



1 Station Road, Lewes, East Sussex, BN7 2YY, UK

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sales@selfstoragespace.co.uk

Left Luggage Agreement, Inventory & Receipt

Self Storage Space is able to provide short-term storage for your luggage. Whilst we will make every attempt to ensure your baggage is stored and handled with care, you should know that Self Storage Space accepts no liability for loss, delay, negligence or damage under any circumstances. We advise you take adequate travel insurance cover.

It is your responsibility to ensure your luggage is secure, locked and clearly labelled.

Please keep this agreement safe - it is required to collect your luggage. An administration fee of £5 is required if the original agreement cannot be produced. A third party is not permitted to collect your luggage.

You must collect your baggage at the agreed time & date. We cannot change our opening hours if you are early or late. Please keep us informed if your circumstances change. If you are late, we will charge an admin fee of £2 per item per hour. If required, we will communicate with you using the details you provide below.

If your luggage remains uncollected for 7 days after the agreed collection time, Self Storage Space reserves the right to dispose or sell your luggage.

You are prohibited from storing any items listed on the Self Storage Space website: www.selfstoragespace.co.uk/prohibited

Please list items stored below:- (example: red suitcase)

1		6	
2		7	
3		8	
4		9	
5		10	

Please complete below:-

Customer Full Name	
Customer mobile phone number	
Customer permanent address	
Agreed time & date for luggage collection	_____ : _____ AM/PM _____ / _____ / _____
Cost per item per day	£4.00
Number of days	_____ days
Total cost	£ _____

I have carefully read this agreement and hereby agree to all the terms & conditions.

Please sign & date below:-

Customer Signature:	Self Storage Staff name:
Customer Name:	Storage unit number:
Date: _____ / _____ / _____	Time: _____ : _____ AM/PM