

**ERITREAN RELIEF ASSOCIATION (UK)**  
**(A company limited by guarantee)**

**Annual Report  
&  
Accounts for the**

**Year ended 31<sup>st</sup> March 2014**

**Registered Company No: 2294497**

**Registered Charity No: 800543**

**Reporting Accountant: Fitsum F Michael** BA FCCA MBA

**Eritrean Relief Association (UK)**  
(A Company Limited by Guarantee)

**Company Information:**

**Trustees/Directors**      Seble Ephrem, Chairman  
Yohannes Fassil (Trustee)  
Yergalem Tewelde  
Habtom Tesfai (Treasurer)  
Mebrak Ghebrewoldi (Secretary)  
Mehretab Habtu  
Shanet Zeru  
Tesfaldet W. Ghilazgi

**Secretary**                      Mebrak Ghebrewoldi

**Reg. Charity Number**      800543

**Reg. Company Number**    2294497

**Registered Office**          Robin House  
2A Iverson Road  
London, NW6 2HE

**Reporting Accountant**      Fitsum F Michael BA FCCA MBA

**Bank**                              HSBC Bank plc  
Kilburn Branch  
50-52 Kilburn High Road  
London  
NW6 4HJ

# **ERITREAN RELIEF ASSOCIATION UK (ERA-UK)**

(A company limited by guarantee)

## **TRUSTEES' REPORT**

**For the financial year ended 31<sup>st</sup> March 2014**

The Board of Trustees present herewith their report and the externally examined financial statement for the year ended 31<sup>st</sup> March 2014.

### **OUR ORGANISATION**

The Eritrean Relief Association in United Kingdom has been registered as a UK charity and constituted as a company, limited by guarantee since 1988. ERA-UK has been operating and providing services as an unincorporated association since 1982 when it was founded. It is governed by a Memorandum of Articles of Association and the Board of Trustees is responsible for setting the strategic direction of the organisation and establishing policies. All Trustees are unpaid professionals with diverse managerial and volunteering experiences. The Trustees are appointed by the Board on the recommendation of the other Directors.

### **ACHIEVEMENTS**

Towards the furtherance of our objectives this year, ERA-UK:

- Received a donation of £2,000 from Mesfiny's Love Foundation towards meeting the needs of children with Autism and Downs Syndrome in Eritrea.
- Organised for 7 sponsored runners to take part in the British10K London Run in July 2013. The group raised a total of £9,669.02 (including Gift Aid) towards Children with Autism and ERA's other development projects.
- £1070 was raised at the Lewes charity lunch in July 2013 towards meeting some of the vulnerable children's needs.
- Through charity collection boxes placed at groceries and newsagents £415.13 was raised.

### **HOW WERE THE FUNDS SPENT**

As requested by our partners in Eritrea and in accordance to arrangements with the E-Reader Group in the US, ERA-UK was able to allocate, purchase and ship 180 Lenovo e-readers at a cost of £12,030. These were delivered to partners in March 2014.

ERA-UK has no paid workers for its day-to-day running operations and is therefore able to allocate 95% of all funds raised to go directly to target projects.

**We appeal on your compassion to assist us by completing our Gift Aid form so that we may continue our work in Eritrea.**

Please contact us at our address above or contact details below for any information you may require in relation to helping the needy in Eritrea.

**E-mail:** [info@era-org.uk](mailto:info@era-org.uk)

**Face book:** EritreanReliefAssociationuk or

**Visit our website** [www.era-uk.org](http://www.era-uk.org),

## **ERITREAN RELIEF ASSOCIATION UK (ERA-UK)**

(A company limited by guarantee)

### **TRUSTEES' REPORT**

**For the financial year ended 31<sup>st</sup> March 2014**

#### **RESERVE POLICY**

The Trustees have agreed to designate a total of £20,375 for specific projects and funding contingency for the financial year 2013/14.

#### **ACKNOWLEDGEMENTS**

The Board of Trustees gratefully acknowledges all financial donations, the tireless efforts of the sponsored runners, numerous businesses that raised funds by displaying ERA-UK collection boxes in their shops and general support shown by all who care for the welfare of Eritrea without whom we could not provide the services that we do.

**Additionally**, ERA (UK) is grateful for the following benefits in kind it received during this period:

- Rent-free occupancy of its office during this period. The benefactors, Ericommerce International Ltd., have also covered costs of utilities including light, heating, council tax, security and insurance.
- The Accounts Report was independently examined by Mr. Fitsum Michael, BA, FCCA, MBA, for which he has made no charge.
- Ms Tsige Ghebrekristos a Member of Accountant Technicians has kindly worked out the accounts for inspection by our external assessor/reporting accountant
- Friends of ERA-UK Group in Lewes spared no effort towards the success of the annual lunch which was attended by the Mayor of London.
- Christ Church, Lewes, kindly allowed the use of the hall for the charity lunch rent free.

#### **RISK MANAGEMENT**

The Trustees have reviewed the major risks to which the charity organisation may be exposed and have taken the necessary steps to mitigate such eventualities.

#### **STATEMENT OF TRUSTEE RESPONSIBILITIES**

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the profit and loss of the charity for that period. In preparing the financial statements, the Trustees are required to:

- Select suitable accounting policies and apply them consistently,
- Make judgments and estimates that are reasonable and prudent,
- State whether the policies adopted are in accordance with the Companies Act 1985 and with applicable accounting standards, subject to any material departures and explained in the financial statements;

## **ERITREAN RELIEF ASSOCIATION UK (ERA-UK)**

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### **TRUSTEES' REPORT**

**For the financial year ended 31<sup>st</sup> March 2014**

Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

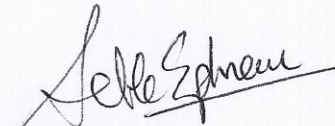
The Trustees are responsible for keeping appropriate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 1985.

The Trustees are also responsible for safe-guarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **ACCOUNTANT**

Mr. Fitsum F Michael was appointed as the reporting accountant in accordance with Section 385 of the Companies Act 1985. Mr. Michael is fellow member of the Association of Chartered Certified Accountants and held senior offices at global accountancy practices and financial institutions. No fee was charged by Mr. Michael for conducting the independent examination and reporting on the accounts.

This report is approved on behalf of the Trustees on *14. 11. 2014* in accordance to the Special Exemptions available to small companies conferred in Part II of Schedule 8 of the Companies Act 1985.



Seble Ephrem  
Chairman

# ERITREAN RELIEF ASSOCIATION UK (ERA-UK)

(A company limited by guarantee)

## Accountants Report

For the financial year ended 31<sup>st</sup> March 2014

### To The Members of Eritrean Relief Association (UK)

We report on the unaudited accounts for the year ended 31 March 2014 set out on pages 6 - 10

### Respective responsibilities of the directors and reporting accountant

As described on pages 1 to 4 the charitable company's directors and trustees are responsible for the preparation of the accounts. It is our responsibility to carry out procedures designed to enable us to report our opinion.

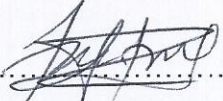
### Basis of opinion

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the accounts with the accounting records kept by the charitable company, and making such limited enquiries of the officers of the charitable company as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in my opinion

### Opinion

In our opinion:

- (a) the accounts are in agreement with the accounting records kept by the company under section 221 of the Companies Act 1985
- (b) having regard only to, and on the basis of, the information contained in those accounting records:
  - i. the accounts have been drawn up in a manner consistent with the accounting requirements specified in section 249C(6) of the Act; and
  - ii. the charitable company satisfied the conditions for exemption from an audit of the accounts for the year specified in section 249A(5) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in section 249B(1)

  
.....  
Fitsum F Michael BA FCCA MBA

Date..... 14-11-2014.....

**Eritrean Relief Association (U. K)**  
**Statement of Financial Activities for the year ended 31 March 2014**

	2013/14	2012/2013
	Total	Total
<b>Incoming Resources</b>		
Donations	15,435	13,066
Donations in kind (office rent)	4,000	4,000
Bank Interest	30	16
Other income		324
<b>Total incoming resources</b>	<b>19,465</b>	<b>17,406</b>
<b>Resources expended</b>		
Medical equipment & supplies	-	1,540
Health & Nutrition supplies/HIV		
Project (Arts and Education and Autism training)	-	2,359
Autism project materials		
E-Reader joint project	12,030	3,030
Capacity Building Project		
Eritrean Diabetic Ass (Cam recorder)		
Telephone	217	370
Fundraising & Publicity - seminar/website development		
Freight	286	2,424
Administrative expenses	223	255
Liability Insurance	248	238
Domain & Hosting	-	108
Bank charges	150	-
10K Run Expenses including fees	1,080	504
Premises costs including rent/rates	4,000	4,000
<b>Total resources expended</b>	<b>18,234</b>	<b>14,828</b>
Net movement in resources	1,231	2,578
Total funds brought forward	39,144	36,566
Total funds carried forward	<b>40,375</b>	<b>39,144.00</b>

**Summary Income and Expenditure Account  
for the year ended 31 March 2014**

	<b>2013/14</b>	<b>2012/13</b>
Gross income of continuing activities	19,465	17,406
Total expenditure of continuing operations	-18,234	-14,828
Net income/(expenditure) for the year	<u>1,231</u>	<u>2,578</u>



**Eritrean Relief Association (U. K)**  
**Balance Sheet**  
**31st March 2014**

	<i>Notes</i>	<b>2013/14</b>	<b>2012/13</b>
<b>Current Asset</b>			
Debtors and Prepayments		424	424
Bank accounts		40,328	39,067
Petty Cash		8	8
<b>Total</b>		<b>40,760</b>	<b>39,499</b>
<b>Liabilities</b>			
<b>Creditors: amounts falling due within one year</b>			
Accruals		(385)	(385)
<b>Net current assets</b>		<b>40,375</b>	<b>39,114</b>
<b>Total Assets less current liabilities</b>		<b>40,375</b>	<b>39,114</b>
<b>Funds</b>			
Designated/Restricted funds	2	20,375	18,815
Unrestricted funds		20,000	20,329
<b>Total</b>		<b>40,375</b>	<b>39,144</b>

*The notes on the following pages form part of this account*

**Eritrean Relief Association (U.K.)**  
**Notes to the accounts for the year ended 31 March 2014**

**1. Accounting policies**

a) Basis of accounting

These accounts have been prepared under the historical cost convention and in accordance with applicable UK Charities statement of recommended practice (SORP) "Charities SORP 2005"

b) Grants

Grants are recognised in the Statement of Financial Activities (SOFA) on an accruals basis.

c) Donations, fundraising and gifts

Donations, gifts and fund raising are recognised in the accounts on a received basis. Gifts in kind are valued at their value to the charitable company

d) Other income

Sundry income is recognised in the financial statements when it falls due.

e) Expenditure

Expenditure on Overseas projects is recognised at the time of payment. All other expenditure is recognised on an accruals basis

f) Taxation

No provision for taxation is included in the accounts as the charitable company is entitled to exemption from tax afforded by Section 505 of the Income and Corporation Taxes Act 1988. Fixtures and fittings valued in excess of £100 is capitalized

g) Cash flow

The charitable company qualifies as a small company and therefore in accordance with FRS1, no cash flow statement is prepared.

**2 Restricted & designated funds**

The restricted fund of the charitable company has been derived from sponsorship runs and other specific fund raising events. The funds are being used to support various charitable programmes including health awareness, training and support for parents of children with learning difficulties including autism and down's syndrome and other education and development programmes.

The income fund of the charitable company includes the following that have been set aside by the Board of Trustees out of unrestricted and restricted funds:

	<b>Designated funds b/f on 01/04/2013</b>	<b>Incoming Resources 2013/14</b>	<b>Expensed 2013/14</b>	<b>Re-designated</b>	<b>Balance c/f on 31/03/13</b>
Projects funds	18,815	8,057	(12,030)	5,533	20,375
Funding Contingency	20,329	7,378	(2,204)	(5,503)	20,000
<b>Total</b>	<b>39,144</b>	<b>15,435</b>	<b>(14,234)</b>	<b>30</b>	<b>40,375</b>

The projects' fund is to support and fund health, education programmes in Eritrea including for training and supporting parents of children with learning difficulties, teaching materials for disabled children, development education and purchase of e-readers for students in colleges.

The funding contingency is to cover the ongoing expenses that are essential to the continued operation of the charity including fundraising activities and other capacity building programmes for volunteers and fundraisers.

### **3. Members of the Board of Trustees Remuneration and Expenses**

None of the members of the Board of Trustees was remunerated directly or indirectly, some members of the Board of Trustees have claimed expenses.

### **4. Contingencies and Contractual commitments**

In the opinion of the members of the Board of Trustees at 31.3.2014, there were no contingent liabilities and no contractual commitments (2013 nil)