



**Agenda for the Annual Meeting of the Parish Council to be held in the Parish Rooms,
Recreation Ground, Chacewater on Friday 31st May 2019 at 7.00pm.**

1. **Apologies for Absence**
2. **Election of Chairman**
3. **Election of Vice Chairman**
4. **Minutes of the Annual Meeting of the Council held on Friday 25th May 2018**
5. **To elect the following representatives:**
 - 5.1 Responsible Financial Officer
 - 5.2 Internal, Internal Auditor
 - 5.3 Tree Officer
 - 5.4 ROW Officer
6. **To elect representatives onto the following committees:**
 - 6.1 Chacewater Village Hall Management Committee
 - 6.2 Chacewater Bowling Club
 - 6.2 Millennium Green Trust
 - 6.3 Chacewater School
 - 6.4 Chacewater Football Club
 - 6.5 MVRG
 - 6.6 TRCNP
 - 6.7 Flood Working Group
7. **To set dates of meetings including precept**
8. **To set length of meetings and duration of speaking time**
9. **To set procedures for public participation**
10. **Adoption of standing orders**
11. **Adoption of code of conduct**
12. **Review internal audit controls**
13. **Review risk assessment & fire risk assessment**
14. **Review insurance cover**
15. **Review banking arrangements**

Current signatories are: Cllrs. Mrs B M Bailey; J M Carley; A G Crocker; S Leech; C Shepherdson
(Clerk/RFO)