

Lean & Process Improvement Fundamentals

2-Day Workshop



Our IMPACT Toolkit™ contains World Class Methodologies recognised for their effectiveness in a very broad range of industries and essential for achieving Operational Excellence

The IMPACT Toolkit™ Lean & Process Improvement

Fundamentals is a 2-day workshop for individuals or businesses new to Lean and Process Improvement and who want to understand more about its benefits, are seeking a template for efficient implementation, need tried & tested approaches to the barriers and concerns and who want an appreciation of how the techniques will be applied in their working environment.

The improved interdepartmental communication and co-operation enabled through the Process Improvement Programme resulted in a considerable cost saving to **LondonEnergy Ltd. Robert Stammers, Head of Waste Operations**



Who should attend

Applicable to any industry sector including industrial, health, education, transport, facilities management, construction, NGO, IT, support services and others.

The workshop is most suitable for those responsible for developing and leading an operational excellence programme for their business.

It will also provide an ideal initiation in Lean techniques for those developing their own continuous improvement career

Why attend

This course will provide you with a great understanding of lean and process improvement fundamentals

- Have the confidence to develop a tailored lean implementation strategy for your business, department or function which will yield significant improvements in productivity, quality and service delivery.
- The first step in the journey to become a Lean expert
- Learn the lessons from customer Lean implementation case studies
- By using the maximum amount of practical exercises to demonstrate the techniques the workshop is a more enjoyable and lasting learning experience

see reverse for full agenda

Day 1 Background to Operational Excellence, Lean & Process Improvement

Day 2 Debottlenecking & Improving Productivity in a Sustainable Way

To maintain the high quality of this workshop, numbers are limited to 12

CPD - certification of attendance & qualification where appropriate

Book now by completing the web contact form, email us or call

For Available Dates and Locations see web-site



£700 per person excl VAT

Group discounts available. To reserve your place is easy, just confirm your details, provide a purchase order and we will do the rest.

EMS Cognito can offer discounted accommodation near the course venue please ask for more information.

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Day 1 – Background to Operational Excellence, Lean & Process Improvement

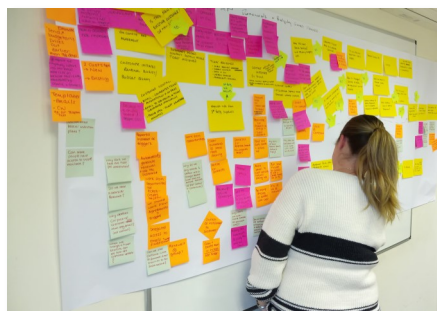
- Introduction to Lean / Operational Excellence
- Value add and Non-value add & The 8 Wastes
- 5-Levels of Operational Excellence
- Level 1 - Building a Continuous Improvement Culture
- Level 2 – Workplace Organisation (5S) & Visual Management
- Level 3 – Standard Work - Process Mapping



Day 2 – Debottlenecking & Improving Productivity

- Level 3 - Flow, Pull & Just in Time
- Level 3 - Takt time, Cycle times & Identifying the bottlenecks
- Level 3 - Achieving Flow & Reducing Inventory
- Level 3 - Debottlenecking; One-piece flow, Kanban, Line Balance, Change-over Time Reduction
- Level 3 - Standard Work & Error Proofing
- Level 4 - Managing Daily Performance & Maintaining Standards
- Level 5 - Practical Process Improvement as a framework for Improving the Standards
- Making Process Improvement a way of Life including customer case study
- Getting Started on a Lean journey

You may also like...Our 7 day and 15 day **IMPACT Masterclass™** programmes on **process improvement** are implemented on site involving multi-functional teams learning the tools and techniques and delivering tangible improvements in 3 months. The IMPACT Masterclass™ approach gives people in the organisation the opportunity to develop knowledge and competence in process improvement and lean tools and techniques and to learn how to use these techniques by taking part in a programme facilitated by an expert consultant from EMS Cognito.



EMS Cognito offers a range of **IMPACT Toolkit™** workshops on-site & off-site covering tools and techniques in reliability, process improvement, change management and Lean. Please visit our website for more details and to see the list of dates and locations.

What's Included

Delegates are provided with training materials & templates

Workshops include lunch and refreshments throughout the workshop days.



Terms & Conditions

Please visit our web-site www.emscognito.co.uk for full details of booking terms and conditions