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PERSONNEL AND  
READINESS

OFFICE OF THE UNDER SECRETARY OF DEFENSE  
4000 DEFENSE PENTAGON  
WASHINGTON, D.C. 20301-4000

27 FEB 2020

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS  
CHAIRMAN OF THE JOINT CHIEFS OF STAFF  
COMMANDERS OF THE COMBATANT COMMANDS  
DIRECTORS OF DEFENSE AGENCIES  
DIRECTORS OF DOD FIELD ACTIVITIES

SUBJECT: Authorized Departure – Mongolia

The Department of State (DOS) has approved an Authorized Departure from Embassy Ulaanbaatar, which includes all of Mongolia, for eligible family members (EFMs), including DoD EFMs, and non-emergency civilian personnel, effective February 25, 2020.

DoD EFMs and non-emergency civilian personnel are authorized to depart Mongolia. The designated safe-haven for departing DoD EFMs is the United States. The designated safe-haven for departing DoD non-emergency civilian personnel is Arlington, VA.

Stop Forward Movement: U.S. Government-funded travel to Mongolia for all DoD EFMs and non-emergency civilian personnel is suspended.

The Authorized Departure will remain in effect until terminated by DOS, and the Stop Forward Movement Order will remain in effect until terminated by me.

DoD EFMs of Service members will be processed for safe-haven allowances in accordance with the Joint Travel Regulations (JTR), Chapter 6 (Evacuation Travel), paragraph 0602. DoD civilian employees and their EFMs will be processed for allowances in accordance with the JTR, Chapter 6, paragraph 0604.

The DoD point of contact is Ms. Ann Lee, Office of the Executive Director, who may be reached at [ann.y.lee6.civ@mail.mil](mailto:ann.y.lee6.civ@mail.mil) or (703) 693-3002.

A handwritten signature in black ink, appearing to read "Matthew P. Donovan".

Matthew P. Donovan  
Performing the Duties of the Under Secretary of  
Defense for Personnel and Readiness

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cc:

Deputy Chief of Staff G1, U.S. Army  
Chief of Naval Personnel  
Deputy Chief of Staff for Personnel,  
U.S. Air Force  
Deputy Commandant for Manpower  
and Reserve Affairs, U.S. Marine Corps  
Deputy Assistant Secretary of Defense  
for Military Personnel Policy  
Deputy Assistant Secretary of Defense  
for Civilian Personnel Policy  
Deputy Assistant Secretary of Defense  
for Military Community & Family Policy  
Director for Manpower and Personnel,  
Joint Chiefs of Staff J-1  
Director for Manpower and Personnel,  
European Command J-1  
Headquarters, Department of the Army Personnel  
and Education-Mobilization Operations  
Defense Intelligence Agency, DXS-4B  
Defense Travel Management Office