



# OneScreen Interactive Whiteboard

Interactive whiteboard and annotation software

Training Manual

# LEVEL 3

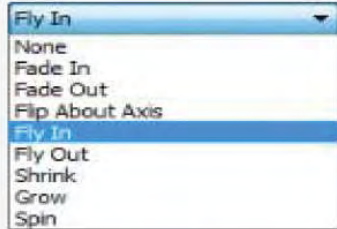
# OneScreen Interactive Whiteboard

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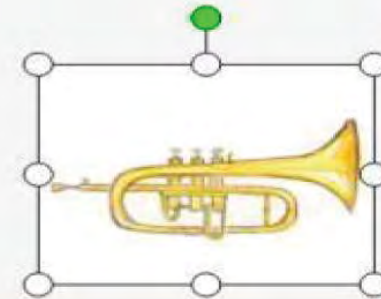
## Animation and Sounds

### Animating Objects:

1. Select the object
2. Adjust animation settings in Object Properties

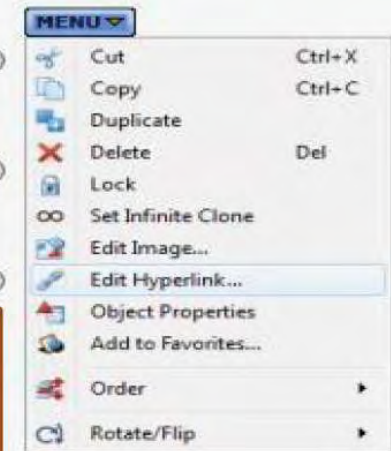


### Insert Animated Gif: Drag and drop animated GIFs onto a page.



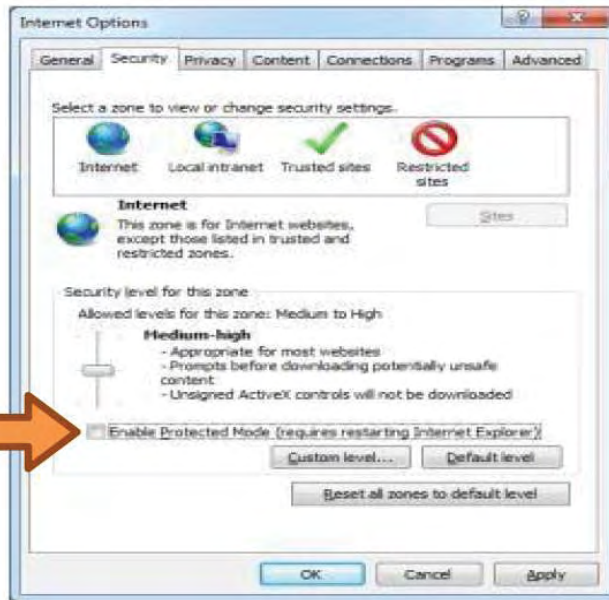
### Add Sound to Object:

1. Select the object
2. Press the object's menu and select "EditHyperlink"
3. Select the soundfile



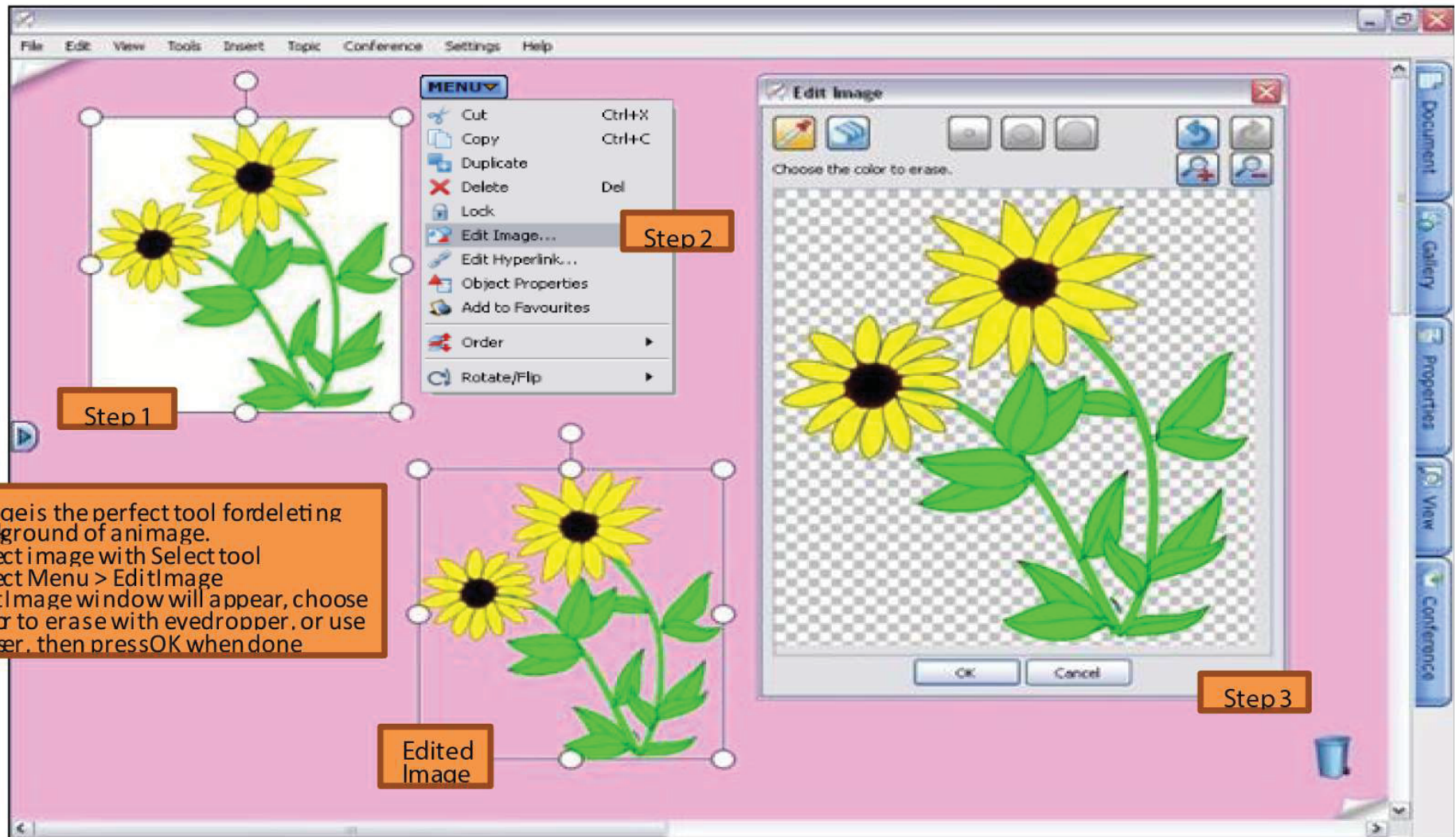
## Drag and Drop Web Images

Drag and drop the image directly from Web browser. SBS creates an image component, if the HTML fragment does not contain URL/Link. (Just an image)



Note: When using IE 8 or later, uncheck "Enable Protected Mode" in Internet Options > Security Tab. (See dialog above).

## Edit Images



## Customize Toolbar

Create button on page  
Remove button from toolbar  
Cancel

**Add Button to Toolbar:**

1. Located desired tool in menu
2. Drag and drop icon onto toolbar

**Remove Button from Toolbar:**

1. Click and hold down icon on toolbar
2. Drag and drop icon onto page
3. Select "Remove button from toolbar"

**Save Toolbar:**

1. Go to Settings > Profile > Save Profile As
2. Save on USB to use with any computer

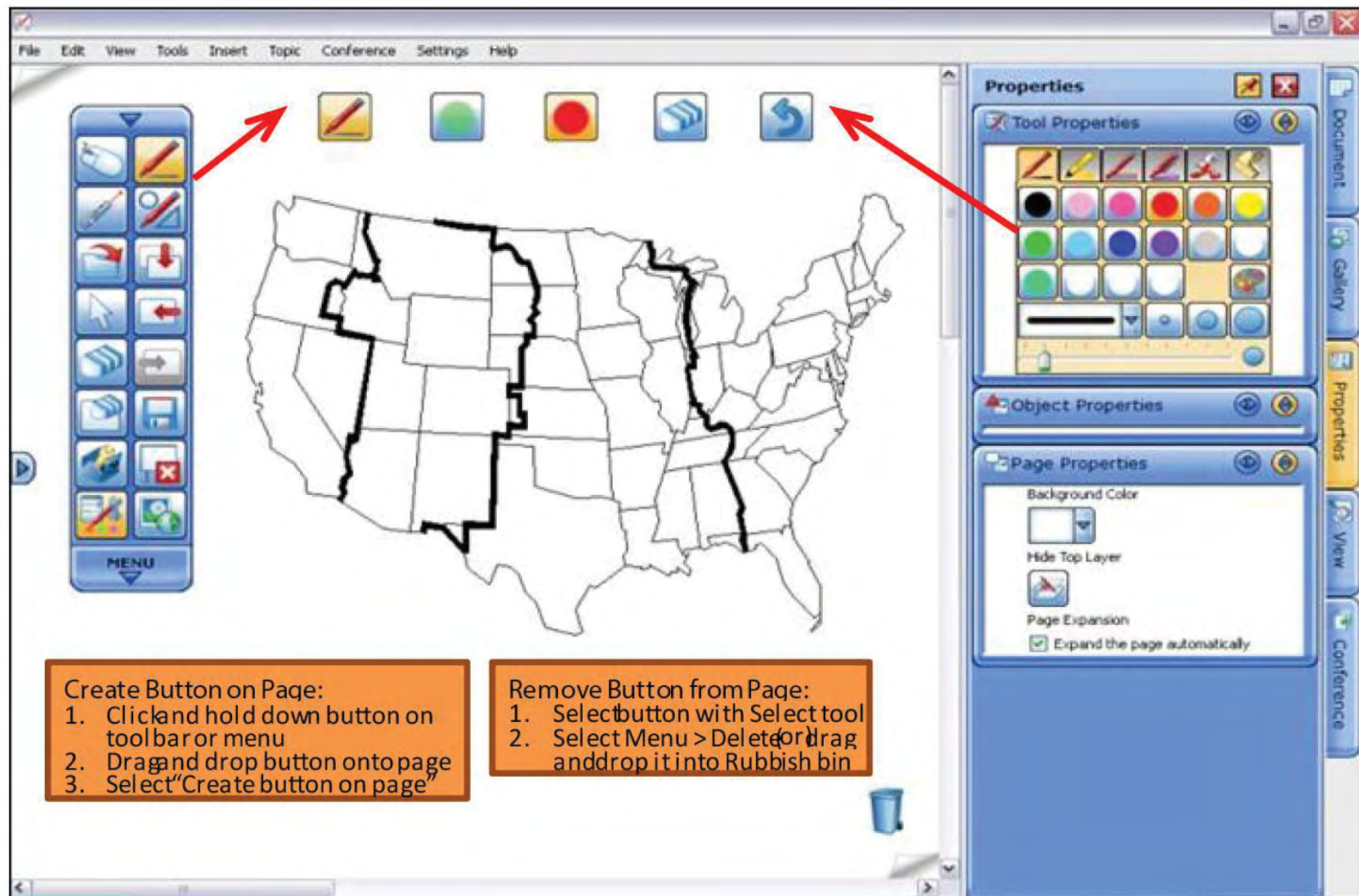
**Load Toolbar:**

1. Go to Settings > Profile > Load Profile
2. Select file, click "Open"

**Note:** There are predefined profiles for specific purposes (Settings > Profile > New Profile)

1. Standard settings (DUO/TRIO)
2. Standard settings (other models)
3. Simple settings (DUO/TRIO)
4. Simple settings (other models)
5. Slideshow settings

## Action Component



The screenshot displays the OneScreen Interactive Whiteboard interface. At the top, there is a menu bar with options: File, Edit, View, Tools, Insert, Topic, Conference, Settings, and Help. Below the menu bar is a toolbar containing several icons: a pencil, a green circle, a red circle, a blue cube, and a blue circular arrow. A vertical toolbar on the left side contains various drawing and editing tools, with a 'MENU' button at the bottom. The main workspace features a map of the United States with state boundaries. A red arrow points from the 'MENU' button to the pencil icon in the top toolbar. Another red arrow points from the 'Properties' panel to the blue circular arrow icon in the top toolbar. The 'Properties' panel on the right is divided into three sections: 'Tool Properties' (showing a grid of tool icons and colors), 'Object Properties' (with a 'Select' tool icon), and 'Page Properties' (with options for 'Background Color', 'Hide Top Layer', 'Page Expansion', and 'Expand the page automatically'). A blue trash bin icon is located at the bottom right of the workspace.

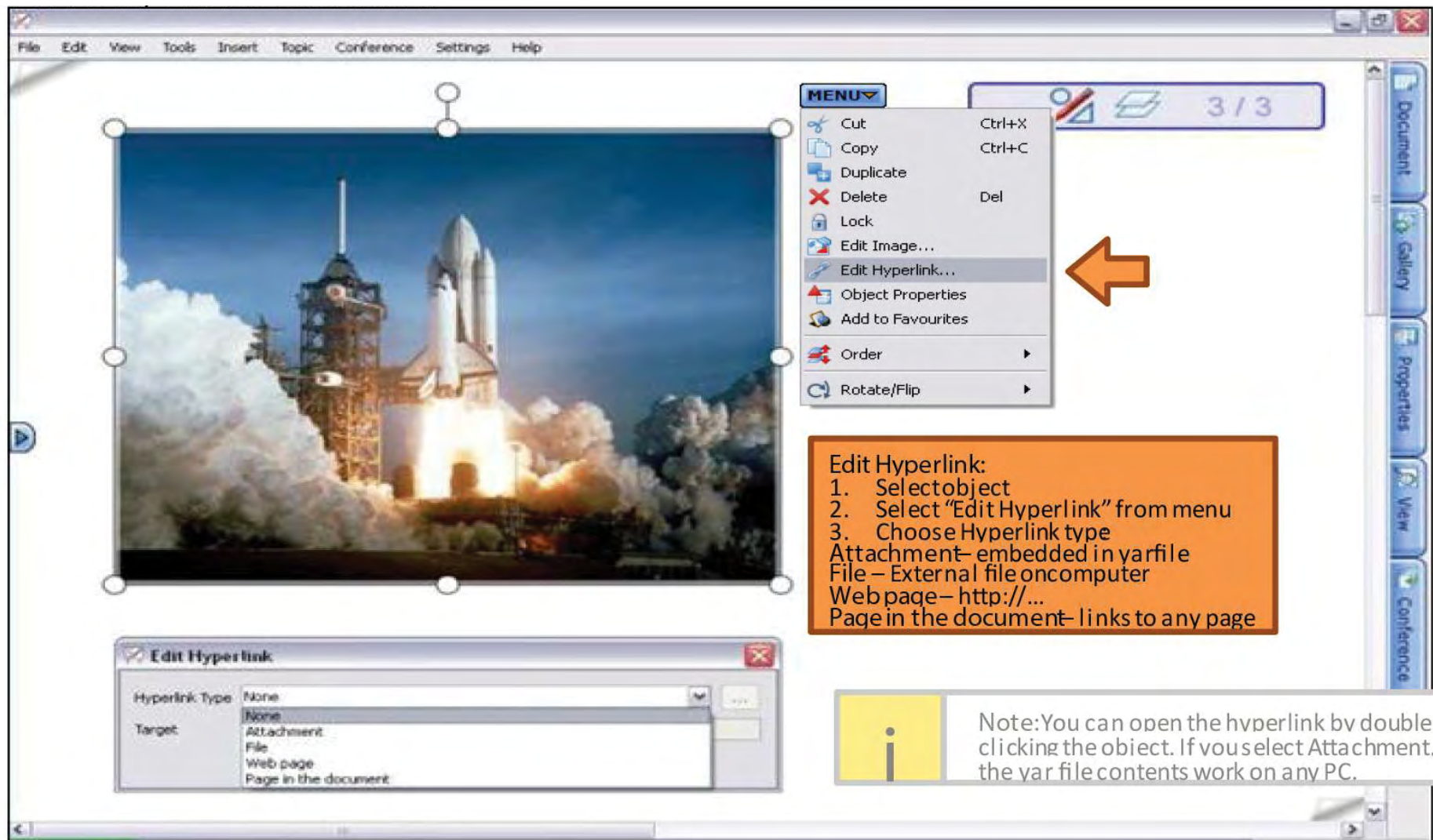
**Create Button on Page:**

1. Click and hold down button on toolbar or menu
2. Drag and drop button onto page
3. Select "Create button on page"

**Remove Button from Page:**

1. Select button with Select tool
2. Select Menu > Delete or drag and drop it into Rubbish bin

## Hyperlink / File Attachment



The screenshot shows the OneScreen Interactive Whiteboard interface. A central image of a rocket launch is selected, with a context menu open over it. The menu includes options like Cut, Copy, Duplicate, Delete, Lock, Edit Image..., Edit Hyperlink..., Object Properties, Add to Favourites, Order, and Rotate/Flip. An orange arrow points to the 'Edit Hyperlink...' option. Below the menu, an orange box contains the following instructions:

**Edit Hyperlink:**

1. Select object
2. Select "Edit Hyperlink" from menu
3. Choose Hyperlink type

Attachment- embedded in ya file  
File - External file on computer  
Web page- http://...  
Page in the document- links to any page

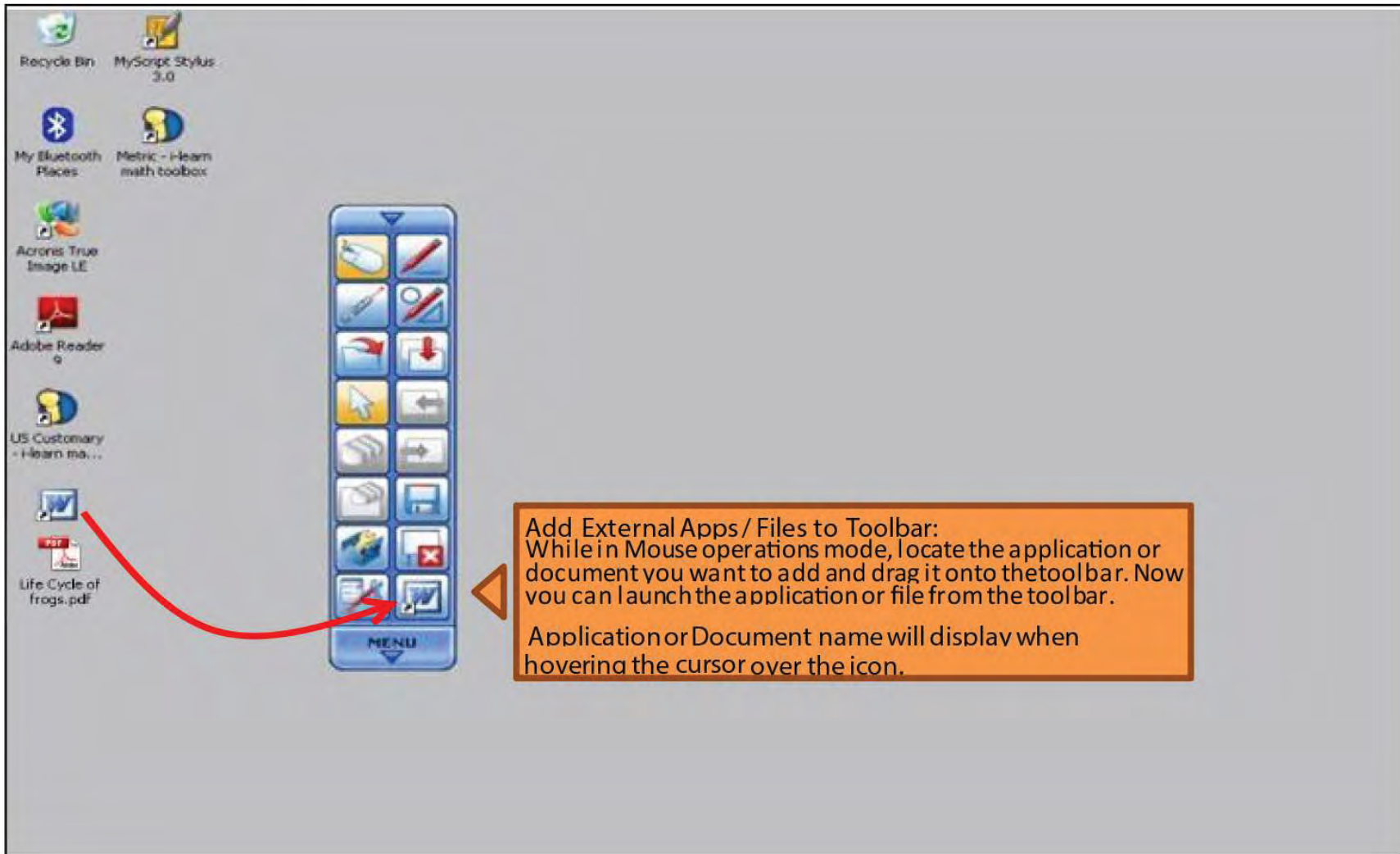
An 'Edit Hyperlink' dialog box is open at the bottom left, showing 'Hyperlink Type' set to 'None' and 'Target' set to 'None'. The dialog also lists 'Attachment', 'File', 'Web page', and 'Page in the document' as options.

A note box at the bottom right contains the following text:

**Note:** You can open the hvperlink by double clicking the object. If you select Attachment, the yar file contents work on any PC.



## Add External Apps / Files



The screenshot displays the OneScreen Interactive Whiteboard interface. On the left side, there is a vertical list of external applications and files, including: Recycle Bin, MyScript Stylus 3.0, My Bluetooth Places, Metric - I-learn math toolbox, Acronis True Image LE, Adobe Reader, US Customary - I-learn ma..., and Life Cycle of frogs.pdf. A red arrow points from the 'Life Cycle of frogs.pdf' icon to a toolbar. The toolbar is a vertical strip of icons, with a 'MENU' button at the bottom. An orange callout box with a white border and a white arrow pointing to the toolbar contains the following text:

**Add External Apps / Files to Toolbar:**  
While in Mouse operations mode, locate the application or document you want to add and drag it onto the toolbar. Now you can launch the application or file from the toolbar.

Application or Document name will display when hovering the cursor over the icon.

## Start a Conference

The screenshot displays the OneScreen software interface. The main window has a menu bar with 'File', 'Edit', 'View', 'Tools', 'Insert', 'Topic', 'Conference', 'Settings', and 'Help'. A large orange text box on the left provides instructions: 'StarBoard Conference allows you to share annotations through TCP/IP. (Recommended 4 places)', 'Host: Start /Finish a conference', 'Client: Join a conference', and 'To start a conference, Go to: Conference Tab, or Menu > Conference'. An arrow points from this text box to the 'Conference' menu item. On the right, a 'Conference' panel is visible, containing a 'Conference Console' with 'Host or join a conference' options. An arrow points to the 'Host a conference' button, and another points to the 'Join a conference' button. Below the main window, a 'Host Shared Whiteboard' dialog box is open, showing 'Username: StarBoard1' and 'Settings...' buttons. An arrow points to the 'Username' field, and another points to the 'Settings...' button. A third arrow points to the 'ServerPortSettings (port:18737as default)' text below the dialog. At the bottom right, a 'Conference Tab' is highlighted in the sidebar, with an arrow pointing to it.

StarBoard Conference allows you to share annotations through TCP/IP. (Recommended 4 places)

Host: Start /Finish a conference  
Client: Join a conference

To start a conference, Go to:  
Conference Tab, or Menu > Conference

Host a conference

Join a conference

Username

Host Shared Whiteboard

Username: StarBoard1

Settings...

OK Cancel

ServerPortSettings  
(port:18737as default)

Conference Tab

## Join a Conference

The screenshot displays the OneScreen Interactive Whiteboard interface. On the left, there are two dashed boxes containing lists of icons and their functions:

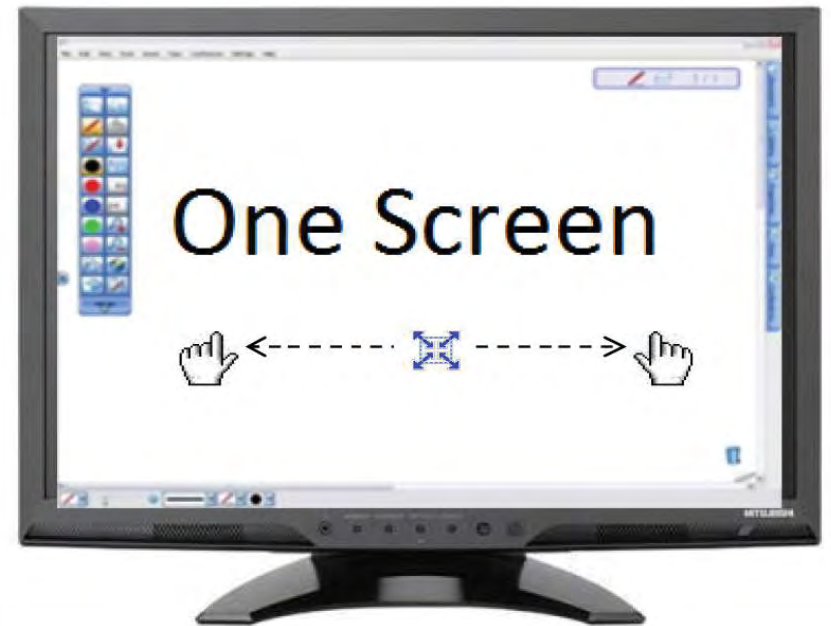
- Icons in Host**
  - Make selected user the presenter
  - Remove a selected user From the conference
  - Synchronize all users
  - End Conference
- Icons in Client**
  - Request to be Presenter
  - Sync/Async current shared page
  - Leave conference

On the right, a 'Conference Console' window is open, showing the following information:

- Host IP and status: 133.108.178.91
- Conference Console window title: Conference Console
- End Conference button
- Conference Users list:
  - starboard1
  - student1
- User List label pointing to the user list
- Action buttons: Make selected user the presenter, Remove a selected user From the conference, Synchronize all users

## Windows Touch Support

Windows Touch Support: You can activate Annotation Software's zoom in/out gesture on third party touch devices.



 Note: Multitouch device and Windows 7/8 are required for Windows touch support.

## Search in Google/Wikipedia

The screenshot displays the OneScreen Interactive Whiteboard interface. At the top, a menu bar includes 'File', 'Edit', 'View', 'Tools', 'Insert', 'Topic', 'Conference', 'Settings', and 'Help'. On the left, a vertical toolbar contains various drawing and editing tools. In the center, the word 'photosynthesis' is written in green cursive. Below it, the same word is written in a green sans-serif font. A context menu is open over the cursive text, listing options such as 'photosynthesis', 'photosynThesis', 'photosynThesis', 'Search photosynthesis in Google', 'Search photosynthesis in Wikipedia', 'Cut', 'Copy', 'Duplicate', 'Delete', 'Lock', 'Edit Hyperlink...', 'Object Properties', 'Add to Favorites...', 'Order', and 'Rotate/Flip'. An orange callout box above the menu contains the text: 'Search in Google / Wikipedia: 1. Select handwriting or text 2. Select "Search in Google (or Wikipedia)" from Menu'. To the right, two browser windows are shown: the top one is a Google search results page for 'photosynthesis', and the bottom one is the Wikipedia article for 'Photosynthesis'. An orange arrow points from the 'Search photosynthesis in Google' option in the context menu to the Google search results page.

Search in Google / Wikipedia:  
1. Select handwriting or text  
2. Select "Search in Google (or Wikipedia)" from Menu

photosynthesis

photosynthesis

MENU

- photosynthesis
- photosynThesis
- photosynThesis
- Search photosynthesis in Google
- Search photosynthesis in Wikipedia
- Cut Ctrl+X
- Copy Ctrl+C
- Duplicate
- Delete Del
- Lock
- Edit Hyperlink...
- Object Properties
- Add to Favorites...
- Order
- Rotate/Flip

photosynthesis

Google

photosynthesis

Wikipedia

Photosynthesis

## Search from Handwriting

The screenshot shows the OneScreen Interactive Whiteboard interface. At the top, there is a menu bar with options: File, Edit, View, Tools, Insert, Topic, Conference, Settings, Help. Below the menu bar is a toolbar with icons for drawing and editing, and a status bar showing a pencil icon, a document icon, and the number 717. On the left side, there is a vertical toolbar with various drawing and editing tools, and a 'MENU' button at the bottom. In the center, the word 'photosynthesis' is written in green cursive handwriting and is enclosed in a rectangular selection box with white handles. A context menu is open over the word, with an orange arrow pointing to it from the right. The context menu has a 'MENU' header and the following options:

- photosynthesis
- photosyhThesis
- photosynThesis
- Search photosynthesis in Google
- Search photosynthesis in Wikipedia
- Cut (Ctrl+X)
- Copy (Ctrl+C)
- Duplicate
- Delete (Del)
- Lock
- Edit Hyperlink...
- Object Properties
- Add to Favorites...
- Order
- Rotate/Flip

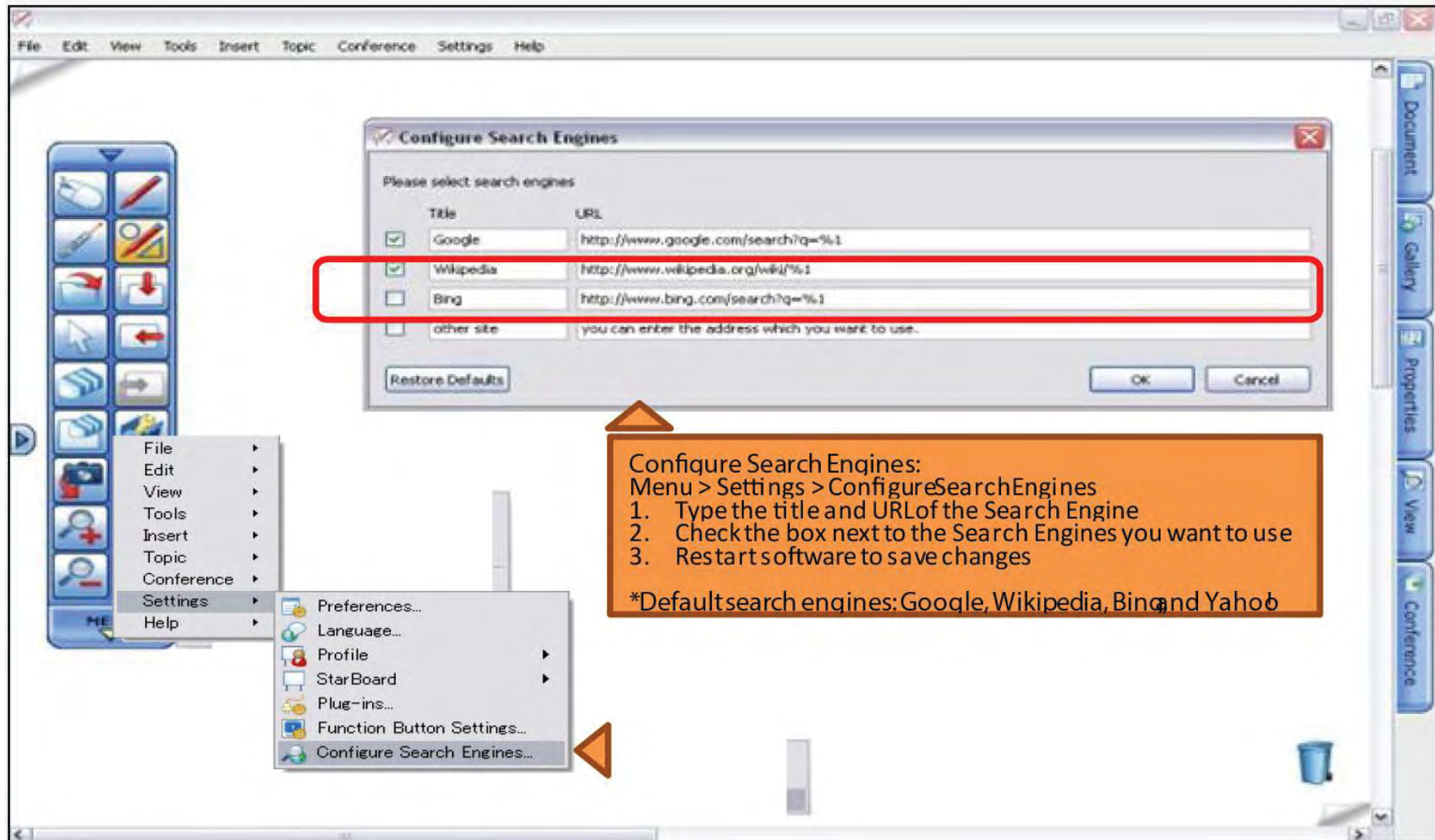
On the right side of the whiteboard, there is a vertical toolbar with buttons for Document, Gallery, Properties, View, and Conference. At the bottom right, there is a trash can icon.

**SearchFrom Handwriting:**

1. Select handwriting
2. Select "Search\*word+ in Google (or Wikipedia)" from Menu

Handwriting will not convert to text automatically. If you want to convert, please follow the procedure of Text Recognition.

## Configure Search Engines



The screenshot shows the 'Configure Search Engines' dialog box with the following table:

Title	URL
<input checked="" type="checkbox"/> Google	http://www.google.com/search?q=%1
<input checked="" type="checkbox"/> Wikipedia	http://www.wikipedia.org/wiki/%1
<input type="checkbox"/> Bing	http://www.bing.com/search?q=%1
<input type="checkbox"/> other site	you can enter the address which you want to use.

The 'Settings' menu is open, showing the following options:

- File
- Edit
- View
- Tools
- Insert
- Topic
- Conference
- Settings
- Help

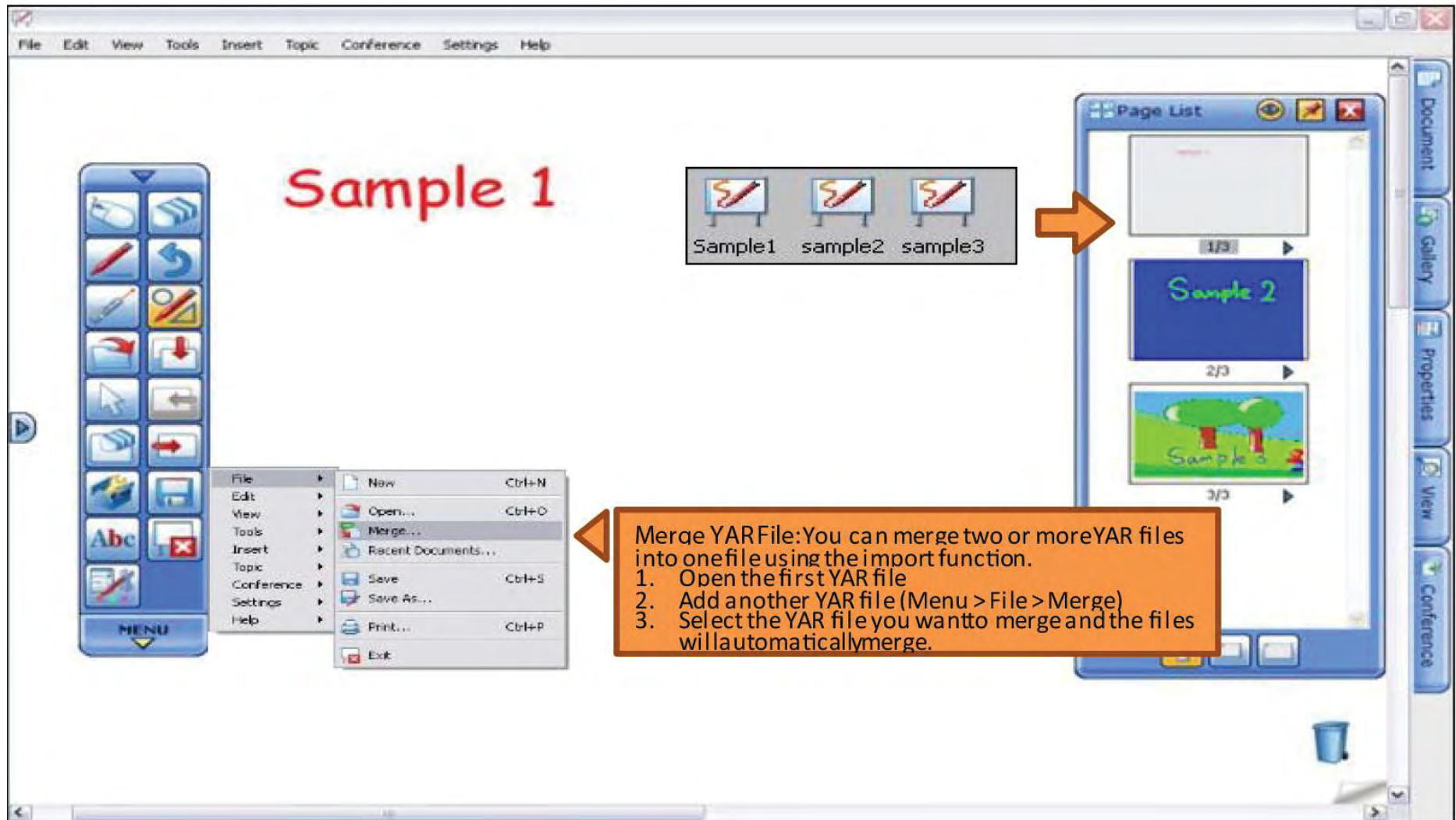
The 'Configure Search Engines...' option is selected under the 'Settings' menu.

**Configure Search Engines:**  
Menu > Settings > ConfigureSearchEngines

1. Type the title and URL of the Search Engine
2. Check the box next to the Search Engines you want to use
3. Restart software to save changes

\*Default search engines: Google, Wikipedia, Bing and Yahoo

## Merge Yar Files



The screenshot displays the OneScreen Interactive Whiteboard interface. The main workspace contains the text "Sample 1" in red. A toolbar on the left includes various drawing and editing tools. A "Page List" panel on the right shows a sequence of pages: a blank page (1/3), a blue page with "Sample 2" (2/3), and a page with a tree illustration and "Sample 3" (3/3). An orange arrow points from a box containing three "Sample" icons to the "Page List" panel. The "File" menu is open, showing options like "New", "Open...", "Merge...", "Recent Documents...", "Save", "Save As...", "Print...", and "Exit".

**File**

- New Ctrl+N
- Open... Ctrl+O
- Merge...
- Recent Documents...
- Save Ctrl+S
- Save As...
- Print... Ctrl+P
- Exit

**Page List**

- 1/3
- 2/3
- 3/3

**Merge YARFile:** You can merge two or more YAR files into one file using the import function.

1. Open the first YAR file
2. Add another YAR file (Menu > File > Merge)
3. Select the YAR file you want to merge and the files will automatically merge.

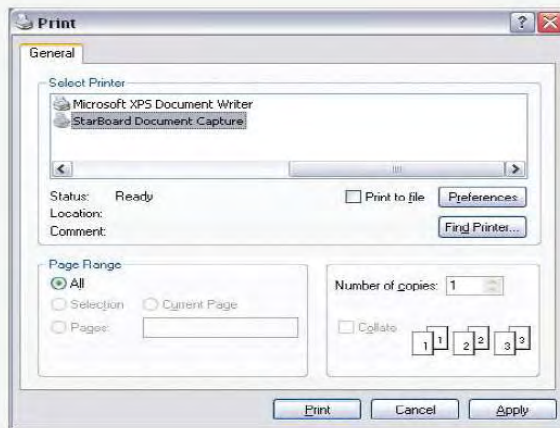


## Import File from any Application

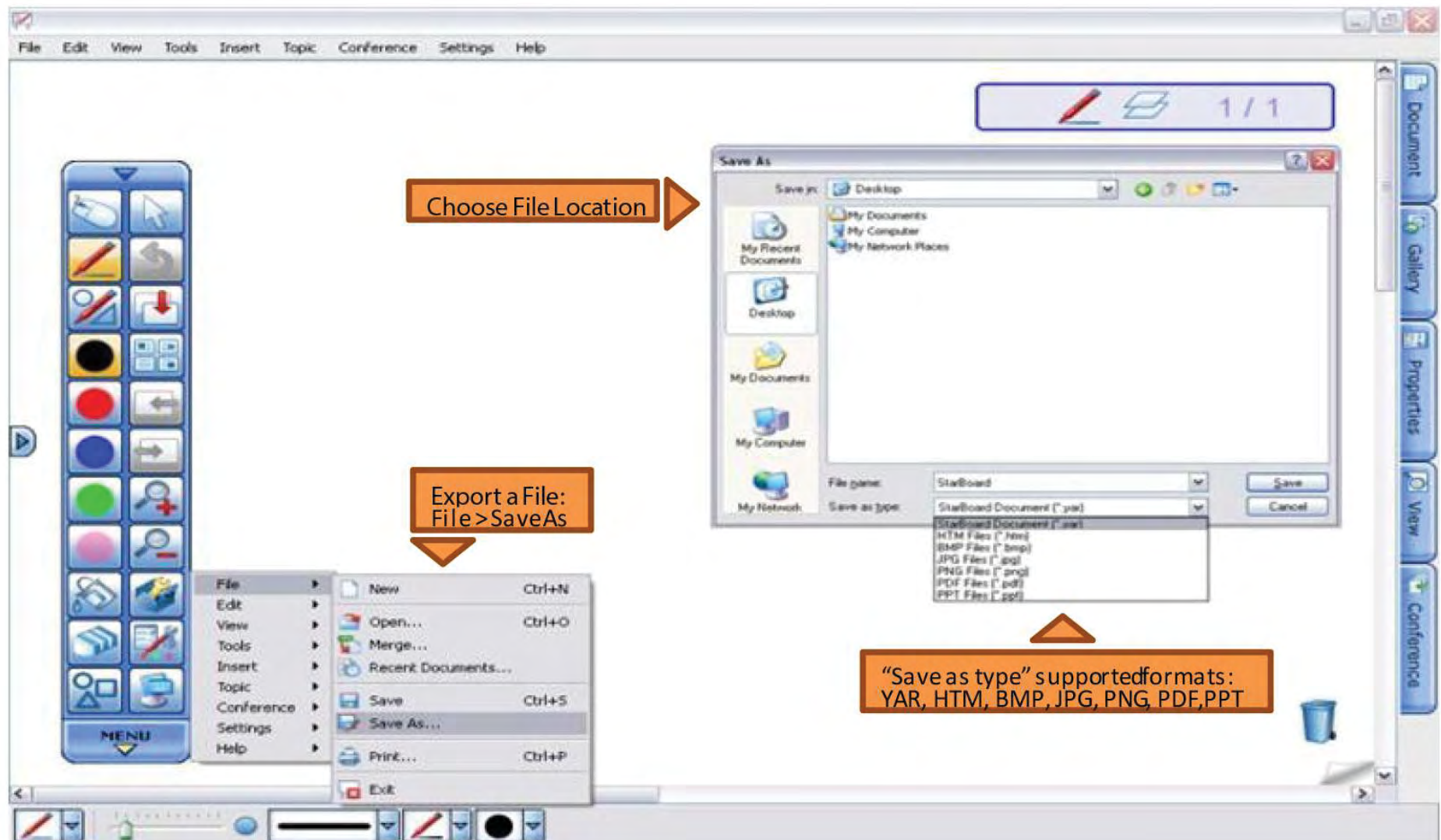
StarBoard Document Capture allows you to import a document from any application's Print Menu.

1. Select "StarBoard Document Capture" in print dialog and click "Print"
2. The document will then be imported to StarBoard Software

Example below is from the "Paint" application.



## Export Files



## Plug-ins

Plug-ins: Annotation software provides additional tools and beta version tools as "plugins".

1. To access plugin download page go to: Settings > Plugins > Download Plugins (Web browser will open to Plug-in download page)
2. To install downloaded plugins, select "Install New Plugins" from Preferences Plugins tab.

Note: You need to provide a model type and serial # to download.



- File
- Edit
- View
- Tools
- Insert
- Topic
- Conference
- Settings
- Help

- Preferences...
- Language...
- Profile
- StarBoard
- Plug-ins...
- Function Button Settings...
- Configure Search Engines...

Plug-ins Download page



## Further Information

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Annotation Software Help: Details on Annotation Software re capabilities are located at:  
Help > Annotation Software Help

Video Tutorials: Self-paced videos tutorials on Annotaion Software are included with your install DVD. You can also watch video tutorials online [here](#).



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# OneScreen Interactive Whiteboard

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