



Schola Europaea

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General Secretariat

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**Europa School UK**

**Dossier of conformity – Years 1-5, Secondary Cycle.**

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**BOARD OF GOVERNORS OF THE EUROPEAN SCHOOLS**

**Meeting on 15-17 April 2015 in Prague (Czech Republic)**

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for Education

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Mr K. Kivinen  
Secretary-General  
European Schools  
Rue Joseph II, 30  
Brussels  
1049 Belgium

4 February 2015

Dear Mr Kivinen

**Europa School UK: Dossiers of Conformity and Proposal for European Schools  
Secondary Accreditation (S1 to S5 and S6 to S7)**

I am pleased to enclose the Dossiers of Conformity (Dossiers) covering Europa School UK's (ESUK) proposed secondary cycle of education (S1 to S5 and S6 and S7) to enable consideration for ESUK to become an accredited European School offering the European Baccalaureate (EB) from September 2017.

I would be grateful if the Dossiers can be presented to the Joint Teaching Committee (JTC) on 12 and 13 February and to the Board of Governors (BoG) at its next meeting in April. The Dossiers are submitted simultaneously because ESUK will open its entire secondary school (S1 to S7) on 1 September 2017. Further information is provided in the Foreword of each Dossier, but early consideration of ESUK's proposals is desirable to help with what is hoped will be a seamless and successful transfer of pupils to ESUK on closure of the European School Gulham on 31 August 2017.

It is acknowledged that an audit will have to be undertaken before any decision can be made about accrediting ESUK school's secondary cycle. As covered in their S6 to S7 dossier, ESUK have suggested a pre-audit during the spring term of 2017, followed by an audit covering S1 to S5 and S6 and S7 early in the 2017/18 academic year. Other ideas around auditing that will allow early consideration of ESUK's secondary accreditation from September 2017 could perhaps be discussed at the JTC.

The UK delegation supports ESUK's application for European Schools secondary accreditation but wishes it to be noted that currently the EB is not an accredited qualification for use in the English education system. ESUK have therefore been invited to seek permission and approval to offer the EB as a qualification directly by the Secretary of State for Education.

Yours sincerely

**RICHARD HOY**  
European Schools Team



## **Dossier of Conformity**

**Europa School UK  
Secondary Cycle: S1 to S5**

**On behalf of Europa School UK  
Governing Body**

**Supported by UK Department for  
Education**

## FOREWORD

Following the approval of Accreditation for the Nursery and Primary Cycle by the Board of Governors in December 2014, the Trustees of Europa School UK (ESUK) now submit our Dossier of Conformity for the Secondary Cycle S1 to S5, as the second stage of our application to become an Accredited European School.

In considering this application, we respectfully remind the board members to be aware of the following:

- ESUK currently has only five year groups operational, Reception and Years 1 to 4 which are equivalent to N1-P3 of the European Schools. By September 2017 the school will be running full primary and secondary cycles, Reception to Year 13, equivalent to N1-S7 – with the primary section growing one year at a time until fully populated with pupils from September 2016. The entire secondary cycle will be open and available en masse in September 2017.
- In 2017-2018, pupils entering S1 will have previously been pupils at ESUK in the primary cycle. All other secondary year groups (S2-S7) will have previously been pupils at the European School Culham (ESC), which will close on 31<sup>st</sup> August 2017, or will be pupils new to the school. All ESC pupils are following a European Curriculum in anticipation of sitting the European Baccalaureate at the end of S7. Their parents/carers are understandably keen to receive assurance as soon as possible that their children will be able to continue their studies uninterrupted.
- Parents/carers of pupils already enrolled in the ESUK nursery/primary cycles are also seeking reassurance that their children will be able to derive the full benefits of attending an Accredited European School, as they move into secondary education in a few years' time.
- The ESUK Secondary will follow the European Curriculum, as set out in our proposals (see later).
- ESUK has already modelled the costs of supporting the transition curriculum from 2017 through to summer 2024 – at which point the last transfer year group will have worked its way through the system – and is confident of being able to fund it within a balanced budget. This is based on an assumption that a reasonable majority of pupils transfer over, as it is expected they will, provided that full accreditation as a European School is forthcoming in the near future.
- With respect to the above point, it needs to be remembered that as a state-funded Free School, ESUK is not allowed to charge fees: its funding comes from the UK government via the Department for Education (DfE) and is largely driven by pupil numbers and teaching provision.

## BACKGROUND

ESUK was established by a group of Trustees united in their belief in the benefits of a European Education, in most cases having experienced it directly and/or through their children, particularly via the European School Culham (ESC). When it became known that ESC would close, there was naturally a very strong desire on the part of these and other parents/carers/teachers to see European Education continue in the area. Led by the people who eventually formed the ESUK Charitable Trust, a determined drive began to establish a new school in the area – state-funded not fee-paying, so as to be accessible to a much wider range of local families than would otherwise likely be the case – resulting eventually in the founding of ESUK.

ESUK currently shares - with the European School Culham - the site previously occupied solely by ESC alone. Under the site-sharing agreement, between now and summer 2017, ESUK has the

option of gradually taking over more and more of the buildings and site from ESC - which ceased admitting new year groups of pupils in 2010 and is therefore shrinking in size on a year-by-year basis. At the point where ESC closes completely in September 2017, the ESUK may be offered the site by the Department for Education. All pupils still enrolled at ESC (S2-S7) will have the opportunity of transfer across to become pupils at ESUK and complete their education. This right of transfer was granted in the founding of the Free School by the UK Department for Education.

Despite its imminent closure, ESC continues to be much in demand. ESC and its parents/carers are extremely keen for their children to be able to continue their education at ESUK – provided they can be sure of their children being able to sit their European Baccalaureate, which is in turn dependent on the Secondary school receiving an accreditation. Parents/carers of children currently enrolled at ESUK naturally want to have assurance on the accreditation issue as soon as possible, in order to be able to plan sensibly for their children’s future education.

The reasons for the continuing popularity of ESC and the enthusiasm of its parents/carers for the ESUK approach are well documented. There are excellent links with a wide range of institutions and agencies locally, including EFDA-JET, European Commission, European Medicines Agency, European Space Agency, European Agrosciences, BG Group plc, BMW, COFACE, DHL International, Dow Agrosciences, European Centre for Medium Range Weather Forecasts, Land Rover, Peugeot Citroen Automobiles UK Ltd, Randstad Holding NV, Reckitt Benckiser, Volvo Financial Services.

The proximity of Oxford University is also very influential and has attracted numerous research institutes to the area. Many staff from the university and from Harwell Science Park, European Space Agency, Diamond Light source, Rutherford Appleton Laboratory, nPower, European Centre of Medium Range Weather Forecasts and Science Vale UK have expressed interest in seeing European School Education made available for their children.

However, the state-funded nature of the education available at ESUK has also attracted interest from local residents with no previous multi-lingual experience but with a strong desire to obtain a diverse linguistic and cultural education for their children. This was one of several considerations that led ESUK to develop its bilingual approach, which in Primary sees children learning 50% of the teaching week in one language (currently either German or French) and 50% in another (English). The goal is to ensure that, by the end of the primary cycle, pupils will have acquired an ease of communication and proficiency of understanding in both languages – opening the door to secondary education in a way that will ultimately meet the requirements of the European Baccalaureate, without incurring unsustainable costs. This goal is being undertaken under favourable conditions in England, in which the Department for Education has recently announced a target of all primary age pupils learning a language other than English from age 7 onwards.

The new school will also prioritise science education – focusing through the early years on providing pupils with a solid grounding in mathematics, then in later years supplementing this through the encouragement of critical thinking skills, the acquisition of sound research techniques and a high level of competence in ICT programming skills. We anticipate that local employers will see the school not only providing a first-class education for the children of their employees but also a future workforce capable of furthering scientific research and cultural understanding. We also anticipate that local employers will want to support the school, particularly with respect to investment in facilities.

With respect to assessment, the school’s preferred final examination for pupils will continue to be the European Baccalaureate.

The English context also demands certain (entirely manageable) adjustments to the European Schools Programme – which should be seen as curricular enhancements, rather than as any kind of compromise – notably to ensure the offer for all pupils includes religious education (from which parents/carers have the right to withdraw their children, should they wish to) and to actively develop pupils’ ICT skills to a high level. We foresee no difficulty in balancing the largely

complementary requirements of the European system and these few compulsory elements of the national system – particularly given the very high calibre of teaching and other staff we have already succeeded in recruiting.

Whilst the legislation relating to Free Schools in the UK does permit the appointment of teachers who do not have a formal teaching qualification, the Trustees of ESUK nevertheless have insisted throughout that all our teachers should have QTS (qualified teacher status) and at least C2 competence in the language in which they will teach. In Primary we also already employ a considerable and growing number of well-qualified teaching assistants, who also speak the relevant languages to C2 standard, reinforcing the immersion approach to language learning. These assistants work in classrooms alongside teachers, providing general support to all pupils and specific support to pupils with special needs. The school also receives additional support, including training, for any pupil with a statement of special educational need from Oxfordshire County Council and other agencies as appropriate.

We also expect all staff to enrich the pedagogical experience of the school by actively offering pupils a profound experience of the culture in which the relevant language is spoken – supporting our ultimate aim of maintaining a challenging and stimulating curriculum for all, whilst remaining truly inclusive. The school is fully compliant with national admissions policies and procedures. Pupils are admitted according to strict non-selective criteria and all costs are funded by the state.

## General information

Name of the school: <b>Europa School UK</b> Address: Thame Lane, Culham, Oxon OX14 3DZ, UK Phone : +44 1235 524060 e-mail : <a href="mailto:info@europaschooluk.org">info@europaschooluk.org</a> Website: <a href="http://europaschooluk.org">http://europaschooluk.org</a>		
<b>Status</b>		
<ul style="list-style-type: none"> <li>State (public sector) school <i>Recognised by national authorities</i></li> </ul>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<ul style="list-style-type: none"> <li>Independent (private sector) school</li> </ul>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>Funding</b>		
<ul style="list-style-type: none"> <li>Public <i>ESUK is a state-funded Free School: it receives funding directly from the UK government equivalent to what any English state school of a similar type and size would expect to receive through its Local Authority. It does not charge fees and is not permitted to do so. Like many other state schools, ESUK is aware that regular fund-raising activities may support supplementary opportunities for the pupils. A lively and innovative Parents' Association has already started to run community events to assist in building up the school's resources and extra-curricular programme. Other permissible routes of donation will be explored.</i>  <i>As a state-funded Free School the ESUK (not permitted to charge fees) has a charging policy, consistent with good practice in other UK state schools, which permits parents/carers to be asked to contribute to the cost of activities that take place outside the normal school day.</i>  <i>The school does not currently have any substantial reserve school fund to draw on for major projects and extra-curricular activities, but expects this situation to change significantly as the school grows in size, through fund-raising activities and/or donations from parents/carers and other supporters of the school.</i>  <i>There is a formal site-sharing agreement between The European School and ESUK. (Ref : 2012-01-D 476-en-3).</i></li> </ul>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<ul style="list-style-type: none"> <li>Private</li> </ul>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Mixed</li> </ul>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>Teaching levels</b>		
<p><i>Note that ESUK admissions are subject to UK National Rules. Year groups are determined by age within the academic year, not the calendar year and the fourteen year groups are numbered from Reception (with their fifth birthday during the academic year) through Year 1 to Year 13, the final year of schooling. For any transfer of pupils into or out of other European Schools, the table of equivalence is used.</i></p>		
<ul style="list-style-type: none"> <li>Nursery – number of years: 2 (Reception &amp; Year 1)</li> </ul>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

– age range of pupils: 4 – 6 years		
<ul style="list-style-type: none"> <li>• Primary <ul style="list-style-type: none"> <li>– number of years: 5 (Year 2 to Year 6)</li> <li>– age range of pupils: 6 – 11 years</li> </ul> </li> </ul>	Yes X	No <input type="checkbox"/>
<ul style="list-style-type: none"> <li>• Secondary <ul style="list-style-type: none"> <li>– number of years: 7 (Year 7 to Year 13)</li> <li>– age range of pupils: 11 – 18 years</li> </ul> </li> </ul>	Yes X	No <input type="checkbox"/>
<p>Where applicable, links with other schools for teaching levels not catered for by the school itself: (please give details)</p> <p><i>At the time of writing, the school is open only to pupils in N1-N2 and P1-P3 (Reception and Years 1-4 in the English system). By Sept 2016, all primary year groups will have opened. In September 2017, the entire secondary section will open – Years S1-S7 (Years 7-13 in the English system) – to accommodate the students currently in the ESC that will close on 31st August 2017.</i></p> <p><i>Once fully open, the school expects to be able to provide a broad and balanced curriculum within the European framework for all academic levels and year groups. However, in any cases where this proves not possible (for instance, where option groups might be economically non-viable), the school will look to operate consortia arrangements with other schools offering the European Baccalaureate – or other creative solutions, such as vertical grouping.</i></p> <p><i>Following the success of the school in the community, the constant over-subscription and the request for more places to be offered, the Governing Body of Europa School UK is currently considering expansion by opening a third language Stream (Spanish/English) beginning in Reception in the nearest future. The pupils in the new stream would follow the 50/50 model in primary, whilst in secondary they would become SWALS in the English section.</i></p>	N/A	
Certificates prepared: <i>S5 harmonised exam, European Baccalaureate</i>		
Recognition of the certificate(s) for admission to higher education		
<ul style="list-style-type: none"> <li>• in the country</li> </ul>	Yes X	No <input type="checkbox"/>
<ul style="list-style-type: none"> <li>• abroad</li> </ul>	Yes X	No <input type="checkbox"/>
Total number of pupils 785		
Number of pupils per teaching level		
<ul style="list-style-type: none"> <li>• nursery: 112</li> </ul>		
<ul style="list-style-type: none"> <li>• primary: 281</li> </ul>		
<ul style="list-style-type: none"> <li>• secondary: 392</li> </ul>		
<p><i>The details set out above describe the school as it will be once fully open (Sept 2017). At the time of writing, the school is open only to pupils in N1-N2 and P1-P3 (Reception and Years 1-4 in the English system). By Sept 2016, all primary year groups will have opened. In</i></p>		



September 2017, the entire secondary section will open – Years S1-S7 (Years 7-13 in the English system).		
<b>Management</b>		
Head (Principal): Peter Ashbourne		
Deputy Heads: <ul style="list-style-type: none"> <li>• Head of Primary: Pascal Maréchau</li> <li>• Head of Secondary: TBA</li> </ul>		
Administrators <ul style="list-style-type: none"> <li>• Bursar: TBA</li> <li>• Finance and Admin Manager: Nicola Tanner</li> <li>• PA to Principal: Dési Correia</li> </ul>		
Other <i>With only five year groups currently operational, whilst the school has a fully worked-out staffing structure, it has not yet made appointments to a number of leadership/management posts and will not do so until closer to the time when the secondary section will open in its entirety (Sept 2017). When the structure is fully operational, all subject areas will have a subject coordinator: oversight of the whole curriculum and teaching and learning within their cycles will rest with the two Head teachers (Primary and Secondary), reporting ultimately to the Principal. Educational advisors and other professionals will be consulted as needed.</i>		

<b>Administrative Bodies</b>	
<b>Members of the Trust</b>	
Professor Andrew Parker	Mrs Karin Loudon
Mrs Jutta Weber	Mr Paul Adams
Mrs Antonella Shorrocks	Mrs Clara Della Croce
	Mrs Jackie Holderness
<p><i>The founding members are legally responsible for the Academy trust and ensure that the school stays true to the purpose it was set up for. They appoint up to seven governors of the ESUK's Governing Body. Under arrangements for Free Schools and Academies in England, ESUK is both a company registered at Companies House and a charitable trust, exempt from the requirement to register with the Charities Commission. The company is a company limited by guarantee and the seven members above each contributed a guarantee of £10 each to form the company. The members of the company appoint the Directors of ESUK, including the Principal ex officio as a Director of the company, and act as Trustees for the Charity.</i></p>	
<b>Governing Body</b>	
Mrs Jutta Weber (Chair)	Mr Peter Ashbourne (Principal)
Professor Andrew Parker	Mr Simon Purves (Parent Gov)
Mrs Antonella Shorrocks	Ms Clare Cousineau (Parent Gov)
Mrs Karin Loudon	Mrs Sarah Kynoch (Staff Gov)
Mrs Clara Della Croce	Mrs Pascale Smith (Staff Gov)
Mrs Jackie Holderness	Mr Damian Hickman
Dr Jane Spiro	(Dr Melanie Gould (Clerk))
<p><i>The diverse governing body of Europa School UK (ESUK) currently has 15 positions including the Principal. The parent and staff bodies each elect two governors. Seven governors can be appointed by the founding members. Three further are for Coopted Governors. Currently the Governing Body has 2 vacancies.</i></p>	
<b>Advisory Bodies</b>	
<p>There are the currently the following Governors' committees:</p> <p>Education committee (including SEN group), Finance Committee (including Fundraising Group), Premises Committee, Admissions Committee, Appeals panel, Working Group 2017</p>	
<b>Regulatory Body</b>	
<p>Education Funding Agency of the Department for Education</p> <p><i>Overseeing funding agreement</i></p>	
<b>Management Committee</b>	
<p>Principal, Head of Primary, Finance &amp; Admin Manager</p> <p><i>Current, will be augmented for Secondary</i></p>	
<b>Pedagogical Committee</b>	
<p>Principal, Head of Primary, SENCO, Senior Teacher</p> <p><i>Current, will be augmented for Secondary</i></p>	
<b>Parents' representation</b>	
<p>The parent body elects two Governors.</p> <p><i>Europa School UK has an active Parents &amp; Teachers Association (PTA) which supports the multicultural educational setup of the school (<a href="http://www.europa-pta.org/">http://www.europa-pta.org/</a>). Additional to the</i></p>	

<i>usual work the PTA of ESUK is developing resource pools (DVDs, books, etc.) for the multilingual education. Additionally it is developing a resources webpage for all parents (<a href="http://esuklanguageresources.weebly.com/">http://esuklanguageresources.weebly.com/</a>)</i>
<p>Students' representation</p> <p><i>The "student voice" is heard through an elected council bringing together representatives from each class. A formal committee structure will be developed in secondary.</i></p>
<p>Staff representation:</p> <p>The staff of ESUK elects two Governors.</p> <p>The PTA is a joint organisation for parents and teachers.</p>

<b>European schooling</b>		
• Existence of a European Institution/Agency	Yes <input type="checkbox"/>	No X
• Existence of an international institution <i>There are numerous institutions in the area, but not with any right to places at the school. Nonetheless there is mutual interest between the institutions and the school</i>	Yes X	No <input type="checkbox"/>
• Whole school devoted to European schooling?	Yes X	No <input type="checkbox"/>
• Section or part of school devoted to European schooling?	Yes <input type="checkbox"/>	No X
• Prior existence in the school of international and/or bilingual education other than European schooling?	Yes <input type="checkbox"/>	No X
<i>There is currently no agreement with the Europa School to give preference to Category 1 pupils, and in general such preference would be incompatible with current UK regulations</i>		

<ul style="list-style-type: none"> <li>• <b>Language sections</b></li> </ul>		
<ul style="list-style-type: none"> <li>• Number of language sections: 1</li> </ul>		
<ul style="list-style-type: none"> <li>• Language(s) of the sections (L1): <i>English</i></li> </ul>		
<b>Organisation of studies</b>		
Nursey & Primary	English/French Stream	English/German Stream
N1 (Reception)	28	28
N2 (Year 1)	28	28
P1 (Year 2)	28	28
P2 (Year 3)	28	28
P3 (Year 4)	28	29
P4 (Year 5)	28	28
P5 (Year 6)	28	28
Total	196	197
Secondary	English Section: L2 French	English Section: L2 German
S1 (Year 7)	28	28
S2 (Year 8)	28	28
S3 (Year 9)	28	28
S4 (Year 10)	28	28
S5 (Year 11)	28	28
S6 (Year 12)	28	28
S7 (Year 13)	28	28
Total	196	197
Total for school	785	
<p><i>Figures for N1-P3 (Reception, Years 1-4) reflect actual numbers. Figures for P4-S7 (Years 5-13) – year groups which are not yet operational - assume full year groups.</i></p> <p><i>Figures for S2-S7 (Years 8-13) specifically DO NOT attempt to reflect the position as it will be in 2017 - when pupils currently on roll in P4-S4 (Years 5-10) at the European School will transfer over into Years 8-13 at ESUK, as these groups are anomalous.</i></p> <p><i>ESUK intends to add a third stream of 28 pupils in English/Spanish starting in N1 from September, 2015. They will eventually feed through to the English Section as Spanish L1 SWALS.</i></p>		
<p><i>The term 'language section' is not appropriate in Nursery and Primary, as ESUK classes are all taught 50/50 in their two languages – German/English or French/English.</i></p>		

<b>Pupils whose first language is not included in the enrolled language stream</b>		
	Nursery	Primary
Arabic		1
Bulgarian	1	
Chinese	1	2
Danish		2
Dutch		3
Finnish	1	2
French	7	1
German	1	2
Greek		1
Hungarian		1
Italian	2	8
Japanese	1	
Punjabi		3
Polish	3	4
Portuguese	1	
Russian	2	1
Spanish	5	3
<b>Total</b>	<b>25</b>	<b>34</b>
	Nursery	Primary
<b>Pupils receiving first language tuition</b>		
English	71	199
French	12	23
German	4	25
<b>Total</b>	<b>87</b>	<b>247</b>
<p><i>The figures above reflect the actual situation at the time of writing – i.e. they relate to N1-P3 only. As a UK state-funded school, ESUK does not charge parents/carers a fee for their child's admission to the school or tuition of the school's main curriculum. As a result, the school runs a restricted number of language streams, which broadly reflect the range of languages spoken by its pupils. Parents/carers understand that, at present, the school can only sustain two NURSERY/PRIMARY streams – German/English and French/English. As the school grows and begins to be able to deploy its funds more flexibly, the school will endeavour to invest in first language tuition for pupils who are being taught within a language stream that does not allow for tuition in their first language.</i></p>		

<ul style="list-style-type: none"> <li>Specific tuition in the language of the section for pupils without their own language section <i>There will be support without distinction of native language for pupils experiencing difficulty in L1</i></li> </ul>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Provision of mother tongue teaching for pupils without a section in the language in question <i>May be provided exceptionally from 2017 for those already having L1 other than English when previously attending the European School, Culham</i></li> </ul>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>by a teacher from the actual school <i>where possible</i></li> </ul>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<ul style="list-style-type: none"> <li>using distance learning techniques <i>as required</i></li> </ul>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<ul style="list-style-type: none"> <li>in cooperation with the European Schools <i>to be arranged as required</i></li> </ul>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<ul style="list-style-type: none"> <li>in cooperation with other schools or with embassies <i>in the absence of suitable ES support</i></li> </ul>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<ul style="list-style-type: none"> <li>Provision of vehicular languages as L2</li> </ul>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Which ones: French	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
German	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<i>English is the Section Language</i>		
<ul style="list-style-type: none"> <li>Tuition in the language of the country</li> </ul>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<ul style="list-style-type: none"> <li>Status of this tuition: <ul style="list-style-type: none"> <li>– compulsory</li> <li>– optional</li> </ul> </li> </ul>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<ul style="list-style-type: none"> <li>Number of pupils studying the language of the country as: <ul style="list-style-type: none"> <li>– L1: <i>All in the current ESUK standard model</i></li> <li>– L2: 0</li> <li>– L3: 0</li> <li>– L4: 0</li> </ul> </li> </ul>		
<ul style="list-style-type: none"> <li>Subjects taught in L2 up to year 5 <ul style="list-style-type: none"> <li>• history</li> <li>• geography</li> <li>• others</li> </ul> </li> </ul>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<ul style="list-style-type: none"> <li>from which year onwards: <i>Human sciences from S1, history, geography from S4</i></li> </ul>		
<ul style="list-style-type: none"> <li>Secondary years 6 and 7 <ul style="list-style-type: none"> <li>• Teaching of history and geography in L2 (DE, EN or FR)</li> </ul> </li> </ul>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<ul style="list-style-type: none"> <li>Learning of a L3 possible from secondary year 2</li> </ul>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<ul style="list-style-type: none"> <li>Learning of a L3 possible before secondary year 2 <ul style="list-style-type: none"> <li>– If so, from which year onwards: S1</li> </ul> </li> </ul>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

- School development plan**

The objectives set here flow from the school's founding principle, which is to be a UK state

school offering a European education.

Short-term objectives	To establish a sound foundation in early education, from which success in the European Schools' programme will be a realistic prospect for all pupils
	To establish a system of assessment appropriate for the European Schools' assessment model, which also ensures appropriate recognition of pupils' achievements within the UK system
	To continue to recruit outstanding and appropriately qualified teachers and support staff as the school continues to grow in size; to provide appropriately targeted continuing professional development for all staff.
	To ensure all year groups continue to be fully-subscribed as each additional primary year group opens
	To secure additional sources of funding to be used to further enrich the learning experiences on offer to pupils, particularly with respect to tuition in first languages not offered in the mainstream timetable of ESUK
	To become an accredited European School
	To develop a robust and comprehensive plan to ensure a smooth and trouble-free transfer from a two form entry primary school (2016) to a two form entry 4-18 'all-through' school (2017)
Long-term objectives	To aid pupils to become reflective, life-long learners in line with the European Framework on Key Competences
	To promote a culture of plurilingualism and provide multicultural, multilingual European Education – including pupils achieving C2 competence in at least two European languages at age 18.
	To encourage applications to the school, reflecting the broad range of social and linguistic backgrounds of those interested in a multilingual European education.
	To create systems to engage support and investment from the local community, business and research and effectively involve pupils and parents in the development of the school
	To recruit outstanding teachers, notably for our specialisms in languages and science.
	To develop a healthy living approach for all pupils.
	To actively develop pupil voice in the organisation of the school
	To provide guidance for choice of options, career path and formal education beyond school

On-going pedagogical priorities	Teaching is based on sound subject knowledge and appropriate pedagogy.
	The primary focus of all school activity will be on learning and broadening of experience
	Assessment should measure attainment and progress and should be used primarily to inform the teacher and pupil in formulating plans for future educational steps
	Learners should be actively involved in their own learning and develop abilities of self-assessment
	Data are collected and analysed to aid learning and to verification against external measures of achievement and progress
	A wide range of learning styles and strategies is employed
	Differentiation is employed in lessons to ensure that each pupil is challenged at an appropriate level
	Parents are informed of and involved in their children's learning
	Pupil behaviour is founded on good role models and positive reinforcement.
	Pupils are given a voice in the running of the school and encouraged to develop as mature, responsible adults
	Individual needs are recognised and directly catered for
On-going European dimensions	The curriculum is that of the European Schools, enhanced to take account of English national requirements
	Pupils are made aware of the rich cultural heritage of their own backgrounds and those of their peers.
	Teachers and support staff provide role models of multicultural and multilingual learning
	Contact and exchange with other schools in Europe is actively pursued
	All pupils to be fluent in at least two of English, French and German
	Other languages to be supported within the means of the school and the aspirations of the school community

<b>Curriculum</b>
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ESUK will offer the full range of the European Schools' curriculum together with some required elements of the English National Curriculum in ICT and Religious Education.  
 In September 2017 ESUK will open its Secondary with all year groups up to S7 (Year 13) to accommodate all the ESC students who will not have finished their European education by 31st August 2017, ie. when the ESC closes.  
 Consequently ESUK is also submitting a separate request for Accreditation for the Baccalaureate Cycle.  
 In order to be able to welcome  
 - the cohort of pupils that will need to transfer into S6 (year 12)  
 - the cohort of students who will have already completed year one of the Baccalaureate Cycle in the ESC and will need to transfer into S7 (Year 13) to sit their final examination in June 2018.

Syllabuses up to secondary year 5 (inclusive)		
• National <i>religious education, ICT</i>	Yes X	No <input type="checkbox"/>
• European Schools ( <i>All others</i> )	Yes X	No <input type="checkbox"/>
• Mixed	Yes <input type="checkbox"/>	No X
• specific (please give details).....	Yes <input type="checkbox"/>	No X
• Teaching of religion	Yes <input type="checkbox"/>	No X
– compulsory	Yes X	No <input type="checkbox"/>
– optional	Yes <input type="checkbox"/>	No X
• Teaching of ethics: <i>included in religious education</i>	Yes X	No <input type="checkbox"/>
– compulsory	Yes X	No <input type="checkbox"/>
– optional	Yes <input type="checkbox"/>	No X

*Under the English National Curriculum, all schools are required to provide religious education for pupils. This is compulsory and must be provided to all pupils – however, parents/carers have the absolute right to withdraw their children from religious education, should they wish to. In practice, few parents/carers choose to do so, recognising that what is being provided is ‘education’ not ‘instruction’ – i.e. pupils learn about other faiths, in the same way that they learn about other countries and ways of life in geography. Within the UK, the school will follow the balanced and comprehensive local SACRE curriculum, available at:*

<http://europaschooluk.org/media/20061/TheAgreedSyllabus2015-2020.pdf>

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## Teaching materials and equipment

• School books and textbooks	Yes X	No <input type="checkbox"/>
– national: (and international) English language	Yes X	No <input type="checkbox"/>
– specific: <i>Intermath, texts to support teaching through French and German</i>	Yes X	No <input type="checkbox"/>
• Computers, tablets, bare bones computers, thin clients	Yes X	No <input type="checkbox"/>
• Multimedia libraries	Yes X	No <input type="checkbox"/>
• Library books/works of reference	Yes X	No <input type="checkbox"/>
• Scientific experimentation equipment/apparatus <i>Added as required at secondary level</i>	Yes X	No <input type="checkbox"/>
• Others: <i>Interactive whiteboards/projectors</i>		
<ul style="list-style-type: none"> <li>• In respect of the needs of the pupils already enrolled (Reception and Years 1-4), the school already has all the books, textbooks, computers and equipment necessary to deliver a high quality European Education – enhanced to meet the additional requirements of the English National Curriculum. This includes the Intermath course, which at present is a specific requirement at primary level. As the school grows in size year-on-year, between now and summer 2017 – at which time, all year groups in the primary section will be fully operational – it will supplement these materials as needed to ensure that all pupils at primary level will be fully equipped, including any individually-specified teaching/learning materials or equipment.</li> <li>• From 2017, when the whole secondary section becomes fully operational in a single step, the school will continue to purchase materials etc. as needed, out of its increasing funds. These funds will rise substantially in 2017, due to the simultaneous influx of a large number of pupils from the European School. However, it may be that many parents/carers of pupils who have previously been attending The European School – and have been used to having personally-owned copies of textbooks etc. – may prefer their children to continue with this arrangement, in which case they will have the option of purchasing copies individually, should they wish to. Either way, the school will ensure that all materials and equipment necessary for pupils – for following the European Curriculum and ultimately sitting the European Baccalaureate – will be available on free loan or for purchase.</li> <li>• The school will also ensure that all materials and equipment, as necessary for compliance with the English National Curriculum – for instance, materials and equipment related to the study of ICT – will be available.</li> <li>• It is anticipated that large quantities of materials and equipment currently lodged with the European School will transfer over to ESUK – in the same way that, as per the current site-sharing agreement, more sections of the building will transfer across with each succeeding year, as ESUK grows in size and the European School reduces in size as it follows its phased closure programme.</li> <li>• As a state-funded Free School, ESUK cannot require parents/carers to directly purchase books etc.: all these materials are owned and retained by the school. Pupils are expected to come “properly equipped” to school – with pens, pencils, rulers etc. – however, the school also holds a reserve stock of necessary equipment, for use as needed by pupils.</li> </ul>		

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### Weekly timetables and School calendar

- ESUK follows the European schools' calendar. However, we will also try whenever possible to keep into consideration the school calendar in force in Oxfordshire so as to help our parents with childcare issues and family holidays, should they have children both in the ESUK and other local schools.
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- The weekly **primary** timetable consists of five full days and breaks down as follows:

	P1&P2		P3, P4&P5		
	Stream L	Working L	Stream L	Working L	
Stream Language (FR/DE)	06:30		06:30		08:25 1st Session
Working Language (EN)		06:30		06:30	10:00 Break
Mathematics	02:30	02:30	03:00	03:00	10:20 2nd Session
Music	00:30	00:30	00:30	00:30	11:30 Lunch
Art	01:00	01:00	00:30	00:30	12:30 3rd Session
PE	01:00	01:00	00:45	00:45	14:00 Break
DoW	01:45	01:45	02:00	02:00	14:20 4th Session
RE		01:00		01:00	15:35 End
Recreation	03:20		03:20		
<b>Total</b>	<b>30:50</b>		<b>30:50</b>		

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The weekly **secondary** timetable consists of five full days and breaks down as follows (1 period = 45 minutes):

YEAR GROUP	S1 (Y7)	S2 (Y8)	S3 (Y9)	YEAR GROUP	S4(Y10) + S5(Y11)
SUBJECT	Periods	Periods	Periods	SUBJECT	Periods
L1 English / SWALS	5	5	4	L1 English / SWALS	4
Mathematics	4	4	4	Mathematics	4 or 6
L2 (DE or FR)	5	5	4	L2 (DE or FR)	4
Third Language (L3)	2	3	3	Third Language (L3)	3
Integrated Science	4	4	4	Biology	2
Human Science	3	3	3	Chemistry	2
Art	2	2	2	Physics	2
Music	2	2	2	History	2
Religion	2	2	2	Geography	2
Physical Education	3	3	3	Religion	1
ICT	1	1	2	Physical Education	2
Latin		2	2	Latin	4
Supervised study/support	5	3(+2)	4(+4)	Fourth Language (L4)	4
Assembly	1	1	1	Economics	4
←				Art	2
				Music	2
Optional Subject				ICT	2
				Supervised study/support	4(+4)
				Assembly	1
				Optional Subject	

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Secondary shape of day	
08:15 – 09:00	Period 1
09:05 – 09:50	Period 2
09:50 – 10:10	Break
10:10 – 10:55	Period 3
11:00 – 11:45	Period 4
11:50 – 12:35	Period 5
12:35 – 13:20	Period 6 (Lunch)
13:20 – 14:05	Period 7
14:10 – 14:55	Period 8
15:00 – 15:45	Period 9

- **School calendar**

• number of school days per year: 180		
• division of the school year into:		
– terms	Yes X	No <input type="checkbox"/>
– semesters	Yes <input type="checkbox"/>	No X
<ul style="list-style-type: none"> <li>• Breakdown of school holidays: <i>ESUK follows the European schools' calendar. However, we will also try whenever possible to keep into consideration the school calendar in force in Oxfordshire so as to help our parents with childcare issues and family holidays, should they have children both in the ESUK and other local schools.</i></li> </ul>		

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## Assessment of pupils

<ul style="list-style-type: none"> <li>frequency of reporting (school reports): 2 per year: mid-year and end of year</li> </ul>		
<ul style="list-style-type: none"> <li>type of assessment</li> </ul>		
<ul style="list-style-type: none"> <li>– formative</li> </ul>	Yes X	No <input type="checkbox"/>
<ul style="list-style-type: none"> <li>– summative</li> </ul>	Yes X	No <input type="checkbox"/>
<ul style="list-style-type: none"> <li>class councils</li> </ul>	Yes X	No <input type="checkbox"/>
<p>The school will assess against the criteria of the European Schools' curriculum, making use of the proposed reporting arrangements and assessment system of the European Schools.</p> <p>The school will additionally record attainment and track progress of all pupils in line with the reportable data requirements of OFSTED for the purposes of evaluation and accountability</p> <p><b>Marking</b></p> <p>S1 to S3</p> <p>For these year groups whole mark will be awarded at the end of each semester.</p> <p>The final year mark in each subject will not be a mathematical average of the two marks in the semester reports, but will also reflect the observations, results and any other data available to the teacher.</p> <p>S4 &amp; S5</p> <p>For these year groups both half and whole mark can be awarded at the end of each semester.</p> <p>There are two types of marks</p> <ul style="list-style-type: none"> <li>A-Mark reflects the participation in class, homework, projects, continuity of performance, oral presentations, A test results etc</li> <li>B-Mark corresponds to the results in the 2 written tests per semester in class. It is awarded at the end of each semester.</li> </ul> <p>The final year mark (C-Mark) is based on but not necessarily the average of the year's A and B marks</p> <p>In S5 the school organises written examinations twice a year (December and May/June).</p> <p>Within the UK there are also specific assessment expectations for pupils across the age range - though these are currently under review. Whatever requirements emerge, ESUK will ensure full adherence to these – including assessing both attainment and progress for formative purposes, in line with English national practice.</p>		
<p>The school will assess against the criteria of the European Schools' curriculum, making use of the proposed reporting arrangements of the European Schools.</p>		
<p>Within the UK there are also specific assessment expectations for pupils across the age range - though these are currently under review. Whatever requirements emerge, ESUK will ensure full adherence to these – including assessing both attainment and progress for formative purposes, in line with English national practice.</p> <p>We will use the A and B grades of the European Schools throughout secondary, with B-tests introduced in S4 and the Harmonised assessment used at the end of S5.</p>		

Internal assessment will be evidence-based, including a portfolio of pupil work throughout primary. Teachers will involve pupils in the assessment of their own work.

Under current national arrangements, the school is required to establish an entry point for pupils into formal education through the UK Early Years Foundation Stage Profile. This is currently working well but it is anticipated that we may decide to merge or replace this with the proposed European Schools' Entry Profile.

Currently the school also uses NFER standardised tests to confirm internal assessment of progress and provide an externally verified measure of attainment. We anticipate continuing some such form of standardised testing, related as closely as possible to the European Schools' programme.

For reporting to parents, the Europa School UK will use the proposed reporting arrangements of the European Schools, augmented where necessary to reflect local relevance within the ESUK curriculum and include compulsory national reporting.

For the purposes of accountability to the national authorities and to provide motivation and involvement in learning for pupils, we measure individual pupil progress as well as attainment at fixed points. This will be facilitated by the European Schools' 'inclusion of a learning continuum in order to demonstrate the pupil's development' – adapted to translate into the points scores currently in use in the UK system - supported by detailed mapping of the European Curriculum against the English National Curriculum.

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## Provision for SEN (special educational needs) pupils

• Special equipment	Yes X	No <input type="checkbox"/>
• Specialist staff	Yes X	No <input type="checkbox"/>
<p><i>The ESUK has a Special Educational Needs (SEN) policy, which is fully in line with the most up-to-date UK national requirements. The school will also adhere to all special arrangements for pupils with special needs relating to examinations in the European School System.</i></p> <p><i>The school will consider and make suitable provision for an individual pupil's need concerning:</i></p> <ul style="list-style-type: none"> <li>• <i>a special learning programme</i></li> <li>• <i>extra help from a teacher or assistant</i></li> <li>• <i>to work in a smaller group</i></li> <li>• <i>observation in class or at break</i></li> <li>• <i>help taking part in class activities</i></li> <li>• <i>extra encouragement in their learning, eg to ask questions or to try something they find difficult</i></li> <li>• <i>help communicating with other children</i></li> <li>• <i>support with physical or personal care difficulties, eg eating, getting around school safely or using the toilet</i></li> </ul>		

### • Learning support

• Extra tuition	Yes X	No <input type="checkbox"/>
• Catch-up classes	Yes X	No <input type="checkbox"/>
– in which subjects: L1, L2, Mathematics		
• Individualised lessons	Yes X	No <input type="checkbox"/>
• Small group lessons	Yes X	No <input type="checkbox"/>
Initial support is within the normal classroom through differentiated approaches to teaching and learning. Where needed the school will consider all options listed.		

### • Links with the European Schools system

• Links with the European Schools system	Yes X	No <input type="checkbox"/>
• Links with one European School in particular	Yes X	No <input type="checkbox"/>
<ul style="list-style-type: none"> <li>• which one: Culham, and Network of AES</li> </ul> <p><i>ESUK at present maintains very close links with The European School Culham, with whom it currently shares a site until the end of August 2017. ESUK also holds membership of the Associated European Schools Network and will be proactive in further developing robust partnerships with other schools within the European Schools system.</i></p> <p><i>We would welcome involvement of Secondary pupils in Eurosport and will give full support to training made available to AES</i></p>		
• <b>Information for pupils and guidance</b>	Yes X	No <input type="checkbox"/>
• provided by: class teachers, student counsellors, admin staff		
• from which year: S2		

## Extra-curricular activities



Activities offered:		
• in the school	Yes X	No
• outside the school	Yes X	No
• organised by		
– the school	Yes X	No
– parents and external agencies	Yes X	No
• free of charge	Yes X	No
• charge made	Yes X	No
<i>Charging is dependant in the type of activity. In some cases a voluntary contribution may be sought. For after-school activities there is usually a charge.</i>		

### Communication with parents

Means:		
• school reports <i>Twice a year, mid-year and end of year, following ES model</i>	Yes X	No
• meetings <i>Introductory meeting for parents by class group</i> <i>formal individual consultation twice a year (to include older students with parents)</i> <i>drop in availability once a week</i> <i>individual by appointment</i>	Yes X	No
• mail (usually soft copy my e-mail)	Yes X	No
• internet - website	Yes X	No
• newsletter	Yes X	No

### Funding of European schooling

• By the supervisory body		
– state (public sector)	Yes X	No
– private (private sector)	Yes <input type="checkbox"/>	No X
– national authorities	Yes X	No
– local authorities <i>– but local decisions influence distribution of funding</i>	Yes <input type="checkbox"/>	No X
• School's own funds	Yes <input type="checkbox"/>	No X
• Parents: <i>after-school activities and voluntary contributions</i>	Yes X	No
• European Commission	Yes <input type="checkbox"/>	No X
• European Agency or Institution	Yes <input type="checkbox"/>	No X
2015-2020 • 2015-2020 European Central Institution	Yes <input type="checkbox"/>	No X



## Staff

<b>Specific management</b> , if applicable:		
• Head teacher (for each teaching level)	Yes X	No <input type="checkbox"/>
• Department head(s)	Yes <input type="checkbox"/>	No X
• Others	Yes <input type="checkbox"/>	No X
• <b>Teaching staff</b>		
<b>Number of teachers</b>		
• Number of teachers for European schooling: <i>~46 full-time equivalent posts</i>		
• Number of teachers recruited specially for European schooling: <i>all</i>		
• Number of teachers from the host school involved in European schooling: <i>n/a</i>		
<b>Teachers' status:</b> <i>Employed by the school</i>		
<b>Length of contracts:</b> <i>Permanent, except for specific short term need</i>		
<b>Teachers' remuneration</b>		
• National authority of the host school responsible for remuneration	Yes <input type="checkbox"/>	No X
• School itself responsible for remuneration	Yes X	No <input type="checkbox"/>
<b>Recruitment of teachers</b>		
• Recruitment of teachers organised in cooperation with the educational authorities of the country in which they are qualified and registered to teach	Yes <input type="checkbox"/>	No X
• Involvement of European School inspectors in the recruitment of teachers <i>although inspectors may be asked to assist with contacts for recruitment</i>	Yes <input type="checkbox"/>	No X
• Involvement of national inspectors in the recruitment of teachers	Yes <input type="checkbox"/>	No X

<b>Teachers' qualifications</b>		
<ul style="list-style-type: none"> <li>Teachers are native speakers of the language in which they teach</li> </ul> <p>* we require a level C2 from the European Framework</p>	Yes X*	No <input type="checkbox"/>
<ul style="list-style-type: none"> <li>Teachers are holders of the academic and professional qualifications required to teach the subject in question in the country or countries (case of a language spoken in several countries) in the language of which they teach</li> </ul> <p>All teachers hold teaching qualifications recognised within EU</p>	Yes <input type="checkbox"/>	No X
<b>Evaluation of teachers' performance</b>	Yes X	No <input type="checkbox"/>
– by the Head	Yes X	No <input type="checkbox"/>
– by the national inspectors of the subject	Yes <input type="checkbox"/>	No X
– by European School inspectors	Yes <input type="checkbox"/>	No X
• frequency: three times a year		
• In-service training of teachers	Yes X	No <input type="checkbox"/>
– by whom: <i>the school, national teacher organisations, European Schools, Local Authority, independent providers</i>		
– frequency: <i>varies</i>		

- Teaching Assistants**

• number: 11 FTE currently in post,		
<ul style="list-style-type: none"> <li>qualifications: level 3 or level 2 with addition training</li> </ul> <p>TAs are deployed as classroom support in N1 to P3 including some specialising in learning difficulties</p>		

- Administrative and ancillary staff**

<ul style="list-style-type: none"> <li>number: 5 FTE currently in post, 6 FTE to be added</li> </ul> <p><i>With only five year groups currently operational, the school has a fully worked-out staffing structure, but has yet to make appointments to some leadership/management posts, doing so closer to the time when the secondary section will open in its entirety (Sept 2017). When the structure is fully operational, all subject areas will have a subject coordinator: oversight of the whole curriculum and teaching and learning within their cycles will rest with the two Head teachers (Primary and Secondary), reporting ultimately to the Principal. Educational advisors and other professionals will be consulted as needed.</i></p>		
posts: principal, head of prim/sec, bursar, PA to principal, receptionist ICT-manager, caretaker, educational advisor		
qualifications: according to the requirements of the post		

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- Opinion of the Joint Teaching Committee**

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- The Joint Teaching Committee expressed a favorable opinion on the dossier of
- conformity of Europa School UK for years S1-S5 and invited the Board of Governors to

- approve it.