



Training Registration Form

Two Day Basic Training – Trauma Focused Cognitive Behavioral Therapy

Completion of online training \$35.00 prior to 2 day basic TF-CBT training is required:

<http://tfcbt2.musc.edu>

Dates: February 19 and 20, 2020 Wednesday and Thursday

8:30 am to 4:00 pm

Training Location: NCJW I LA 543 N. Fairfax Ave., Los Angeles, CA 90036

Trainer: Lisette Rivas, LMFT

Phone: (818) 269-6325 www.lisetterivas.com info@lisetterivas.com

You can mail or e-mail this registration from. Please mail checks to:

PO Box 250805, Glendale, CA 91225

Attendee Information	Registration Fees
Name (1):	\$250.00/per person
Name (2):	
Name (3):	Consultation Calls
Name (4):	\$800.00 for 12 calls and audio review for DMH training protocol
Name (5):	\$455.00 for 12 calls for national certification
Company:	Limited space, register early
Address:	TOTAL DUE:
State:	NO ONSITE REGISTRATION
Zip/Postal Code:	
	Payment
Main Contact:	Check payable to: Lisette Rivas
Email:	<i>Credit Card-Please let us know the type of card</i>
Phone:	
	Card Number:
	Security Code:
*If you require signing sheets for your agency	Expiration Date:
Indicate by putting an "X" here:	Cardholder Name:

Please read the next page for our cancellation and other policies!

CANCELLATION POLICY

If you sign up for a training and cannot attend, You must inform us at least 15 days or more from the training date to receive 50% of the registration fee back to you. Fee will be returned in a form of a check. No cash refunds will be provided. No refunds will be given if cancelled within 14 days from day of training. You must attend both days of the two day training as scheduled, in order to receive credit and certificate of attendance. No credit and/or refunds will be given to those who attend one day only. If you attend one day, you lose your fee and credit. No exceptions.

CONFIRMATION NOTICES AND CERTIFICATE OF COMPLETION

We will confirm your registration by email once payment is received and with a follow up email about a week before the training. Please call us if you do not receive a confirmation Registrants are responsible for parking , we have a limited Valet parking available in our lot for a cost of \$10.00. So please carpool if possible. If the lot is full there is metered and street parking in the neighborhoods behind our building. If you are driving you may access our parking lot through the alley off of Clinton Street to the rear of the building (black gate with intercom) press the buzzer. Please alert NCJW I LA staff that you are attending the TF-CBT training and they will direct you to parking. For anyone who will be walking or taking public transportation there is a walk-in gate and buzzer on Fairfax Avenue. Lunch is on your own. Successful completion includes full attendance of both days and submission of the training evaluation form that will be provided to you at the end of the training. No partial credit will be given. Certificates of completion are provided at the time of adjournment. If your agency registered you, certificates will be emailed to the person responsible for registering the participants. If you register as an individual, the certificate will be given to you at the end of the training.

REQUEST FOR DOCUMENTS NEEDED TO VERIFY TRAINING

These are the documents that we can provide upon registration and completion of training: signing sheets, receipts for payment, and certificates of attendance. Please note that once these documents have been sent to you, a reprint of certificates, receipts, and/or signing sheets would be available for \$50.00 per copy requested.