



BOARD OF ANIMAL SERVICES COMMISSIONERS  
CITY OF LOS ANGELES

**REGULAR MEETING AGENDA**  
**Tuesday, January 14, 2020**  
**9:30 A.M.**

LOS ANGELES CITY HALL, ROOM 1060  
200 NORTH SPRING STREET  
LOS ANGELES, CALIFORNIA 90012

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LARRY GROSS  
President

OLIVIA E. GARCÍA  
Vice-President

ALISA FINSTEN  
JOSE SANDOVAL  
ROGER WOLFSON

Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For information please call (213) 482-9558.

Si requiere servicios de traducción, favor de hacer pedido con 24 horas de anticipo al (213) 482-9558.

**I. ADMINISTRATIVE APPEALS**

**1. Dangerous Animal Case: DA 191001 EV**

Appellant(s): Marcela Galvez, Bernardo J. Galvez  
East Valley Animal Services Center: Lt. Gonzalez  
Complaining Witness: Rachel White

**2. Dangerous Animal Case: DA 191137 NC**

Appellant: Emilio Frank Fimbres  
North Central Animal Services Center: Lt. Owen  
Complaining Witness: Alejandro Alvarez Esparza

- 3. Dangerous Animal Case: DA 191099 SLA**  
Appellant: Marco Benacchio  
South Los Angeles Animal Services Center: Lt. Cessna  
Complaining Witness: Pia Artesona
- 4. Dangerous Animal Case: DA 191120 NC**  
Appellant(s): Sarah Hong, Ki Hong  
North Central Animal Services Center: Lt. Owen  
Complaining Witness: Michelle Nadar

## **II. REGULAR COMMISSION MEETING**

- 1. PUBLIC COMMENT PERIOD** - (Comments from the public on items of public interest within the Board's subject matter jurisdiction that are not on the Agenda)

**Public Comments:** The Brown Act prohibits the Board and staff from responding to the speakers' comments. Some of the matters raised in public comment may appear on a future agenda.

- 2. NEIGHBORHOOD COUNCIL COMMENTS** - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)

### **3. COMMISSION BUSINESS**

- A. Approval of Minutes for the Special Commission Meeting of December 17, 2019.  
(Action Item; Public comment limited to one minute per speaker)

### **4. ORAL REPORT OF THE GENERAL MANAGER**

### **5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS**

### **6. BOARD REPORTS**

- A. Authorize Contract No. C-123811 – Amendment No. 5 – Between the City of Los Angeles and the American Society for the Prevention of Cruelty to Animals (ASPCA) to Provide Spay/Neuter and Related Veterinary Services at the South Los Angeles Animal Services Center. (Action Item; Public comment limited to one minute per speaker)
- B. Authorize the Use of Animal Sterilization Trust Funds for a Two-Month Free Spay and Neuter Campaign for Cats and Kittens (Action Item; Public comment limited to one minute per speaker)

## 7. ADJOURNMENT

Next Regular Meeting is scheduled for 9:30 A.M., January 28, 2020, at City Hall 200 North Spring Street, Room 1060, Los Angeles, CA 90012. (Enter on Main Street).

**AGENDAS** - The Board of Animal Services Commissioners (Board) meets regularly every second (2<sup>nd</sup>) and fourth (4<sup>th</sup>) Tuesday of each month at 9:00 A.M. Regular Meetings are held at City Hall, 200 North Spring Street, Room 1060, in Los Angeles, CA 90012. Evening Meetings are held in various locations throughout the City, from 7:00 to approximately 9:30 P.M. The agendas for Board meetings contain a brief general description of those items to be considered at the meetings. Board Agendas are available at the Department of Animal Services (Department), Administrative Division, 221 North Figueroa Street, 6<sup>th</sup> Floor, Suite 600, Los Angeles, CA 90012. Board Agendas may also be viewed on the 2<sup>nd</sup> floor Public Bulletin Board in City Hall East, 200 North Main Street, Los Angeles, CA 90012. Internet users may also access copies of present and prior agenda items, copies of the Board Calendar, MP-3 audio files of meetings as well as electronic copies of approved minutes on the Department's World Wide Web Home Page site at <https://www.laanimalservices.com/about-us-2/commission/#three>

Three (3) members of the Board constitute a quorum for the transaction of business. Some items on the Agenda may be approved without any discussion.

The Board Secretary will announce the items to be considered by the Board. The Board will hear the presentation on the topic and gather additional information from Department Staff. Once presentations have finished, the Board President will ask if any Board Member or member of the public wishes to speak on one or more of these items. Each speaker called before the Commission will have one (1) minute to express their comments and concerns on matters placed on the agenda. (For certain agenda items, speakers will have two (2) minutes.)

**PUBLIC INPUT AT BOARD MEETINGS – Public Participation on Agenda Items.** Members of the public will have an opportunity to address the Board on agenda items after the item is called and before the Board takes action on the item, unless the opportunity for public participation on the item was previously provided to all interested members of the public at a public meeting of a Committee of the Board and the item has not substantially changed since the Committee heard the item. When speaking to an agenda item other than during Public Comment (see Public Comment below), the speaker shall limit his or her comments to the specific item under consideration (California Government Code, Section 54954.3).

**Public Comment.** The Board will provide an opportunity for public comment at every regular meeting of the Board. Members of the public may address the Board on any items within the subject matter jurisdiction of the Board as part of Public Comment.

**Speaker Cards.** Members of the public wishing to speak are to fill out one speaker card for each agenda item on which they wish to speak and present it to the Board secretary **before** the item is called.

**Time Limit for Speakers.** Speakers addressing the Board will be limited to one (1) minute of speaking time for each agenda item except during general public comment period which is limited to two (2) minutes per speaker. (For certain agenda items, speakers will have two (2) minutes each.). The Chairperson, with the approval of a majority of the Board, may for good cause extend any speaker's time by increments of up to one (1) minute.

**Brown Act.** These rules shall be interpreted in a manner that is consistent with the Ralph M. Brown Act, California Government Code Section § 54950 et seq.

**STANDARDS OF CONDUCT.** Speakers are expected to behave in an orderly manner and to refrain from personal attacks or use of profanity or language that may incite violence.

All persons present at Board meetings are expected to behave in an orderly manner and to refrain from disrupting the meeting, interfering with the rights of others to address the Board and/or interfering with the conduct of business by the Board.

In the event that any speaker does not comply with the foregoing requirements, or if a speaker does not address the specific item under consideration, the speaker may be ruled out of order, their speaking time forfeited and the Chairperson may call upon the next speaker.

The Board, by majority vote, may order the removal from the meeting of any speaker or audience member continuing to behave in a disruptive manner after being warned by the Chairperson regarding their behavior. Section 403 of the California Penal Code states as follows: "Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor."

**VOTING AND DISPOSITION OF ITEMS** – Most items require a majority vote of the entire membership of the Board (3 members). When debate on an item is completed, the Board President will instruct the Secretary to "call the roll". Every member present must vote for or against each item; abstentions are not permitted unless there is a Conflict of Interest for which the Board member is obliged to abstain from voting. The Secretary will announce the votes on each item. Any member of the Board may move to "reconsider" any vote on any item on the agenda, except to adjourn, suspend the Rules, or where an intervening event has deprived the Board of jurisdiction, providing that said member originally voted on the prevailing side of the item. The motion to "reconsider" shall only be in order once during the meeting, and once during the next regular meeting. The member requesting reconsideration shall identify for all members present the Agenda number and subject matter previously voted upon. A motion to reconsider is not debatable and shall require an affirmative vote of three members of the Board.

When the Board has failed by sufficient votes to approve or reject an item, and has not lost jurisdiction over the matter, or has not caused it to be continued beyond the next regular meeting, the issue is again placed on the next agenda for the following meeting for the purpose of allowing the Board to again vote on the matter.

**BOARD OF  
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Administration

MELISSA WEBBER  
ASSISTANT GENERAL MANAGER  
Lifesaving

DR. JEREMY PRUPAS  
CHIEF VETERINARIAN

**NOTIFICATION OF ADMINISTRATIVE APPEAL HEARINGS**

**To Be Held:**  
**Tuesday, January 14, 2020, at 9:30 A.M.**  
**City Hall**  
**200 North Spring Street, 10<sup>th</sup> Floor, Room 1060**  
**Los Angeles, CA 90012**  
*(Entrance on Main Street)*

This serves as formal notice pursuant to Section § 53.18(q) 4 of the Los Angeles Municipal Code (LAMC) to the following parties and witnesses in the appeal(s) listed below:

- 1. Dangerous Animal Case: DA 191099 SLA**  
Appellant(s): Marco Benacchio  
South Los Angeles Animal Services Center: Lieutenant Cessna  
Complaining Witness: Pia Artesona
- 2. Dangerous Animal Case: DA 191137 NC**  
Appellant(s): Emilio Frank Fimbrez  
North Central Animal Services Center: Lieutenant Owen  
Complaining Witness: Alejandro Alvarez Esparza
- 3. Dangerous Animal Case: DA 191001 EV**  
Appellant(s): Marcela Galvez, Bernardo J. Galvez  
East Valley Animal Services Center: Lieutenant Gonzalez  
Complaining Witness: Rachel L. White
- 4. Dangerous Animal Case: DA 191120 NC**  
Appellant(s): Sarah Hong, Ki Hong  
North Central Animal Services Center: Lt. Owen  
Complaining Witness: Michelle Nadar

These hearings will not be rescheduled, except for good cause.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign Language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend.

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Visit our website at [www.LAAnimalServices.com](http://www.LAAnimalServices.com)

For additional information, please refer to the Board's "Rules and Procedures for Appeals", or contact the Department of Animal Services at (213) 482-9558, or visit the Department's website: <http://www.laanimalservices.com/>. Written statements are to be submitted to the Commission seven days prior and, if in excess of 50 pages, seven hard copies must be provided. You may submit your statement (50 pages or less) via email to: [ani.commission@lacity.org](mailto:ani.commission@lacity.org).



BOARD OF ANIMAL SERVICES COMMISSIONERS  
CITY OF LOS ANGELES



MINUTES

TUESDAY, December 17, 2019 at 9:00 AM

LOS ANGELES CITY HALL, ROOM 1060  
200 N. SPRING STREET  
LOS ANGELES, CALIFORNIA 90012

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Partial Audio MP-3 Recording is available at [www.laanimalservices.com](http://www.laanimalservices.com)

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Larry Gross, President  
Olivia E. García, Vice President  
Alisa Finsten  
Jose Sandoval  
Roger Wolfson

Meeting called to order at 9:04 a.m. Commissioners present were Gross, García, Finsten, and Sandoval. Also present from Los Angeles Animal Services (LAAS) was General Manager (GM) Brenda Barnette, Assistant General Manager (AGM) Tammy Watson, Assistant General Manager (AGM) McLissa Webber, Board Secretary Francine Acuña, and Assistant City Attorney (ACA) Dov Lesel.

**Commissioner Gross** opened the meeting, introduced staff, and provided an overview of the meeting agenda.

## SPECIAL COMMISSION MEETING

### 1. PUBLIC COMMENT

**Phyllis Daugherty** – Animal Issues Movement. Discussed the frequency of employee injuries from bites. Stated that it is Management and Labor Unions duties to protect the employees.

**Michelle Kelly** – spoke about forced separation for bonded pair rabbits

### 2. NEIGHBORHOOD COUNCIL COMMENTS - (Discussion with Neighborhood Council representatives on Neighborhood Council Resolutions or Community Impact Statements filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Board of Animal Services Commissioners)

Public Comment:  
None.

### 3. COMMISSION BUSINESS

A. Approval of the Minutes for Meeting of November 12, 2019.

Public Comment:  
None.

**Commissioner Sandoval** moved to approve the minutes of November 12, 2019.

**Commissioner García** seconded and the motion was approved by a unanimous vote of 4-0.

Ayes: Gross, García, Finsten, and Sandoval

Noes: None.

Absent: Wolfson

#### B. 2020 Commission Meeting Schedule

**Commissioner Sandoval** moved to approve the 2020 Commission Meeting Schedule

**Commissioner Garcia** seconded and the motion was approved by a unanimous vote of 4-0

Ayes: Gross, García, Finsten, and Sandoval

Noes: None

Absent: Wolfson

Public Comment:  
None.

#### 4. ORAL REPORT OF THE GENERAL MANAGER

**GM Brenda Barnette** presented an extensive detailed report addressing each of the disturbing allegations made by volunteers and shared a few excerpts from the Volunteer Handbook that is distributed to every volunteer:

- We ask that you take this role seriously, and that your behavior at all times reflects the spirit of teamwork and cooperation that will best serve the life-saving mission of L. A. Animal Services. We are committed to providing a positive environment of mutual respect and a cooperative work ethic among volunteers, staff and the public. Your language, conduct, and interactions with your fellow volunteers, staff and the public should at all times be professional and reflect these values.
- Also, individuals relinquishing a pet, for ANY reason, should not be made to feel guilty for their actions. While we appreciate that volunteers may become concerned and curious when an animal is relinquished, volunteers should leave the area during a relinquishment and allow staff to do their work.



- It is unlawful for any employee or volunteer of L.A. Animal Services to discriminate against a potential adopter on the basis of race, sex, religion, age, sexual orientation or disability. As a general rule, volunteers should refrain from any discussion or activity which could be construed as discriminatory.
- We realize that these decisions are difficult for both staff and volunteers, and for that reason, it is a clear L. A. Animal Services' policy that volunteers are not involved in any aspect of the euthanasia decision or process. Volunteers should realize that these decisions (which are made by a team of veterinary staff and/or shelter supervisors/staff) are never made lightly, and they have a tremendous effect on the staff, particularly the ACTs who have provided round the clock care for them since their arrival. When volunteers question why a specific animal was euthanized or put to death, or debate whether it is/was the right decision, it makes the situation much harder and weakens the volunteer-staff relationship.

**Commissioner Gross** commented that when **GM Brenda Barnette** receives accusations like this, she deals with it in an open and transparent way and commends her for that.

**Commissioner Finsten** asked about the vetting process of the volunteers. Committed to attending a volunteer orientation session. Asked if the Mayor's office wrote a report on their surprise visit to the Center.

**AGM Tammy Watson** discussed the following:

- Addressed the news article regarding the Department's handling of two pigs. Pigs were successfully delivered to Lil' Orphan Hammies Sanctuary.

Public Comment:

**Phyllis Daugherty** – stated that not every animal should have a blanket or a bed. Too many dangerous dogs in the shelters.

**Michelle Kelly** – stated that she agrees with what the General Manager said in regards to the volunteers. Emotions run high and new volunteers just don't understand the system.

**Lisa Edmondson** – stated that if you're going to make an accusation, you should keep a list of the impound numbers of the animals. The outcome is public information.

## 5. COMMISSIONERS' ORAL REPORTS AND FUTURE AGENDA ITEMS

**Commissioner Gross:**

- Requested a Presentation from Downtown Dogs

**AGM Tammy Watson** stated Lori from Downtown Dogs will be making a presentation in January

- General Year-End Report (to include Operations, Response Times, Dog bites in the shelter and field)
- The Pets in Housing Workshops that were held in conjunction with the Housing Department and Housing Rights Center were well attended and well received by the community.

**Commissioner Finsten:**

- Staff openings and Personnel

**Commissioner Garcia:**

- Review of policy for rabbits and bonded pairs

**Commissioner Sandoval:**

- Update on the cost of billboards
- Report back on Budget

Public Comment:  
None.

## 6. Board Reports

- A. Acceptance of Donation From the Ardon v. City of Los Angeles Qualified Settlement Fund on behalf of the Los Angeles Department of Animal Services in the amount of \$113,780 (Action Item)

**Commissioner Garcia** made a motion to authorize the Acceptance of Donation from the Ardon v. City of Los Angeles Qualified Settlement Fund in the amount of \$113,780

**Commissioner Finsten** seconded and the motion was approved by a unanimous vote of 4-0.

Ayes: Gross, García, Finsten, and Sandoval

Noes: None.

Absent: Wolfson

Public Comment:  
None.

- B. Change of Start Time for the 2020 Board of Animal Services Commissioners Meetings from 9:00 a.m. to 10:00 a.m. (Action Item)

**Commissioner Finsten** made a motion to authorize the Change of Start Time for the 2020 Board of Animal Services Commissioners Meetings with a modification from 9:00 a.m. to 9:30 a.m.

**Commissioner Sandoval** seconded and the motion was approved by a unanimous vote of 4-0.

Ayes: Gross, García, Finsten, and Sandoval

Noes: None.

Absent: Wolfson

Public Comment:

**Phyllis Daugherty** – stated that meetings are supposed to be for the public and you should accommodate them. Getting here at 9:00 is very difficult for people to get here on time.

## 7. ADJOURNMENT

Meeting ended at 10:38 a.m.

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CHIEF VETERINARIAN

## Report to the Board of Animal Services Commissioners

**MEETING DATE:** January 14, 2020

**PREPARED BY:** Catherine Chico

**REPORT DATE:** January 6, 2020

**TITLE:** Senior Management Analyst II

**SUBJECT: AUTHORIZE CONTRACT NO. C-123811 – AMENDMENT NO. 5 – BETWEEN THE CITY OF LOS ANGELES AND THE AMERICAN SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (ASPCA) TO PROVIDE SPAY/NEUTER AND RELATED VETERINARY SERVICES AT THE SOUTH LOS ANGELES ANIMAL SERVICES CENTER**

### BOARD ACTION RECOMMENDED:

1. **APPROVE** the draft extension, approved as to form and legality by the City Attorney as attached, with the American Society for the Prevention of Cruelty to Animals (ASPCA) to continue contractual services beyond ASPCA's third and final extension option for operation of the spay/neuter clinic at the South Los Angeles Animal Services Center through December 31, 2020;
2. **DIRECT** staff to transmit the proposed extension Agreement to the Office of the Mayor and subsequently to the City Council for approval, and authorize the General Manager of the Department of Animal Services (Department) to execute the subject extension Agreement upon receipt of approval.

### BACKGROUND:

The Department released a Request for Proposals ("RFP") on October 4, 2013, to provide spay/neuter and related veterinary services at the South Los Angeles Animal Services Center. ASPCA's proposal met the requirements and was awarded the agreement by the Animal Services Board of Commissioners on December 10, 2013. The agreement was approved by the City Council on January 29, 2014 for a three-year term with three additional one-year options to extend, for total of six years. ASPCA began operations on April 14, 2014. Upon the initial contract expiration, an extension was granted through April 13, 2018 via the contract's first extension option. Upon expiration, the contract was extended to April 13, 2019 via the contract's second extension option. Upon expiration, the contract was extended to April 13, 2020 via the contract's third and final extension option.

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ASPCA – Contract No. C-123811 Surgery and Cost Stats							
Fiscal Year	Cats	Dogs	Rabbits	Total # of Surgeries	Sub-Total Surgery Costs	Less Facility Surcharge	Total Cost
FY 2014-15	620	3,496	-	4,116	\$243,978	-\$87,579	\$156,399
FY 2015-16	929	3,974	80	4,983	\$277,750	-\$95,705	\$182,045
FY 2016-17	1,276	4,576	146	5,998	\$379,799	-\$105,672	\$274,127
FY 2017-18	1,880	3,768	116	5,764	\$444,008	-\$158,192	\$285,817
FY 2018-19	2,210	3,981	295	6,486	\$495,085	-\$160,423	\$334,663
FY 2019-20 (YTD)	869	1,591	127	2,587	\$204,770	-\$62,955	\$141,815
<b>Total</b>	<b>7,784</b>	<b>21,386</b>	<b>764</b>	<b>29,934</b>	<b>\$2,045,390</b>	<b>-\$670,525</b>	<b>\$1,374,865</b>

This request seeks to extend contractual services approximately eight months through December 31, 2020, for the continuation of spay/neuter clinic operations at the South Los Angeles Animal Services spay/neuter clinic in order to afford the Department sufficient time to complete the procurement process required to award a new contract.

**SUMMARY:**

The current agreement with ASPCA to operate the South Los Angeles Animal Services spay/neuter clinic expires on April 13, 2020. The current Request for Qualifications (RFQ) process to select a new contractor and execute a new agreement will not be completed prior to the current contract's expiration date of April 13, 2020. Continued operation of the spay/neuter clinic at the South Los Angeles Animal Services Center is critical to our spay/neuter operations and surrounding community. Approval of this request will ensure that spay/neuter services continue with no lapse in service at the South Los Angeles Animal Services Center and provide the Department with sufficient time to award a new contract.

Approval to extend ASPCA's contract from April 14, 2020 to December 31, 2020 is estimated to cost approximately \$200,000 with funding provided by the Animal Sterilization Fund.

The Department is in the process of preparing an RFQ for spay/neuter services and anticipates to establish a pre-qualified list of spay/neuter clinic operators from which to award a new contract by December 2020.

**FISCAL IMPACT:**

There is no fiscal impact to the General Fund as all spay/neuter costs are paid through the Animal Sterilization Fund.

Approved:

*Brenda F. Barnette*

\_\_\_\_\_  
Brenda F. Barnette, General Manager

Attachment: Draft Contract Amendment No. 5 - C-123811

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**BOARD ACTION:**

_____	Passed	Disapproved	_____
_____	Passed with noted modifications	Continued	_____
_____	Tabled	New Date	_____

**City of Los Angeles  
Department of Animal Services**

**AMENDMENT NO. 5  
BETWEEN THE CITY OF LOS ANGELES  
AND  
AMERICAN SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (ASPCA)  
FOR THE OPERATION OF THE SPAY AND NEUTER CLINIC  
AT THE SOUTH LOS ANGELES ANIMAL CARE CENTER**

**CITY CONTRACT NUMBER C-123811**

THIS FIFTH AMENDMENT to Agreement Number C-123811, approved by the City Council on \_\_\_\_\_, 2020, extends the Agreement through December 31, 2020, and is made and entered into by and between the City of Los Angeles ("City"), a municipal corporation, acting through the Department of Animal Services ("Department"), the Department of General Services ("GSD"); and the American Society for the Prevention of Cruelty to Animals (ASPCA) ("Contractor").

WHEREAS, pursuant to Contract Number C-123811, which was approved by the City Council on January 29, 2014, and became effective in April, 2014, as a three-year contract, renewable at the City's sole discretion for up to three additional years (C.F. 14-0007), Contractor provides spay/neuter surgeries and related services at the South Los Angeles Animal Shelter Spay/Neuter Clinic to sterilize dogs, cats and rabbits (as needed) that are adopted from the Care Center as well as to pets owned by residents in the area; and

WHEREAS, Department issues discount coupons to City residents or free certificates to qualifying City residents based on income for spay/neuter surgeries of dogs and cats and Contractor agrees to accept coupons and certificates as a form of payment and to be later reimbursed by City; and

WHEREAS, on May 3, 2016, the Los Angeles City Council approved inclusion of rabbit sterilizations to the Free Spay/Neuter Certificate and Discount Spay/Neuter Coupon Program and increased the discount coupon amount for dogs from \$30 to \$50 and the free certificate amount from \$70 to \$125 (CF 16-0114); and

WHEREAS, effective July 1, 2016, the Department began issuing discount coupons in the amount of \$50 and free certificates in the amount of \$125 for dogs and rabbits, while the coupon and certificate amounts for cats remained unchanged at \$30 and \$70, respectively; and

WHEREAS, the 1<sup>st</sup> Amendment, effective December 9, 2016, amended the Scope of Services to include Rabbits in the Discount Coupon and Free Certificate Programs, added the City's right to audit Contractor performance and revised the definition of "Voucher" and voucher rates; and

WHEREAS, the 2<sup>nd</sup> Amendment, effective April 14, 2017, extended the Agreement one year from April 14, 2017 to April 13, 2018, and ratified the Contractor's performance with the terms and conditions of this Agreement; and

WHEREAS, the 3<sup>rd</sup> Amendment, effective April 14, 2018, extended the Agreement one year from April 14, 2018 to April 13, 2019; and

WHEREAS, the 4<sup>th</sup> Amendment, effective April 14, 2019, extended the Agreement one year from April 14, 2019 to April 13, 2020; and

WHEREAS, on January 14, 2020 the Board of Animal Services Commission approved the 5<sup>th</sup> Amendment, extending the Agreement to December 31, 2020, to afford the Department sufficient time to complete the procurement process required to award a new contract for the South Los Angeles Animal Care Center's Spay/Neuter Clinic.

NOW THEREFORE, the Agreement is amended as follows:

#### AMENDMENT

1. Section II. Term, shall be amended to extend the term of the Agreement to December 31, 2020.
2. Except as herein amended, all other terms and conditions shall remain the same and in full force and effect.



IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their respective duly authorized representatives.

**The City of Los Angeles,  
Department of Animal Services**

By \_\_\_\_\_  
Brenda F. Barnette, General Manager

Date: \_\_\_\_\_

**The City of Los Angeles,  
Department of General Services**

By \_\_\_\_\_  
Tony M. Royster, General Manager

Date: \_\_\_\_\_

**APPROVED AS TO FORM:  
MICHAEL N. FEUER, City Attorney**

By \_\_\_\_\_  
Dov S. Lesel, Assistant City Attorney

Date: \_\_\_\_\_

**ATTEST:  
HOLLY WOLCOTT, City Clerk**

By \_\_\_\_\_  
Deputy City Clerk

Date: \_\_\_\_\_

**CONTRACTOR - ASPCA**

By \_\_\_\_\_  
Matt Bershadker, President & CEO

Date: \_\_\_\_\_

*(second signature required of corporations)*

By \_\_\_\_\_  
Aimee Christian, Vice President of Community  
Medicine

Date: \_\_\_\_\_

Los Angeles City Business Tax License Number: **0002723418-0001-3**

Taxpayer Identification Number: **131623829**

City Agreement Number: **C-123811**

**BOARD OF  
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**Report to the Board of Animal Services Commissioners**

**MEETING DATE:** January 14, 2020

**PREPARED BY:** Tammy Watson

**REPORT DATE:** January 9, 2020

**TITLE:** Assistant General Manager

**SUBJECT: AUTHORIZE THE USE OF ANIMAL STERILIZATION TRUST FUNDS FOR A  
TWO-MONTH FREE SPAY AND NEUTER CAMPAIGN FOR CATS AND KITTENS**

**BOARD ACTION RECOMMENDED:**

**APPROVE** the use of the Animal Sterilization Trust Fund to facilitate a two-month free spay and neuter campaign for cats and kittens.

**BACKGROUND**

The Department of Animal Services is historically inundated with 8,000 to 9,000 cats and kittens every year often starting in April-May. The influx of cats and kittens brought into the Los Angeles Animal Services (LAAS) shelters has grown steadily over the years. The Department is seeking to launch a two-month free spay and neuter campaign for cats and kittens through the use of funds from the Animal Sterilization Trust Fund.

**SUMMARY**

This funding will allow the Department to launch two campaigns that would promote the events and provide education to members of the public on the free spay and neuter of cats and kittens. It will also allow LAAS an opportunity to remind the public of the maximum number of cats/kittens allowed per household and would provide literature on spay and neuter services in both English and Spanish. The campaign would be strategically scheduled before "kitten season," during the months of March and April 2020, the time LAAS typically experiences a surge in kitten and cat relinquishments at the shelters.

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LAAS has initiated similar campaigns in the past which resulted in a large number of cats and kittens being spayed and neutered. During the most recent campaign in August 2019, the Department issued 1,438 free vouchers of which 775 were redeemed. Resulting in \$54,250 disbursed from the Animal Sterilization Trust Fund. Aggressive spay and neuter campaigns focused on cats and kittens will help us manage our pet overpopulation and save the lives of animals.

At the direction of our new Public Information Director, the Department will engage in a vigorous marketing campaign to increase community participation.

**FISCAL IMPACT:**

There is no fiscal impact to the General Fund. This campaign will expend from the Animal Sterilization Fund – Account No. 842 in Fiscal Year 2019-20.

Approved:

Brenda F. Barnette  
Brenda F. Barnette, General Manager

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**BOARD ACTION:**

_____	Passed	Disapproved	_____
_____	Passed with noted modifications	Continued	_____
_____	Tabled	New Date	_____