



## Staff CPD On-line / Webinar Workshops.

### Teaching, Training and Learning

#### Specific Webinar Content Summaries

##### Webinar 1

###### Producing well written session learning outcomes.

- Why are well written session learning outcomes important?
- What are the characteristics of a well-written session learning outcome?
- How are session learning outcomes and formative assessment connected?
- The differences between learning outcomes and task outcomes.
- 5 different types of Learning Outcome.
- Producing learning outcomes where learners have to achieve a specific standard of work or performance / skill.

##### Webinar 2

###### The essentials of good session planning.

- Why do we need session plans and how much detail should they contain?
- Session plans for different learning scenarios.
- Ensuring clear linkage between session learning outcomes and modules/topic learning outcomes.
- Ensuring clear linkage between session learning outcomes, session topics, and assessment activities.
- Identifying appropriate learning delivery and assessment methods and approaches.
- Determining the topic order and time allocation.
- Accommodation, equipment & other resource availability & how this affects delivery of the content.
- How to use the concept of Episodes to support effective session planning.

### **Webinar 3**

#### **Producing an effective Scheme of Work.**

- The purpose and different types of Scheme of Work.
- The importance of identifying if learners have necessary prior learning.
- Organising plan content:
  - remediation activities to accommodate prior subject learning gaps.
  - reinforcement/development of study skills essential to successful completion of the course
  - determining whether a topic or thematic approach would be more appropriate
  - identifying key resources and their availability
  - identifying the most appropriate active learning methods for each topic and sub-topic
  - schedule the learning events with due consideration for specific events such as assignment preparation.
- Developing an Assessment strategy.

### **Webinar 4**

#### **Characteristics of excellent teaching and training sessions.**

This subject will be explored specifically through how well learners:

- respond to challenge
- make progress and achieve session learning outcomes
- use of ICT to learn
- use their time and work productively
- demonstrate confidence in what they do and say
- collaborate in learning where it is appropriate for them to do so
- demonstrate critical / evaluative thinking
- contribute to group discussions
- respond to activities focused on the development of Functional Skills, Math skills, and English skills
- demonstrate respect for each other and teachers / trainers
- attend, and the extent to which they are on time and ready to commence learning.

The session will explore how the above are achieved.

## **Webinar 5**

### **Active Learning techniques to facilitate highly effective learning – Session One.**

This session will seek to raise participant awareness of the Active Learning methods identified below and in what contexts they work best.

- Skills Roleplays and Triads.
- Using Poetry and Raps.
- Realia / experiential learning including the virtual world.
- Learner presentations, 'sales pitches', and demonstrations.
- Sorting / post it note type activities.
- Discussion activities including Snowballing, Travellers / Market Place.
- Problem solving tasks.

## **Webinar 6**

### **Active Learning techniques to facilitate highly effective learning – Session Two.**

This session will seek to raise participant awareness of the Active Learning methods identified below and in what contexts they work best.

- Jigsaw learning.
- Cooperation / collaboration games and software games designed to help develop specific skills or enhance understanding of a specific topic.
- Making physical objects and models to develop team working skills or to explain and illustrate ideas, concepts or processes.
- Skills modelling - where the tutor demonstrates and explains a skill or behaviour, breaking it down if required into stages.
- Story telling including picture / image stories and allegories and anecdotes.
- Visualisation.

## **Webinar 7**

### **Learner centred learning.**

- What does learner centred learning look like?
- In what learning contexts does LCL work best?
- Five Characteristics of Learner-Centered Teaching.
- Important LCL strategies:
  - allowing learners to share in decision-making.
  - believing in learners' capacity to lead
  - giving up the need for control.

## **Webinar 8**

### **Embedding English skills in sessions**

- What does 'embedding' English skills mean and how it can be approached?
- What skills are we talking about?
- What types of learning activities / topics lend themselves well to the incorporation and development of:
  - speaking and listening skills
  - communicating skills such as verbal summaries
  - reading skills
  - writing skills.

Cautionary Note: learner presence in a session is no guarantee they are listening well.

## **Webinar 9**

### **Embedding Maths skills in sessions.**

- What does 'embedding' Math skills mean and how it can be approached?
- What skills are we talking about?
- What types of learning activities / topics lend themselves well to the incorporation and development of:
  - measurement / estimation skills
  - basic math skills – counting, addition, subtraction, multiplication, division, percentages, and ratio.
  - data analysis skills
  - data representation skills
  - two and three dimensional geometric shape recognition and relationships
  - other math operations – simple formulae, algebra, fractions, decimals, measurement conversions.

## **Webinar 10**

### **Classroom Management.**

- The importance of how to create a stimulating learning environment.
- Creating and using ground rules to regulate the learning environment.
- Basic behaviour management strategies.
- How effective organisation of resources and equipment helps to facilitate efficient learning.
- How the visual dimensions of the learning environment can contribute to learning.
- How the organisation of the learning area seating arrangements can enable or inhibit learning.
- How organising who sits with whom contributes to learning.

## **Webinar 11**

### **Stretch Challenge and Differentiation.**

- What do the terms 'stretch', 'challenge' and 'differentiation' mean?
- How is 'stretch and challenge' judged?
- How do we know when learners are being stretched and challenged?
- The relationship between stretch and challenge and differentiation.
- Nine different ways to achieve differentiated learning.

## **Webinar 12**

### **Making 1 to 1 work based learning sessions more effective.**

- Making effective use of the workplace as a learning environment.
- Active learning methods that can be used in the one to one context to create more engaging learning.
- Creative formative assessment methods that can be used in the one to one context to monitor progress and achievement.

## **Webinar 13**

### **Using ICT in 1 to 1 work based learning sessions to enhance their effectiveness.**

- Using Presentation Tools such as Prezi and Powtoon to create:
  - engaging presentations
  - self paced learning resources.
- Using applications such as Kahoot, Socrative and others to:
  - consolidate prior learning
  - identify whether and to what extent learners are learning
- Using Webquests to enable discovery learning and increase learner ownership and responsibility for their learning.
- Exploring how learners in diverse locations could experience collaborative learning.