

Brooklyn Aquarium Society
On-line auction May 2021
Auction.fish

There are not instructions, but here are some you can share:

To create a lot:

- 1) Create an account (<https://auction.fish/signup/>) or sign in (<https://auction.fish/login/>) if you have already created an account
- 2) Go here (<https://auction.fish/?brooklyn-aquarium-society-2021-online-auction-2>)
- 3) Scroll to the bottom of the page and check the "Yes, I will be at" checkbox. Then click the green button to confirm pickup location and view lots.
- 4) Click create lot, or go here (<https://auction.fish/lots/new>)
- 5) Fill out the form. Make sure to select "Yes, this lot is part of a club auction" and choose the BAS online auction. If the auction doesn't show up in the list, you need to do step 2 above.
- 6) After you add the lot, you can optionally click Add image to put a picture on the lot

To bid on a lot:

- 1) Create an account (<https://auction.fish/signup/>) or sign in (<https://auction.fish/login/>) if you have already created an account
- 2) Go here (<https://auction.fish/?brooklyn-aquarium-society-2021-online-auction-2>)
- 3) Scroll to the bottom of the page and check the "Yes, I will be at" checkbox. Then click the green button to confirm pickup location and view lots.
- 4) Go to the lot page and look for the green Place Bid button. If you don't see it, you didn't do the steps above.
- 5) Type in an amount and click Place Bid. Remember that you can bid any amount, and the system will bid automatically on your behalf up to that amount.

Let us know if you have any questions

If you see other lots on the site are not part of your auction, they are just people selling stuff who are willing to ship to your location. After you have confirmed your pickup location, going here (<https://auction.fish/?brooklyn-aquarium-society-2021-online-auction-2>) will show only lots for your auction, and no other lots.