

Introduction to Tablets & Smartphones

Learn how to log in to WiFi, change settings, use email, install apps, search the internet & more. You can bring your own Android Tablet or Smartphone

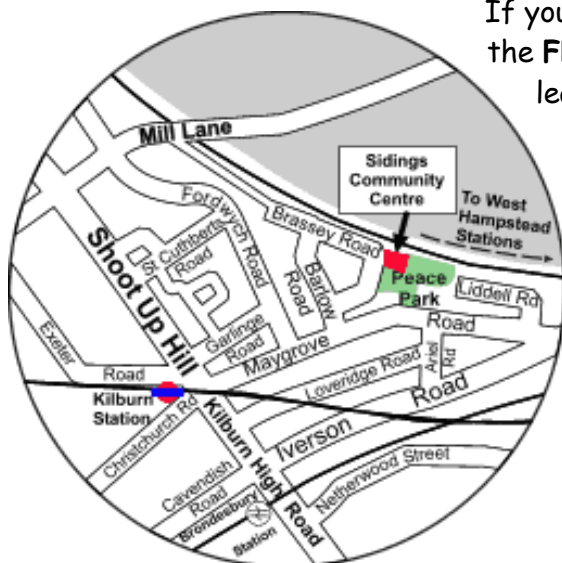
Monday Mornings
10^{am} – 12^{pm}
Starts Mon 11th January



Free 9 Week Courses Tutor: Pip Williams

Volunteering Opportunities

Sidings is always looking for volunteers to assist in our UK Online activities. These include: Teaching, Learner Support, IT Skills, Admin, Design, Desktop Publishing, Photography, etc. Contact us by phone or on email below. IT Skills not essential.



Registered Charity No. 297095

Getting Ready For Work

For those looking for work and would like to build confidence, overcome barriers, discover your skills, seek direction. Limited crèche provision available. Learners require literacy skills at Entry level 3 and above.

Tuesday Afternoons: 1-3^{pm}
Starts Tues 12th January



UK **onlinecentres**

Spring Term 2016 at Sidings UK Online



It's Fun, It's Friendly and It's FREE!

Spring Term Dates 2016

Term Starts	Half-Term Week	Term Ends
Mon 11 th Jan	15 th -21 st Feb	Wed 23 rd Mar

For any of the opportunities in this leaflet contact:

Geoff Stilwell — UK Online - 020 7372 0242

Centre Office — Tel/Fax: 020 7625 6260

 ukonline@sidings.org.uk or office@sidings.org.uk

 www.sidings.org.uk

ukonline@sidings.org.uk

or check our website:

www.sidings.org.uk

Sidings is located at...
150 Brassey Road
(Off Maygrove Road)
London NW6 2BA

Limited Company No. 2139909

Word Processing for Beginners

Learn to use Microsoft Word and free Open Office word processing software. Type, correct, select and format text; save and retrieve documents and navigate the filing system; align and space paragraphs; learn the basics of word processing. You need to be competent at using the mouse and keyboard.



Free Digital Image Editing

Create, edit and enhance digital images using the FREE but powerful alternative to Photoshop, **GIMP**.



Transfer photos from your digital camera to the computer. Scan old printed photos. Crop and resize images. Heal and repair images. Correct exposure and lighting problems. Select parts of an image, create montages. These are just a selection of things you can learn on this course.

Wednesday Mornings 10_{am}-12_{pm}

Wednesday Afternoons 1_{pm}-3_{pm}

Free 10 week courses starting 13th Jan – Tutor: Geoff Stilwell

Computing: Your Choice - Open Learning Sessions

Beginners can follow a structured course to help you get started and become competent with the computer (*Ask about the St@rt course*). Learn foundational skills: controlling windows, the filing system, using programs, using the Internet to retrieve information and for communication. Then learn about word processing which is fundamental to most programs. There is progression to intermediate level courses. Ask about other courses we offer.

Do you have a multimedia project for publication on paper or on the web that you will need IT skills to complete?

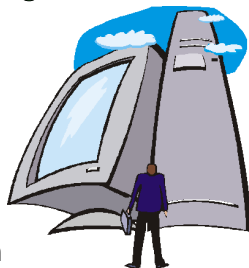
Use the www for online shopping or booking tickets or travel.

Come and enjoy learning about and using computers in an informal, friendly, environment.

Work at your own pace. Whatever your level of expertise, there's something for you.

Get a qualification. We can help you study towards **ECDL** work-based ICT qualifications with both interactive and paper-based materials. Study **Microsoft Office 2010**, **Photoshop Elements**, and free alternatives: **Open Office**, **GIMP**, **Scribus**.

See the timetable (right) to choose a time. There is someone here who can provide a helping hand or a word of advice at the right time.



UK Online Timetable Spring 2016

	Morning 10am-12pm	Afternoon 1-3pm	Evening 7-9pm
M o n	Introduction to Tablets and Smartphones Log into WiFi, change settings, use email, search the internet and more. Bring your own Android Tablet or Smartphone.		
T u e s		Ready For Work Job applications, CVs, cover letters, interview skills Build confidence, overcome barriers, discover your skills, prepare for looking for work.	Computing: Your Choice! Open Learning Evening session For those who can't make it during the day.
W e d s	Word Processing for Beginners Learn the basics of word processing: Typing, correcting, selecting and formatting text, spell check save and print documents.	Free Image editing with GIMP Create, edit and enhance digital images using the FREE but powerful alternative to Photoshop, GIMP .	
T h u r s	Computing: Your Choice! Open Learning For the over 50s	Computing: Your Choice! Open Learning For all	
F r i	Computing: Your Choice! Open Learning For all	<div>Please note: the Spring term is 10 weeks (some courses are 9 weeks) plus a half-term break. All sessions last for 2 hours.</div>	