



As a conferencing venue the Waverley Hotel can offer comprehensive, spacious and multifunctional conferencing facilities and services as well as a true understanding of your needs. Our town centre location makes it the first choice for any company seeking a central venue.

We have a choice of two conference/meeting rooms.

Provencal Suite will accommodate up to 175 delegates and can be sectioned into three areas for smaller groups and interviews

Galley Room situated on lower ground floor giving 33 sq ft can accommodate up to 30 delegates making it ideal for smaller meetings and interviews.

We provide delegate packages with the choice of full or half day room hire with a wide range of AV and conferencing equipment available.



PACKAGES

Delegate Package £12.50 per delegate

To include stationery (note pad, pen & pencil)

Iced water & mints

Tea, coffee and biscuits on arrival

Mid Morning tea, coffee and biscuits

Finger Buffet with Tea & Coffee

Afternoon tea, coffee and biscuits

Equipment Hire

DVD/TV £20.00 per day

Overhead projector and screen £15.00 per day

LCD Projector and Screen £25.00 per day

Flipchart and easel £15.00 per day

Screen only £10.00

ROOM HIRE

Provencale Suite

Monday - Thursday Full Day £90.00 Half Day £50.00

Friday - Sunday Full Day £100.00 Half Day £55.00

Dimensions 30ft x 56ft
Total Useable Square Footage 940

Galley Suite

Monday - Thursday Full Day £80.00 Half Day £40.00

Friday - Sunday Full Day £90.00 Half Day £45.00

Dimensions 19ft x 24ft
Total Useable Square Footage 372

Full Day = 8 hours Half Day = 4 hours

We can provide a varied selection of Buffets from £6.50 and Table D`Hote Menus from £10.50

Our Events Manager will be delighted to discuss any requirements you may have for dining and accommodation for your delegates.

Refreshments can be obtained from the bar, by prior arrangement, waiter service or pre allocated for arrival.

Finger Buffet

£6.50 per head

Selection of Roast Ham and Roast Beef Sandwiches

Selection of Finger Rolls topped with Tuna Mayo and Egg Mayo

Spicy Chicken Wings and Chicken Nuggets with a Cumberland dip

Seafood and Vegetable Oriental Selection

Pork Pies, Sausage Rolls

Savory Selection of homemade Quiches

Pizza with a variety of toppings

Hot Savory Buffet

£9.95 per head With Dessert £11.95

Italian Style Lasagna with Garlic Bread and Salad

Chilli Con Carnie with Rice & Peas

Waverley Tatie Pot with Red Cabbage, Beetroot and Pickled Onions

Pie and Peas accompanied by Chips, Peas and Gravy

Please choose from TWO of the above dishes (Other dishes available on request)

Gourmet Buffet

£8.50 per head

Carved Roasted Sirloin of Beef

Carved Honey Roasted Ham

Selection of Sandwiches on White and Brown Bread

Freshly prepared Quiche with a variety of fillings

Sausage Rolls, Pork Pies

Mini Cornish Pasties

Marinated Chicken pieces & spicy chicken wings with a Cumberland dip

Smoked Salmon filled with a variety of cream cheese

Crisp Salad leaves, tomatoes, cucumber, peppers, spring & pickled onions

Variety of salads - Coleslaw, Potato, Rice and Pasta Salads

Crusty Roll

Available Extras

Soup with crusty roll £2.45

Gateau or Cheesecake £3.50

Variety of Cakes and Pastries £2.25

Roast Dinner

£6.50 per person

Roast Beef with Yorkshire Pudding and Roasted Potato Roast Lamb with Roasted Potato

Served with seasonal vegetables and potatoes

Tea and Coffee

3 Course Roast Dinner

£10.50 per person

Homemade Soup with freshly baked roll

Champagne Pate with Cumberland Sauce

Garlic Mushrooms

Roast Beef with Yorkshire Pudding and Roasted Potato

Roast Lamb in Mint Gravy with Roasted Potato

Served with seasonal vegetables and potatoes

Choice of Sweet

Tea and Coffee

Waverley Hotel

BAR & GRILL

Booking Form

Please complete booking form with all details requested.

Hand this form to reception or forward it to any of the details below with deposits as detailed below

Name	
Address	
	. Tel/mobile no
Number in Party	Date of Booking
Preferred Time/Times of Booking	
Signature	Non refundable Deposit (£50.00)
Card Type	Number
Start Date	Expiry Date
Issue Number	3 Digit Authorisation Code

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