

# 38th SCOTTISH PRESS AWARDS

Radisson BLU Glasgow, Thursday 11th May 2017

## TABLE / TICKET BOOKING FORM

The Scottish Press Awards, Radisson BLU Glasgow, 11<sup>th</sup> May 2017

Name:

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Company:

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Position:

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Telephone:

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Email:

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I would like to reserve \_\_\_\_\_ ticket(s) at £100 plus VAT

I would like to reserve \_\_\_\_\_ table(s) of 10 at £1,000 plus VAT

### PAYMENT METHOD:

1. Please invoice me:

- P.O. Number (if needed):

2. By credit card:

- We will call you to securely take down your card details
- Please note we do not accept American Express
- Credit card payments incur an administration fee of 3.8%

### TERMS OF BOOKING:

- Invoices will be issued on receipt of booking.
- Guest information will be issued 2 weeks prior to the event. Full pre-payment is required.
- Cancellation terms apply.
  - 15% administration charge at any point of cancellation
  - 25% charge up to 12 weeks prior to the event
  - 50% charge up to 8 weeks prior to the event
  - 100% charge up to 6 weeks prior to the event.

Please return to [sara@eventconsultants.com](mailto:sara@eventconsultants.com) or by fax to 0131 557 5776.

**The Scottish Press Awards**

c/o Event Consultants Scotland

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