

VINCI UK  
FOUNDATION



The VINCI UK Foundation  
Grant Call  
2016



## **1. What is the VINCI UK Foundation?**

By creating the VINCI UK Foundation, the founders affirm their desire to participate in the fight against social exclusion in the UK and the Republic of Ireland. The VINCI UK Foundation is designed to act as a link between the skills of VINCI's employees and the needs of a local project.

The VINCI UK Foundation brings human and financial support to non-profit organisations having a social purpose. The Foundation grants financial help and also gives the opportunity to VINCI's employees to get socially involved alongside supported organisations. VINCI's employees in the UK and the Republic of Ireland will therefore be able to engage in the long term in charitable projects by providing their specialist skills and expertise to strengthen projects. Each employee is given an amount of time during their working hours to take part in the scheme, engage with the local community and support projects.

## **2. Selection criteria**

### **A. Four areas of action**

The VINCI UK Foundation will prioritise projects which aim to tackle the issues in the following four areas of action through an innovative approach and which will make a positive, measurable impact on the local area :

#### Access to employment

- ✓ Projects which support those currently excluded from the job market helping people to adapt to the world of work, while also receiving the training and support they need.
- ✓ Projects that offer basic training and guidance to enable individuals with no qualifications to enter the world of work.

#### Insertion through housing

- ✓ Projects that enable access to housing for the most underprivileged individuals to provide them with more security and stability.

#### Inclusive mobility

- ✓ Providing people with easier admission to secure employment, health care and education by improving the mobility of those deprived of means of transportation, and reduce the factors restricting their mobility.

#### Building better communities

- ✓ Projects that aim to strengthen social links and fight social isolation of inhabitants of underprivileged neighbourhoods.
- ✓ Initiatives aimed at conveying citizenship values or educational training to young people.

Through these areas of action, the founders affirm their commitment to be long term partners of the communities where VINCI employees construct, maintain and manage facilities.

## **B. Which structures are eligible?**

The VINCI UK Foundation supports registered small/medium size community interest or non-profit organisations, with no political or religious orientation (for instance: youth clubs, neighbourhood charities, social enterprises, community centres, etc.).

The VINCI UK Foundation will not consider applications from individuals, private sector (profit based) organisations, statutory bodies, federations, public organisations, institutions and political or religious organisations/groups.

## **C. Locality**

The VINCI UK Foundation supports projects in the UK and the Republic of Ireland, located near the offices of VINCI companies in order to ensure efficiency of the sponsorship. This proximity criterion is essential to choosing an appropriate sponsor for the project.

## **D. Duration of partnership**

The donation provided must be used within the 12 months following the signing of the agreement between the supported organisation and VINCI UK Foundation. The voluntary support of VINCI's employees is not limited by time and will take place in their work's time.

## **E. Sustainability and innovation in projects**

The VINCI UK Foundation supports long term initiatives which aim to secure employment or activities. It does not finance one-off events (exhibitions, demonstrations, temporary projects), even if they are socially oriented.

Furthermore, the VINCI UK Foundation also seeks projects that involve innovative strategies to tackle social exclusion.

## **F. Management capacities**

The VINCI UK Foundation will be keen to see evidence that the management of the organisation applying for the grant are prepared to dedicate time and energy to the development of the project.

## **G. Transparency**

Any organisation applying for grant funding must provide accurate information to the VINCI UK Foundation. This implies transparency regarding the purpose of the project, financial components, income and reports about the progress of the project and its achievements.

### **3. Financial and Human support**

The VINCI UK Foundation supports projects in the long term, by providing both financial help for investments and human support through VINCI employees skills and expertise.

#### **A. Financial support**

It is limited to either tangible (e.g. tools and equipment, vehicles, IT, furniture, facility refurbishment) or intangible investments (e.g. website development, training linked to a project).

The following will not be considered :

- Projects and activities that do not meet any of the Foundation criteria
- Any costs incurred when putting together a grant application
- Activities started before the granting is confirmed
- Day-to-day operating costs (utility bills, council tax, insurance...)
- On going staff costs
- Projects that the State has a legal obligation to provide

The financial support provided by the Foundation is a one-off grant ranging from £3,000 to £20,000. It may be allocated in two stages, with one funding allocation at the beginning of the partnership agreement depending on the overall funding requirement of the project.

#### **B. Involvement of VINCI employees**

The involvement of VINCI employees is one of the Group's core values: only projects which enable employees to be actively involved can be selected. Proximity between the supported organisation and its sponsor is therefore essential. This condition will be taken into account when looking for a sponsor across VINCI's offices in the UK.

Our volunteering employees provide community projects with lasting benefit through the transfer of expertise and skills.

The sponsorship may take on various forms. For instance:

- Taking part in the day-to-day life of the supported charity: voluntary work, helping people, tutoring, etc.
- Bringing management skills and expertise (accounting, communication, HR, IT support, Health and safety advice).
- Practical support to complete work on a project involving specialist skills (land clearance, construction, drainage, design etc.)
- Bringing career advice or promoting the different activities of the sponsor's company (running CV workshops, interview practise, worksites visits, etc.)

## **4. Submission procedure**

Applications must be submitted to the VINCI UK Foundation by the end of April 2016. The application forms can be accepted by email to [contact@vinci-uk-foundation.co.uk](mailto:contact@vinci-uk-foundation.co.uk). Applications received after the closing date will not be considered.

In order to apply, you can visit [www.vinci-uk-foundation.co.uk](http://www.vinci-uk-foundation.co.uk) and download the Application Form that can then be completed and emailed back to us.

If you are unsure that your project is something the VINCI UK Foundation might support, please email [contact@vinci-uk-foundation.co.uk](mailto:contact@vinci-uk-foundation.co.uk) with an outline of your query in advance of the closing date and we will contact you.

## **5. Selection procedure**

The selection will be conducted by an independent Selection Committee, composed of VINCI employees and external expert(s) who have charity experience.

The process for submitted applications is the following:

- Management of project applications
- Evaluation. All the requests for support will be scored against the adopted selection criteria.
- A meeting to visit the local project will be organised by the Local Coordinator of the Foundation. This will assess the viability of the project and confirm the funding and support required. VINCI's employees may also attend to look at where they can match their skills with the needs of the project.
- First decision of the Selection Committee
- Final decision by the Board of Directors

## **6. Set up and monitoring of the sponsorship**

If the financial help is granted, a sponsorship agreement is signed between the sponsor, the requesting organisation and the VINCI UK Foundation. This sponsorship agreement must describe the role of the requesting organisation, its sponsor, the use of the financial help, the terms and conditions of the sponsorship and the targets the project aims to reach with the indicators to keep on track.

The VINCI UK Foundation ensures the implementation of the projects by requiring regular reports on the progress with evidence of the impact and the outcomes specified. The Local Coordinators of the VINCI UK Foundation can help the sponsor and the requesting organisation to make the sponsorship thrive, in particular by regularly reviewing the project's progress.

The VINCI UK Foundation will publish information on all the funded projects on its website.

## **7. Timeline for grant applications**

- The Grant Call for requesting organisations to be issued at the end of January 2016
- Applications close at the end of April 2016
- Projects pre-selection and visits between end of April and end of May 2016.
- The Selection Committee will review projects in June 2016
- The Board of Directors will consider grant applications in July 2016
- Grants will be announced and awarded in August 2016
- Successful programmes should begin around the beginning of September 2016

## **8. Contact**

You can read more about the VINCI UK Foundation and the projects it is supporting on [www.vinci-uk-foundation.co.uk](http://www.vinci-uk-foundation.co.uk)

If you have any questions, please send an email to the following address: [contact@vinci-uk-foundation.co.uk](mailto:contact@vinci-uk-foundation.co.uk)