

# PORTARLINGTON GOLF CLUB

Constitution & Rules

December 2017

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### 1. Definitions and Interpretation.

In these Rules, unless the context otherwise requires

- 1.1. "Ballot" means a closed written vote;
- 1.2. "Club" means Portarlington Golf Club made up of the Mens' Club and the Ladies' Club;
- 1.3. "Council" means the Council referred to in Rule 6 hereof;
- 1.4. "GUI" means the Golfing Union of Ireland;
- 1.5. "ILGU" means the Irish Ladies Golfing Union;
- 1.6. "Ladies' Club" means Portarlington Ladies Golf Club;
- 1.7. "Ladies' Committee" means the Committee formed pursuant to Rule 10 hereof;

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- 1.8. "Mens' Club" means Portarlington Mens' Golf Club;
- 1.9. "Mens' Committee" means the Committee formed pursuant to Rule 9 hereof;
- 1.10. "Member" means a member in any category;
- 1.11. "Membership" means membership of the Club;
- 1.12. The determination of the Council in relation to the interpretation of these Rules shall be final and binding;
- 1.13. The Council may decide any matter which is not covered by these Rules, where such determination is required for the proper and orderly conduct of the Club;
- 1.14. In these rules, but save in Rules 9 and 10 or where the context otherwise admits or requires, references to the masculine shall include references to the feminine and vice versa.
- 1.15. Communication with Members shall be done mainly by email. Members without email shall be facilitated on registration with office.

## 2 Name and Objects.

- 2.1 The name of the Club is Portarlington Golf Club;
- 2.2 The aims of the Club are;
  - 2.2.1 To establish, maintain and operate a golf club for the members of the Club (including their guests and visitors) at the Club's premises located at Garryhinch, Portarlington, Co. Laois;
  - 2.2.2 To promote the game of golf and all things incidental to the playing of golf and
  - 2.2.3 To provide usual golf facilities to members of the Mens' Club and the Ladies' Club.
- 2.3 The Club shall recognise and accept the Royal and Ancient Golf Club of St. Andrews as the sole authority for prescribing and implementing the Rules of Golf and the Rules of Amateur Status.
- 2.4 The club shall adopt the best practices as outlined in the Junior Golf Charter issued by Junior Golf Ireland.

## 3. Membership.

- 3.1 The membership of the Club shall consist of the following categories:
  - 3.1.1 **Full Members** shall comprise of men and women who, having paid the entrance fee, if applicable, annual subscription and capital levy (if any) relating to this category, shall be entitled to attend and vote at all General Meetings of the Club and the respective General Meetings of the Mens' Club and Ladies' Club as the case may be. Only a member of this category shall have an interest in the Club property. Such interest shall cease when a member leaves this category unless the said member has been elected an Honorary Member of the Club.
  - 3.1.2 **Lady Members** shall comprise of women who, having paid the entrance fee, if applicable, annual subscription and capital levy (if any) relating to this category, shall be entitled to attend and vote at all General Meetings of the Ladies' Club. Should a Lady Member wish to become a full member the Council shall, on receipt of a written request accompanied by the relevant payments, effect the change. From the date of the adoption of this Constitution no new members shall be admitted to this membership category.
  - 3.1.3 **Honorary Members and Honorary Life Members** shall comprise of persons who have rendered exceptional service to the Club or to the game of golf or whose distinguished position merits membership of the Club.

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- 3.1.4 **Honorary Members** No person shall be entitled to Honorary Membership of the Club unless he or she is proposed as such and is elected by a majority of the members present at a General Meeting of the Club. Honorary Members shall be members of the Club and shall retain membership for the term and on the conditions for which they are proposed but shall otherwise be subject to the rules of the Club. They shall be exempt from annual membership subscriptions. The Club President, Club Captain, Hon Secretary and Hon Treasurer of the Club, The Mens' President, Men's Captain, the Hon Secretary and Hon Treasurer of the Mens' Club, the Lady President and Lady Captain and the Hon Secretary and Hon Treasurer of the Ladies Club shall be Honorary members enjoying full membership of the Club during their respective terms of office.
- 3.1.5 **Honorary Life Members** No person shall be entitled to Honorary Life Membership of the Club unless he or she is proposed as such and is elected by a two thirds majority of the members present at a General Meeting of the Club. Honorary Life Members shall be full members and shall retain membership for life or until resignation but shall otherwise be subject to the rules of the Club. They shall be exempt from entrance fees or annual membership subscriptions.
- 3.1.6 **Life Members** shall comprise of men or women who, having paid the relevant payments, shall be entitled to the rights and privileges pertaining to the relevant category of Life membership.
- 3.1.7 **Family Members shall consist of the following:**
- (i) Husband, wife or partner both of whom are full members together with such of their children who fulfil the qualifications of Junior and or Student membership.
  - (ii) Husband, wife or partner where the male partner only is a full member and the wife or partner is a lady member together with such of their children who fulfil the qualifications of Junior and or Student membership.
- 3.1.8 **Pavilion Members** shall comprise of men and women who, having paid the fees relating to this category shall be entitled to the facilities of the clubhouse and the use of the putting green.
- 3.1.9 **Country Members** are members comprising of men and women who are full paying members of another fully registered GUI golf club. They shall not hold any office in the Club nor have any interest in the property of the Club nor shall they attend or vote at any General Meetings of the Club. They shall only be eligible to participate in Club competitions under the conditions determined by committee.
- 3.1.10 **Student Members** shall comprise of persons between the ages of 18 years and 23 years pursuing fulltime studies and who are not in fulltime remunerative employment as defined by the Council.
- 3.1.11 **Junior Members** shall comprise of young persons under 18 years of age.
- 3.1.12 **Overseas Members** shall comprise of persons whose permanent residence is outside Ireland. They may be elected on such terms and conditions as proposed by Council. They shall only be eligible to compete in such Club competitions as are determined by Council. Such membership shall cease when the member comes to permanently reside in Ireland.
- 3.2 Amateur golfers of either sex are eligible for membership of the Club.
- 3.3 Membership of the Club, excepting Junior Members and Honorary Members shall be restricted to persons who have attained the age of 18 years.
- 3.4 The Council shall have the right to introduce other categories of membership and shall at all times have the right to allocate such rights and privileges in relation to any new categories as it sees fit subject to approval of a General Meeting of the Club.
- 3.5 The election of members shall be responsibility of the Council.
- 3.6 The Council shall determine the number of vacancies and shall be entitled to limit the number of members in the Club subject to approval of a General Meeting of the Club. In the event that the Council determines that there are

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a number of vacancies, applications for membership shall be made to the Honorary Secretary at such time as may be designated by the Council. The applicant shall be proposed and seconded by full members of at least three years standing and elected by the Council by ballot. The names and addresses of applicants together with the names of the proposers and seconders shall be posted in the clubhouse not less than seven days before the election meeting, and an interval of not less than two weeks shall lapse between nomination and election. The amount of annual subscription, entrance fee and capital levy (if any) shall accompany the application form and shall be refunded in the event of the application being unsuccessful.

- 3.7 The Honorary Treasurer shall notify applicants of their election to the Club and enclose with such notification a copy of the Constitution of the Club.

## 4. Trustees

- 4.1 The Trustees shall be not more than four and not less than two members of the Club in whom the property of the Club shall be vested.
- 4.2 Such Trustees shall be elected by the members at a General Meeting of the Club.
- 4.3 The Trustees shall be indemnified against all liability and expenses incurred by them by reason of their position as Trustees and, in so far as the assets of the Club may be deficient, by the members of the Club for the time being.
- 4.4 The Trustees shall be entitled to attend meetings of the Council with voting rights.
- 4.5 The Trustees shall remain in office for a period of five years unless removed by vote at a General Meeting of the Club for which a two thirds majority shall be required.
- 4.6 The Trustees shall be eligible for re-election.

## 5. Officers.

- 5.1 The Officers of the Club shall be a President, the President and Captain of the Mens' Club, the President and Captain of the Ladies' Club, an Honorary Secretary and an Honorary Treasurer.
- 5.2 The Officers of the Men's Club shall be a President, a Vice-President, a Captain, a Vice-Captain, an Honorary Secretary, and an Honorary Treasurer."
- 5.3 The Officers of the Ladies' Club shall be a President, a Captain, a Vice Captain, an Honorary Secretary and an Honorary Treasurer.

## 6. Management.

- 6.1 The business and affairs of the Club shall be managed by a Council consisting of the officers of the Club, the Trustees, the Vice-Captains of the men's and ladies Club, a Vice-President, a Course manager, a Junior Organiser, Club Captain ex-officio, and six other members of the Club

~~The business and affairs of the Club shall be managed by a Council consisting of the officers of the Club, the Trustees, the Vice-Captains of the men's and ladies Club, a Vice-President, a Course manager, a Junior Organiser, and six other voting members of the Club.~~ **AGM DECEMBER 2014**

- 6.2 The business and affairs of the Mens' Club shall be managed by a Committee (herein referred to as the Mens' Committee) consisting of the Officers of the Mens' Club, the immediate past Captain and six other voting members of the Mens' Club.
- 6.3 The business and affairs of the Ladies' Club shall be managed by a Committee (herein referred to as the Ladies' Committee) consisting of the Officers of the Ladies' Club, the immediate past Captain and six other voting

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members of the Ladies' Club.

- 6.4 Each of the aforementioned Committees may exercise its powers notwithstanding that there might be a vacancy or vacancies in its membership.
- 6.5 At meetings of the above Committees half the number of those entitled to attend and vote plus one shall form a quorum.
- 6.6 At meetings of the Council, the Mens' Club and the Ladies' Club the chair shall be taken by the relevant President. In the absence of the Chairman at a particular meeting those voting members in attendance shall elect a Chairman for the duration of the meeting.
- 6.7 Where it is determined that a particular decision requires a formal vote then a simple majority shall suffice to pass such a decision. In the event of a tie the Chairman shall have a casting vote.

## 7. Membership of Council.

- 7.1 Election of Officers and Members of the Council shall take place in the following manner at the Annual General Meeting of the Club.
- 7.1.1 Only full members shall be eligible for election to the Council.
- 7.1.2 Any two full members of the Club may nominate a member to serve on the Council.
- 7.2 The vote at the Annual General Meeting shall be by ballot and each voting member present may vote for any number of candidates up to and including the number of vacancies.
- 7.3 If insufficient candidates are nominated, the Council may fill up the remaining vacancies.
- 7.4 If two or more candidates obtain an equal number of votes, and there are insufficient seats, a further ballot shall be held as between these candidates to decide the remaining seat or seats.
- 7.5 All members of the Council, other than the Trustees, shall retire every year at the Annual General Meeting and shall be eligible for re- election. The Presidents shall not serve for more than one year.
- 7.6 Any casual vacancy on the Council may be filled up by the Council.

## 8. Delegation to Sub-committees.

- 8.1 The Council may appoint sub-committees from its number or such other persons as it shall select and depute to them such powers and duties as it may determine. The Council shall retain overall authority and shall at all times have the power to request a report, override or ratify any decision or recommendation of a sub-committee.

## 9. Mens' Club

- 9.1 The body within the Club which shall be responsible for the organisation and administration of golf, including liaison with the GUI, for male playing members shall be the Mens' Club.
- 9.2 The Mens' Club shall be a separate entity to the Club but subject to The Rules and Bye-laws of the Club.
- 9.3 The objective of the Mens' Club shall be the efficient administration and organisation of all matters directly related to the playing of golf and the promotion of the amateur game of golf among its members.
- 9.4 The members of the Mens' Club shall be the male members of the Club as admitted to the Club in accordance with these Rules.
- 9.5 An Annual General Meeting of the Mens' Club shall be held in each year at a time and place determined by the

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Mens' Committee.

- 9.6 The following Officers and Members of the Mens' Committee shall be elected at the Annual General Meeting of the Mens' Club
- 9.6.1 The Mens' President
  - 9.6.2 The Mens Vice President.
  - 9.6.3 The Mens' Captain,
  - 9.6.4 The Mens' Vice Captain,
  - 9.6.5 The Mens' Honorary Secretary,
  - 9.6.6 The Mens' Honorary Treasurer,
  - 9.6.7 and six other members.
- 9.7 The provision of Clause 7 hereof in respect of the election of the members of the Council shall apply with appropriate adaptations.
- 9.8 The Mens' Committee shall be responsible for;
- 9.8.1 The application for and fulfilment of the requirements for affiliation of the GUI including the making of an undertaking in writing to the GUI to accept and abide by the Constitution and Bye-laws of the GUI and the Bye-laws of the Leinster Branch of the GUI,
  - 9.8.2 The levying and forwarding to the GUI by way of per-capita subscription or otherwise of all levies due to the GUI in accordance with the GUI Constitution and with the Bye-laws of the GUI Leinster Branch,
  - 9.8.3 The proper administration of such standard scratch score and handicapping system as prescribed by the Council of the National Golf Union and such rules thereunder as may require to be implemented by the GUI from time to time including the establishment of a Handicap Committee,
  - 9.8.4 The monitoring of compliance by the members of the Mens' Club with the handicap system,
  - 9.8.5 The provisions of these Rules in relation to meetings of the Council shall apply with appropriate adaptations to meetings of the Mens' Committee,
  - 9.8.6 The Honorary Treasurer of the Mens' Club shall be responsible for all funds relating to internal Mens' Club competitions and approved Mens' inter-club competitions.
  - 9.8.7 The Honorary Treasurer of the Mens' Club shall maintain appropriate records and shall account to the Honorary Treasurer of the Club as and when required.

## 10. Ladies' Club

- 10.1 The body within the Club which shall be responsible for the organisation and administration of golf, including liaison with the ILGU for female playing members shall be the Ladies' Club.
- 10.2 The Ladies' Club shall be a separate entity to the Club but subject to the Rules and Bye-laws of the Club.
- 10.3 The objects of the Ladies' Club shall be the efficient administration and organisation of all matters directly relating to the playing of golf and the promotion of the amateur game of golf among its members at the Club.
- 10.4 The members of the Ladies' Club shall be the female members of the Club as admitted to the Club in accordance with these Rules.
- 10.5 An Annual General Meeting of the Ladies' Club shall be held in each year at a time and place determined by the Ladies' Committee.
- 10.6 The following Officers and Members of the Ladies' Committee shall be elected at the Ladies' Annual General Meeting;

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- 10.6.1 The Ladies' President,
- 10.6.2 The Ladies' Captain,
- 10.6.3 The Ladies' Vice Captain,
- 10.6.4 The Ladies' Honorary Secretary,
- 10.6.5 The Ladies' Honorary Treasurer,
- 10.6.6 and six other members.

10.7 The provisions of Clause 7 hereof with respect to the election of members of the Council shall apply with appropriate adaptations.

10.8 The Ladies' Committee shall be responsible for;

10.8.1 The application and fulfilment of the requirements for affiliation of the ILGU together with the making of a written undertaking to the ILGU to accept and abide by the Constitution and Bye-laws of the ILGU and the Bye-laws of the Mid Leinster District of the ILGU,

10.8.2 The levying and forwarding to the ILGU by way of per-capita subscription or otherwise of all levies due to the ILGU,

10.8.3 The acceptance and the proper administration of such handicapping system as is approved by the ILGU,

10.8.4 The monitoring of compliance by the members of the Ladies' Club with the handicap system,

10.8.5 The provisions of these Rules in relation to meetings of the Council shall apply with appropriate adaptations to meetings of the Ladies' Committee,

10.8.6 The Honorary Treasurer of the Ladies' Club shall be responsible for all funds relating to internal Ladies' Club competitions and approved Ladies' inter-club competitions,

10.8.7 The Honorary Treasurer of the Ladies' Club shall maintain appropriate records and shall account to the Honorary Treasurer of the Club as and when required.

## 11. Honorary Secretary

11.1 The Honorary Secretary of the Club shall be elected at the Annual General Meeting of the Club.

11.2 The Honorary Secretary of the Club shall conduct the correspondence of the Club and shall have custody of all documents belonging to the Club; manage the day to day affairs of the Club and implement the decisions and directions of the Council in relation to the Club and all matters relating thereto.

## 12. Honorary Treasurer.

12.1 The Honorary Treasurer of the Club shall be elected at Annual General Meeting of the Club.

12.2 The Honorary Treasurer shall keep the accounts of the Club and make up the annual statement of accounts and balance sheets of the Club to the end of each financial year.

12.3 The accounts and balance sheets shall, after audit, be made available to all members of the Club when the notice of the Annual General Meeting is given.

## 13. Auditors and Finance

13.1 The Council shall engage a firm of accountants to prepare and audit the annual accounts.

13.2 The financial year of the Club shall commence on the 1st of November in each year and end on the 31st of October in the following year.

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- 13.3 All cheques drawn on the banking account of the Club and all lodgements to it shall be signed on behalf of the Council by the Honorary Treasurer and Honorary Secretary of the Club but the Council shall have the power to alter this arrangement as it deems necessary.
- 13.4 The funding of the activities of the Ladies' and Mens' Committees shall be on the basis of annual budgets submitted to the Council. This funding will not relate to any funds generated by either of these Committees.
- 13.5 Disbursement of funds by the Ladies' and Mens' Committees shall require the signatures of two authorised members of the relevant Committee.
- 13.6 The Council shall have control of the finances of the Club, power to engage, control and dismiss staff, and all administrative powers necessary to carry out the objects of the Club properly in accordance with these Rules.
- 13.7 The Council shall have the power to purchase any necessary equipment and make any alterations, additions, or repairs to the Clubhouse or Grounds, and to expend funds for these purposes, such expenditure not to exceed 20% of the subscriptions of the previous year for any one item or project in any one year, without reference to a General Meeting.

### 14. Annual Subscription and Entrance Fee

- 14.1 An annual subscription shall be payable by each member (other than an Honorary Member, an Honorary Life Member and a Life Member) to the Club and shall become due on the 1st of January of each year. Each member shall be liable for the appropriate Golfing Union fee and levy, if any."
- 14.2 The annual subscription and levy, if any, (exclusive of golf union affiliation fees & levies) for members shall be proposed by the Council or by Notice of Motion and approved at the Annual General Meeting of the Club. Different levels of subscriptions (and levies) may be determined for each category of membership of the Club
- 14.3 Notice of the proposed annual subscription shall be given with notice of the Annual General Meeting.
- 14.4 On and after the 1st of March of each year, any member whose subscription for the current year remains unpaid and unless arrangements to pay have been put in place with the Council, shall be ineligible to play in any Club competition. Any member whose subscription is in arrears by the 31<sup>st</sup> March shall cease to be a member of the Club.

~~On and after the 1st of March of each year, any member whose subscription for the current year remains unpaid and unless arrangements to pay have been put in place with the Council, shall be ineligible to play in any Club competition. Any member whose subscription is in arrears by the 1st July shall cease to be a member of the Club. This date may be extended to the 1st October in individual cases at the discretion of the Council.~~

**AGM December 2016**

- 14.5 An entrance fee, agreed at a General Meeting of the Club, may be charged to all new members and shall be lodged with the Honorary Treasurer.
- 14.6 Any member who is over 66 years of age on the 1st of January and has been a member of the Club for a minimum of fifteen years shall be eligible for a reduction of 20% in his or her annual subscription.

~~Any member who is over 66 years of age and has been a member of the Club for a minimum period of fifteen years shall be eligible for a reduction of 40% in his or her annual subscription.~~ **AGM December 2014**

- 14.7 Leave of Absence may be granted by Council in special circumstances. The Member shall apply in writing to the Club on or before the 1st day of June in the current year, and shall forward relevant documents supporting their request as demanded by Council. The term of absence shall be decided by Council. Leave of Absence shall apply for the current year, and if so granted, does not break continuity of Membership.
- 14.8 Any member who is between 18 years of age & 28 years of age, and not a full time student, on the 1st of January shall be eligible for a reduction of 50% in his or her annual subscription. **AGM December 2017**



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- 14.9 Any member who is between 29 years of age & 34 years of age on the 1st of January shall be eligible for a reduction of 40% in his or her annual subscription. **AGM December 2017**

## 15. Discipline

- 15.1 If any circumstances connected with the conduct of a member likely to endanger the welfare and good conduct of the Club, or deemed to be in breach of the Rules and Regulations of the Club, be brought to the notice of the Council, it shall be in their discretion to suspend such member or call a General Meeting and, in the event of it being voted at that meeting by two thirds of the members present, that the name of such member be removed from the Club, such individual shall immediately cease to be a member.
- 15.2 The member against whom the complaint has been made, shall be afforded an opportunity to rebut or disprove the facts upon which such complaint are alleged and shall be afforded an opportunity to be heard in relation to such complaint in accordance with natural justice.

## 16. Cessation of Membership

- 16.1 A member shall cease to be a member of the Club, the Mens' Club or the Ladies' Club as the case may be if:-
- 16.1.1 He or she ceases to be an amateur golfer;
  - 16.1.2 He or she ceases to be a member of the Club;
  - 16.1.3 He or she is expelled from membership of the Club pursuant to these Rules;
- 16.2 Any member who has been suspended or expelled in accordance with the Rules or otherwise ceases to be a member of the Club shall:-
- 16.2.1 Forfeit all rights to, or claim upon, the Club or its property or funds that he would have by reason of his membership;
  - 16.2.2 Forfeit all privileges of membership;
  - 16.2.3 Not be entitled to any return of subscription; and
  - 16.2.4 Remains liable for any subscription or other fees outstanding at that time.
  - 16.2.5 Have their handicap immediately suspended.

## 17. Guests of Members.

- 17.1 A member may introduce guests to the privileges of the clubhouse and the course on such terms and conditions as the Council may from time to time determine.
- 17.2 Guests shall be accompanied by the member who introduces them.
- 17.3 The guest's name and address and the name of his introducer must be entered in the visitors' book and the green fee paid before commencement of play.

## 18. Visitors.

- 18.1 Any member of a recognised golf club or any person considered suitable by the Council may be admitted as a visitor to such of the privileges of the clubhouse and course as the Council shall from time to time determine on payment of the appropriate green fee.
- 18.2 The green fee must be paid in advance.

## **19. Annual General Meeting.**

- 19.1 The Annual General Meeting of the Club must be held after the AGM of the Mens' Club and the AGM of the Ladies' Club each year at a time and place determined by the Council but no longer than one month after the Mens' Club AGM or the Ladies' Club AGM, whichever is the later
- 19.2 Notice of the Annual General Meeting shall be accompanied by a copy of the duly audited financial statements and shall specify the business to be transacted and shall be sent to every member giving a minimum of seven days notice.
- 19.3 The Council shall present its annual report and financial statements to the Annual General Meeting of the Club.
- 19.4 The following Officers and Members of the Council shall be elected at the Annual General Meeting
- 19.4.1 The President,
  - 19.4.2 The Vice President,
  - 19.4.3 The Captain,
  - 19.4.4 The Vice Captain,
  - 19.4.5 The Honorary Secretary,
  - 19.4.6 The Honorary Treasurer,
  - 19.4.7 The Course Manager,
  - 19.4.8 The Junior Organiser
  - 19.4.9 and six other members.
- 19.5 The nominations and election of the officers and members of the Council shall be carried out as set out in Clause 7 herein.
- 19.6 Notices of motion for a General Meeting must be signed by a proposer and seconder and given in writing not less than 14 days before the date of the General Meeting to the Honorary Secretary. If the notice of motion cannot be included in the notice for the meeting, it shall be posted as soon as possible on the notice board.
- 19.7 Amendments to any notices of motion may be proposed at a General Meeting without previous notice. Rule changes, adoption of amendments and all other motions shall be decided a simple majority of members present. Voting shall be by a show of hands. If a majority of those present wish any motion or amendment to be put to a vote by ballot, that mode shall be adopted.
- 19.8 The quorum for a General Meeting of the Club shall be 50 members.
- 19.9 The quorum for a General Meeting of the Mens' Club shall be 40 members.
- 19.10 The quorum for a General Meeting of the Ladies' Club shall be 30 members.
- 19.11 The Mens' Committee (elected under Clause 9.6), the Ladies' Committee (elected under Clause 10.6) and the Council of Management (elected under Clause 19.4), shall take office immediately after the AGM of the Club.

## **20. Extraordinary General Meetings.**

- 20.4 The Committee of Management may call an Extraordinary General Meeting when any matter of urgent importance arises and must do so on receiving a requisition signed by 30 members of the Club.

## **21. Alteration of Rules**

- 21.1 No rule of the Club save as set out in clause may be repealed, revoked or altered, and no new rule may be made, save as by resolution passed by a simple majority of the members at a General Meeting.
- 21.2 The Council may alter or amend whether by addition or deletion, in whole or in part, any rule or rules relating to

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the supply, consumption and control of intoxicating liquor, for the purposes of complying and ensuring continued compliance with any provision of law or laws in force for the time being.

- 21.3 Any change in the Rules relating to the Mens' Club which affects Rule 1 of the constitution of the GUI shall be submitted to that Union for approval prior to adoption.
- 21.4 No change in the Rules relating to the Mens' Club shall be in conflict with the constitution of the GUI.
- 21.5 Any change in the Rules relating to the Ladies' Club which affects the rules of the ILGU shall be submitted to that Union for approval prior to adoption.
- 21.6 No change in the Rules of the Ladies' Club shall be in conflict with the constitution of the ILGU.

### **22. Minutes.**

- 22.1 The Council, the Mens' committee and the Ladies' committee shall each keep a record of minutes of the Annual General, Extraordinary General and regular committee meetings.
- 22.2 The respective Minutes shall be read out at the next General or regular meeting and, when approved as being a correct record, each page of those minutes shall be signed and dated by the Chairperson.
- 22.3 The Mens' Committee and Ladies' Committee shall submit their club Minute Books to the Council when required by a resolution of the Council conveyed in writing by the Honorary Secretary of the Club.

### **23. Bye-Laws.**

- 23.1 The Council is empowered to make, repeal and amend any bye-laws it may from time to time consider necessary for the well-being of the Club or on any such other applicable matter as the Committee believes necessary or appropriate.
- 23.2 Bye-laws, repeals and amendments shall have effect until otherwise determined by the Council or a General Meeting.
- 23.3 No bye-law may conflict with these Rules.

### **24. Complaints.**

- 24.1 All complaints shall be made in writing to the Honorary Secretary of the Club, who, if he is unable to deal with them, must submit them to the Council whose decision is final.

### **25. Club Property.**

- 25.1 No unauthorised member may take away any property of the Club under any pretext whatever, or permit any property of the Club to be taken away, or damage or destroy any property of the Club or knowingly permit such property to be damaged or destroyed.

### **26. Purchase of Intoxicating Liquor**

- 26.1 The Club shall comply with the requirements of the Intoxicating Liquor Acts and the Registration of Clubs Acts which may apply as they are amended and re-enacted from time to time and with all other provisions of law applicable to the sale of intoxicating liquor at or from the property of the Club.
- 26.2 No excisable liquor shall be sold or supplied in the Club premises except in accordance with the Statutory Provisions effective at such time.
- 26.3 No members of the Council and no manager or employee of the Club shall have any personal interest in the sale

# PORTARLINGTON GOLF CLUB

Constitution & Rules

December 2017

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of excisable liquors therein or in the profits arising from such sale.

26.4 No excisable liquor shall be sold or supplied at any time to or be consumed on the premises by any member or persons under 18 years of age.

26.5 The Club's premises may open for business in accordance with the provisions of the Intoxicating Liquor Laws.

## 27. Payment of Expenses.

27.1 Members must pay all expenses they incur on their own behalf or for their guests in the clubhouse or on the course before they leave.

## 28. Rules of Golf and Etiquette

28.1 The rules of the game of golf as adopted from time to time by the Royal and Ancient Golf Club of St. Andrews, except in so far as they are modified by bye-laws of the Club, must be observed.

28.2 The Council shall be entitled to lay down rules concerning standards of dress and behaviour for male and female members, their guests and visitors and to ensure that the members and their guests observe the etiquette of golf.

28.3 No notice, paper or placard written or printed may be exhibited, put in the clubhouse or brought to the notice of members without the sanction of the Honorary Secretary.

## 29. Personal Property.

29.1 Neither the Mens' or the Ladies' Clubs nor the Club shall be responsible for any personal belongings of members or members' visitors brought to or kept at or left on the premises of the Club (either in the clubhouse or outside in the car park or on the course). Such personal belongings shall be at the sole risk of the owners thereof and neither the Club nor any Council thereof shall be responsible for any loss or damage thereto however so arising; but this Rule shall not prejudice any claims by the Club or the owners of the property against Insurance Companies in case of fire, or where otherwise covered by insurance.

## 30. Operative Date / Transition Provisions

30.1 This constitution shall become operative from the date of the General Meeting of the Club adopting the constitution. Until the first General Meeting of the Club is held under this new constitution to elect the first Council, the existing Officers and Committees shall continue to operate as heretofore under the previous constitution.

## **INDEX OF CONSTITUTIONAL CHANGES**

### **AGM DECEMBER 2014**

- 6.1 The business and affairs of the Club shall be managed by a Council consisting of the officers of the Club, the Trustees, the Vice-Captains of the men's and ladies Club, a Vice-President, a Course manager, a Junior Organiser, Club Captain ex-officio, and six other members of the Club

~~The business and affairs of the Club shall be managed by a Council consisting of the officers of the Club, the Trustees, the Vice-Captains of the men's and ladies Club, a Vice-President, a Course manager, a Junior Organiser, and six other voting members of the Club.~~

- 14.6 Any member who is over 66 years of age on the 1st of January and has been a member of the Club for a minimum of fifteen years shall be eligible for a reduction of 20% in his or her annual subscription.

~~Any member who is over 66 years of age and has been a member of the Club for a minimum period of fifteen years shall be eligible for a reduction of 40% in his or her annual subscription.~~

### **AGM DECEMBER 2016**

- 14.4 On and after the 1st of March of each year, any member whose subscription for the current year remains unpaid and unless arrangements to pay have been put in place with the Council, shall be ineligible to play in any Club competition. Any member whose subscription is in arrears by the 31st March shall cease to be a member of the Club.

~~On and after the 1st of March of each year, any member whose subscription for the current year remains unpaid and unless arrangements to pay have been put in place with the Council, shall be ineligible to play in any Club competition. Any member whose subscription is in arrears by the 1st July shall cease to be a member of the Club. This date may be extended to the 1st October in individual cases at the discretion of the Council.~~

### **AGM DECEMBER 2017**

- 14.8 Any member who is between 18 years of age & 28 years of age, and not a full time student, on the 1st of January shall be eligible for a reduction of 50% in his or her annual subscription.
- 14.9 Any member who is between 29 years of age & 34 years of age on the 1st of January shall be eligible for a reduction of 40% in his or her annual subscription.