



Level 5 Certificate in Championing and Supporting Enterprise Mentoring

The Level 5 Certificate in Championing and Supporting Enterprise Mentoring is for all individuals including those sponsored by their organisations that want to further develop their skills to become a senior level mentor with accredited training. This qualification is for those mentors who want to be an exemplar in their own practice and be an ambassador for mentoring overall.

The qualification includes:

Pre-course support - Access to a range of resources including a pre-workshop self-assessment tool.

Course – A face to face one day interactive accredited course. This comes with additional resources and a workbook.

Evidence – Guidance on creating your portfolio of evidence .

Assessment – Your portfolio plus a professional assessment call covering your learning.

Resources – Additional best practice help including best practice evidence tools and Professional Development evidence logs.

Membership – 12 month study membership of the Institute of Enterprise and Entrepreneurs.

Further support - Optional linked 6 month development programme.

The Level 5 Certificate in Championing and Supporting Enterprise Mentoring course itself includes:

- Induction to the programme – practical and process ‘how to’ guide and tools.
- Overview of the role of a champion mentor – assessing current strengths and development areas.
- Mentoring champion standards – understanding and applying best practice.
- Skills development - understanding a deep knowledge of verbal and non-verbal skills.
- Emotional intelligence - awareness of culture, values, unconscious bias and dependencies.
- Promotion – awareness of a range of promotion methods and creation of own plans.
- Leadership – identifying a range of suitable leadership models.

- Supporting others – understand the various methods of mentor protégée support and when to use them.
- Conflict and Risk – Awareness of issues and solutions.
- Reflective practice - the value and tools of reflective practice.
- CPD – identify ongoing and future professional development.

The post course optional development programme includes:

- 3 teleconference development sessions at mutually convenient times.
- 3 development questionnaires.
- Assessment and review of the delegates portfolio including mentoring interventions, CPD and evidence. of transferable skills to see leadership skills in action and benefits of the interventions for the SME supported.

In order to achieve this qualification, the learner must complete the course and the 3 mandatory units plus 1 of the optional ones which are:

- Developing Own Skills as an Enterprise Mentor Champion
- Promoting Enterprise Mentoring
- Develop Own Skills in Leading Enterprise Mentoring

Optional units – (Need to choose 1)

- Dealing with Conflict and Risk in Enterprise Mentoring
- Supporting Others to Develop Enterprise Mentoring Practices

The total guided learning hours will be 64. This qualification is at Level 5 QCF and it is regulated by Ofqual with a credit value of 13.

The Qualification Credit Framework (QCF)

The Qualification Credit Framework (QCF) is the vehicle for recognising qualifications within England, Wales and Northern Ireland and, for most vocational qualifications, is a replacement to the National Qualification Framework (NQF). The QCF allows the learner to work toward credits from units or qualifications.

QCF qualifications have both a level (entry to 8) and a size allocated to them (Award/Certificate/Diploma) and each unit is awarded a credit value. The unit credit value is a direct correlation of how many learning hours should be put into the achievement of that unit, for example 10 hours equates to 1 credit value.

For more information, please visit www.leapfrogmountain.com or email Jackie Jenks on jackie@leapfrogmountain.com.