

## Direct Debit Mandate Form

Please complete the whole form and send to:

**LDD Group Limited**  
**C2C3 Wira Business Park**  
**West Park Ring Road**  
**Leeds**  
**LS16 6EB**

Customer Account Number

**Name and full postal address of your Bank or Building Society:**

**To the manager**

Bank/Building Society

Bank/Building Society  
Number and street

Town/City

County

Postcode

Name(s) of account holder(s)

Bank/Building Society  
Account number

Branch sort code

Reference number  
(For office use only)



**Instruction to your Bank or Building Society:** Please pay LDD Group Limited Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with LDD Group Limited and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date (dd/mm/yyyy)

**This guarantee should be detached and retained by the Payer**

**The Direct Debit Guarantee** - This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits - If there are any changes to the amount, date or frequency of your Direct Debit, LDD Group Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request LDD Group Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request. - If an error is made in the payment of your Direct Debit, by LDD Group Limited or your bank/building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society. Written confirmation may be required. Please also notify the LDD Group Limited

