

# Office 365



## *Why buy?*

### **GAIN ACCESS VIRTUALLY ANYWHERE**

Office 365 helps you work from virtually anywhere on nearly any device—PC, Mac, iPhone, Android, and BlackBerry. Working remotely means anywhere access to the info you need with the most consistent and secure experience. When you're not at the office, you can access your Inbox with Outlook Web App, view and edit documents with Office Web App, or join an online meeting with Lync™ Web App. You can be as productive as possible, and even finish off that report on the morning commute.

### **99.9 PERCENT AVAILABILITY, FINANCIALLY-BACKED GUARANTEE**

With Office 365, your mail, documents, and services are available when you need them. Delivered from a global network of state-of-the-art data centers protected by multiple layers of security and a strict privacy policy, Office 365 includes a financially-backed Service Level Agreement for guaranteed 99.9 percent scheduled uptime.

### **REDUCE COST AND PROVIDE FLEXIBILITY**

Office 365 can provide your business with predictable annual costs of using the communications, collaboration, and productivity tools. In addition, it can help you significantly reduce costs and effort spent deploying and managing on-premises servers.

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## ENTERPRISE SECURITY

With Office 365, your data is protected with the highest standard of physical and digital security. Microsoft Exchange Online has built-in antivirus and spam filtering protections designed to address new virus and spam threats—known and unknown—as soon as they appear. Help safeguard your data with enterprise-grade reliability, continuous data back-up, disaster recovery capabilities, and a strict privacy policy. Run your email on geographically redundant servers maintained by Microsoft. Office 365 is also designed to help you meet certain regulatory requirements.

## KEEP IT IN CONTROL

Through the Office 365 management site, IT stays in control. Patches, updates, and back-end upgrades are automatically applied while you retain control over when to deploy major changes. You can delegate authority for specific administrative tasks through Role-Based Access Controls.

## MINIMISE THE LEARNING CURVE

Your people can become productive right away using familiar Office tools that integrate with Office 365 without requiring complicated setup or configuration.

## FIND A PLAN THAT FITS YOUR NEEDS

Office 365 is available in a variety of plans to meet your businesses and IT needs. Each plan has the same 99.9 percent uptime guarantee and the robust security you expect from Microsoft.

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## EXCEPTIONAL EMAIL, COLLABORATION & ONLINE MEETING SOLUTIONS

Office 365 provides exceptional email, collaboration, and online meeting solutions. Your people can simultaneously edit documents with their colleagues and easily escalate the collaboration into an online meeting.

## HELP-ON PREMISES AND ONLINE USERS WORK SEAMLESSLY

Even if some of your users' mailboxes are on premises and others are in the cloud, Exchange Online provides rich coexistence that allows them to function as a single, integrated architecture. Features such as Free/Busy information, MailTips, mailbox search, message tracking, and archiving are available to both cloud and on-premises users, so collaboration is seamless regardless of whether a user's mailbox resides on-premises or in the cloud.

## RECEIVE SUPPORT

We provide first-class support to our customers, and will help you with any issues you may have as quickly and as efficiency as possible.

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