

THE RECORDING WORKSHOP



HEALTH AND SAFETY POLICY

GENERAL STATEMENT OF POLICY

Our Policy is to provide and maintain safe and healthy working conditions, and to ensure all equipment is properly maintained.

Also to provide our employees & students (if any) with suitable training and information on safety matters and give any supervision which they may need for this purpose.

We also accept our responsibility for the health and safety of other people who may be affected by our activities.

We expect co-operation from all members of staff & students to enable us to abide by our obligations, to comply with the Health & Safety at Work etc... Act 1974 and subsequent Safety Legislation.

All members of staff and students are requested to bring any matters of concern regarding safety to the attention of José Gross the proprietor so that the matter can be dealt with immediately.

The General Statement of Policy will be kept up to date, particularly as the business changes in nature and size, and to conform with new Legislation. To ensure this, the policy, and the way in which it is operated will be reviewed every year. If any changes are made to the policy we will ensure that all members of our staff and students are notified.

Duty of Care

Duty of care exists where one individual's actions or inactions could reasonably be expected to affect another person. Therefore, the College owes to each of its students and staff a duty to take reasonable care for the health and safety of those students and staff. This includes both psychological and physical safety. The duty owed is not a duty to ensure that no harm will ever occur, but a duty to take reasonable care to avoid harm being suffered.

This does not mean that the College has to be perfect, but it must provide a reasonable standard of care. A reasonable standard of care is determined by factors such as:

- The practicality of the situation.
- The need to meet the duty of care of all persons who might be involved.
- Legal requirements.

Signed

Principal

Date:

Review Date: