

12 Jun 19

**Minutes of the SRRS Committee Meeting**  
**Held at 1900 on 4 June 2019**



**Present (Quorate):**

(LD) (President)  
(BM) (Chair)  
(RL) (Vice Chair and Chair of Appointments Sub-Committee)  
(DM) (Hon Secretary)  
(DL) (Hon Treasurer)  
(CD) (Chair of Training & Development Sub-Committee)  
(BaM) (Chair of Finance Sub-Committee)  
(CM) (RADO)

**Apologies:**

(LB) (Chair of Recruitment & Retention Sub-Committee)  
(CH) (Chair of Grading Sub-Committee)  
(WD)

**Meeting commenced at 1901**

1. Review of previous minutes and actions. Previous minutes accepted.
2. Secretary's Report – question on reviewing constitution. DM to take over e-mail address [secretary@srrs.org.uk](mailto:secretary@srrs.org.uk) in due course.
3. Sub-committee reports:
  - a. Recruitment and Retention – No report (LB not present)
  - b. Training & Development:
    - i. Courses: L2 courses planned at Stothert & Pitt RFC 9 & 23 Jun 19 with further courses planned for October half term at Lockleaze (Mon/Tue) and Weston College (Wed/Thu). L1 course to be delivered on 18 Aug @ Millfield (at SRRS training day) by CRC.  
**ACTION: LB** to publish course dates on the SRRS website.
    - ii. Training Day 18 Aug 19: AL confirmed as attending to assist. CRC PC will run L1 CPD in the morning (20 spaces). CD asked the committee to advertise this CPD session open to all to members and club coaches. Other items to be included World Rugby and RFU updates (AS), Society updates (BM/CD) and a session on discipline/red card reports (LD). Start 0930 for 1000.
  - c. Appointments: Season 2019/20 fixture dates are not yet released the by RFU. RL will be requesting clubs to inform on requirements for pre-season friendlies. Now starting to identify exchanges for next season and focussing on

L6/7. There are likely to be less exchanges (2 weekends per month). RL and the Appointments Sub-Committee will be looking to appoint in 3 rather than 4 week blocks and asking Referees to indicate availability for 6 weeks at a time to aid this.

d. Grading: BM informed the Committee that the Grading Sub-Committee would sit on 5 Jun and referees would be informed of their new grades asap afterwards.

e. Finance: DL reported the society bank balance as (*redacted*) at season end. A further £1865 has been invoiced to clubs - yet to be paid and there are also expenses claims yet to be made. BM asked the Committee whether membership subscription should be raised from £10; the unanimous consensus was to leave them unchanged. BM suggested that with Society funds healthy whether consideration should be given to putting some funds into secure investments.

**ACTION: DL** to examine options for investing some society funds.

T&D pilot funding is again available from RFRU – bids to be in by 31 May.

**ACTION: BM and DM** to review and submit bid to RFRU ASAP.

DL expressed concerns about members claiming mileage expenses and how this might affect individuals' personal tax when combined with any other business/work mileage.

**ACTION: GK** would be asked to brief the membership on this issue at the September training meeting.

Discussion was had about charges to clubs for referee appointments. DL clarified that at L5-8 and for fee-paying schools the charge is £35 for a solo referee. At L9-11 the charge is £25 and for Youth events and state schools/colleges the charge is £10. The appointed TO3 charge is double the single appointment rate. The unanimous Committee consensus was to keep the charges unchanged.

4. RADO: CM stated that he would be holding a review of Match Observers on 15 Jul 19. 1 new MO has been recruited for next season along with another Mentor/Coach. Another new member expected to start after XMAS. DL has agreed to join the MO team. The developer team now stands at 9 members with the possibility others joining the team. CM is awaiting their answers.

5. Federation: BM reported that there will be a Wessex Federation meeting in the next few weeks. LD has been taken up by the SW Group. MT has been taken on to the Group Development Squad. TEJ and DE will be on the Federation Development Squad.

6. RFRU: BM reported that the next RFRU meeting is on 30 Jun 19. BM unable to attend.

**ACTION: DM** to represent SRRS at the RFRU meeting 30 Jun 19.

7. AOB.

a. CD proposed GK for life membership. CM seconded. Carried unanimously.

b. CD requested earlier notification of committee meeting dates. Dates for next season to be set now (see later note).

c. YMO funding - BaM reported that he has written to 25 companies asking for sponsorship. No positive responses as yet.

d. BaM suggested funding mobile phone numbers for the appointments team.  
**ACTION: BaM** to procure a phone and SIM for appointments.

e. President's Bowl. This was given to LD by MC on his retirement. BM will present it to LD at the Annual Dinner. DM to arrange engraving.  
**ACTION: DM** to arrange to have the President's Bowl engraved.

f. Fitness. BM reported that BP and TEJ have both produced written reports and recommendations for fitness standards at various refereeing levels. The reports are coherent in message and those who have read them are generally in agreement that there should be aspirational fitness standards aligned to grades. It was generally agreed that a L6 referee should aspire to achieve 15.1 on the Yo-yo and that those who aspire to group should then expect to improve to achieve the 17.1 required for group referees. There was some discussion on the relative comparison between the Yo-yo and Bronco tests and it was agreed that whilst the Bronco could be used as a benchmark for an individual's fitness, the Yo-yo should remain the objective test benchmark. It was universally agreed that the achievement of a benchmark score should be aspirational rather than a hard requirement, but referees at the same level would be prioritised on appointments according to the score attained on the Yo-yo.

8. Dates of Future Meetings: The following provisional dates for season 19/20 were agreed: 24 Sep 19, 10 Dec 19, 24 Mar 20. The AGM provisional date is 21 May 20. Monthly training meetings will continue to take place on the 3<sup>rd</sup> Thursday of the month. The XMAS Social will take place on 19 Dec 19. The 2020 Annual Dinner and awards date is tbc but all agreed it should be decided early in the season once the RFU fixture dates are known.

9. Summary of Actions. See Annex.

There being no other business **the meeting was closed at 2104.**

*Signed Electronically*

DM  
Hon Sec

Annex:

A. Summary of Actions.

**Annex A to  
SRRS Committee  
Meeting Minutes  
Dated 10 Jun 19**

**Summary of Actions**

<b>Action</b>	<b>Detail</b>	<b>Owner</b>	<b>Due date</b>
1.1	Publish training course dates on the SRRS website.	<b>LB</b>	ASAP
1.2	Examine options for investing some society funds.	<b>DL</b>	Sep 19
1.3	Review and submit bid to RFRU ASAP.	<b>DM</b>	ASAP
1.4	Graeme King would be asked to brief the membership on this issue at the September training meeting.	<b>DM</b>	Sep 19
1.5	DM to represent SRRS at the RFRU meeting 30 Jun 19.	<b>DM</b>	NA
1.6	BaM to procure a phone and SIM for appointments.	<b>BaM</b>	Sep 19
1.7	DM to arrange to have the President's Bowl to be engraved.	<b>DM</b>	Sep 19