

THE ACE GROUP

Leaders In Air Technology



SHEQ DOCUMENTS

THE ACE GROUP

Leaders In Air Technology

Unit 1
Bradley Junction Industrial
Estate
Huddersfield
West Yorkshire
HD2 1UR

T: 01484 454 661

Unit s 2 & 3
Dale Industrial Estate

Radcliffe
Manchester
M26 1AD

T: 0161 724 3588

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THE ACE GROUP
Engineering & Technology



Health & Safety Policy Statement

ACE Group (Engineering) Ltd and Cool & Heat Ltd recognises that the disciplines of health and safety are an integral part of its management function. The organisation views these as a primary responsibility and to be the key to good business in adopting appropriate Health & Safety Standards.

The organisation's Health & Safety policy calls for continuous improvement in its Health & Safety management activities and business will be conducted according to the following principles:

We will:-

- ✓ Comply with all applicable laws and regulations
- ✓ Follow a concept of continuous improvement and make best use of its management resources in all matters of Health & Safety.
- ✓ Communicate its objectives and its performance against these objectives throughout the organisation and to interested parties.
- ✓ Take due care to ensure that activities are safe for employees, associates and subcontractors and others who come into contact with our work, including the general public.
- ✓ Work closely with our customers and suppliers to establish the highest Health & Safety standards.
- ✓ Adopt a forward-looking view on future business decisions that may have Health & Safety consequences.
- ✓ Train our staff in the needs and responsibilities of Health & Safety management
- ✓ Support all those who refuse to undertake work on the grounds of Health and Safety

Signed:

MT Peacock:

Managing Director:

Date: - 03/01/2017

Environment

THE ACE GROUP
The World's Air Technology



AV AIR VANE COMPRESSORS

& COOL HEAT

Environmental Policy

The Management of ACE Group (Engineering) Ltd and Cool & Heat Ltd are committed to reducing the impact of its activities on the environment and assisting our customers by encouraging them to use sustainable resources.

To this end ACE Group (Engineering) Ltd and Cool & Heat Ltd has implemented an environmental management system to continuously improve its environmental performance. In order to meet this commitment ACE Group (Engineering) Ltd and Cool & Heat Ltd will pursue the following objectives:

- To ensure compliance with all applicable environmental legislation and regulations
- To reduce emissions and prevent pollution
- To improve waste management practices
- To reduce consumption of natural resources
- To minimise noise and other nuisances
- To assist in the management of ecology and promote biodiversity wherever possible
- To continuously assess our environmental performance
- To work continuously to improve the environmental aspects of any task(s), including influencing our clients to adopt environmentally conscious design of projects, and use of environmental assessment tools.
- To assist in the investigation of environmental incidents in which it is involved on operational sites
- To make its environmental information available to interested parties

The necessary personnel and financial resources will be allocated to assist ACE Group (Engineering) Ltd and Cool & Heat Ltd in meeting its environmental objectives and targets that will be reviewed as appropriate. In addition, ACE Group (Engineering) Ltd and Cool & Heat Ltd will continue to raise the levels of environmental awareness throughout its workforce and to promote this awareness to its customers and suppliers.

ACE Group (Engineering) Ltd and Cool & Heat Ltd are committed to operating its Environmental Management in a manner that attains and sustains in compliance to the International Environment Management Standard ISO 14001:2004

Signed

A handwritten signature in black ink, appearing to be 'M. J. ...', written over a white background.

Managing Director

Date: 03/01/2017

ACE/IMS/DOC/004

Quality Policy

The Management of ACE Group (Engineering) Ltd and Cool & Heat Ltd are operating under the control of a quality management system along the lines laid down in ISO9001: 2008 standards.

The Company places particular emphasis on obtaining client satisfaction by:

- Responding promptly and accurately to customer inquiries and orders
- A constant pursuit of quality, value and reliability in the products and services the Company supplies to its customers
- Ensuring that its management and staff are fully trained to meet the requirements of the business and its customers
- Constantly striving to meet and where possible exceed its customer's expectations
- Working closely with its customers and suppliers in seeking to establish the highest quality standards
- Adopting a forward-looking view on future business decisions which may have an impact on quality
- Training all members of staff in the needs and responsibilities of quality management

To meet the specified requirement of the customer, the Company applies a quality management system in conjunction with other management controls; this is described in the Quality and Procedure Manuals.

Responsibility for upholding this policy is Company-wide under the guidance and with the assistance of senior management who encourage the personal commitment of all staff to address quality as part of their skill base.

It is the Company's policy to seek to operate to these standards continuously and to implement and operate fully the ISO9001: 2008 standard through registration and annual review.

The Company complies with all applicable legislation relevant to its industry including all health and safety regulations.

Signed



Managing Director

Date: 03/01/2017

ACE/IMS/DOC/004

Insurance Policies

ACE Group (Engineering) Ltd



INSURANCE
RISK MANAGEMENT
HEALTH AND SAFETY

To Whom it May Concern,

ACE Group (Engineering) Ltd & Cool & Heat Ltd

We act as insurance brokers for the above company and detail below their current insurance arrangements.

Combined Liability

Insurer	-	AXA Insurance
Policy Number	-	LS CMC 6921830
Policy Period	-	12/02/2017 – 11/02/2018
Limits of indemnity	-	Employers Liability £10,000,000 Public/Products Liability £ 2,000,000

Excess Public / Products Liability (1)

Insurer	-	QBE Insurance (Europe) Ltd
Policy Number	-	Y109697QBE0116A
Policy Period	-	12/02/2017 – 11/02/2018
Limits of indemnity	-	£3,000,000 over £2,000,000

Excess Public / Products Liability (2)

Insurer	-	Zurich Insurance
Policy Number	-	ELZ02201652210
Policy Period	-	12/02/2017 – 11/02/2018
Limits of indemnity	-	£5,000,000 over £5,000,000

Wilby Limited
Gordon House
17 Charles Street
Hellas 101 1NA
Tel: 01422 359025
Fax: 01422 367367
Email: info@wilbytd.co.uk
Internet: www.wilbytd.co.uk

A £500 excess applies to Third Party Property Damage increasing to £2,500 in respect of Heat Work

Professional Indemnity

Insurer	-	AXA Insurance
Policy Number	-	AB CPI 4103188
Policy Period	-	20/11/2017 – 11/02/2018
Limits of indemnity	-	£2,000,000

A £2,500 excess applies in respect of each and every claim



Employed in Dept no. 200104

Authorised and regulated by the
Financial Conduct Authority
Employed No. 067150

Call may be recorded

Contract Works

Insurer - AXA Insurance

Policy Number - LS CMC 6921830

Policy Period - 12/02/2017 – 11/02/2018

Limits of indemnity - £1,000,000 any one contract

Hired in Plant - £250,000 any one item

A £500 excess applies but increasing to £750 for Theft/Malicious Damage claims

The information requested is provided on a without prejudice basis and cover is subject to the terms, conditions and exceptions of the policies, copies of which can be made available if required.

The content of this letter is based on the insurance cover at the time of writing, but alterations may be made during the period of cover. Any expiry date shown represents the normal expiry date of the policy. In some circumstances, such as the event of non-payment of premiums due, cancellation could occur before the normal expiry date.

ISO Standards

ACE Group (Engineering) Ltd

9001





REGISTRATION CERTIFICATE

This document certifies that the administration systems of
Ace Group (engineering) Ltd
Unit 1, Bradley Junction Industrial Estate,
Huddersfield, West Yorkshire HD2 1UR
have been assessed and approved by QAS International
to the following management systems, standards and guidelines:

ISO 14001 : 2004

The approved administration systems apply to the following:

Ace Group (engineering) Ltd provides engineering sales
and servicing to various types of air compressors.

Original Approval 16th February 2015
Current Certificate 16th February 2017
Certificate Expiry 16th February 2018
Certificate Number EN1739

Signed: Certification Officer

On behalf of QAS International

This certificate remains valid while the holder maintains their administration systems in accordance with the standards and guideline stated above, which will be audited annually by QAS International. The holder is entitled to display the above registration mark for the duration of this certificate, which should be returned to QAS International upon reasonable request. Issuing Office: QAS International, 20A Oxford Street, Malmesbury, Wiltshire SN16 9AX, UK



Registered Company



REGISTRATION CERTIFICATE

This document certifies that the administration systems of

Ace Group (engineering) Ltd

*Unit 1, Bradley Junction Industrial Estate,
Huddersfield, West Yorkshire, HD2 1UR*

*have been assessed and approved by QAS International
to the following management systems, standards and guidelines:*

BS OHSAS 18001 : 2007

The approved administration systems apply to the following:

*Ace Group (engineering) Ltd provides engineering sales
and servicing to various types of air compressors.*

Original Approval *27th January 2014*
 Current Certificate *27th January 2017*
 Certificate Expiry *27th January 2018*
 Certificate Number *HS1629*

Signed: Certification Officer

On behalf of QAS International

This certificate remains valid while the holder maintains their administration systems in accordance with the standards and guidelines stated above, which will be audited annually by QAS International. The holder is entitled to display the above registration mark for the duration of this certificate, which should be returned to QAS International upon reasonable request.
Issuing Office: QAS International, 20A Oxford Street, Walmesbury, Wiltshire, SN18 8AX, UK



Cool and Heat

9001





REGISTRATION CERTIFICATE

This document certifies that the administration systems of

Cool and Heat Ltd

Unit 2 & 3 Dale Industrial Estate, Radcliffe, Manchester, M26 1AD

have been assessed and approved by QAS International to the following management systems, standards and guidelines:

ISO 14001 : 2004

The approved administration systems apply to the following:

Air conditioning, refrigeration and ventilation equipment installation and servicing.

Original Approval	<u>1st June 2015</u>
Current Certificate	<u>1st June 2016</u>
Certificate Expiry	<u>1st June 2017</u>
Certificate Number	<u>EN1748</u>

Signed: Certification Officer

On behalf of QAS International

This certificate remains valid while the holder maintains their quality administration systems in accordance with the standards and guidelines stated above, which will be audited annually by QAS International. The holder is entitled to display the above registration mark for the duration of this certificate, which should be returned to QAS International upon reasonable request. Issuing Office: QAS International, 20A Oxford Street, Malmesbury, Wiltshire SN16 9AX, UK





QAS International

REGISTRATION CERTIFICATE

This document certifies that the administration systems of

Cool and Heat Ltd

Unit 2 & 3 Dale Industrial Estate, Radcliffe, Manchester, M26 1AD

have been assessed and approved by QAS International
to the following management systems, standards and guidelines:

BS OHSAS 18001 : 2007

The approved administration systems apply to the following:

Air conditioning, refrigeration and ventilation
equipment installation and service.

Original Approval	31 st March 2014
Current Certificate	31 st March 2016
Certificate Expiry	31 st March 2017
Certificate Number	HS1642

Signed: Certification Officer 

On behalf of QAS International

The certificate remains valid while the holder maintains their quality administration systems in accordance with the standards and guidelines stated above, which will be audited annually by QAS International. The holder is entitled to display the above registration mark for the duration of this certificate, which should be returned to QAS International upon reasonable request.
 Issuing Office: QAS International, 20A Oxford Street, Malmesbury, Wiltshire SN16 8AX, UK



Registered Company

Accreditations

ACE Group (Engineering) Ltd

Safe Contractor



Certificate of Accreditation

This is to certify that

ACE Group (Engineering) Ltd

has achieved SafeContractor accreditation

Date: 18th January 2017

This certificate is valid until: 17th January 2018

Certificate number: NE7720

Signed:

Martin Smith
Alcumus CEO

A handwritten signature in black ink, appearing to read "Martin Smith".



Alcumus Group, Alys House, Hoel Crochenry, Parc Nantgarw, Nantgarw, Cardiff, CH15 7LW
T: 0149 2026 6749 E: safcontractor@alcumusgroup.com W: www.alcumusgroup.com | www.safecontractor.com
This certificate is the property of Alcumus SafeContractor and must be returned on request



CONTRACTORS HEALTH & SAFETY ASSESSMENT SCHEME

Certification Mark
www.chas.co.uk

Assessment Scheme

Certificate of Accreditation

This is to certify that

Ace Group (Engineering) Ltd

is accredited within the Contractors Health and Safety Assessment Scheme (CHAS) having demonstrated compliance with and sound management of current basic health and safety legislation.

Valid until: 17/01/2018

Working in partnership with business



020 8545 3838 – ☎ to verify
www.chas.co.uk



Stationary Equipment Qualification Company Certificate (Full)

This certificate is to certify that:

Ace Group (Engineering) Limited

of Unit 1 , Bradley Junction Industrial Estate, Leeds Road, Huddersfield, West Yorkshire, HD2

Is a member of the company certification scheme governed by Quidos in compliance to guidelines set by Commission Regulation 303/2008 and is fully compliant with the standards stated under the stationary equipment provisions of the Fluorinated Greenhouse Gases Regulations 2009.

The above named, is entitled to perform:

Signed: 
Philip Salaman, Managing Director

Register Reference No: FGAS2000416

Date of Issue: 15 October 2014

Date of Expiry: 18 October 2017

Quidos
8 North Parade Buildings, Bath BA1 1NS
T: 01225 326895 F: 01225 466 661
E: fgas@quidos.co.uk W: www.fgasregister.com | www.quidos.co.uk

fgasregister.com is part of Quidos Certification Ltd. This certificate remains the property of Quidos and is issued subject to terms and conditions. It is maintained and held in force through constant review and verification. To check the authenticity of this certificate, please visit our website or contact us above.

Cool and Heat

Safe Contractor



Certificate of Accreditation

This is to certify that

Cool & Heat Ltd

has achieved SafeContractor accreditation

Date: 05th January 2017

This certificate is valid until: 04th January 2018

Certificate number: HC4230

Signed:

Martin Smith
Alcumus CEO

A handwritten signature in black ink, appearing to read "Martin Smith", is written over a faint, light-colored signature line.



Alcumus Group, Axis House, Heol Crochenny, Parc Nantgarw, Nantgarw, Cardiff, CF15 7TW
T: 029 2025 5719 E: safecontractor@alcumusgroup.com W: www.alcumusgroup.com | www.safecontractor.com
This certificate is the property of Alcumus SafeContractor and must be returned on request.

SSIP SAFETY
EXCELLENCE
PROGRAMME
REGISTRATION

CHAS[®]

CONTRACTORS HEALTH & SAFETY ASSESSMENT SCHEME

Certification Mark
www.chas.co.uk

Assessment Scheme

Certificate of Accreditation

This is to certify that

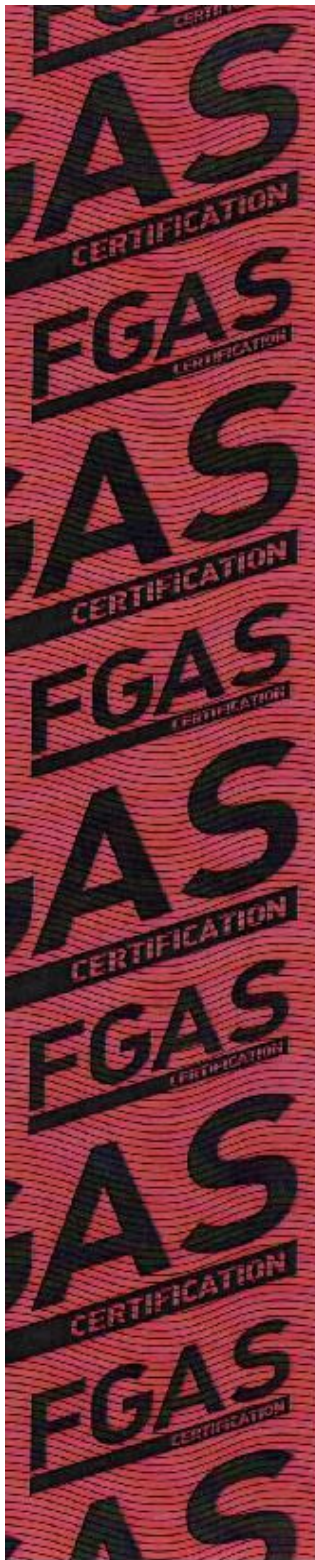
Cool & Heat Ltd

is accredited within the Contractors Health and Safety Assessment Scheme (CHAS) having demonstrated compliance with and sound management of current basic health and safety legislation.

Valid until: 04/01/2018

Working in partnership with business

020 8545 3838 – ☎ to verify
www.chas.co.uk



FGAS

CERTIFICATION

STATIONARY EQUIPMENT QUALIFICATION COMPANY CERTIFICATE

VALID FOR THREE YEARS FROM DATE OF ISSUE

OR UNTIL EXPIRY (WHICHEVER IS THE LATEST)

Issued in accordance with the Fluorinated Greenhouse Gases Regulations 2009 No 261

Cool & Heat Ltd
Unit 2-3
Dale Street Industrial Estate
Radcliffe
Manchester
Greater Manchester
M26 1AD

The above-named company has demonstrated that it employs appropriately qualified personnel in a sufficient number to cover the expected volume of activities in the installation, maintenance or servicing of stationary refrigeration, air-conditioning, and heat pump equipment containing or designed to contain certain fluorinated greenhouse gases.

Fluorinated gases have a high global warming effect if released into the atmosphere! The principal objective of the EC Regulation 842/2006 on certain fluorinated greenhouse gases is to contain, prevent and thereby reduce emissions of F gases covered by the Kyoto Protocol.

Issue Date: 11 May 2014

Expiry Date: 4 July 2017

For and on behalf of Refcom Certification Ltd,
appointed by the Secretary of State for the Environment, Food and Rural Affairs.

Company Number: REF1010603

