

# Application for Employment

J&R Machine, Inc. is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including age, sex, color, race, creed, national origin, religious persuasion, marital status, political belief, or disability that does not prohibit performance of essential job functions.



Personal Information			
Name (last, first, middle initial)		Other Names You Are Known By <input type="checkbox"/> None	
Current Address		City	State Zip Code
Permanent Address <input type="checkbox"/> Same as Above		City	State Zip Code
Phone Number		Social Security Number	
Are you legally eligible for employment in the U.S? <i>All new hires will be required to provide proof of eligibility to work in the US.</i> <input type="checkbox"/> Yes <input type="checkbox"/> No		Have you ever been convicted of a felony? If yes, please explain: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Employment Desired			
Position Applying For:		Date Available:	
How did you hear of this opening? <input type="checkbox"/> Website <input type="checkbox"/> Employee: <input type="checkbox"/> Other:		Are you willing to work second shift? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you looking for full-time or part-time employment? <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time If part-time, please include your availability below.		Have you worked for this company before? <input type="checkbox"/> Yes <input type="checkbox"/> No	
		Do you have any relatives who are or were employed by this company? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Education			
High School	Name	Location	Major/Degree Earned
College	Name	Location	Major/Degree Earned
Trade School	Name	Location	Major/Degree Earned
Other	Name	Location	Major/Degree Earned
In addition to your education and employment history, please include any other skills, qualifications, or experiences we should consider.			

**Employment History**

Begin with Most Recent Employer

Company Name		Company Address	
Company Phone Number		Supervisor Name	
Date Started	Date Ended	Starting Position	Ending Position
Starting Wage <input type="checkbox"/> Hourly <input type="checkbox"/> Annually		Ending Wage <input type="checkbox"/> Hourly <input type="checkbox"/> Annually	
Responsibilities:		Reason for Leaving: <input type="checkbox"/> Current Employer	
Company Name		Company Address	
Company Phone Number		Supervisor Name	
Date Started	Date Ended	Starting Position	Ending Position
Starting Wage <input type="checkbox"/> Hourly <input type="checkbox"/> Annually		Ending Wage <input type="checkbox"/> Hourly <input type="checkbox"/> Annually	
Responsibilities:		Reason for Leaving: <input type="checkbox"/> Current Employer	
Company Name		Company Address	
Company Phone Number		Supervisor Name	
Date Started	Date Ended	Starting Position	Ending Position
Starting Position		Ending Position	
Starting Wage <input type="checkbox"/> Hourly <input type="checkbox"/> Annually		Ending Wage <input type="checkbox"/> Hourly <input type="checkbox"/> Annually	
Responsibilities:		Reason for Leaving: <input type="checkbox"/> Current Employer	

References			Exclude Relatives	
Name	Title/Occupation			
Relationship	Years Known	Phone		
Address	City	State	Zip Code	
Name	Title/Occupation			
Relationship	Years Known	Phone		
Address	City	State	Zip Code	
Name	Title/Occupation			
Relationship	Years Known	Phone		
Address	City	State	Zip Code	
Name	Title/Occupation			
Relationship	Years Known	Phone		
Address	City	State	Zip Code	

I certify that the information contained in this application is true and complete to the best of my knowledge. I understand that any false information on this application may be grounds for refusal to hire or termination of employment if hired based on untrue statements.

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Signature

Date

**Please return completed application in person.**

**J&R Machine, Inc.  
 1355 Beauprey Road  
 Shawano, WI 54166  
 (715) 526-5970**