

To The Returning Officer, Institute of Explosives Engineers
Ground Floor, Unit 1, Greyfriars Business Park, Frank Foley Way, Stafford ST16 2ST

Nomination for a vacant seat on the Council

I....., submit my application to be a member of Council for the two year period commencing at the 2020 Annual General Meeting. I confirm that I am a current member of the Institute and will be so on the date of that Annual General Meeting.

In presenting my nomination I confirm that I will undertake the commitments of a Council Member, which are contained in the memorandum overleaf.

Signed..... Membership number.....

Date.....

I....., do hereby sponsor and support this application for a seat on Council. I confirm I am a current member of the Institute.

Signed..... Membership number.....

Date.....

Returning Officer use only

Date and time received

Initials

Memorandum on the expectations of Council members

The Officers and Members of Council, considerate of their responsibilities for the proper management of the Institute make the following expectations of every member of Council.

- a. That they will act within the Constitution and powers thereof.
- b. To act to promote the aims of the institute and the best interests of the membership.
- c. To exercise their independent judgement, reasonable care, skill and diligence in all dealings of the institute.
- d. To avoid conflict of interest and disclose interest on proposed transactions or arrangements.
- e. That they will render assistance to business areas of the Institute as required.
- f. To be prepared to sit on panels etc convened to undertake the functions of the Council on matters within the Institute's policies and procedures
- g. That they will, subject to circumstances, attend the Annual General Meeting and the Council meetings held during their term(s) on Council.
- h. To be prepared to commit the time necessary to undertake tasks they have agreed to undertake.