we have seen the extraordinary emerge from the ordinary. Shopping trips have taken place with members managing their own money, train routes planned together, films selected, meals chosen and cooked together. Young people have achieved more than they expected of themselves, or was expected of them, like the lad who triumphantly reached the top of the climbing wall. New children have settled happily into sessions when they have not been in our environment before. Our young people have shaped their activities, sharing their interests and suggesting trips and sessions, telling us what they have enjoyed and want to repeat, as well as the sessions they have not liked.

An exciting development this year is that several young people who have been Buddies or SMILE members have now progressed to become volunteers themselves. We see this as a really positive outcome for them and for us. It has been great to see them develop and take on new responsibilities which bring a new dimension to the groups. Several more members are poised to begin volunteering during the summer holiday schemes.

We have been collecting feedback from children, young people and families for our evaluations and as a contribution to planning. It has been great to hear of the changes the activities are supporting in our youngsters' lives:

Bunny Hoppers – "We love coming somewhere where he can play without prejudice and have met many other families in the same boat."

Grasshoppers – "He is safe, well cared for and is developing because of it."

Buddies & Smile – "I am very grateful to you and your team for providing the support he has needed to gain confidence in achieving his own independence."

I would like to thank our Activities Team, the Team Leaders and the brilliant Volunteers for their dedication to facilitating such high quality, well planned sessions that stretch and challenge our members and above all, provide so much FUN!

Horsham Grasshoppers



"Why Do I Love Grasshoppers...... Because it's so much fun! There is a lovely sense of community. Staff and volunteers are always friendly and welcoming. The children really enjoy the wide range of activities on offer."





"The difference in Luke since he has attended Grasshoppers is amazing. He is more confident, more social and enjoys every moment he is with the dedicated team. It also gives his siblings valuable time without Luke, which is important for them. Luke loves all the activities that are on offer and looks forward to going to Saturday Club. It is especially important because he cannot currently attend any other out of school activities as he cannot cope in those situations. Grasshoppers is a step to Luke leading a normal school child's life."

Vickie Toms Leisure Development Co-ordinator

CRAWLEY GRASSHOPPERS

"This has been the best fun ever!"

Grasshoppers member Easter 2011



Building our 'den' to go with our campfire

"What you do is amazing.... it allows me to continue my career with the knowledge that my son is having fun whilst being cared for"

Parent quote from Summer 2010

IMAGINATIVE PLAY

"Tash - you make me laugh at Grasshoppers you do!" Grasshoppers Member Christmas 2010



BBQ Marshmallows - Yummy !!!

BEEP BEEP!

Racing my volunteer to the finish....



Just hanging out !





Oooo arrrrr me hearties!



Enjoying the famous Blue Peter Garden!

"Life is a happy place because of Springboard Project and Grasshoppers. We now have a very happy little boy, who can enjoy social activities like every other child within a safe and protective environment" Parent Nov 2010

> "I thank Tasha and her team for the great job they do"

Tasha Figg Leisure Development Co-ordinator





Horsham Buddies is going from strength to strength and with lots of new exciting activities happening. Here is a taster of what has been going on.



Cooking up a storm



Sports cars



Relaxing before the film

"He is really enjoying Buddies and is keen for any extra dates." Parent

> "Buddies is great fun"

"I love coming to Buddies and meeting my friends"



Jamie Bragan Leisure Development Co-ordinator

Laser Quest



Parent – Christmas 2010



Paying independently

Helping with the activity's Risk Assessment



"I loved it very much and it was a good fun day. Thank you."

Buddies member June half term 2011

Lisa Hobbs Leisure Development Co-ordinator



"Thank you! Buddies is wonderful for both Susannah and me... you make the holidays manageable, as well as doing great things on your days out with the youngsters"



"I thought cycling was really enjoyable and healthy"



"We make the best cakes ever in Buddies!"





"I loved all of it !"

"My favourite part was playing imaginary "Alice in Wonderland" and talking to the trees"





SUTTON

"Smile gives me a chance to relax and spend time with my other children" Parent

"I had fun spending time with my Volunteers" Louis aged 14

Taking a pause during our tour __ around Twickenham Stadium

Enjoying a nice Sunday Roast with our buddies at Toby Carvery in Sutton

Taking off

on the

Skyshuttle at

"Diggerland"

Kent





Making friends with the latest kid on the block at Jenny Wren Farm



"I enjoy coming to SMILE as it gives me a chance to see my mates" Alan aged 13

Mary Fox Leisure Development Co-ordinator

"Jade really enjoys coming and had been talking about SMILE all day before" Parent

Lisa Powell Leisure Development Co-ordinator



A trip which is frequently requested by our Buddies members is to the BBC TV Centre in London. Here is a group of our Mid Sussex and Crawley Buddies members and volunteers about to enjoy a tour of the studios and the Blue Peter Garden during Summer Half Term week

ACTIVITIES VOLUNTEERS

Thanks to the volunteers who give our activities children and young people such a great time:

<u>Bunny Hoppers</u>: Naomi Azopardi, Loraine Bird, Emma Farnes, Gemma Jolly, Megan Jones, Sam Kennedy, Emily Pickett, Gloria Singleton, Emilia Titherley and Michaella Titherley.

<u>Grasshoppers – Crawley & Horsham:</u> Vaishnavi Bangale, Jess Barrow, Samantha Burgess, Debbie Burton, Laura Chapman, Dayna Clarke, Lauren Cole, Hayley Cuddington, Jenny Doidge, Ellie D'Cruze, Andy Fuller, Bethany Gardner, Emily Gardiner, Lauren Glover, Sophie Goodwin, Fiona Graham, Lizzie Harman, Charlotte Inge, Rosie Inman, Gemma Jolly, Hannah Jones, Ashley Kidgell, Christopher King, Hannah Korpez, Josh Lindridge, Imogen Lyons, Jessica Martin, Laura Marlow, Kate McMartin, Adam Midderigh, Harry Moore, Marie Nicholls, Emily Pickett, Wendy Redman, Alice Robertson, Mia Reilly, Catherine Sayers, Kathleen Scanlon, Jo Scott, Kelly Snowdon, Jo Stass, Rob Stass, Ellis Wilde and Lauren Williams.

<u>Buddies – Crawley, Horsham & Mid Sussex:</u> Kirsty Amour, Eloise Barrett, Miguel Brand, Vanessa Brown, Xan Browne, Charles Burridge, Catrin Burrows, Nathan Chriswell, Dayna Clarke, Alex Coppal, Stuart Cuthbert, Larissa D'Cruze, Chelsea Downey, Caitlin Eagan, Nick Gunning, Nina Hamilton, Josie Hodge, Kelsey Hutchins, Shikha Kataria, Sarah Kitchen, Rachael Knowles, Andy Lunn, Hannah Macpherson, Jade Matschy, Isabel Miller, Kelly Norton, Amelia Obson, Emily Pickett, James Pitty, Sam Richardson, Lauren Rickwood, Laura Simpson, Corrina Smith, Jack Skates, Russ Spyker, Rob Stass, Charlotte Stanbridge, Lianne Tapscott, Rachel Thomas, Catrin Thomson, Emilia Titherley, Lauren Tilburv. Abbie True. Beckv Tve. David Wright. Ellie Voice and Zena Williams.

<u>SMILE – Sutton</u>: Luke Anderson, Amy Ashlee, Katie Baxter, Helen Brooker, Namho Cho, Kim Citron, Bradley Dixon, Imelda Dooley-Hunter, Rachel Fardon, Jessie Ghansa, Joel Foreman, Kavita Gajjar, Mariam Jaffer, Bethnika Jagodage, Andrew Kalli, Rupa Kumar, Alexandra Layt, Molly Ludlam, Sofia Mahmud, Holly Murphy, Mikey O'Malley, Catherine Okuboyejo, Jessica Ooi, Nishma Patel, Priyam Patel, Shamini Rajan, Deekshita Ramanjooloo, Tasnia Rauf, Chris Renwick, Sean Sathiyajit, Sarah Schooling, Anokhi Shah, Noor Sharif, Riti Sharma, Nirosha Sudhaharan, Jenna Watt, Bethany Watts, Jack Wooley and Shivaanie Yogalingam.

OUR PHOTO DIARY

As Springboard Project enters its 20th year, our trustees, staff and volunteers know only too well the value of the services we provide to a range of families, children and young people. So it is especially gratifying when the work we do as a charity is acknowledged through the many awards we have won in recent years, including this County Times "Charity of the Year" Award for 2010 which was voted on by readers of the newspaper. The Award was presented by Kevin Richmond (far right) Chief Executive of the Sussex Community Foundation to (from left to right) Grasshoppers Crawley Co-ordinator Tasha Figg, Chairman Bill Wilkinson and Activities Manager Su Austin.





The Jubilee Leisure Garden is one of the major attractions at Springboard House and provides an essential outdoor play area for the children and youngsters who use our Centre. Our latest improvement is a new wetpour rubberised surface for the Play Train area which was recently installed thanks to a large capital grant from "Biffaward". The new area features a track for the Play Train, a lookalike grass area and a number of colourful murals all designed to provide an attractive and much safer area. More importantly, the area now has disability access and a flat surface which now makes the whole Garden wheelchair friendly.

Our good friends from the charity "Aviation Without Borders" provided another flying day at Fairoaks Airport in Surrey, this time for our SMILE group from Sutton. Here is Alan with his volunteer Bradley, ready to take to the skies and also have a go at the controls. Both of them were, of course, partnered by one of a number of qualified pilots who donated their time and plane for All of the youngsters had an the day. opportunity to fly over their local area and see what Sutton looked like from the air. At the end of the day, everyone received a certificate commemorating their flight as well as their own "Amy Bear", their charity mascot.



OUR PHOTO DIARY



The Sensory Room in Springboard House is an indoor area that provides a restful space for any of our children and families, but especially so for our disabled youngsters who may have sensory disabilities. The Room includes a Ball Pool, hammock, firework panel, fibre optics and three bubble tubes, which were showing their age having been installed over ten years ago. Thanks to a capital grant from the "Hall & Woodhouse Community Chest", we were able to install these new bubble tubes which are powered by integral pump systems and LED's which also save on power. We have also added some extra fish, submarines and octopuses (all plastic of course!) which provide great entertainment for the children.

Some of the greatest supporters of our Charity are parents whose children and youngsters belong to our many disability groups. Among them is Chris Lalley (pictured here) who very kindly gallantly ran the London Marathon raising the magnificent sum of £2,230 for Springboard Project. Very soon after, he issued those immortal Steve Redgrave words *... "never again"* ... after running the course in 3 hours 24 minutes and 51 seconds, but we all know he got back in the boat for another go, Chris!





Springboard Project Activities provides short break activities for disabled children and young people in six groups across four localities. The quality of those activities is soundly regulated and also subject to rigorous scrutiny from our funders. However, the most important and demanding people to please are the parents whose children and youngsters are left in our care. So we were particularly pleased to receive the "West Sussex Parents Forum" PAT Mark, which is a quality standard assessed by trained parents of disabled children in the county. Those parents inspect settings who apply for the PAT Mark, but only achieving the benchmark set by them, do they receive the award. Here is Aaron Gain, Director of Children's Services for NHS West Sussex recently presenting the PAT Mark to Project Manager Nigel Scott-Dickeson.

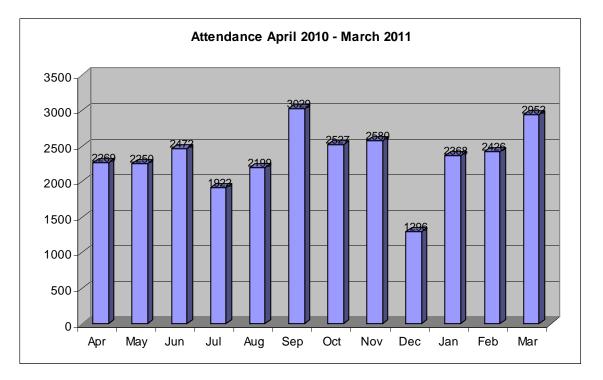
FAMILY MEMBERSHIP

CHEEKY MONKEYS

Our Centre at Springboard House is open every week, except during the Christmas break, to all the various member groups that form the Project. "Cheeky Monkeys" is our play 'n stay membership enabling parents to bring their babies, toddlers and children in during the week and enjoy all the facilities that we have to offer. The family membership rates remain at £8 a month or £80 annually, representing very good value for the facilities in the Centre which continue to be upgraded. Our Organisational Membership rates were also maintained at £150 for another year, although it has been necessary to significantly increase the annual rates for statutory service organisations due to the withdrawal of our locality grant funding. Families on low income or benefit payments can join under the Horsham Leisure Access Card scheme at a reduced rate of £6 a month or £60 a year. Most of our families live within the Horsham District catchment area, but a significant number travel in from Crawley District and as far away as Mid Sussex District or the county's coastal and rural areas. Regular membership payments help us to plan ahead as a dependable source of funding with this income stream providing £34,864 last year. Income from hiring our Centre for weekend Birthday Parties provided another £5,482. Our Gift Aid scheme is now in its tenth year and provided almost £9,000 in additional income from our various memberships and activities donations. Attendance at our Centre for the last financial year increased slightly to 28,290, even though we now have regular mid week closures of Springboard House to accommodate our Horsham Based disabled children's activities during school holidays.

SPRINGBOARD TWINS & MoM's CLUB

Membership is currently 22 families with either twins or triplets. The children and their parents can take part in regular sessions based around creative play. Our Club is affiliated to the national association TAMBA (Twins and Multiple Births Association) enabling us to provide regular e-bulletins and information to these families who are based in Horsham, Crawley and Mid Sussex districts.



STAFF & VOLUNTEERS

We are so very lucky to have such a fantastic team of staff and volunteers working together to provide the services and activities for our member families. The success of the Springboard Project is due to this team-work and in this challenging economic climate, is an invaluable asset for our charity. Everyone is committed to the Project and we will continue to do our best for the many families that depend on our services. **A BIG "THANK YOU" TO YOU ALL!**





Staff and volunteers at our AGM in 2010

The Springboard Project Team has nine full-time and seven part-time staff who work at the Centre and on our Activity schemes in Horsham, Crawley, Mid-Sussex and Sutton Borough. We also have a dedicated team of Project volunteers who work at Springboard House and our thanks go to **Ann, Fiona, Charlie, Cheryl, Julie, Elspeth, Rohini and John.** A special mention goes to **Linda Iles** who has been a volunteer since 2002 in Pudsey's Playroom, organising art and craft activities for our younger members. Linda is moving house in July and the children will miss her greatly.

We also have a great team of volunteers and Team Leaders who help the Activities Team during the school holidays, weekend and evening events, which are planned and delivered by the Leisure Development Co-ordinators. Su Austin, our Activities Manager, has also given a special acknowledgement of their hard work which is covered in their sections of this Annual Report.

Our Board of Trustees are also volunteers whose enthusiasm and support is intrinsic to our Project's present and future development. In 2010 Cherryl Donovan and Stewart Grant retired from the Board. Cherryl had been our Chairman for five years and Stewart was one of the original parents involved in setting up Grasshoppers in 1989. We will always be grateful for their dedication and support.



Cherryl Donovan (2nd right) retired as our Chairman at the 2010 AGM and was presented with a leaving gift by our new Chairman Bill Wilkinson (left) Project Manger Nigel Scott-Dickeson and Alex Ingham-Clark (right) from the Henry Smith Charity



Alex Ingham-Clark presents Stewart Grant (right) with his Long Service Award marking 10 years as a Trustee of Springboard Project

STAFF & VOLUNTEERS



Cheryl Menzies-White - Project Volunteer Winner of the Springboard Cup 2010 presented by Alex Ingham-Clark



Christine Huckstepp - Project Assistant - has been with Springboard Project since 2003

2011-12 will be another challenging year in terms of funding, but we have a strong base to work from and a brilliant team of individuals to work with.

Jacqui Merridew Personnel Manager

CONGRATULATIONS TO OUR ANNUAL AWARD WINNERS FOR 2010

NOVARTIS CUP - FOR OUTSTANDING VOLUNTARY WORK JOE HEALY GRASSHOPPERS SHIELD - FOR THE MOST COMMITTED ACTIVITIES VOLUNTEER JESSICA BARROW GRASSHOPPERS PLATE - FOR BEST NEW VOLUNTEER ON ACTIVITY SCHEMES ADAM MIDDERIGH SPRINGBOARD CUP - FOR VOLUNTARY WORK AT SPRINGBOARD HOUSE CHERYL MENZIES-WHITE HORSHAM BUDDIES PLATE RACHEL THOMAS ROYAL & SUN ALLIANCE SPECIAL RECOGNITION BOWL -FOR SIGNIFICANT INDIVIDUAL CONTRIBUTIONS TO SPRINGBOARD PROJECT ANDREW TURNER LONG SERVICE AWARD - MARKING 10 YEARS AS A TRUSTEE STEWART GRANT

OUR SUPPORTERS

The Springboard Project would not be able to provide all our activities and opportunities without the magnificent generosity of our funders and donors

During the year, we have made further improvements to our Centre at Springboard House with the addition of a new safe multi-coloured wetpour surface in the Play Train area of our Jubilee Leisure Garden. We continue to increase the number of children and families we support through our "Cheeky Monkeys" Family Membership Scheme from the local area. The numbers of disabled children and young people we support through our various activities groups in West Sussex and Sutton Borough continue to increase. Our challenge in the years ahead will be twofold - to ensure we maintain our existing services to the highest standards and spot those opportunities that will strengthen our funding base, support more families and underpin the charity's success and sustainability into the future.

The information provided below is taken from the last financial year. If you would like to arrange an event or fundraise on our behalf, please visit our page on the "Just Giving" website: www.justgiving.com/springboardproject/raisemoney

CONTRACTS & GRANTS

BBC Children In Need Crawley Borough Council Hall & Woodhouse Community Chest Henry Smith Charity Horsham District Wellbeing Partnership MENCAP – Mid Sussex Group Mid Sussex District Wellbeing Partnership Sutton Disability Partnership West Sussex County Council Children's Fund - West Sussex Ernest Kleinwort Foundation Haroldsea Lodge No. 7328 Horsham District Council MENCAP – Crawley & Horsham Group Mercury FM Sport Unlimited West Sussex Sutton Volunteer Centre WSCVYS

FUNDRAISING ACTIVITIES & EVENTS ON OUR BEHALF

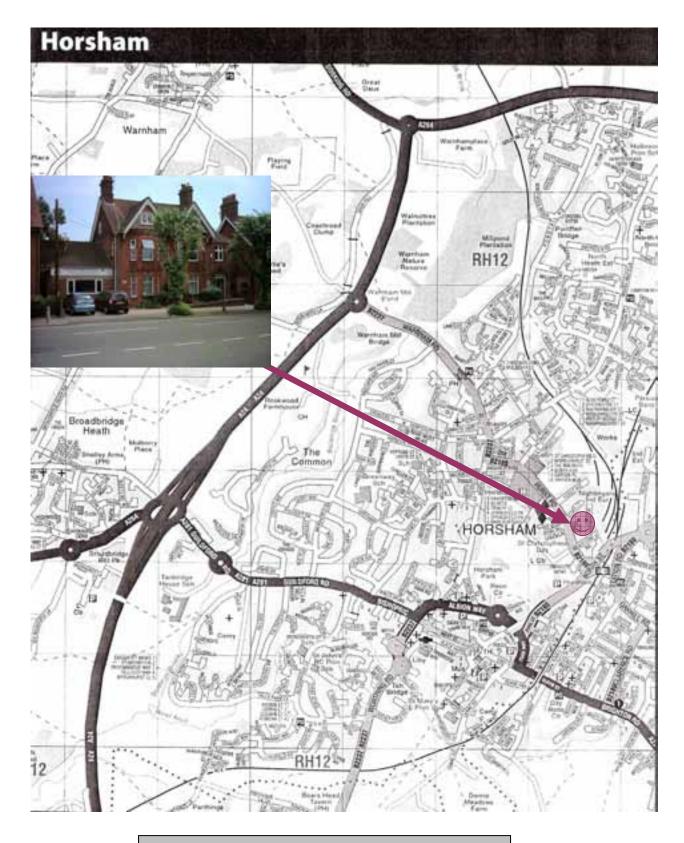
Beer Essentials Horsham Chris Lalley - London Marathon Dun Horse Inn Marion Fenton Horsham Cricket & Sports Club Mel's Milers Scott Hepburn Bluecoat Sports Dog & Bacon Golf Society Farlington School Harwoods Pulborough Horsham Lifesaving Club Royal & Sun Alliance 300th Anniversary White Stuff – Horsham Store

DONATIONS, GIFTS, OPPORTUNITIES AND TALENTS

Elementus Ifield Chestnut House Life Community Baptist Church Overline Limited Pilot Design Horsham District Council Constance Lewis (Estate of) Nightingale Service Centre Novartis UK Royal & Sun Alliance Community Team

Many thanks to all our other donors who are too numerous to mention on this page

WHERE WE ARE



SPRINGBOARD HOUSE 52 HURST ROAD HORSHAM WEST SUSSEX RH12 2EP

The Springboard Project

FINANCIAL STATEMENTS for the year ended 5th April 2011

SPRINGBOARD PROJECT

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 5 APRIL 2011

		Unrestricted funds	Restricted funds	2011 Total funds	2010 Total funds
	Notes		£	£	£
INCOMING RESOURCES				17 L	~
Incoming resources from generated funds					
Voluntary income	2	137,541	188,754	326,295	278,964
Activities for generating funds	3	5,482		5,482	5,114
Investment income	4	96	-	96	125
Incoming resources from charitable activities	5			1.120.140	120
Activities and membership		62,008	3,119	65,127	54,947
Total incoming resources		205,127	191,873	397,000	339,150
RESOURCES EXPENDED					
Costs of generating funds	~	00 (00			12121 24221
Costs of generating voluntary income	6	20,692	-	20,692	18,468
Charitable activities		100.005		202025	1000 (000)
Cost of activity schemes		132,985	79,289	212,274	150,557
Salaries and social security		28,117	15,200	43,317	44,542
Staff training and recruitment		149	2,680	2,829	6,542
Repairs, renewals and maintenance		8,552	-	8,552	17,941
Depreciation		7,852	34,289	42,141	19,494
Light, heat, water and insurance		3,272	3,470	6,742	8,498
Office costs		5,195	2,254	7,449	9,226
Travel	÷	4,980	2,065	7,045	5,074
Governance costs	7	19,037	· · ·	19,037	17,091
Total resources expended		230,831	139,247	370,078	297,433
NET INCOMING//OUTCOINC)					
NET INCOMING/(OUTGOING) RESOURCES before transfers		(25,704)	52,626	26,922	41,717
Gross transfers between funds	15	16,520	(16,520)	2	
Net incoming/(outgoing) resources		(9,184)	36,106	26,922	41,717
RECONCILIATION OF FUNDS					
Total funds brought forward		238,406	125,391	363,797	322,080
TOTAL FUNDS CARRIED FORWARD		229,222	161,497	390,719	363,797

CONTINUING OPERATIONS

All incoming resources and resources expended arise from continuing activities.

The notes form part of these financial statements

BALANCE SHEET AT 5 APRIL 2011

		2011	2010
	Notes	£	£
FIXED ASSETS			45 25 25
Tangible assets	11	303,475	294,305
CURRENT ASSETS			
Debtors	12	26,980	8,445
Cash at bank		65,501	81,626
		92,481	90,071
CREDITORS			
Amounts falling due within one year	13	(5,237)	(20,579)
NET CURRENT ASSETS		87,244	69,492
TOTAL ASSETS LESS CURRENT			12422 - 122-5
LIABILITIES		390,719	363,797
NET ASSETS		390,719	363,797
FUNDS	15		
Unrestricted funds	15	220 222	220 100
Restricted funds		229,222 161,497	238,406 125,391
		101,497	
TOTAL FUNDS		390,719	363,797

The notes form part of these financial statements

SPRINGBOARD PROJECT

BALANCE SHEET - CONTINUED AT 5 APRIL 2011

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 5 April 2011.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 5 April 2011 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on $29\overline{10}$ $\overline{10}$ 2011 and were signed on its behalf by:

G. W. WIPING

Mr G W Wilkinson - Trustee

SPRINGBOARD PROJECT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2011

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

Grants, where entitlement is not conditional on the delivery of specific performance by the charity, are recognised in the period to which they relate.

Grants, where related to performance and specific deliverables, are recognised as the charity earns the right to consideration by its performance.

Donations are recognised in income when received. Tax recoverable under Gift Aid is recognised at the same time as the associated donations are recognised.

Income from commercial activities is recognised when earned.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following rates in order to write off each asset over its useful life;

Freehold buildings	2% per annum on cost.
Fixtures, fittings and equipment	10 - 33% per annum on cost.
Motor Vehicles	25% per annum on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. VOLUNTARY INCOME

	2011	2010
	£	£
Donations	53,086	42,797
Grants receivable	273,209	236,167
	326,295	278,964

3. ACTIVITIES FOR GENERATING FUNDS

	2011	2010
	£	£
Rent	5,482	5,114

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 5 APRIL 2011

4. INVESTMENT INCOME

6.

7.

8.

Interest	2011	2010
	£	£
	96	125

5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

		2011	2010
		Activities and	Treast and dates
		£	Total activities £
	Activities	28,702	24,100
	Membership	36,425	30,847
		65,127	54,947
•	COSTS OF GENERATING VOLUNTARY INCOME		
		2011	2010
		2011 £	2010 £
	Staff costs	16,554	14,695
	Office costs	2,621	2,514
	Travel	783	564
	Publicity	734	695
	CONTRACT CONTRACT	(<u></u>)	8
		20,692	18,468
	GOVERNANCE COSTS		
		2011	2010
		£	£
	Staff costs	15,349	14,233
	Office costs	799	838
	Accountants fees	1,071	805
	Light, heat, water and insurance	177	218
	Legal & professional fees	1,422	537
	Repairs, renewals and maintenance		460
		19,037	17,091
	NET INCOMING/(OUTGOING) RESOURCES		
	Net resources are stated after charging/(crediting):		
		2011	2010
		£	£
	Depreciation - owned assets	42,141	19,494

SPRINGBOARD PROJECT

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 5 APRIL 2011

9. TRUSTEES' REMUNERATION AND BENEFITS

No member of the board of trustees receives any remuneration or benefits or reimbursement of expenses.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 5 April 2011 nor for the year ended 5 April 2010.

10. STAFF COSTS

Wages, Salaries and social security	2011 £ 223,986	2010 £ 178,755
The average monthly number of employees during the year was as for		
	2011	2010
Direct charitable activity		21

11. TANGIBLE FIXED ASSETS

	Fixtures and		
Property	fittings N	lotor vehicles	Totals
£	£	£	£
216,158	210,522	41,990	468,670
1000 Contraction (1000)	9,321	41,990	51,311
216,158	219,843	83,980	519,981
28,821	145,544	-	174,365
2,882	18,264	20,995	42,141
31,703	163,808	20,995	216,506
184,455	56,035	62,985	303,475
187,337	64,978	41,990	294,305
	£ 216,158 216,158 28,821 2,882 31,703 184,455	Property fittings M £ £ £ 216,158 210,522 $9,321$ 216,158 219,843 216,158 219,843 28,821 145,544 2,882 18,264 31,703 163,808 184,455 56,035	Property £fittings £Motor vehicles £216,158210,522 9,32141,990 41,990216,158219,84383,980216,158219,84383,98028,821 2,882145,544 18,264- 20,99531,703163,80820,995184,45556,03562,985

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Other debtors	2011 £ 26,980	2010 £ 8,445
13.	CREDITORS: AMOUNTS FALLING DUE WITHIN	 ONE YEAR	
	Other creditors	2011 £ 5,237	2010 £

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 5 APRIL 2011

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

			2011	2010
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Fixed assets	205,210	98,265	303,475	294,305
Current assets	29,249	63,232	92,481	90,071
Current liabilities	(5,237)	-	(5,237)	(20,579)
	229,222	161,497	390,719	363,797
	- Contraction of the second se			

15. MOVEMENT IN FUNDS

	At 6/4/10 £	Net movement in funds £	Transfers between funds £	At 5/4/11 £
Unrestricted funds		177	~	~
General fund	238,406	(25,704)	16,520	229,222
Restricted funds				
Freehold property	12,338	(2,882)	-	9,456
Capital works	21,606	(6,512)	(4,870)	10,224
Repairs	11,650	-	(11,650)	
LDC staff	18,723	33,369	E	52,092
Minibuses	41,574	21,411	<u>-</u>	62,985
Lift Project	19,500	(3,900)	-	15,600
LBS Mentoring Scheme	-	11,140		11,140
	125,391	52,626	(16,520)	161,497
		2. 112 3		
TOTAL FUNDS	363,797	26,922	-	390,719
		CT		-

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds	~	<i>v</i>	~
General fund	205,127	(230,831)	(25,704)
Restricted funds			
Capital works		(6,512)	(6,512)
LDC staff	71,348	(37,979)	33,369
Minibuses	42,406	(20,995)	21,411
Lift Project	-	(3,900)	(3,900)
LBS Mentoring Scheme	78,119	(66,979)	11,140
Freehold property		(2,882)	(2,882)
	191,873	(139,247)	52,626
TOTAL FUNDS	397,000	(370,078)	26,922
	=====	(370,078)	

SPRINGBOARD PROJECT

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 5 APRIL 2011

15. MOVEMENT IN FUNDS - continued

The freehold property fund was established on the acquisition of the freehold land and buildings, representing donations received.

The capital works fund represents a designated fund locked up in freehold land and buildings and other fixed assets which are needed for operational purposes, at their net book value as at the year end.

Repair fund represents amounts received for more substantial fixed asset additions.

Staff funds represent amounts received to pay salaries of staff on specific projects.

The Lift project fund represents amounts received/expended on the construction of a lift at Springboard House.

The Minibus fund was to enable the charity to purchase transportation to be used by the charity.

LBS Mentoring scheme fund represents the amounts received to support the charity to run a specific programme for young disabled people.

General Fund: Reserves - The balance on the Unrestricted Funds after the above designations represents the Charity's reserves held as "working capital" for general purposes.

Transfers between funds

The balance on the repairs fund has been transferred to the general fund to move a non restricted donation from a previous year that had been allocated to the Repairs fund and other repairs expenditure that had not been restricted but expensed via the General fund.

16. CAPITAL COMMITMENTS

	2011	2010
Contracted but not provided for in the financial statements	£	£
	1. Sec. 1. Sec	41,990

17. ULTIMATE CONTROLLING PARTY

For both the current year and the previous year, the charitable company was under the control of the trustees.

18. FUNDING/GOING CONCERN

The charitable company is funded mainly by donations and grants from charitable trusts, corporate donors, government bodies and the general public.

SPRINGBOARD PROJECT

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 5 APRIL 2011

	2011 £	2010 £
		5
INCOMING RESOURCES		
Voluntary income		
Donations	53,086	42,797
Grants receivable	273,209	236,167
	326,295	278,964
Activities for generating funds		
Rent	5,482	5,114
Investment income		
Interest	96	125
Incoming resources from charitable activities		
Activities	28,702	24,100
Membership	36,425	30,847
	65,127	54,947
Total incoming resources	397,000	339,150
	551,000	557,150
RESOURCES EXPENDED		
Costs of generating voluntary income		
Salaries and social security	16,554	14,695
Office costs	2,621	2,514
Travel Publicity	783 734	564
Tublicity		695
	20,692	18,468
Charitable activities		
Salaries and social security	43,317	44,542
Activity schemes	212,274	150,557
Staff training and recruitment	2,829	6,542
Repairs, renewals and maintenance	8,552	17,941
Light, heat, water and insurance Office costs	6,742	8,498
Travel	7,449 7,045	9,226 5,074
Depreciation	42,141	19,494
Depresention		
	330,349	261,874
Governance costs		
Salaries and social security	15,349	14,233
Office costs	799	838
Accountants fees	1,071	805
Carried forward	17,219	15,876

This page does not form part of the statutory financial statements

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 5 APRIL 2011

	2011	2010
	£	£
Governance costs		
Brought forward	17,219	15,876
Light, heat, water and insurance	177	218
Legal & professional fees	1,422	537
Repairs, renewals and maintenance	219	460
	19,037	17,091
Total resources expended	370,078	297,433
		1
Net income	26,922	41,717

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This page does not form part of the statutory financial statements

THIS ANNUAL REPORT IS DEDICATED TO MATTHEW RUSSO

TAKEN BY GOD - GIVEN TO THE ANGELS

For more information on how to use our mobile phone tags you can visit:

http://en.wikipedia.org/wiki/Mobile_tagging





The Springboard Project

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