



Managed Services Limited

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Method statement details of work for kitchen deep clean

This document is designed to inform clients of our method of working it should be supported with scope of work/quotation & risk assessment

METHOD STATEMENT –

TASK: Ceiling Cleaning – Stainless Steel – Painted – False and Clipped Tiles.

1. Applicable to both stainless steel ceilings and painted/false ceilings.
2. Operatives to check all PPE, cleaning equipment and chemicals required for this task. Refer to COSHH assessments supplied for chemicals being used. Operatives to set out all 'Caution/Warning' signage required and cordon off cleaning area prior to work commencing.
3. Operatives to ensure that all appliances are turned off, pilot lights extinguished, gas valves closed and controls isolated. Cover all kitchen equipment to avoid damage and soilage, using sheeting and boards where necessary
4. Stainless Steel Ceilings
5. Operatives to erect access equipment, e.g. stepladder or ladder in the correct and safe manner. Ladders to be erected at the correct angle of 1:4 (75°). If working between 2-6 metres height, ladders must be footed or an approved ladder stopper or stabiliser used.
6. Operatives to wash panes using either a 'Greenie' or cloth as necessary.
7. Operatives to then wash of all residue chemical using clean water and clean cloths.
8. When panels have dried, operatives to polish them with kitchen paper and stainless steel polish if required.
9. Painted – False or Clipped Tile Ceilings
10. General Information:
11. Ceilings can be emulsion or gloss painted, or have PVC coated tiles suspended as a false ceiling, therefore do not use too much pressure when cleaning as this may damage the surface or cause panels to fall out of the framework.
12. Ceilings may be badly stained, be old or have poor quality surfaces, therefore do not use any other chemicals other than the chemical stipulated, as this may strip the surface or leave streaky marks. If any panels are damaged or fall out during cleaning immediately inform the Supervisor.
13. Operatives to spray chemical on to an area of approx. 1m² and allow to soak for a few minutes. Repeat this process in a methodical manner working across the ceiling. Operatives to take care when cleaning false ceilings to clean right up to and including edges of support framework. Note: do not over spray as this will cause streaky marks and drip on to the floor.
14. Operatives to use a clean cloth or 'Greenie' (if the surface allows) to wash each area in turn, an extension pole with cloth or 'Greenie' fitted may be used if necessary.
15. On completion of cleaning, operatives to dispose of all waste chemicals and materials on site and remove all cleaning equipment, chemicals and signage to company vehicle.
16. Operatives are not to leave the site until authorised by Supervisor.

CMS/Doc Method Statements Reviewed August 2016

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