

Mr. McCann works in small mentoring groups with students keen to progress directly into employment to build employability skills. Students meet with recruitment consultants from the sector to identify opportunities and support their applications.

Students keen to progress to an apprenticeship work in close contact with Mr. McCann to search for new vacancies and prepare applications.

Students keen to go on to University are given continuing advice and guidance on UCAS applications during the Autumn Term. Students work one-to-one with their Academic Mentor and Mr. McCann to ensure the best possible applications are created.

Students applying to competitive courses such as medicine are supported to prepare for the additional admissions tests.

Practice university interviews, apprenticeship interviews and job interviews take place with both internal and external interviewers.

Mrs. MacAulay, the Director of Enterprise liaises directly with the business partner base to identify opportunities for work and apprenticeships. The collaboration allows us to understand winning applications and put our students in the best possible position for current and future vacancies.

Mr. McCann monitors the destination data to ensure every student has been successfully accepted into a suitable apprenticeship, university course or job role prior to leaving the UTC following the A2 exams. Students will not finish Year 13 until this has been achieved.



## After leaving the Liverpool Life Sciences UTC

We understand that the transition from school to a student's next destination can be challenging. Subscription careers resources and direct support from Mr. McCann will continue to be available to all UTC students following their departure from the Liverpool Life Sciences UTC.



# Careers advice, information and guidance



## Our Promise:

**A job, apprenticeship or university course place for all students who successfully complete their programme of study with us at the Liverpool Life Sciences UTC.**

To deliver our promise, exceptional careers advice, information and guidance for all students is essential.

We realise that our students and their parents start to consider careers at an early age. We also realise that to access some of the most competitive opportunities within the sector that students must start planning at 14. We know that careers are constantly changing and that the occupations we considered as students have changed considerably from the occupations considered by students today.

This is why, here at the Liverpool Life Sciences UTC, we work hard to give our students the best possible access to up-to-date, impartial careers advice and guidance. This helps our students to make good decisions about their futures. Our specialism within the science and healthcare sectors allows us to better understand the range of opportunities available and ensure our students have the academic learning, technical skills, experiences, attitudes and desire to access this extensive range of professions.

We work in direct partnership with representatives from across the sector, including the Local Enterprise Project and the Sector Skills Councils to ensure the information we deliver is current, accurate and helps students to access areas of growth. We do not utilise careers advisors per se, but work directly with HR Directors, Recruitment Specialists and University Academics to deliver information straight from the source. Students are supported on this journey by their Academic Mentor, and Professional Guidance Leader, Mr. McCann. The process of mentoring, monitoring and motivating allows us to be confident in delivering our unique promise.

This information sheet is intended to highlight key areas within the careers calendar as delivered to each year group.





# Careers information

Careers information is available in the UTC careers office in the Learning Resource Centre. A variety of books are available as well as a range of interactive online subscription resources. A range of prospectuses can also be found in the careers office and online at [www.ucas.co.uk](http://www.ucas.co.uk)

Please speak to Mr McCann or your Academic Mentor if you have questions about the available resources.

# Careers interviews

All students will participate in a number of one-to-one and group coaching sessions with Professional Guidance Leader, Mr McCann. Students are automatically assigned their initial appointments to start their personal careers action plans, but can book an additional appointment or attend a drop in at any point during their time at the UTC.

# Careers curriculum

Careers are taught explicitly within the UTC PSHE programme and implicitly during subject teaching. Our extensive masterclass programme brings together the best of industry, academia and the public sector to introduce students to a vast range of professions, research areas and personal experiences. Students are also encouraged to conduct their own research in addition to what is available through the designated careers curriculum.

## Year 10

From day one at the UTC, students are introduced to the promise that we make. Successfully graduate from the UTC and we guarantee for you a job, apprenticeship or university course. Students are also introduced to the responsibilities that come with this promise, work hard, outstanding attendance and 100% commitment.

Students start a process of careers action planning to engage them at this early stage with the 'end game', a successful transition to a future career. They work directly with their Academic Mentor to think about the future and start mapping their aspirations and desired progression route.

Students participate in early research about the three progression routes, including looking at university prospectuses to identify areas of interest, clarifying qualification requirements and understanding the experience. Students start to take part in visits to local universities and participate in taster sessions that allow them to understand what a degree might offer them.

Students participate in a variety of masterclasses from industry experts to introduce them to areas not typically covered by traditional careers advisors.

Visits are organised with partner businesses to give students an insight into the world of work. Industry inspired projects allow us to teach the core technical and employability skills in a safe and controlled setting.

## Year 11

In Year 11, students are encouraged to understand more about how different careers are associated with curriculum areas during subject lessons. This enables them to think past their GCSEs and make good decisions regarding their Level 3 options. CIAG is also delivered explicitly during PSHE and Enrichment sessions.

Students continue to work on their career action plans and participate in a careers interview with an external advisor. The focus for Year 11 is mentoring, monitoring and motivating students to stay on track or exceed their target GCSE grades. Careers information is a strong incentive to perform at this early level, particularly with the starting requirements to access Medicine, Dentistry and Veterinary Science courses set at 7 or 8 A/A\* grades.

Additional time in Year 11 is built in for students unlikely to progress to Level 3 at the UTC to ensure they understand the future education and training options available to them. A strong focus is placed on building employability skills.

Careers Fairs take place in the Summer Term to provide impartial information on alternative Level 3 education providers, apprenticeships and work opportunities.



## Year 12

Year 12 again starts with a strong focus on the Liverpool Life Sciences UTC promise – a job, apprenticeship or university place for every student that successfully graduates from their programme of study. The three progression routes of the promise are given equal precedence within the UTC and are promoted during a three day festival in March.

Students are encouraged to think about their career aspirations from day one. This allows us to tailor a personal programme of projects, placements and masterclasses to ensure students have a wide variety of appropriate experiences that will support any future applications to jobs, apprenticeships or university.

Students complete career aspiration forms each term so we can continue to monitor their changing ideas and ensure these aspirations are well-considered and achievable.

Throughout the Spring and Autumn Terms, a selection of competitive work placements take place with the partner businesses and students are encouraged to apply for these opportunities in practise for applying for work.

Students also experience our extensive masterclass programme and a variety of visits to employers to offer them an insight into the different careers available and inspire them to work hard to achieve their goals.

Students participate in one-to-one careers interviews after Easter and work in collaboration with the Professional Guidance Leader, Mr McCann to create a detailed action plan that encompasses any additional academic, skills and experience requirements.

### Preparation for Apprenticeships:

Students experience a range of sessions from the National Apprenticeship Service (NAS) and the Technical Apprenticeship Service. Students meet young apprentices and hear from HR Directors

about the benefits to our partner businesses of hiring Higher Level Apprentices. Students register with the NAS website, learn to search for apprenticeship vacancies, analyse good applications, practise writing applications and participate in mock interviews to ensure they are able to apply successfully for suitable vacancies.

### Preparation for Employment:

- Students complete National Careers Service Skills assessments to determine their most suited professions, skills and aptitudes for discussion in careers interviews with Professional Guidance Leader, Mr McCann.

- Students experience a range of sessions on how to find work, services available to those seeking work, having the right mind set, creating good first impressions, mock interviews and practice assessment centre tests.

- All Year 12 students create a professional LinkedIn profile and experience taught sessions on how to create a CV and cover letter.

### Preparation for UCAS:

- Students complete online Centigrade questionnaires to determine potential university course choices and locations based on a range of indicators.

- Students attend a variety of events, including university taster days and the UCAS Convention in preparation for making their UCAS application.
- Students define initial course choices and are allocated into mentoring groups based on the application deadlines for their chosen route.

- Students submit the first draft of their UCAS personal statement in collaboration with Academic Mentors and Professional Guidance Leader before the end of the summer term to ensure a swift turn around for competitive courses in the Autumn Term of Year 13.

# 10

# 11

# 12

# 13