



Your Insurance Documentation for the American Express® Platinum Business Card



YOUR INSURANCE DOCUMENTATION
FOR AMERICAN EXPRESS PLATINUM BUSINESS CARD

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Contains:

- Key Information:
 - (i) Policy Summary
 - (ii) Terms of Business

- Policy Terms and Conditions

KEY INFORMATION

(i) POLICY SUMMARY

IMPORTANT INFORMATION

This Policy Summary contains some important facts about the insurance provided with the American Express® Business Platinum Card® (the “Card”). It does not contain the full Policy Terms and Conditions and it is important that these are read to ensure full understanding of the cover provided. Full Policy Terms and Conditions are provided with your Card and can also be found on the American Express website.

The insurance is provided under group insurance policies that American Express Services Europe Limited holds with insurers for the benefit of its Cardmembers. There is no additional charge or premium for this insurance. The insurers that underwrite the policies are:

- ACE European Group Limited (“ACE”); and
- Inter Partner Assistance is a branch of Inter Partner Assistance SA, of Avenue Louise, 166 bte1, 1050 Brussels, a Belgian company authorised by the National Bank of Belgium. Inter Partner Assistance is subject to limited regulation by the Financial Conduct Authority (FCA) in the United Kingdom. Details about the extent of its regulation by the Financial Conduct Authority are available from us on request. Some services under this Agreement are provided by AXA Travel Insurance. Inter Partner Assistance is part of the AXA Assistance Group.

(In this Policy Summary we use the term “Insurer(s)” when we refer to ACE and IPA together.)

ELIGIBILITY

The benefits described in this Policy Summary are dependent upon a Card being issued, the Card Account being valid and the Account balance having been paid in accordance with the Cardmember agreement at the time of any incident giving rise to a claim.

The Purchase Protection and Refund Protection benefits are dependent on use of the Card.

The insurance benefits may be varied, withdrawn or cancelled in certain circumstances in accordance with the Policy Terms and Conditions. You will be given at least 30 days’ written notice of such a change.

DURATION OF COVER

You are entitled to the insurance benefits under the group policies from the moment the Card is activated and for as long as the eligibility criteria stated at the beginning of these Policy Terms and Conditions continue to be met or until We withdraw or cancel the insurance benefits by notice to You.

SUMMARY OF COVER

WORLDWIDE TRAVEL INSURANCE

Worldwide Travel Insurance provides cover for the main Cardmember, their partner or spouse living at the same address and dependent children under the age of 25, plus Supplementary Cardmembers, whether travelling together or travelling alone on business and leisure trips of up to 120 days.

Gap Year

Worldwide Travel Insurance benefits will also cover trips of up to 365 consecutive days for the Cardmember's dependent children under the age of 25 travelling on a 'gap year'.

Sports

Worldwide Travel Insurance also includes cover for winter sports such as skiing and snowboarding (including off-piste with a guide), and for usual holiday sports or activities, such as fishing, horse riding and scuba diving (down to 30 metres).

No excess

There is no excess payable in respect of Worldwide Travel Insurance cover.

The following table sets out the benefits payable under the Worldwide Travel Insurance:

Cover, subject to Policy Terms and Conditions, per insured person, per claim, <u>UP TO</u> :	Key Exclusions & Limitations:	Policy Terms and Conditions Section Number
MEDICAL ASSISTANCE AND EXPENSES provides cover for necessary medical, surgical and hospital costs during a trip <ul style="list-style-type: none"> £2,000,000 £1,000 emergency dental treatment All necessary repatriation and evacuation costs Necessary costs to repatriate remains or £2,500 for local funeral 	KEY EXCLUSIONS & LIMITATIONS <ul style="list-style-type: none"> Pre-existing medical conditions Medical assistance and expenses benefits if aged 80 years or over at any time during the trip Medical treatment in country of residence Sports or activities that may be considered dangerous All costs must be approved in advance by the Insurer 	1.1
CANCELLING, POSTPONING AND ABANDONING YOUR TRIP provides cover for unused travel, accommodation, excursions and leisure activities that have been paid for or pre-booked and these are not refundable or a fee is charged to change them <ul style="list-style-type: none"> £7,500 	KEY EXCLUSIONS & LIMITATIONS <ul style="list-style-type: none"> Pre-existing medical conditions Cancellation due to business reasons Abandonment after first leg of a trip Circumstances known before booking a trip Disinclination to travel 	1.2
CUTTING SHORT A TRIP provides cover for costs to return home (and to resume original trip) and unused travel and accommodation costs <ul style="list-style-type: none"> £7,500 	KEY EXCLUSIONS & LIMITATIONS <ul style="list-style-type: none"> Pre-existing medical conditions No refund for unused tickets where an Insurer has paid for alternative travel arrangements to the same destination Circumstances known before booking a trip Cutting short a trip due to lack of enjoyment or adverse weather conditions 	1.3
PERSONAL BELONGINGS, MONEY AND TRAVEL DOCUMENTS which are lost, stolen or damaged <ul style="list-style-type: none"> £2,000 	KEY EXCLUSIONS & LIMITATIONS <ul style="list-style-type: none"> Deductions are made for wear and tear Money or travel documents which are not kept on insured's person or in a safe Loss, theft or damage that has not been reported to local police, transport or accommodation provider £500 limit for money and travel documents £500 limit for a single item, pair or set of items Limit of £50 money cover for children under the age of 16 	1.4
CAR RENTAL BENEFITS – THEFT, DAMAGE AND LIABILITY <ul style="list-style-type: none"> £50,000 for theft or damage to vehicle (including any applicable excess) £500,000 (US\$1 million in USA) for damage to another person or their property 	KEY EXCLUSIONS & LIMITATIONS <ul style="list-style-type: none"> Commercial vehicles, motor homes, caravans and trailers Cover applies only when rental agency allows refusal of their insurance An insured person must be named on the rental agreement 	1.5

Cover, subject to Policy Terms and Conditions, per insured person, per claim, <u>UP TO:</u>	Key Exclusions & Limitations:	Policy Terms and Conditions Section Number
TRAVEL INCONVENIENCE <ul style="list-style-type: none"> £150 for missed departure due to accident or breakdown, travel delay, overbooking, or missed connection £300 for baggage delayed by airline An additional £300 for extended baggage delay by airline 	<u>KEY EXCLUSIONS & LIMITATIONS</u> <ul style="list-style-type: none"> Costs where a transport provider has offered an alternative Baggage delay on the final leg of a trip Purchases made after baggage has been returned Costs which are recoverable from any other source Delays of less than 4 hours 	1.6
PERSONAL ACCIDENT WHILST ON A TRIP <ul style="list-style-type: none"> £50,000 for death or permanent disablement on a trip caused by an accident 	<u>KEY EXCLUSIONS & LIMITATIONS</u> <ul style="list-style-type: none"> Terrorist activities except on a public vehicle Participating in or training for professional sports Work-related accidents The benefit amount for death is reduced to £10,000 for children under the age of 16 	1.7
LEGAL ASSISTANCE AND COMPENSATION <ul style="list-style-type: none"> £25,000 legal defence costs and legal costs in pursuit of compensation £1,000,000 for legal liability for injuring another person, or damaging their property or possessions 	<u>KEY EXCLUSIONS & LIMITATIONS</u> <ul style="list-style-type: none"> Legal costs in pursuit of compensation where the Insurer feels there is no reasonable chance of winning a case or receiving compensation Claims made against the insured by family members, or an employee of the insured Liability which is covered by another insurance Legal costs incurred where using a motorised vehicle owned or possessed by the insured (liability benefits may apply where vehicle is rented) If legal proceedings are successful and costs are awarded in favour of the insured, any legal costs and expenses are to be reimbursed from costs awarded 	1.8

PURCHASE PROTECTION AND REFUND PROTECTION

Purchase Protection covers eligible items purchased using the Card for personal and business use, have no previous owner and were not purchased privately. Refund Protection covers eligible items purchased for personal use, have no previous owner and were not purchased privately.

The following table sets out the benefits payable under the Purchase Protection and Refund Protection cover:

Cover, subject to Policy Terms and Conditions, <u>UP TO:</u>	Key Exclusions and Limitations	Policy Terms and Conditions Section Number
PURCHASE PROTECTION <ul style="list-style-type: none"> £2,500 if an eligible item purchased on the Card Account is stolen or damaged within 90 days of purchase 	KEY EXCLUSIONS & LIMITATIONS <ul style="list-style-type: none"> Theft of electronic items and equipment Second hand items Maximum £20,000 in a 12 month period £50 excess applies Deduction for wear and tear 	2.1
REFUND PROTECTION <ul style="list-style-type: none"> £300 per item if a UK retailer will not take back an eligible item purchased on the Card Account within 90 days of purchase 	KEY EXCLUSIONS & LIMITATIONS <ul style="list-style-type: none"> Closing down sale items, tickets, antiques, perishable goods Items costing less than £25 Maximum £1,000 in a 12 month period 	2.2

YOUR RIGHT TO CANCEL

You may cancel this insurance by cancelling your Card at any time. If you do this within 14 days of activating your Card Account, any money you have paid for the Card will be returned to you. Please refer to your Cardmember agreement for more details.

HOW TO CLAIM

In order to report a claim or receive assistance, please call Business Platinum Card Services on **0800 032 7106** (select option for insurance); or in a medical emergency call **+44 (0) 845 456 6523**. Please be ready to provide your Card number, which should be used as your reference number. For non-emergency claims, please visit amex-claims.com/uk and submit your claim details online. Please ensure copies are kept of all documentation relating to a claim. For further details please see the 'How to Claim' section within the full Policy Terms and Conditions provided to you. Please be aware that there may be other taxes or costs that are not paid through us or imposed by us.

CUSTOMER SERVICE AND COMPLAINTS

American Express and the Insurers are dedicated to providing a high quality service and aim to maintain this at all times. However, should you have a complaint, please contact American Express so your complaint can be dealt with as soon as possible. Contact details are:

American Express Insurance Executive Office
Department 333
1 John Street
Brighton BN88 1NH
United Kingdom

Telephone: 0800 032 7106 (select option for insurance)
Email: insurance@aexp.com

American Express, ACE European Group Limited and Inter Partner Assist are members of the Financial Ombudsman Service (FOS) who may be approached for assistance if you are not satisfied with the response you receive. Contact details are given below. A leaflet explaining its procedure is available on request.

Financial Ombudsman Service
Exchange Tower
Harbour Exchange Square
London E14 9SR

Telephone: 0800 023 4567
From a mobile: 0300 123 9 123
From abroad: +44 20 7964 0500
Website: financial-ombudsman.org.uk

The Ombudsman will only consider your case if you have first given American Express and the Insurers the opportunity to resolve it.

COMPENSATION SCHEME

In the unlikely event that American Express Insurance Services Europe Limited, ACE European Group Limited or Inter Partner Assistance are unable to meet their obligations, you may be entitled to compensation under the Financial Services Compensation Scheme (FSCS). Further information about compensation scheme arrangements is available from the FSCS. Their contact details are Financial Services Compensation Scheme (FSCS), 10th Floor Beaufort House, 15 St Botolph Street, London EC3A 7QU, United Kingdom. Telephone 0800 678 1100 or 020 7741 4100. Website fscs.org.uk.

(ii) TERMS OF BUSINESS

The information in this section explains the basis of the Insurance services provided to you by American Express.

The insurance policies are arranged and held by American Express Services Europe Limited, registered in England and Wales with Company Number 1833139, registered office Belgrave House, 76 Buckingham Palace Road, London SW1W 9AX ("American Express") for the benefit of Cardmembers.

1 The Financial Conduct Authority (FCA)

The FCA is the independent watchdog that regulates financial services.

2 Whose products do American Express offer?

American Express only offer Medical Assistance and Expenses, Cancelling, Postponing and Abandoning Your Trip, Cutting Short Your Trip, Personal Belongings, Money and Travel Documents and Legal Assistance and Compensation (pursuit) insurance underwritten by Inter Partner Assistance.

American Express only offer Car Rental Benefits, Theft, Damage and Liability, Travel Inconvenience; Personal Accident, Legal Assistance and Compensation (defence), Purchase Protection and Refund Protection insurance underwritten by ACE European Group Limited.

3 Which service will American Express provide you with?

You will not receive advice or a recommendation from American Express for any insurance associated with your Card. The insurance benefits are automatically included with your Card.

4 What will you have to pay American Express for their services?

There is no additional charge, fee or premium payable for the insurance benefits provided with your Card.

American Express does not act as an agent or fiduciary for you, and may act on behalf of the insurance provider (as its agent or otherwise), as permitted by law. American Express may receive commissions from providers, and commissions may vary by provider and product. In some cases, an American Express group company may be the Insurer or reinsurer and may earn insurance or reinsurance income. The arrangements with certain providers, including the potential to reinsure products, may also influence the insurance which is provided to Cardmembers.

5 Who regulates American Express?

For insurance mediation activities only American Express Services Europe Limited is an appointed representative of American Express Insurance Services Europe Limited, 76 Buckingham Palace Road, London SW1W 9AX, which is authorised and regulated by the Financial Conduct Authority under Financial Services Register number 311684.

You can check this on the Financial Services Register by visiting the FCA's website [fca.org.uk/register](https://www.fca.org.uk/register) or by contacting the FCA on 0800 111 6768.

6 Ownership

American Express Services Europe Limited is ultimately owned by the American Express Company.

7 What to do if you have a complaint

If you wish to register a complaint, please contact:

In writing:

American Express Insurance Executive Office

Department 333

1 John Street

Brighton BN88 1NH

United Kingdom

Telephone: 0800 032 7106 (select option for insurance)

Email: insurance@aexp.com

Further details on the complaints process are contained in the Policy Terms and Conditions. If you cannot settle your complaint, you may be entitled to refer it to the Financial Ombudsman Service.

8 Are American Express covered by the Financial Services Compensation Scheme (FSCS)?

American Express is covered by the FSCS. You may be entitled to compensation from the scheme if it cannot meet its obligations. This depends on the type of business and the circumstances of the claim. Insurance advising and arranging is covered for 90% of the claim, with no upper limit. Further information about compensation scheme arrangements is available from the FSCS.

DEMANDS AND NEEDS

This insurance meets the demands and needs of Cardmembers who require comprehensive travel insurance and purchase protection and refund protection insurance cover alongside their Card Account. American Express has not provided opinions or recommendations on the suitability of the insurance for you.

POLICY TERMS AND CONDITIONS

These Policy Terms and Conditions give full details of the insurance cover provided with the American Express® Business Platinum Card® under the group policies of insurance held by American Express Services Europe Limited with ACE European Group Limited and Inter Partner Assistance.

ELIGIBILITY

The benefits described in these Policy Terms and Conditions are dependent upon a Card being issued, the Card Account being valid and the Account balance having been paid in accordance with the Cardmember agreement at the time of any incident giving rise to a claim.

The Purchase Protection and Refund Protection benefits are dependent on use of the Card.

The benefits outlined in these Policy Terms and Conditions may be varied, withdrawn or cancelled at any time. You will be given at least 30 days' written notice of such a change.

DEFINITIONS

Whenever the following words or phrases appear in **bold**, they will have the meaning as described below:

“£” shall mean United Kingdom pounds sterling.

“**Account**” or “**Card Account**” means your American Express Charge Card Account with **American Express** on which your American Express® Business Platinum **Card** is issued.

“**American Express**” means American Express Services Europe Limited.

“**Card**” means any Card or other **Account** access device issued to a **Cardmember** (or a **Supplementary Cardmember**) for the purpose of accessing the **Account**.

“**Cardmember**” means any individual who holds a valid **Account**.

“**Children**” means any children of the **Cardmember** (including step-children, fostered or adopted children) under the age of 25 on the first day of a **Trip**, who are legally dependent on the **Cardmember** and who are not in full time employment. (The term “**Child**” shall have a corresponding meaning). NB The definition of “**Children**” does not extend to the children of a **Supplementary Cardmember**.

“**Close Relative**” means a person's partner or spouse living at the same address, their mother, mother-in-law, father, father-in-law, daughter, daughter-in-law; son, son-in-law; sister, sister-in-law, brother, brother-in-law, grandparent, grandchild, step-mother, step-father, step-sister, step-brother, aunt, uncle, niece or nephew.

“**Country of Residence**” means **Your** current country of residence as evidenced by an official document.

“**Family**” means the partner or spouse of the **Cardmember**, living at the same address as the **Cardmember**, and the **Children**. NB The definition of “**Family**” does not extend to the family of a **Supplementary Cardmember**.

“**Insured**” means (i) the **Cardmember** and their **Family** (ii) **Supplementary Cardmembers**.

“**Our/Us/We/Insurer**” means:

In respect of Section 1.1 Medical Assistance and Expenses, Section 1.2 Cancelling, Postponing and Abandoning Your Trip, 1.8 Legal Assistance and Compensation (pursuit), Inter Partner Assistance, 10/11 Mary Street, Dublin 1, Ireland (company number 906006), which is a branch of Inter Partner Assistance S.A., Avenue Louise, 166 bte 1, 1050, Brussels, a Belgian company authorised by the Banking, Finance and Insurance Commission of Belgium, registration 0487, which is subject to limited supervision by the Financial Conduct Authority under registration number 202664;

AND

- In respect of Section 1.5 Car Rental Benefits – Theft, Damage and Liability, Section 1.6 Travel Inconvenience, Section 1.7 Personal Accident, Section 1.8 Legal Assistance and Compensation(defence), Section 2.1 Purchase Protection and Section 2.2 Refund Protection, ACE European Group Limited registered in England & Wales number 1112892 with registered office at 100 Leadenhall Street, London EC3A 3BP, authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority with registration number 202803 (full details of which can be found on the Financial Services Register by visiting fca.org.uk/register or by contacting the FCA on 0800 111 6768).

“Policy” means the insurance cover provided under the **Policy Terms and Conditions**.

“Policyholder” means American Express Services Europe Limited.

“Policy Terms and Conditions” means these Terms and Conditions.

“Policy Summary” means the document summarising the **Policy**.

“Public Vehicle” means any air or land vehicle, river or sea-going vessel operated under licence for the transport of fare paying passengers. **Public Vehicles** do not include vehicles chartered privately.

“Senior Medical Officer” means **Our** medical practitioner, who shall be appointed by **Us** to assess any aspect of any applicable issue where medical expertise is required pursuant to these **Policy Terms and Conditions**.

“Supplementary Cardmember” means a person who has been nominated by the **Cardmember** to be issued with an additional **Card** on the **Account** and is also covered by the insurance benefits included with the **Card**.

“Trip” means a journey outside **Your Country of Residence** which must commence and end in **Your Country of Residence**, or a journey within **Your Country of Residence** which must include a flight, or at least one night of pre-booked accommodation away from home.

Trips must not exceed 120 consecutive days with a maximum 240 days during each 12 month period. The **Trip** length will be extended to 365 consecutive days for any **Children** aged under the age of 25 on a Gap Year.

“You/Your” means the **Insured**.

1. WORLDWIDE TRAVEL INSURANCE

WHO IS COVERED

The **Cardmember** and their **Family** and **Supplementary Cardmembers** are covered.

Age Limit for Medical Assistance and Expenses: The **Cardmember** and their **Family** and **Supplementary Cardmembers** must be under 80 throughout the **Trip** to receive Medical Assistance and Expenses benefits.

This Section 1 details the Card Travel Insurance benefits. The following conditions apply to all claims under this Section:

- 1) Benefit Limits: All limits under Section 1 are per **Insured** and apply while on a **Trip**.
- 2) Excess: No excess will be applied to any of the travel insurance benefits under this Section 1.
- 3) Trip Length: **You** are covered for a maximum of 240 days in a 365 day period and for single **Trips** up to a maximum duration of 120 consecutive days.
- 4) **Pre-existing Medical Conditions:** **You** will not be eligible for benefits if **You** were previously aware of **Your** condition (See Section 1.9 General Exclusions to **Card** Travel Insurance).
- 5) **Winter and Special Sports Information:** All benefits apply when participating in usual holiday sports and activities, including winter sports. For example: canoeing, fishing, golf, horse riding, mountain-biking, parascending, scuba-diving down to 30 metres, skiing and snowboarding (including off-piste with a guide), tennis, water-skiing. However, certain sports and activities are excluded. If **You** are going to take part in any sport or activity that could be considered dangerous or may fall outside usual holiday sports, please call American Express Business Platinum Card Services in advance of undertaking any such activity on **0800 032 7106** and select the option for Insurance Services.
- 6) Insurance Benefits are secondary: **We** will only pay amounts under this **Policy** if they are not covered by other insurance, state benefits or other agreements. **You** must inform **Us** of these and assist any relevant third parties in seeking reimbursement where appropriate.

GAP YEAR EXTENSION TO WORLDWIDE TRAVEL INSURANCE BENEFITS

When any **Children** are travelling between full time education and employment, between secondary and higher education, or when studying abroad (a "Gap Year"), the benefits under Section 1 shall be extended for the full duration of the Gap Year up to a maximum **Trip** of 365 consecutive days. This benefit applies to only one **Trip** of up to 365 days continuous travel per **Child**.

1.1 MEDICAL ASSISTANCE AND EXPENSES

IMPORTANT: Only the **Cardmember** and members of their **Family** and **Supplementary Cardmembers** who are under the age of 80 throughout the **Trip**, are eligible to receive the Medical Assistance and Expenses benefits under this Section 1.1.

All costs must be approved in advance by **Us**.

If **You** have an accident or **You** are ill during **Your Trip**, contact **Us** as soon as **You** can on **+44 (0) 845 456 6523**. By contacting **Us**, **We** will, where possible, arrange everything necessary for **You** including seeing a doctor or other medical professional, admission to hospital and **Your** medical treatment. **We** will also pay for necessary expenses which have been approved by **Our Senior Medical Officer**. When **You** have recovered sufficiently, if necessary **We** will arrange for **Your** travel home.

YOUR BENEFITS

You will be covered for the following:

- 1) Medical treatment: Up to £2,000,000 for necessary medical, surgical and hospital costs as a result of **You** becoming ill or being injured during **Your Trip**. In order for **Us** to evaluate the facts of the medical situation, **You** must release **Your** treating physician and **Your** registered medical practitioners from their doctor/patient confidentiality.
- 2) Transport to hospital: Necessary costs for transporting or transferring **You** to the nearest adequately equipped hospital if free transport is not available.
- 3) **Your** travel home after treatment: **We** will arrange and pay for necessary costs including a medical escort for **Your** journey home.
- 4) Return home of **Your** travelling companions: The cost of an economy flight or standard rail ticket if their original means of transportation home cannot be used.
- 5) Dental treatment: Up to £1,000 for emergency dental costs.
- 6) Friend or relative to extend their stay during **Your** treatment: Up to £150 a night (maximum 10 nights) towards their meals and accommodation costs until **Our Senior Medical Officer** advises that **You** no longer require further treatment on **Your Trip**.
- 7) Friend or relative to visit **You** in hospital: If **You** are travelling alone, the cost of an economy flight or standard rail ticket and up to £150 a night (maximum 10 nights) towards meals and accommodation costs for a friend or relative visiting **You** in hospital, or during **Your** recovery. The benefit will cease when **You** return to **Your Country of Residence**.
- 8) Hospital benefit: £50 per night while **You** are in hospital for items to make **Your** stay more comfortable, up to a maximum total of £500.
- 9) Extend **Your** stay following medical treatment: Up to £150 a night (maximum 10 nights) towards meals and accommodation costs for **You** and one other person if **Our Senior Medical Officer** advises **You** to extend **Your** stay after **Your** treatment.
- 10) Convalescence benefit: Up to £250 a night (maximum 10 nights) towards registered nursing care and meals and accommodation costs if **Our Senior Medical Officer** advises it is necessary following **Your** return home.
- 11) Return home of Children: Reasonable travel expenses and up to £150 a night (maximum 3 nights) towards meals and accommodation costs for a friend or relative to collect and bring home **Children** if the **Cardmember** is unable to care for them.
- 12) Recovery of **Your** vehicle: The cost of an economy flight or standard rail ticket and up to £150 a night (maximum 3 nights) towards meals and accommodation costs for a replacement driver to collect and bring home **Your** vehicle if it is not possible for **You** or **Your** travelling companions to drive.
- 13) Replacement colleague: The cost of an economy flight or standard rail ticket for a colleague to replace **You** following **Your** return home after **Your** treatment or if **You** are unable to continue working on **Your Trip**.
- 14) Reimbursement of any pre-paid winter sports hired equipment, lift passes or lessons: Up to £500 if **You** have an accident or are ill during **Your Trip** and a registered medical practitioner advises **You** not to continue **Your** winter sports activity.
- 15) Search and rescue: Up to £100,000 for **Your** search and rescue costs.
- 16) Funeral and burial expenses: If **You** die whilst on a **Trip**, **We** will pay for either transportation of the remains home or up to £2,500 for local cremation or burial.

EXCLUSIONS

General Exclusions to Card Travel Insurance listed in Section 1.9 apply to all travel insurance benefits. The following exclusions apply only to this Medical Assistance and Expenses Section 1.1.

You will not be covered in respect of the following:

- 1) Costs not approved by **Our Senior Medical Officer**.
- 2) Treatment that **Our Senior Medical Officer** considers can be reasonably delayed until **You** return to **Your Country of Residence**.
- 3) Medical, dental treatment, funeral and burial expenses within **Your Country of Residence**.
- 4) Treatment that can be provided free or at a reduced cost by a state benefit provider or equivalent, unless otherwise agreed by **Us**.
- 5) Costs after the date **Our Senior Medical Officer** tells **You** that **You** should return home.
- 6) Costs where **You** have refused to follow the advice of **Our Senior Medical Officer**.
- 7) Treatment or costs incurred for cosmetic reasons unless **Our Senior Medical Officer** agrees that such treatment is necessary as a result of a medical emergency.
- 8) Treatment that was planned or could reasonably have been foreseen, before **Your Trip**.
- 9) Coffins or urns in excess of those which meet international airline standards.

1.2 CANCELLING, POSTPONING AND ABANDONING YOUR TRIP

YOUR BENEFITS

You will be covered for the following:

- 1) Up to £7,500 for **Your** unused travel, accommodation, excursions and leisure activities that have been paid for or pre-booked, which are non-refundable or any fee **You** are charged to change them if **You** cancel, postpone, change or abandon **Your Trip**, due to:
 - a) **You**, or a person travelling with **You**, or a person **You** are visiting for the main purpose of **Your Trip**, having an accident, being taken ill or dying before or during **Your Trip**;
 - b) **Your Close Relative**, or a **Close Relative** of a person travelling with **You**, or a **Close Relative** of a person **You** are visiting for the main purpose of **Your Trip**, having an accident, being taken ill or dying before or during **Your Trip**;
 - c) **Your** redundancy which qualifies for redundancy payments under current legislation;
 - d) **You** being called for jury service or being subpoenaed as a witness other than in a professional or advisory capacity;
 - e) Unforeseen severe damage to **Your** home or **Your** business premises if the damage caused is likely to be more than £25,000;
 - f) Theft at **Your** home or **Your** business premises that requires **Your** presence by the police;
 - g) A delay of more than 12 hours on the outward leg of **Your Trip** as a result of industrial action, adverse weather, mechanical breakdown of public transport, or a transportation accident which means **You** no longer want to go on **Your Trip**. The period of delay is reduced to 6 hours for **Trips** of less than 5 days.

EXCLUSIONS

General Exclusions to Card Travel Insurance listed in Section 1.9 apply to all travel insurance benefits. The following exclusions apply only to this Cancelling, Postponing and Abandoning Your Trip Section 1.2.

You will not be covered in respect of the following:

- 1) Cancellation claims arising directly or indirectly from circumstances known to **You** prior to booking **Your Trip**.
- 2) Cancellation claims arising directly or indirectly from circumstances known to **You** when **You** apply for **Your Card** and any **Cards** on **Your Account**.

- 3) Additional costs incurred if **You** fail to notify the providers of **Your** travel, accommodation, excursions and leisure activities immediately that it is necessary for **You** to cancel **Your Trip**.
- 4) Claims where **You** are unable to supply a medical certificate from the appropriate medical practitioner, confirming the medical condition which made it necessary to cancel **Your Trip**. The appropriate medical practitioner cannot be any **Insured**, any travelling companion, **Your Close Relative**, the **Close Relative** of any **Insured** or of a travelling companion.

1.3 CUTTING SHORT YOUR TRIP

YOUR BENEFITS

You will be covered for the following:

- 1) **If You** cut short **Your Trip** due to:
 - i) **You**, or a person travelling with **You**, or a person **You** are visiting for the main purpose of **Your Trip**, having an accident, being taken ill or dying;
 - ii) **Your Close Relative**, or a **Close Relative** of a person travelling with **You**, or a **Close Relative** of a person **You** are visiting for the main purpose of **Your Trip**, having an accident, being taken ill or dying;
 - iii) Unforeseen severe damage to **Your** home or **Your** business premises if the damage caused is likely to be more than £25,000; or
 - iv) Theft at **Your** home or **Your** business premises that requires **Your** presence by the police.

You will be paid up to £7,500 in total for the:

- a) reasonable, necessary travel costs for **You** to return home, and to resume **Your** original, booked **Trip**; and
 - b) the costs for **Your** unused travel, accommodation, excursions and leisure activities that have been paid for or pre-booked and are non-refundable.
- 2) If **You** cut short **Your Trip** as a result of damage or theft at **Your** home or **Your** business premises, **You** will be paid up to £250 for parts, labour and call out charges to render **Your** home safe and secure and avoid any further damage prior to **Your** return home (provided costs are not covered by **Your** home or business insurance, or any other relevant insurance cover).

EXCLUSIONS

General Exclusions to Card Travel Insurance listed in Section 1.9 apply to all travel insurance benefits. The following exclusions apply only to this Cutting Short Your Trip Section 1.3.

You will not be covered in respect of the following:

- 1) Claims arising directly or indirectly from circumstances known to **You** prior to booking **Your Trip**.
- 2) Claims arising directly or indirectly from circumstances known to **You** when **You** apply for **Your Card** and any **Cards** on **Your Account**.
- 3) Claims for refunds for unused travel to a destination where **We** have already paid for **Your** alternative travel arrangements to the same destination.
- 4) Claims where **You** are unable to supply a medical certificate from the appropriate medical practitioner, confirming the medical condition which made it necessary to cut short **Your Trip**. The appropriate medical practitioner cannot be any **Insured**, any travelling companion, **Your Close Relative**, the **Close Relative** of any **Insured** or of a travelling companion.
- 5) Subsequent claims arising from the same fault or event where the original fault has not been properly repaired where **You** cut short **Your Trip** as a result of damage or theft at **Your** home or **Your** business premises.

1.4 PERSONAL BELONGINGS, MONEY AND TRAVEL DOCUMENTS

YOUR BENEFITS

This benefit applies to **Your** personal belongings which **You** take, purchase or hire while on **Your Trip**, **Your** money and **Your** travel documents provided that they are kept on **You** at all times, locked in a safe, or in a locked storage area of a vehicle. **You** will be covered for the following:

- 1) If **Your** personal belongings, money and travel documents are lost, stolen or damaged, **You** will be paid up to:
 - a) **£2,000** in total per **Trip**;
 - b) **£500** for the current value or cost to repair any item, or any pair or set of items which are complimentary or used together;
 - c) **£500** for money and travel documents limited to **£50** for **Children** under the age of 16.
- 2) **You** will be paid any necessary and reasonable additional travel and accommodation costs, and consulate fees necessary to replace travel documents for **You** to continue **Your Trip**, or return home.
- 3) In an emergency **We** will provide an advance up to **£2,000** if **Your** cash, traveller's cheques or credit cards are lost or stolen and there are no other means for **You** to obtain funds. Advances are made only with prior authorisation from **American Express** and a debit is applied to the **Cardmember's Account**.
- 4) **We** will provide advice and assistance where possible and any shipment costs in replacing emergency items that are lost, stolen or damaged including glasses, contact lenses, prescriptions, and travel documents necessary for **You** to continue **Your Trip** or return home.

EXCLUSIONS

General Exclusions to Card Travel Insurance listed in Section 1.9 apply to all travel insurance benefits. The following exclusions apply only to this Personal Belongings, Money and Travel Documents Section 1.4.

You will not be covered in respect of the following:

- 1) Normal wear and tear.
- 2) Lost, stolen or damaged personal belongings where **You** have failed to take sufficient care of them or have left them unsecured or outside **Your** reach.
- 3) Loss or theft not reported to the police or provider of **Your** transport or accommodation within 48 hours and a report obtained.
- 4) Damage to personal belongings whilst in the care of a transport provider which has not been reported within 48 hours and a report obtained.
- 5) Loss, theft of, or damage to, vehicles, their accessories, or items in a vehicle where there is no evidence of break in.
- 6) Any documents other than travel documents.
- 7) Damage to fragile or brittle items.
- 8) Household goods.
- 9) Theft from a roof or boot luggage rack, other than theft of camping equipment.
- 10) In respect of money, any shortages due to errors and currency fluctuations.

1.5 CAR RENTAL BENEFITS – THEFT, DAMAGE AND LIABILITY

YOUR BENEFITS

The Car Rental Benefits under this Section 1.5 provide cover in place of the additional or optional insurances offered by **Your** car rental companies such as:

- Collision Damage Waiver (often referred to as CDW)
- Loss Damage Waiver (LDW)
- Removal/reduction of excess (Super CDW/LDW)

- Theft Protection (TP)
- Top Up/ Supplemental Liability (SLI)
- Personal Accident (PA) (See Personal Accident benefit, Section 1.7)

Where mandatory rental insurance must be purchased from or via the rental company in respect of any vehicle hire, the rental company's insurance cover shall apply. The Car Rental Benefits provided with **Your Card** shall apply where rental insurance is not offered by the rental company or **You** are able to decline optional rental insurance offered.

These benefits apply to drivers named on the rental agreement which **You** are named on, subject to a maximum of 5 drivers. **You** may have no more than one rental agreement at any one time.

You will be covered for the following:

- 1) The excess and any items **You** are responsible for under **Your** rental agreement which are stolen or damaged (including but not limited to the rental vehicle). This will apply whether or not **You** are responsible for the accident. **You** will be paid no more than the value of the rental vehicle up to £50,000 in respect of any one accident or occurrence.
- 2) Legal expenses and assistance – Following an accident involving **Your** rental vehicle, **You** have the right to select and appoint a legal representative of **Your** choice to represent **You** in respect of any claim submitted, any legal inquiry or legal proceedings (a legal representative may only be appointed on a contingency fee basis, where lawful and applicable to do so). **You** shall provide the **Insurer** with details of the name and address of the legal representative **You** have selected. The **Insurer** may provide information about legal representatives in **Your** local area if requested to do so by **You**, or may appoint a legal representative to act on **Your** behalf should **You** so wish. Where **You** wish to appoint a legal representative of **Your** own choosing, **You** must obtain pre-approval in writing from **Us** of that legal representative's costs. **We** will cover **Your** appointed legal representative's costs to the extent that such costs do not exceed the costs that would have been incurred had **We** appointed a legal representative on **Your** behalf.
- 3) Any related compensation and legal costs up to £500,000 (or US \$1,000,000 in the USA) arising directly or indirectly from one cause if **You** are found legally liable for injuring another person or damaging their property.

EXCLUSIONS

General Exclusions to Card Travel Insurance listed in Section 1.9 apply to all travel insurance benefits. The following exclusions apply only to this Car Rental Benefits – Theft, Damage and Liability Section 1.5.

You will not be covered in respect of the following:

- 1) Amounts that are already covered under any insurance which is included in the rental agreement or covered by insurance mandatorily purchased from or via the rental company as a term of the hire.
- 2) Claims made against **You**, by **Your** family, or any **Cardmembers** or **Supplementary Cardmembers** on **Your Card Account** and their families, or any passenger, or anyone who works for **You**.
- 3) Claims made by **You**, against **Your** family, or any **Cardmembers** or **Supplementary Cardmembers** on **Your Card Account** and their families, or any passenger, or anyone who works for **You**.
- 4) Use of the rental vehicle outside the terms of the rental agreement.
- 5) Mopeds and motorbikes, commercial vehicles, trucks, motor homes, and vehicles not licensed for road use including but not limited to trailers or caravans.
- 6) Vehicles used off-road, in or in-training for, racing competitions, trials, rallies or speed testing.
- 7) Any fines and punitive damages.
- 8) Any costs where **You** admit liability, negotiate, make any promise or agree any settlement.

1.6 TRAVEL INCONVENIENCE

YOUR BENEFITS

The travel, refreshment and accommodation costs, and the purchase or hire of essential items covered under this Travel Inconvenience Section 1.6 must be charged to **Your Card** to be eligible. If **You** are not a **Cardmember** and not travelling with a **Cardmember**, another payment method may be used. Itemised receipts must be kept as proof of purchase.

- 1) **You** will be reimbursed up to **£150** per person for additional travel refreshment and accommodation costs incurred prior to actual departure on **Your Trip** if:
 - a) Missed departure. **You** miss **Your** flight, train or ship due to an accident or breakdown of **Your** vehicle, or an accident, breakdown or cancellation of transportation on a **Public Vehicle** and no alternative is made available within 4 hours of the published departure time;
 - b) Delay, cancellation or overbooking. **Your** flight, train or ship is delayed, cancelled, or overbooked and no alternative is made available within 4 hours of the published departure time;
 - c) Missed connection. **You** miss **Your** connecting flight, train or ship and no alternative is made available within 4 hours of the published departure time.
- 2) **You** will be reimbursed for the purchase or hire of essential items on **Your Trip** up to:
 - a) Baggage delay. **£300** per person if **Your** checked in baggage has not arrived at **Your** destination airport within 4 hours of **Your** arrival;
 - b) Extended baggage delay. An additional **£300** per person if **Your** checked in baggage has still not arrived at **Your** destination airport within 48 hours of **Your** arrival.

EXCLUSIONS

General Exclusions to Card Travel Insurance listed in Section 1.9 apply to all travel insurance benefits. The following exclusions apply only to this Travel Inconvenience Section 1.6.

You will not be covered in respect of the following:

- 1) Under missed departure and missed connection, claims where insufficient time has been allowed to arrive at the departure point or to arrive to connect with **Your** ongoing journey by flight, train or ship.
- 2) Additional costs where the airline, train or ship operator has offered alternative travel arrangements or accommodation and these have been refused.
- 3) Baggage delay or extended baggage delay on the final leg of **Your** return flight.
- 4) Under baggage delay and extended baggage delay, items that are not immediately necessary for **Your Trip**.
- 5) Items purchased after **Your** baggage has been returned to **You**.
- 6) Failure to obtain a Property Irregularity Report from the relevant airline authorities confirming **Your** missing baggage at **Your** destination.
- 7) Where **You** voluntarily accept compensation from the airline in exchange for not travelling on an overbooked flight.
- 8) Costs which are recoverable from any other source.

1.7 PERSONAL ACCIDENT WHILST ON A TRIP

YOUR BENEFITS

This benefit only applies to accidents caused by a sudden identifiable violent external event that happens by chance.

You will be covered for the following:

- 1) **£50,000** if **You** have an accident on **Your Trip** which within 365 days causes:
 - a) death;

- b) the complete and permanent loss of use of any limb;
 - c) the entire and irrecoverable loss of **Your** sight, speech or hearing;
 - d) permanent disablement confirmed by **Our Senior Medical Officer** that has lasted for at least 12 months preventing **You** from continuing any and every occupation and where there is no reasonable chance of recovery.
- 2) The maximum amount that will be paid to **You**, or **Your** estate in the event of **Your** death, will be £50,000 per **Trip**.
 - 3) The benefit amount for death is reduced to £10,000 for **Children**/grandchildren under the age of 16.

EXCLUSIONS

General Exclusions to Card Travel Insurance listed in Section 1.9 apply to all travel insurance benefits. The following exclusions apply only to this Personal Accident Whilst On A Trip Section 1.7.

You will not be covered in respect of the following:

- 1) Any claim related directly or indirectly to any, physical defect, or infirmity, which existed before the start of **Your Trip**.
- 2) **You** suffering from sickness or disease not directly resulting from an accident.

1.8 LEGAL ASSISTANCE AND COMPENSATION

YOUR BENEFITS

The following benefits provide cover for **Your** legal costs and expenses incurred following an accident on **Your Trip**. If legal proceedings are successful, any legal costs and expenses incurred are to be reimbursed and, where lawful and applicable, any legal contingency fees shall be paid from the financial award received.

You will be covered for the following:

- 1) Legal Assistance and Compensation (defence): **We** will pay costs and compensation **You** are liable for following an accident on **Your Trip**, if a claim is made against **You** and **You** are found legally liable for injuring another person or damaging their property and possessions up to a value of:
 - a) £25,000 for legal defence costs;
 - b) £1,000,000 for compensation arising directly or indirectly from one cause;
 - c) an economy flight or standard rail ticket if **You** have to attend a court.
- 2) Legal Assistance and Compensation (pursuit): If **You** have an accident or **You** are ill during **Your Trip**, and decide to seek compensation, **We** will pay:
 - a) legal costs up to £25,000;
 - b) an economy flight or standard rail ticket if **You** have to attend a court.

Legal Proceedings: **You** have the right to select and appoint a legal representative of **Your** choice to represent **You** in respect of any claim submitted, any legal inquiry or legal proceedings (provided that any appointment of a legal representative is not on a contingency fee basis unless it is lawful and appropriate to do so). **You** shall provide the **Insurer** with details of the name and address of the legal representative **You** have selected. The **Insurer** may provide information about legal representatives in **Your** local area if requested to do so by **You**, or may appoint a legal representative to act on **Your** behalf should **You** so wish. Where **You** wish to appoint a legal representative of **Your** own choosing, **You** must obtain pre-approval in writing from **Us** of that legal representative's costs. **We** will cover **Your** appointed legal representative's costs to the extent that such costs do not exceed the costs that would have been incurred had **We** appointed a legal representative on **Your** behalf.

Interpreter Fees: **We** will arrange and pay for an interpreter to assist in legal cases where required.

EXCLUSIONS

General Exclusions to Card Travel Insurance listed in Section 1.9 apply to all travel insurance benefits. The following exclusions apply only to this Legal Assistance and Compensation Section 1.8.

You will not be covered in respect of the following:

- 1) Any costs where **You** admit liability, negotiate, make any promise or agree any settlement.
- 2) Legal costs in pursuit of compensation where **We** think there is not a reasonable chance of **You** winning the case or achieving a reasonable settlement.
- 3) Claims made against **You** by **Your** family, or any **Cardmembers** or **Supplementary Cardmembers** on **Your Card Account** and their families, or anyone who works for **You**.
- 4) Claims made by **You**, against **Your** family or any **Cardmembers** or **Supplementary Cardmembers** on **Your Card Account** and their families, or anyone who works for **You**.
- 5) Claims made by **You** against **Us**, **American Express**, any American Express group company, a travel agent, tour operator or carrier.
- 6) Liability as a result of damage to property and possessions which are under **Your** care or responsibility during **Your Trip**.
- 7) Liability **You** incur solely as a result of a contract **You** have entered into.
- 8) Liability which is covered by other insurance.
- 9) Claims caused directly or indirectly by ownership, possession or use of motorised vehicles, aircraft, watercraft or firearms, or animals. (If **You** rent a car, **You** may be entitled to receive liability benefits. Please refer to Car Rental Benefits in Section 1.5).
- 10) Claims caused directly or indirectly in connection with land or buildings which **You** own or are using except as temporary holiday accommodation.
- 11) Claims arising directly or indirectly in connection with any business, profession or trade activity.
- 12) Any fines and punitive damages.
- 13) Costs relating to inquests, application for review of a judgment or legally binding decision.

1.9 GENERAL EXCLUSIONS TO CARD TRAVEL INSURANCE

The following exclusions apply to all of this Section 1 – **Card** Travel Insurance.

You will not be paid for claims directly or indirectly as a result of:

- 1) Not following the advice or instructions of **Us** or **Our Senior Medical Officer**.
- 2) Participating in sports and activities which would not be considered usual holiday sports. Please refer to sub-clause 5 of Section 1– Winter and Special Sports Information.
- 3) Participating in or training for any professional sports.
- 4) Work-related accidents or accidents covered under any employment insurance policy.
- 5) Not taking reasonable care of yourself and **Your** personal belongings.
- 6) **Your** self inflicted injuries except when trying to save human life.
- 7) **Your** injuries caused by **Your** negligence or failure to follow the laws and regulations of the country where **You** are travelling.
- 8) Fear of flying or travelling on other modes of transport.
- 9) **Your** suicide or attempted suicide.
- 10) **Your** injuries or accidents which occur as a result of drug or alcohol abuse, or while under the influence of alcohol (above the local legal driving limit) or drugs unless prescribed by a registered medical practitioner.
- 11) Pre-existing medical conditions known to **You**, when **You** apply for **Your Card** and any **Cards** on **Your Account**, or prior to booking **Your Trip**, whichever is the most recent, for which **You**:
 - a) have attended a hospital as an in-patient during the last 12 months;

- b) are awaiting test results or on a waiting list for an operation, consultation or investigation;
 - c) have commenced or changed medication or treatment within the last three months;
 - d) require a medical, surgical or psychiatric check up every twelve months or more frequently;
 - e) have been given a terminal prognosis;
 - f) know of any reason, which may necessitate any **Trip** to be cancelled or cut short.
- 12) Travelling against the advice of a registered medical practitioner.
 - 13) Industrial action which has commenced or has been announced prior to booking **Your Trip**.
 - 14) **Trips** in, or booked to, countries where a government agency has advised against travelling or which are officially under embargo by the United Nations.
 - 15) Any fraudulent, dishonest or criminal act committed by **You**, or anyone with whom **You** are in collusion.
 - 16) Confiscation or destruction of **Your** personal belongings by any government, customs or public authority.
 - 17) Terrorist activities except while on a **Public Vehicle**.
 - 18) Declared or undeclared war or hostilities.
 - 19) Actual or alleged exposure to biological, chemical, nuclear or radioactive material or substance.
 - 20) Costs which are recoverable from any other source.

2. PURCHASE PROTECTION AND REFUND PROTECTION

This Section 2 details the **Card** Purchase Protection and Refund Protection benefits.

Purchase Protection and Refund Protection insurance cover is provided when eligible items are purchased on the **Card Account** by the **Cardmember** or **Supplementary Cardmembers**.

These insurance benefits are secondary: **We** will only pay amounts if they are not covered by other insurance or agreements. **You** must inform **Us** of these and assist any relevant third parties in seeking reimbursement where appropriate.

2.1 PURCHASE PROTECTION

YOUR BENEFITS

This benefit applies to items purchased on the **Card Account** for personal or business use that have had no previous owner and were not purchased privately.

- 1) If an item **You** buy is stolen or damaged within 90 days of purchase, **You** will be paid:
 - a) the costs of repair or replacement of an item up to a maximum of the purchase price or £2,500 whichever is the lower. The purchase price will be the cost of a pair or set of items if they are used together and cannot be replaced individually;
 - b) up to a maximum of £2,500 for any one incident;
 - c) up to a maximum of £20,000 in any 12 month period.

EXCLUSIONS

You will not be covered in respect of the following:

- 1) The first £50 of any claim.
- 2) Normal wear and tear.
- 3) Damage caused intentionally by **You**.
- 4) Damage to items caused by product defects.
- 5) Theft of or damage to items where **You** have failed to take sufficient care of them or have left them unsecured or outside **Your** reach.
- 6) Theft not reported to the police within 48 hours of discovery and a written report obtained.
- 7) Not taking reasonable care of items or leaving them unattended in a public place.
- 8) Theft of or damage to vehicles, their parts, or items in a vehicle.
- 9) Theft of or damage to money, or other cash equivalents, traveller's cheques or tickets.
- 10) Theft of or damage to animals, plants and perishable goods.
- 11) Theft of electronic items and equipment.
- 12) Any fraudulent, dishonest or criminal act committed by **You** or anyone with whom **You** are in collusion.
- 13) Confiscation or destruction of purchases by any government, customs or public authority.
- 14) Costs which are recoverable from any other source.

2.2 REFUND PROTECTION

YOUR BENEFITS

This benefit applies to items purchased for personal use that have had no previous owner only. Only items purchased from a retailer operating in the UK with premises at a UK address are covered.

If a retailer will not take back an unused item **You** purchased on the **Card Account** within 90 days of purchase, **You** will be paid the purchase price of the item or **£300**, whichever is the lower. **You** will only be paid up to a maximum of **£1,000** under this Refund Protection Section 2.2 in any 12 month period.

EXCLUSIONS

You will not be covered for:

- 1) Any item with a purchase price less than **£25**.
- 2) Items that are not in a new and saleable condition, free from all defects, and in full working order.
- 3) Jewellery; precious stones; rare and precious coins or stamps; one of a kind items including antiques, art work and furs; cash or its equivalents, (including travellers cheques); tickets; services; books; animals and plants; consumable and perishable goods; healthcare items; rebuilt and refurbished items; closing down sale items; vehicles and their parts; land and buildings; items permanently affixed to home, office or vehicles.

HOW TO CLAIM

CLAIMS AND ASSISTANCE

In order to report a claim or receive assistance please call Platinum Card Services on **0800 032 7106** or in a medical emergency **+44 (0) 845 456 6523**. Please be ready to provide **Your Card** number, which should be used as **Your** reference number. For non-emergency claims, please visit amex-claims.com/uk and submit your claim details online.

CLAIMS CONDITIONS AND REQUIREMENTS

- 1) All claims and potential claims must be reported within 30 days.
- 2) All Medical Assistance and Expenses costs must be approved in advance by **Us**.
- 3) **We** will only pay amounts if they are not covered by other insurance, state benefits or other agreements. **You** must inform **Us** of these and assist them in seeking reimbursement where appropriate.
- 4) Interest will only be paid on claims if payment has been unreasonably delayed following **Our** receipt of all the required information.
- 5) Please ensure **You** keep copies of all documentation sent to substantiate a claim.
- 6) **You** must provide all the following items, information and documentation and anything else reasonably requested by **Us** in order to make a claim. These must be provided at **Your** own expense.

WORLDWIDE TRAVEL INSURANCE

Benefit	Information required
General	<ul style="list-style-type: none">• Your Card number• Proof that You were on a Trip• All documents must be original• Completed claim form when needed• The name of Your treating registered medical practitioner
Medical Assistance and Expenses	<ul style="list-style-type: none">• Invoices and medical report detailing medical treatment and costs You have paid• Any unused tickets
Cancelling, Postponing and Abandoning Your Trip	<ul style="list-style-type: none">• Approved medical certificates• Any unused tickets or Trip invoices• Evidence from the appropriate organisation detailing the cause and duration of the delay if You abandon Your Trip• Booking and cancellation invoices from providers of services• Independent documentation proving any non- medical reason for cancellation
Cutting Short Your Trip	<ul style="list-style-type: none">• Approved medical certificates• Any unused tickets or Trip invoices• Invoices and receipts for costs You have paid• Independent documentation proving any non-medical reason for cutting short Your Trip
Personal Belongings, Money and Travel Documents	<ul style="list-style-type: none">• Report from police or provider of accommodation or transport• Proof of ownership• Damaged personal belongings
Car Rental Benefits – Theft, Damage and Liability	<ul style="list-style-type: none">• Rental agreement• Accident report• Approved medical certificates
Travel Inconvenience	<ul style="list-style-type: none">• Travel ticket• Public transport operator's confirmation of delay, cancellation, missed connection or overbooking, and their confirmation that no alternative was made available within 4 hours• Airline confirmation of baggage delay (Property Irregularity Report) including details of baggage return date and time• Itemised receipts and proof of purchases made using Your Card. If You are not a Cardmember and not travelling with a Cardmember, and an alternative payment method has been used, You will still need to provide proof of purchase• Evidence from the appropriate organisation detailing the cause of the delay if You miss Your departure

POLICY CONDITIONS

DURATION OF COVER

You are entitled to the insurance benefits under the group policies from the moment the **Card** is activated and for as long as the eligibility criteria stated at the beginning of these **Policy Terms and Conditions** continue to be met or until **We** withdraw or cancel the insurance benefits by notice to **You**.

VARIATION OF COVER

We reserve the right to add to these **Policy Terms and Conditions** and/or make changes or withdraw certain insurance benefits:

- 1) For legal or regulatory reasons; and/or
- 2) To reflect new industry guidance and codes of practice; and/or
- 3) To reflect legitimate cost increases or reductions associated with providing this insurance; and/or
- 4) For any other legitimate commercial reason, for example in the event of a change of Insurer.

If this happens **We**, or **American Express** with **Our** authority, will write to **You** with details of the changes at least 30 days before **We** make them. **You** may cancel **Your Card** if **You** do not agree to any proposed changes.

CANCELLATION OF COVER

If **We** want to cancel a group policy under which insurance benefits are provided to **You**, **We**, or **American Express** with **Our** authority, will write to **You** at the latest address held on file for **You**. The **Policy** will then be cancelled no fewer than 30 days after the date of the letter.

LAW AND LANGUAGE

This **Policy** shall be governed and construed in accordance with the laws of England and Wales and the courts of England and Wales alone shall have jurisdiction in any dispute. All communication of and in connection with the **Policy Terms and Conditions** shall be in the English language.

TAXES AND COSTS

Other taxes or costs may exist or apply, which are not imposed by **Us**.

ASSIGNMENT

You cannot transfer the insurance cover provided with **Your Card** to any other person.

COMPLIANCE WITH POLICY REQUIREMENTS

Where **You** or **Your** personal representatives do not comply with any obligation to act in a certain way specified in this **Policy**, **We** reserve the right not to pay a claim.

CONTRACTS (RIGHTS OF THIRD PARTIES) ACT

The Contracts (Rights of Third Parties) Act 1999 or any amendment thereto shall not apply to this **Policy**. Only the **Insurer** and **You** can enforce the terms of this **Policy**. No other party may benefit from this contract as of right. The **Policy** may be varied or cancelled without the consent of any third party.

REASONABLE PRECAUTIONS

You shall take all reasonable steps to avoid or minimise any loss or damage.

CUSTOMER SERVICE AND COMPLAINTS

We and **American Express** are dedicated to providing a high quality service and want to maintain this at all times. If for some reason **You** are unhappy please let **American Express** know by calling Business Platinum Card Services on 0800 032 7106 (select option for insurance) or, if **You** would prefer to put **Your** concerns in writing, please write to:

American Express Executive Office
Department 333
1 John Street
Brighton BN88 1NH
United Kingdom

Email: insurance@aexp.com

American Express, ACE European Group Limited and Inter Partner Assist are members of the Financial Ombudsman Service (FOS) who may be approached for assistance if **You** are not satisfied with the response **You** receive. A leaflet explaining its procedure is available on request. Contact details are:

Financial Ombudsman Service
Exchange Tower
Harbour Exchange Square
London E14 9SR

Telephone: 0800 023 4567
From a mobile: 0300 123 9 123
From abroad: +44 20 7964 0500
Website: financial-ombudsman.org.uk

The existence of these complaints procedures does not affect **Your** statutory rights relating to this **Policy**. For more information on statutory rights contact the Competition and Markets Authority or Citizens Advice Bureau.

FINANCIAL SERVICES COMPENSATION SCHEME

American Express Insurance Services Europe Limited, ACE European Group Limited and Inter Partner Assistance are covered by the FSCS. **You** may be entitled to compensation from the scheme if any party cannot meet its obligations. This depends on the type of business and the circumstances of the claim. Insurance advising and arranging is covered for 90% of the claim, without any upper limit. Further information about compensation scheme arrangements is available from the FSCS.

Financial Services Compensation Scheme (FSCS)
10th Floor Beaufort House
15 St Botolph Street
London EC3A 7QU
United Kingdom

Telephone: 0800 678 1100 or 020 7741 4100
Website: fscs.org.uk

DATA PROTECTION

The paragraphs below outline how **American Express**, IPA and ACE (cumulatively and individually the “**Providers**”) use information about **You** for the purpose of providing **Your** insurance benefits. Each of the **Providers** appreciates the importance of the protection, confidentiality and security of **Your** information.

The **Providers** use advanced technology and well defined market practices to help ensure that **Your** information is processed promptly, accurately and completely in accordance with applicable data protection law. Communications between **You** and the **Providers** may be monitored and/or recorded to ensure consistent servicing levels. If **You** contact the **Providers** by electronic means, any electronic identifier, including telephone numbers or internet protocol addresses supplied at the time may be recorded.

The **Providers** will keep information about **You** only for so long as it is necessary. **You** have the right to request a copy of the information and to correct any inaccuracies. Any information which is found to be incorrect will be corrected promptly. There may be a charge for providing this information, as permitted by law.

If **You** want to know what information is held about **You** by **American Express**, please write to:

American Express Services Europe Limited
Data Protection Office
Dept 2007
1 John Street
Brighton BN88 1NH
United Kingdom

If **You** want to know what information is held about **You** by IPA, please write to:

AXA Travel Insurance (who act as a data processor for IPA)
Data Protection Officer
The Quadrangle
106-118 Station Road
Redhill
Surrey
RH1 1PR

If **You** want to know what information is held about **You** by ACE, please write to:

The A&H Customer Service Manager
ACE European Group Limited,
200 Broomielaw
Glasgow
G1 4RU

The **Providers**:

a) may, subject to ensuring appropriate safeguards have been put in place by the recipients to preserve the security of **Your** information, disclose and use information about **You**, including information relating to **Your** medical status and health to companies within the AXA Assistance Group, the American Express and ACE groups of companies worldwide, their partners, service providers and agents in order to administer, service and manage the benefits available to **You**, and for fraud prevention purposes; and

b) undertake the above within and outside the United Kingdom and the European Union. This includes processing **Your** information in the USA in which data protection laws are not as comprehensive as in the European Union. However, each of the Providers has taken appropriate steps to ensure the same (or equivalent) level of protection for **Your** information in the USA and other countries, as there is in the European Union.

If **You** have provided information about another person, **You** confirm that they have agreed to the **Providers** receiving and processing their personal data. **You** also confirm that **You** have informed them about who the **Providers** are and how their personal data will be used by the **Providers**.

In accordance with the terms of **Your Cardmember** agreement, **American Express** may use **Your** information to develop lists for use within the American Express group of companies worldwide and its partners to develop or make offers to **You** (by mail, digital communication such as email or telephone) of products and services in which **You** may be interested. The information used to develop these lists may be obtained from **Your** application, from information on where and how **You** use **Your Card** and from surveys and research (which may involve contacting **You** by mail, email or telephone) and information obtained from other external sources such as merchants or marketing organisations, excluding any sensitive personal data.

If **You** wish to have **Your** name removed from any marketing programmes or if **You** require any further information please contact **American Express** at the address above and provide **Your** full name, postal address and **Your Card** number. The American Express group of companies reserves the right to contact **You** by mail, digital communication such as email or telephone in connection with the operation of **Your Account**, the benefits provided with **Your Card** and related services.

MATERIAL DISCLOSURE

It is **Your** responsibility to provide full and accurate information to **Us** and **American Express** when **You** take out **Your Card** and throughout the life of the **Policy**. It is important that **You** ensure all statements **You** make on your application form, over the telephone, on claim forms and other documents are full and accurate. Failing to provide information when requested could affect the validity of this Policy and may mean that all or part of a claim may not be paid.



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