

# Infectious Disease Policy Coronavirus (COVID-19)



Due to concerns over the Coronavirus (COVID-19), Phoenix STS wish to reassure our clients that we have the following measures in place to reduce the possibility of infection.

### People at Risk:

Employees, Residents, Patients Contractors, Members of the Public

# Signs & Symptoms of the Coronavirus:

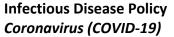
- Fever
- Sore Throat
- Cough
- Shortness of Breath
- Muscle Aches
- Diarrhea

### **Control Measures (by Staff):**

- 1. If for any reason you think you been exposed to Coronavirus (COVID-19), have a fever, cough or difficulty breathing contact your GP immediately and share your travel history.
- 2. Do not travel to the GPs surgery or report into work until you have been advised it is safe to do so by your GP.
- 3. If you think you've been exposed change and wash your clothes at the earliest opportunity.
- 4. You must avoid contact with vulnerable people, i.e. the elderly, people with disabilities, long term illness or short-term acute conditions.
- 5. Make sure you, and the people around you, follow good respiratory hygiene. (*This means covering your mouth and nose with your bent elbow or tissue when you cough or sneeze. Then dispose of the used tissue immediately*).
- 6. Avoid touching your eyes, nose or mouth.

## **Control Measures (for Staff):**

- 1. Maintain at least 2-metre distance between themself and anyone who is coughing or sneezing or has a fever.
- 2. If an employee makes us aware, they have these symptoms, we will send them home and recommend isolation and to immediately contact their GP and make us aware of the GP's advice.
- 3. All our staff have completed an infection control course.
- 4. We encourage all staff to implement good hygiene practices.
- 5. Regularly and thoroughly clean your hands with an alcohol-based hand sanitiser or wash them with soap and water.
  - a. **Note:** Staff who work remote of our office are provided with alcohol-based hand sanitisers, disposable aprons and gloves.
- 6. Clean down your work environment at the end of your shift with surface alcohol-based wipes.
- 7. Where possible we will utilise evacuation equipment and training dummies that are on-site rather than introducing our equipment.





- 8. Where this is not possible before entering a client's facility storage bags that contain evacuation equipment are cleaned with "MIDA TRISEPT" click here for SDS. Our training dummies used on training courses are cleaned with "Huwa-San TR 3" click here for SDS.
- 9. Until further notice, tutors will demonstrate the save use of portable fire extinguishers to reduce the risk of cross-contamination.
- 10. Where a client requires staff to practice with portable fire extinguishers, learners will have access to alcohol-based hand sanitiser, which is provided by Phoenix STS.

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